



Your charitable contributions bring brighter days.

**BEAUMONT-CHERRY VALLEY RECREATION & PARK  
IMPROVEMENT CORPORATION  
BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, March 12<sup>th</sup>, 2025**

**Regular Meeting: 6:00p.m.**

Chairman  
*Chris Diercks*

Vice  
Chair/Secretary  
*Dan Hughes*

Treasurer  
*John Flores*

Director  
*Christian  
Linnemann*

Director  
*Janet Covington*

Director  
*Tammy Letulle*

Director  
*Richard Lawhead*

General Manager  
*Mickey Valdivia*

General Counsel  
*Albert Maldonado  
BB&K*

**This meeting is being held in person.**

**Remote access is available for the convenience of the public. Please note that in the case of audio/video failure, the board meeting will continue.**

**To join via Zoom, click here: [BCVRPIC Board Meeting](#)**

**To join the meeting by telephone, call: 1(669)900-6833. Meeting ID: 323 943 4355.**

**REGULAR SESSION:**

**1. ROLL CALL:**

- 1.1. Invocation: Director Letulle
- 1.2. Pledge of Allegiance: Director Lawhead
- 1.3. Adjustments to the Agenda:

**2. PRESENTATIONS:**

**3. PUBLIC COMMENT:**

Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak about an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a "Request to Speak Form" and give it to the clerk before the start of the meeting. There is a three (3) minute limit on public comments.

**4. CONSENT CALENDAR:**

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 4.1. Minutes of February 12<sup>th</sup>, 2025
- 4.2. Bank Balance for February 2025
- 4.3. Warrants for February 2025

**5. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:**

- 5.1. Discussion of Beaumont-Cherry Valley Recreation and Park Improvement Corporation Bylaws (Possible Action)
- 5.2. Approval of Contract with Take Five Entertainment (25%) - \$8,687.50

**6. DEPARTMENT REPORTS:**

- 6.1. General Manager: Mickey Valdivia

**7. CALENDAR OF EVENTS:**

- 7.1. Next BCVRPD Board Meeting: NCCC – April 9<sup>th</sup>, 2025, 6:00p.m.
- 7.2. Next BCVRPIC Meeting – May 14<sup>th</sup>, 2025, 6:00p.m.
- 7.3. Upcoming Holidays:
  - Monday, May 26<sup>th</sup>, 2025 – **Memorial Day**
- 7.4. BCVRPD Events:
  - Friday, March 29<sup>th</sup>, 2025 – **Welcome Home, Vietnam Veterans** at Noble Creek Regional Park Quad Area, 3:30p.m.-5:00p.m.



- Saturday, March 30<sup>th</sup>, 2025 – **Spring Fling** at Noble Creek Regional Park Meadow, 9:00a.m.-1:00p.m.
  - Friday, April 12<sup>th</sup> and Saturday, April 13<sup>th</sup>, 2025 – **Fishing Derby** at Bogart Regional Park, 7:00a.m.-12:00p.m.
  - Friday, September 12<sup>th</sup>, 2025 – **BCVRPIC Annual Golf Tournament**
- 7.5. Community Events:
- Friday, March 14<sup>th</sup>, 2025 – **Good Morning Beaumont Breakfast** at NCCC., 7:30a.m.
  - Monday, March 17<sup>th</sup>, 2025 – **St. Patrick's Day Casino Night** at Morongo Golf Club at Tukwet Canyon, 5:00p.m.-9:00p.m.
  - Friday, March 21<sup>st</sup>, 2025 – **Friends of Valley Wide Golf Tournament** at Soboba Springs Golf Course, 10:00a.m.-6:00p.m.
  - Saturday, March 22<sup>nd</sup>, 2025 – **Friends of Valley Wide Dinner & Auction** at Valley-Wide Recreation, 5:30p.m.-10:00p.m.
  - Thursday, March 27<sup>th</sup>, 2025 – **Banning Chamber Installation Dinner** at Morongo Casino, 5:00p.m.

- 8. DIRECTORS' MATTERS:**
- 9. CLOSED SESSION:** None.
- 10. ADJOURNMENT:**

*Pending Agenda Items:*

<i>Request</i>	<i>Requester</i>	<i>Date of Request</i>	<i>Status</i>

**DECLARATION OF POSTING:** I declare under penalty of perjury, that the foregoing agenda was posted at the District office and on the District website on March 7<sup>th</sup>, 2025.

*Kaylee Gemmill*

Kaylee Gemmill, BCVRPD Clerk of the Board



**BEAUMONT-CHERRY VALLEY RECREATION & PARK  
IMPROVEMENT CORPORATION  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Wednesday, February 12<sup>th</sup>, 2025, 6:00p.m.**

**MINUTES**

**This meeting is being held in person.**

**Remote access is available for the convenience of the public. Please note that in the case of audio/video failure, the board meeting will continue.**

**To join via Zoom, click here: [BCVRPD Board Meeting](#)**

**To join the meeting by telephone, call: 1(669)900-6833.**

**Meeting ID: 323 943 4355.**

**REGULAR SESSION:** Regular session began at **6:20pm.**

**1. ROLL CALL:**

Director Lawhead: Present

Director Letulle: Present

Director Covington: Present

Director Linnemann: Present

Treasurer Flores: Present

Vice-Chair/Secretary Hughes: Present

Chairman Diercks: Present

General Manager, Mickey Valdivia and Legal Counsel of Best, Best & Krieger, Albert Maldonado were present.

Invocation was given by **Director Lawhead.**

**Director Letulle** led the Pledge of Allegiance

1.1 Adjustments to the Agenda: None

**2. PRESENTATIONS:** None

**3. PUBLIC COMMENT:**

Chairman Diercks opened public comment at **6:23pm.**

*DeAnn Dobbins with DeAnn's Pass Kids presented and thanked the Board for being able to use the Women's Club and would like to add another night.*

Public comment ended at **6:25pm.**

**4. CONSENT CALENDAR:**

4.1. Minutes of November 20, 2024

4.2. Bank Balance for November and December 2024

4.3. Warrants for November and December 2024

*Chairman Diercks confirmed that the Finance Committee has seen and approved items 4.1 to 4.3.*

*Motion was made to accept item 4.1-4.3.*

Initial Motion: Vice/Chair Hughes

Second: Director Covington

Director Lawhead: Aye

Director Letulle: Aye

Director Covington: Aye  
Director Linnemann: Aye  
Treasurer Flores: Aye  
Vice-Chair/Secretary Hughes: Aye  
Chairman Diercks: Aye

*Result of Motion: 7-0*

**5. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:**

5.1. Discussion of Beaumont-Cherry Valley Recreation and Park Improvement Corporation Bylaws (Possible Action)

*Mickey presented to the Board about the Foundation means.*

*Director Covington, Director Lawhead, and Director Letulle requested to clarify the Bylaws.*

Public comment opened at **6:33pm**

Public Comment closed at **6:33pm**

5.2. Approval of Chamber Dinner Sponsorships

*Mickey presented his sponsorship recommendations to the Board.*

Public comment opened at **6:40pm**

Public Comment closed at **6:40pm**

*Motion was made to accept item 5.2.*

Initial Motion: Director Lawhead

Second: Director Linnemann

Director Lawhead: Aye

Director Covington: Aye

Director Linnemann: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Hughes: Aye

Chairman Diercks: Aye

*Result of Motion: 7-0*

5.3. Approval to use \$5,000 of Foundation Funds for Youth Memorial Wall

*Chairman Diercks presented to the Board about the idea being the Youth Memorial Wall.*

*Mickey showed a presentation of the proposed destination of the wall behind Field 5.*

Public Comment opened at **6:54pm**

Public Comment closed at **6:54pm**

*Motion was made to accept item 5.3*

Initial Motion: Vice/Chair Secretary Hughes

Second: Director Covington

Director Lawhead: Aye

Director Letulle: Aye

Director Covington: Aye

Director Linnemann: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Hughes: Aye



Chairman Diercks: Aye  
*Result of Motion: 7-0*

## **6. DEPARTMENT HIGHLIGHTS:**

6.1. Athletic Facilities Manager: Noah Valdivia  
*Noah Valdivia Presented the following items to the Board:*

- *Brick update*
- *Banner update*
- *Foundation Golf Tournament*
- *LA Strong – Paul Mendoza*

6.2. General Manager: Mickey Valdivia

- *Morongo Golf Sponsorship Letter Update*

*Mickey presented to the Board about the Golf Tournament and the plan to request for the fees to be waived by Morongo.*

- *\$1,500 Donation to Catch a Star Theatrical Players (CAST) to Support 2025/2026 Production Season*

*Mickey thanked Mr. Meinhold for the partnership and Mr. Meinhold thanked the Board.*

- *\$1,500 Donation to Cherry Valley Horsemen's Association*

*Mickey presented to the Board about the donation will help with the increase in insurance.*

## **7. CALENDAR OF EVENTS**

7.1. Next BCVRPD Board Meeting: NCCC – March 12<sup>th</sup>, 2025, 6:00p.m.

7.2. Next BCVRPIC Board Meeting: NCCC – March 12<sup>th</sup>, 2025, 6:00p.m.

7.3. Upcoming Holidays

- *Monday, February 17<sup>th</sup> – **President's Day***

7.4. BCVRPD Events

- *Wednesday, February 26<sup>th</sup>, 2025, 6:00p.m. – **Redistricting and Rebranding Meeting (Map Revisions)***
- *Wednesday, March 12<sup>th</sup>, 2025, 6:00p.m. – **Redistricting and Rebranding Final Meeting (Map Adoption)***

7.5. Community Events

- *Friday, February 14<sup>th</sup>, 2025, 7:30a.m. – **Good Morning Beaumont Breakfast**, NCCC*
- *Saturday, February 15<sup>th</sup>, 2025, 2:00p.m. – **Beaumont Woman's Club Paint Party**, 306 E. 6<sup>th</sup> Street*
- *Thursday, February 27<sup>th</sup>, 2025, 5:00p.m.-9:00p.m. – **Beaumont Chamber of Commerce Installation Dinner**, 36211 Champions Dr.*
- *Saturday, March 8<sup>th</sup>, 2025, 8:00a.m.-11:30a.m. – **BUSD Family Literacy Fair**, Educational Support Facility, 350 W. Brookside Ave.*
- *Tuesday, March 11<sup>th</sup> & Wednesday, March 12<sup>th</sup>, 2025, 9:00a.m.-3:00p.m. – **Beaumont High School Mock Interviews**, BHS.*

## **8. DIRECTORS MATTERS:**

**Director Lawhead:**

*Director Lawhead thanked the staff for their hard work.*

**Director Letulle:**

*Director Letulle thanked everyone and the organization of the agenda.*

**Director Covington:**

*Director Covington states that she is excited about the Youth Memorial Wall.*

**Director Linnemann:**

*Director Linnemann looks forward to working with the Board and staff.*

**Treasurer Flores:**

*Director Flores saves his comment for next meeting.*

**Vice-Chair/Secretary Hughes:**

*Vice-Chair/Secretary Hughes saves his comment for next meeting.*

**Chairman Diercks:**

*Chairman Diercks saves his comment for next meeting.*

**9. CLOSED SESSION:** There was no closed session.

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**10. ADJOURNMENT:**

Chairman Diercks made a motion to adjourn, Vice-Chair Secretary Hughes seconded.

The meeting was adjourned at **7:06pm.**

*Pending Agenda Items:*

<i>Request</i>	<i>Requester</i>	<i>Date of Request</i>	<i>Status</i>

Minutes Completed on 2/18/2025

By: Kaylee Gemmell, BCVRPD Clerk of the Board





**Beaumont-Cherry Valley Recreation & Park District Improvement Corporation**

**Bank Account Balance Summary**

Month of February 2025

	<b>Starting Balance</b>	<b>Payables</b>	<b>Deposits</b>	<b>Ending Balance</b>	<b>Notes/Comments</b>
<b>HCN Bank</b>	\$ 61,190.45	\$ 12,847.89	\$ 198.50	\$ <b>48,541.06</b>	

**Deposit Details**

Month of February 2025

<b>Date</b>	<b>Total</b>	
2/24/2025	\$ 180.00	Credit Card
		101989 - Brick Program (3) - Thelma Carotenuti
		\$ 180.00

# Beaumont-Cherry Valley Recreation Improvement Corporation

## Check Warrants

### February 2025

Type	Date	Num	Name	Memo	Amount
Check	02/13/2025	1316	Beaumont Chamber of Commerce.	Prada Sponsor - Annual Installation of Officers Citizen of the Year	-1,500.00
Check	02/13/2025	1317	BCVRPD	Sponsor - Youth Memorial Wall	-5,000.00
Check	02/13/2025	1318	Catch A Star Theatrical (CAST) Players	Donation - Support of 2025/2026 Production Season	-1,500.00
Check	02/20/2025	DC02202025	Walmart	Chamber Raffle Basket Items	-44.87
Check	02/20/2025	DC022020255	Kohl's	Chamber Basket Raffle Items	-47.48
Check	02/20/2025	DC022020253	Bath & Body Works	Chamber Raffle Basket Items	-49.94
Check	02/20/2025	DC022020254	Marshalls	Chamber Raffle Basket Items	-52.74
Check	02/20/2025	DC022020252	Big 5 Sporting Goods	Chamber Raffle Basket Items	-175.52
Check	02/24/2025	NV02242025	Custom Stix	Sponsorship - Drive fore relief - Mickey Valdivia, Noah Valdivia Deidre Chatigny & Nick Hughes	-700.00
Check	02/25/2025	1319	Facilitron, Inc	Pancake Breakfast 1/25/2025	-1,987.14
Check	02/25/2025	1320	Cherry Valley Horseman's Association Inc.	Sponsorship - Support of 2025 Season	-1,500.00
Check	02/27/2025	MV02272025	Sally S	Drive for Life Golf Tournament - Raffle Tickets	-100.00
Check	02/28/2025	NL02282025	Clover (Merch)	Clover Monthly Fee/Credit Card Fee	-171.70
<b>TOTAL</b>					<b>-12,829.39</b>

1000 · HCN Bank





**Staff Report**

Agenda Item No. **5.1**

**To:** Board of Directors  
**From:** Deidre Chatigny  
**Via:** Mickey Valdivia, General Manager  
**Date:** March 12, 2025  
**Subject:** Discussion of Beaumont-Cherry Valley Recreation & Park Improvement Corporation Bylaws (Possible Action)

**Background and Analysis:**

The Beaumont-Cherry Valley Recreation & Park Improvement Corporation (the Corporation) was established to support District projects and funding opportunities. As the Corporation becomes more active, it is important to review and formalize several organizational procedures to ensure alignment with BCVRPD operations and best practices.

The Corporation's bylaws were restated in 2017, and any future amendments to these bylaws require approval by a two-thirds (2/3) vote of the Board. With that in mind, Staff requests Board discussion and potential direction on the following key items to guide possible amendments and future policy development:

- **Term Limits:** Establishing defined term limits for members of the Corporation to encourage fresh ideas, shared leadership, and long-term sustainability. Staff recommends discussion on appropriate term lengths and limits for service, which are currently at one (1) year.
- **Steering Committee Appointments:** The bylaws currently allow the five BCVRPD Directors to appoint Steering Committee members that can guide the Corporation's priorities, project oversight, and strategic planning.
- **Foundation Director Appointment Process:** Developing a clear and consistent procedure for appointing Directors to the Corporation's Board to maintain transparency, diversity, and alignment with the District's mission.
- **Procurement Policy:** Adopting a procurement policy for the Corporation that mirrors BCVRPD's established policy to ensure consistency, financial accountability, and adherence to state and local regulations when expending funds.

Formalizing these policies will strengthen the Corporation's governance and allow it to better serve the community alongside BCVRPD. Staff seeks Board input on these items to ensure clear, fair, and sustainable practices.

**Fiscal Impact:**

Minimal fiscal impact is anticipated. Staff time will be required to draft proposed policies and procedures based on Board direction. Aligning procurement policies and clarifying governance procedures will help mitigate future financial and operational risks.

**Recommendations:**

Staff recommends that the Board discuss the proposed items regarding the Beaumont-Cherry Valley Recreation & Park Improvement Corporation, provide direction on any suggested changes, and consider directing Staff to draft formal policies for future Board review and approval.

**Respectfully Submitted,**

Deidre Chatigny  
Human Resources Administrator

**AMENDED AND RESTATED BYLAWS**  
**OF**  
**BEAUMONT-CHERRY VALLEY RECREATION**  
**AND PARK IMPROVEMENT CORPORATION**  
**A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION**

**ARTICLE I**  
**ORGANIZATION**

1.1 **Name.** The name of this Corporation is Beaumont-Cherry Valley Recreation and Park Improvement Corporation ("**Corporation**").

1.2 **Purpose.** The Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public purposes. The specific purposes of this Corporation are:

- (a) to strengthen the resources of the Beaumont-Cherry Valley Recreation and Park District;
- (b) to promote the knowledge of the general public concerning programs sponsored by the Beaumont-Cherry Valley Recreation and Park District;
- (c) to engage in any other activities in furtherance of the purposes for which the Corporation is formed; and
- (c) to receive, invest and utilize funds and property acquired through the solicitation of contributions, donations, grants, gifts, bequests and the like for the purposes for which the Corporation is formed.
- (d) to distribute funds and or property received to the District for the use and benefit of the District.

1.3 **Limitation on Corporate Activities.** The Corporation is organized and operated exclusively for charitable purposes within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986, as amended ("**Code**"). The Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Code, or (b) by a corporation contributions to which are deductible under section 170(c)(2) of the Code.

1.4 **Supporting Organization.** The Corporation is organized, and shall be operated at all times thereafter, exclusively for the benefit of the Beaumont-Cherry Valley Recreation and Park District ("**District**"), an entity described in Sections 509(a)(1) and 170(b)(1)(v) of the Code.



1.5 Dedication of Assets. The property of this Corporation is irrevocably dedicated to charitable purposes, and no part of the net income or assets of this Corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person. Upon the dissolution or winding up of the Corporation, none of the assets of the Corporation shall be distributable to any director, officer or member thereof or to the benefit of any private person and any assets remaining after payment or provision for payment, of all debts and liabilities of this Corporation shall be distributed to District. If for any reason the District is unable or no longer qualified under the Code, such assets shall be distributed to a nonprofit fund, Corporation or corporation which is organized and operated exclusively for charitable purposes and which has established and maintained its tax-exempt status under Section 501(c)(3) of the Code, or to the City, provided such assets are used for the purposes for which the Corporation was established.

1.6 Principal Office. The principal office for the transaction of the activities and affairs of this Corporation shall be located and maintained at 390 W. Oak Valley Parkway, Beaumont, CA 92223. The Board (as that term is defined in Section 3.2 of these Bylaws) is hereby granted full power and authority to change the location of the principal office of the Corporation from one location to another location as determined by the Board. Any such change shall be noted by the Secretary in these Bylaws, but shall not be considered an amendment of these Bylaws. The Corporation may also have offices at such other places, within or without Riverside County, as its business may require and as the Board may designate.

## ARTICLE II MEMBERS

The Corporation shall have no members as that term is defined by section 5056 of the California Corporations Code ("CCC"), and shall be governed solely by its Board in accordance with these Bylaws. Pursuant to section 5310(b) of the CCC, any action which would otherwise require approval by a majority of all members shall only require the approval of the Board. The Corporation may refer to persons or entities associated with it as "members" even though those persons or entities are not voting members, but no such reference shall constitute anyone a member within the meaning of section 5056 of the CCC.

## ARTICLE III DIRECTORS

3.1 General and Specific Powers. Subject to the provisions and limitations of the California Nonprofit Public Benefit Corporation Law and any other applicable laws, and subject to any limitations in the Articles of Incorporation or these Bylaws, the Corporation's activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board. Without limiting the generality of the foregoing, the Board shall have the power and authority to exercise this Corporation's rights as member or shareholder of any other corporation, venture or entity in which this Corporation has an interest as a member, shareholder or otherwise. In doing so, the Board may, by resolution authorize one (1) or more officers of this Corporation to represent this Corporation with respect to any matter to be acted upon by this Corporation as a member, shareholder or otherwise.

3.2 Authorized Directors. The authorized number of directors ("Directors") of the Board of Directors ("Board") of the Corporation shall be seven (7).

3.2.1 Ex Officio Directors. The five (5) members of the Board of Directors of District shall constitute the ex officio members of the Board and a majority of the authorized number of Directors, referred to herein as "Ex Officio Directors." Each Ex-Officio Director shall appoint a commissioner ("Commissioner") as set forth in Article V, Section 5.1.

Notwithstanding any provision in these Bylaws to the contrary, Ex Officio Directors shall hold such membership on the Board for so long as such individual holds his or her respective position with the District, and shall automatically be deemed to have resigned from and removed from the Board, without any action by the Board, effective as such time when said individual no longer holds his or her respective position with the District. Such Director's successor on the Board of the District shall automatically fill the vacancy created on the Board without any action by the Board, in accordance with this Section 3.2.1.

3.2.2 Elected Directors. Two (2) additional Directors shall be elected as set forth in Section 3.2.4 and shall constitute the remaining Directors and referred to herein as elected directors ("Elected Directors").

3.2.3 Term of Office. Elected Directors shall be elected for a term of one (1) year.

3.2.4 Election of Elected Directors. Elected Directors shall be selected at each Annual Meeting by existing Directors and shall hold office until expiration of the term for which elected and qualified. The nomination and election of Elected Directors shall be in the same manner as the District would fill a vacancy on the District Board. The candidates receiving the highest number of votes up to the number of Elected Directors to be elected are elected.

3.2.5 Vacancy During Term of Office. A vacancy occurring in the office of an Elected Director may be filled by the remaining Directors by appointment of a successor Director for the balance of the unexpired term and until a successor has been elected and qualified. A vacancy occurring in the office of an Ex Officio Director shall be filled as set forth in Section 3.2.1 above.

3.3 Interested Persons. No more than forty-nine percent (49%) of the persons serving on the Board may be "interested persons."

3.3.1 As used in this Section 3.3, an "interested person" means:

(a) Any person compensated by the Corporation for services rendered to it within the previous twelve (12) months, whether as a full-time or part-time employee, independent contractor or otherwise, excluding any reasonable compensation paid to a Director for his/her service as Director; and

(b) Any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law or father-in-law of such person.

3.3.2 Any violation of the provisions of this Section 3.3 shall not affect the validity or enforceability of any transaction entered into by the Corporation.

### 3.4 Vacancies.

3.4.1 A vacancy on the Board shall exist on the occurrence of the following:

(a) the death, disqualification, resignation, suspension, expulsion or termination of any Director;

(b) the declaration by resolution of the Board of a vacancy in the office of a Director who has been declared of unsound mind by an order of any court, convicted of a felony or found by final order of judgment of any court to have breached a duty under Article 3 of Chapter 2 of Division 3 of the CCC;

(c) the increase in the authorized number of Directors; or

(d) the removal of a Director for failure to adhere to policies and procedures governing the Board.

Notwithstanding the preceding, an Ex Officio Director may only be removed by the Board of the District whether the cause is or was due to actions in relation to this Board or the District Board.

3.4.2 Removal of a Director for one or more of the reasons listed in (b) above may be initiated by any member of the Board.

3.4.3 A vacancy on the Board shall be filled in the same manner of selection as that used to select the Director whose office is vacant.

3.4.4 No reduction in the authorized number of Directors shall have the effect of removing any Director prior to the expiration of the Director's term of office.

3.5 Resignations of Directors. Except as provided in these Bylaws, any Director may resign by giving written notice to the President or the Secretary. The resignation shall be effective when the notice is given unless it specifies a later time for the resignation to become effective. If an Elected Director's resignation becomes effective at a later time, the Board may elect a successor to take office as of the date when the resignation becomes effective. If an Ex Officio Director's resignation becomes effective at a later time, the District shall designate a successor to take office as of the date when the resignation becomes effective.



3.6 Removal of Directors. An Elected Director may be removed from office, with or without cause, by the vote of the majority of the Directors then in office. However, an Ex Officio may only be removed by the District.

3.7 Compensation of Directors. Directors shall receive no compensation for their services as Directors of the Corporation. However, they shall be entitled to receive such just and reasonable reimbursement of expenses as may be determined by the Board.

3.8 Inspection Rights of Directors. Every Director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the Corporation during normal weekday business hours. If a Director wishes to be accompanied by an attorney during such inspection, then the inspection will be scheduled at a time when the Corporation's attorney will be present.

#### ARTICLE IV MEETINGS OF THE BOARD

4.1 In General. Notwithstanding any other provisions in these Bylaws, all meetings of the Board shall be held in compliance with the requirements of the Ralph M. Brown Act as set forth in 54950 et seq. of the California Government Code.

4.2 Place of Meetings. Unless specified otherwise, meetings of the Board shall be held at the principal office of the Corporation.

4.3 Annual Meetings. The annual meeting of the Board ("Annual Meeting") shall be held for the purpose of organization, election of Directors and officers and the transaction of such other business as may properly be brought before the meeting, the exact date to be set by the Board.

4.4 Regular Meetings. Regular meetings of the Board may be held, the exact date, time and place to be set by resolution of the Board.

4.5 Special Meetings. Special meetings of the Board for any purpose or purposes may be called by the President, Secretary or any two (2) or more Directors.

4.6 Notice of Regular and Special Meetings. Notice of the time and place of special meetings shall be given to each Director and to me by (a) personal delivery of written notice; (b) first-class mail, postage prepaid; (c) telephone, including a voice messaging system or other system or technology designed to record and communicate messages; (d) facsimile; (e) electronic mail; or (f) other electronic means, and to each local newspaper of general circulation, and to each radio or television station requesting notice in writing. The notice shall be mailed at least four (4) days before the meeting, or delivered personally or by telephone at least forty-eight (48) hours before the meeting. The notice shall specify the time and place of the meeting and the business to be transacted or discussed, and shall be posted at least twenty-four (24) hours prior to the meeting in a location that is freely accessible to the public.

4.7 Waiver of Notice. Written notice may be dispensed with as to any Director who, at or prior to the time the meeting convenes, files with the Secretary a written waiver of notice, a written consent to the holding of the meeting, an approval of the minutes of the meeting, or who is actually present at the meeting when it convenes. All such waivers, consents and approvals shall be made a part of the minutes of the meeting.

4.8 Meetings by Telecommunications Equipment. Members of the Board may participate in a meeting through use of a conference telephone or electronic video screen communication, provided that the meeting complies with Section 54955 of the California Government Code. Participation in a meeting by this means constitutes presence in person at such meeting as long as all members participating in the meeting are able to communicate with one another.

4.9 Conduct of Meetings. Meetings of the Board shall be presided over by the President, or in his or her absence, by a person chosen by the majority of the Directors present at the meeting. The Secretary shall act as secretary of all meetings of the Board; provided, however, that, in his or her absence, the presiding officer shall appoint another person to act as secretary of the meeting.

4.10 Quorum. A majority of the authorized number of Directors then in office shall constitute a quorum for the transaction of any business except adjournment; provided, however, that a majority of the Ex Officio Directors must be present at each meeting.

4.11 Required Vote of Directors.

4.11.1 In General. Every action taken or decision made by a majority of the Directors present at a duly held meeting at which a quorum is present shall be an act of the Governing Board, subject to the more stringent provisions contained in this Bylaws or provided of the California Nonprofit Public Benefit Corporation Law, including, without limitation, those provisions relating to: (a) approval of contracts or transactions in which a Director has a direct or indirect material financial interest; (b) approval of certain transactions between corporations having common directorships; (c) creation of and appointments of committees of the Governing Board, and (d) indemnification of Directors. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of Directors, if any action taken is approved by at least a majority of the required quorum for such meeting or such greater number as is required by the Articles of Incorporation, these Bylaws or by law.

4.11.2 Greater Vote Required. Notwithstanding Section 4.11.1, the following matters require the approval of all of the authorized number of Directors: adoption, amendment, or repeal of these Bylaws or the Articles of Incorporation. Further, any expenditure of funds in excess of \$500 shall require the approval of a majority of the authorized number of Directors.

4.12 Adjournment. A majority of the Directors present, whether or not a quorum is present, may adjourn any meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given unless the original meeting is adjourned more

than twenty-four (24) hours, in which case notice of any adjournment to another time and place shall be given, before the time of the adjourned meeting, to the Directors who were not present at the time of the adjournment.

**ARTICLE V**  
**COMMITTEES OF THE BOARD**

5.1 Steering Committee.

Each Ex-Officio Director shall appoint a Commissioner to a steering committee ("Steering Committee"). The Steering Committee shall be advisory in nature and no decision of the Steering Committee shall be final or binding until approved by the Board. The purpose of the Steering Committee shall be to oversee the general operation of the Corporation and to provide guidance and recommendations to the Board. A Commissioner shall hold said position for so long as the appointing Ex-Officio Director holds his or her position with the District or until removed by the appointing Ex-Officio Director. The Ex-Officio Director's successor shall automatically have the power of appointing and/or replacing the current Commissioner. A Commissioner may resign by giving notice to the appointing Ex-Officio Director, effective when the notice is given unless it specifies a later time to become effective. The appointing Ex-Officio Director shall designate a successor Commissioner when the resignation becomes effective.

5.2 Other Committees.

5.2.1 Generally. Except as limited by Section 5.2 of these Bylaws, the Board may, by resolution adopted by a majority of the Directors then in office, designate one or more committees for any purposes and delegate to such committees any of the powers and authorities of the Board to the extent permitted by section 5212 of the CCC. All such committees may consist of Directors, including at least one Ex Officio Director or Commissioner, and shall serve at the pleasure of the Board.

5.2.2 Committee Members. The chairperson and members of each standing, special or advisory committee, except as otherwise provided by the Board or by these Bylaws, shall be appointed annually by the Board and may be removed by majority vote of the Directors then in office.

5.2.3 Tenure; Vacancies. The chairperson and each member of each standing committee shall serve until his or her successor is appointed or until such committee is sooner terminated, or until such person is removed, resigns or otherwise ceases to qualify as a chairperson or member, as the case may be, of the committee. Chairpersons and members of special committees shall serve for the life of the committee unless they are sooner removed, resign or cease to qualify as a chairperson or member, as the case may be, of such committee. Vacancies on any committee may be filled for the unexpired portion of the term in the same manner as provided in the case of original appointment.



5.2.4 Quorum; Meetings. Each committee shall meet as often as necessary to perform its duties, at such times and places as directed by its chairperson or by the Board. A majority of the members of a committee shall constitute a quorum of such committee and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee. Each committee shall keep accurate minutes of its meetings, the chairperson designating a secretary of the committee for this purpose, and shall make periodic reports and recommendations to the Board.

5.2.5 Expenditures. Except as may otherwise be provided by the Board or by these Bylaws, any expenditure of corporate funds by a committee in excess of \$500 shall require prior approval of the Board.

5.3 Limitation on Delegation. In accordance with the CCC, the Board may not delegate any power of final action to any committee not composed entirely of Directors, and may not delegate to any committee the following powers:

- (a) the filling of vacancies on the Board or on any committee which has the authority of the Board;
- (b) the fixing of compensation of the Directors for serving on the Board or on any committee;
- (c) the amendment or repeal of Bylaws or the adoption of new Bylaws;
- (d) the amendment or repeal of any resolution of the Board which by its express terms is not so amendable or repealable;
- (e) the appointment of committees of the Board or the members thereof;
- (f) the expenditure of corporate funds to support a nominee for Director after there are more persons nominated for Director than can be elected; or
- (g) the approval of any contract or transaction to which the Corporation is a party and in which one or more of its Directors has a material financial interest, except as special approval is provided for in section 5233(d)(3) of the CCC.

## ARTICLE VI OFFICERS

6.1 Officers. The officers of this Corporation shall be a Chairman of the Board, who shall be the President, a Vice Chair/Secretary and a Treasurer. The Board may establish such other offices as it shall deem advisable. Additional officers so elected shall hold office for such period and shall have such powers and duties as the Board may authorize from time to time. Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as either the President or Chair of the Board. Ex Officio

Directors who hold office on the District Board will not necessarily hold that same office on this Corporation's Board.

6.1.1 Chairman of the Board. The Chairman of the Board shall be the President and shall preside at all meetings of the Board. The Chairman shall also be the chief executive officer of the Corporation and shall supervise, direct and control the Corporation's activities, affairs and officers. The Chairman shall exercise and perform such other powers and duties as the Board may assign from time to time.

6.1.2 Vice Chair/Secretary. The offices of Vice/Chair and Secretary shall be held by one individual. The Vice Chair shall preside at all meetings and exercise the powers of the Chairman in the event the Chairman is unable to act. The Secretary shall keep or cause to be kept, at the Corporation's principal office or such other place as the Board may direct, a book of minutes of all meetings, proceedings and actions of the Board, and of meetings of committees of the Board. The minutes of meetings shall include the time and place that the meeting was held; whether the meeting was annual, regular or special, and if special, how authorized; the notice given; and the names of persons present at Board and committee meetings. The Secretary shall keep or cause to be kept written waivers of notice of meetings; written consents to holding meetings, written approval of minutes of meetings; and unanimous written consents of action of the Board without a meeting. The Secretary shall keep or cause to be kept, at the principal office of the Corporation, a copy of the Articles of Incorporation and Bylaws, as amended to date. The Secretary shall give, or cause to be given, notice of all meetings of the Board and of committees of the Board that these Bylaws require to be given. The Secretary shall keep the corporate seal, if any, in such custody and shall have such other powers and perform such other duties as the Board or these Bylaws may require.

6.1.3 Treasurer. The Treasurer may also be designated by the alternate title "Chief Financial Officer." The Treasurer shall keep and maintain, or cause to be kept, and maintained adequate and correct books and accounts of the Corporation's properties and transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses. The Treasurer shall send, or cause to be given, to the Directors such financial statements and reports as are required to be given by law, by these Bylaws or by the Board. The books of account shall be open to inspection by any Director at all reasonable times. The Treasurer shall (i) deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such depositories as the Board may designate; (ii) disburse the Corporation's funds upon a check or draft of the Corporation signed pursuant to the order of the Board; (iii) render to the President and the Board, when requested, an account of all transactions as Treasurer and of the financial condition of the Corporation; and (iv) have such other powers and perform such other duties as the President, Board or these Bylaws may require.

## 6.2 Election; Removal; and Term of Office.

6.2.1 Election. The officers of the Corporation shall be elected by the Board at its Annual Meeting.

6.2.2 Term of Office. Each officer shall hold office for one (1) year at the pleasure of the Board and until his or her successor shall be selected and qualified to serve.

6.2.3 Removal. Any officer may be removed from office at any time by the Board, with or without cause or prior notice.

6.2.4 Resignation. Any officer may resign at any time upon written notice to the Board, and such resignation is effective upon receipt of the written notice by the Board unless the notice prescribes a later effective date or unless the notice prescribes a condition to the effectiveness of the resignation.

6.2.5 Vacancies. A vacancy in any office because of death, resignation, removal, disqualification or otherwise may be filled for the unexpired term at any meeting of the Board.

## ARTICLE VII INDEMNIFICATION

7.1 Indemnification. The Corporation may indemnify a Director, officer, or employee under the provisions of section 5238 of the CCC, or pursuant to any contract entered into with any employee who is not an officer or Director.

7.2 Advance of Expenses. Expenses incurred in defending any proceeding may be advanced by the Corporation as authorized in section 5238 of the CCC prior to the final disposition of such proceeding, upon receipt of an undertaking by or on behalf of the Director, officer or employee to repay such amount unless it shall be determined ultimately that the Director, officer or employee is entitled to be indemnified.

7.3 Insurance. The Corporation may purchase and maintain insurance on behalf of any Director, officer or employee of the Corporation against any liability asserted against or incurred by the Director, officer or employee in such capacity or arising out of the Director's, officer's or employee's status as such, whether or not the Corporation would have the power to indemnify the Director, officer or employee against such liability under the provisions of section 5238 of the CCC.

## ARTICLE VIII AMENDMENTS

8.1 Amendment of Articles. The amendment of the Articles of Incorporation of the Corporation is provided for by California state law and requires the approval of two-thirds of the Directors of the Corporation and the filing of a certificate of amendment with the Secretary of State.

8.2 Amendment of Bylaws. These Bylaws may be amended or repealed, or new Bylaws may be adopted, only by approval of two-thirds of the Directors of the Corporation, except that Section 3.2.1, Section 3.2.5, Section 3.4.1, Section 3.5, Section 3.6, Section 4.10 and

this Section 8.2 of these Bylaws may not be amended or repealed without the consent of the District.

## ARTICLE IX RECORDS

9.1 Minute Book. The Corporation shall keep or cause to be kept a minute book which shall contain:

(a) The record of all meetings of the Board including date, place, those attending and the proceedings thereof, a copy of the notice of the meeting and when and how given, written waivers of notice of meeting, written consents to holding meeting, written approvals of minutes of meeting, and unanimous written consents to action of the Board without a meeting, and similarly as to meetings of committees of the Board established pursuant to these Bylaws.

(b) A copy of the Articles of Incorporation, and all amendments thereof, and a copy of all certificates filed with the Secretary of State; and

(c) A copy of these Bylaws, and all amendments hereof, duly certified by the Secretary.

9.2 Financial Statements; Annual Report.

9.2.1 Financial Statements. Financial statements shall be prepared as soon as reasonably practicable after the close of the fiscal year, but not later than the fifteenth (15th) day of the fourth (4th) month after the close of said fiscal year. The financial statements shall contain in appropriate detail the following: (i) a balance sheet for the Corporation as of the end of the fiscal year; (ii) an income statement for the same period; and (iii) a statement of cash flows for that same period.

9.2.2 Annual Report to Directors. An annual report, including the financial statements prescribed by Section 9.2.1 of these Bylaws, shall be furnished annually to all Directors within 120 days after the end of the Corporation's fiscal year and shall include any information required by Section 9.3 of these Bylaws. The financial statements included with the annual report shall be accompanied by a report thereon of independent accountants, or, if there is no such report, the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the books and records of the Corporation. If the Board approves, the Corporation may send the report and any accompanying material sent pursuant to this Section 9.3 by electronic transmission.

9.2.3 Exception. Notwithstanding Sections 9.2.1 and 9.2.2, the requirement of a financial statement and an annual report shall not apply if the Corporation receives less than \$10,000 in gross revenues or receipts during the fiscal year, provided, however, that the information specified above for inclusion in an annual report must be furnished annually to all Directors who request it in writing.



9.3 Report of Transactions and Indemnifications. As part of the annual report to all Directors required by Section 9.2.2 of these Bylaws, or a separate document if no annual report is issued, the Corporation shall annually prepare and mail, deliver or send by electronic transmission to all Directors a statement of any transaction between the Corporation and one of its officers or Directors or of any indemnification paid to any officer or Director. The statement shall be mailed within 120 days after the close of the fiscal year. The statement required by this Section shall describe briefly:

9.3.1 Covered Transactions. Any covered transaction during the previous fiscal year involving more than Fifty Thousand Dollars (\$50,000), or which was one of a number of covered transactions in which the same "interested person" had a direct or indirect material financial interest, and which transactions in the aggregate involved more than Fifty Thousand Dollars (\$50,000). The names of the "interested persons" involved in such transactions, stating such person's relationship to the Corporation, the nature of such person's interest in the transaction and, where practicable, the amount of such interest; provided, that in the case of a transaction with a partnership of which such person is a partner, only the interest of the partnership need be stated.

9.3.2 Indemnifications. The statement shall describe briefly the amount and circumstances of any indemnifications or advances aggregating to more than Ten Thousand Dollars (\$10,000) paid during the fiscal year to any officer or Director of the Corporation pursuant to section 5238 of the CCC.

For purposes of this Section 9.3, an "interested person" is (i) any Director or officer of the Corporation, or its parent or subsidiary; and (ii) any holder of more than 10 percent (10%) of the voting power of the Corporation, its parent or subsidiary.

9.4 Periodic Regulatory Filings.

9.4.1 Secretary of State. In accordance with section 6210 of the CCC, the Corporation shall file a statement of information, in the form required by the Secretary of State, every two years from the date of its incorporation. The statement must be filed biennially no earlier than five months prior to the month in which the Corporation was formed, April 31st of each even numbered year. In addition, the Corporation must also file an amended statement, if at any time before the required biennial filing is due, the information provided in the previously filed statement has changed.

9.4.2 Attorney General. Within thirty (30) days of first receiving property, the Corporation shall file with the Attorney General an initial registration form, setting forth such information and attaching documents prescribed in accordance with rules and regulations of the Attorney General. Thereafter, the Corporation shall renew its registration annually no later than the fifteenth (15th) day of the fourth (4th) month after the close of the fiscal year.

ARTICLE X  
MISCELLANEOUS

10.1 Fiscal Year. The fiscal year of the Corporation shall end on the 30th day of June of each year.

10.2 Bonding. All Directors, officers or employees handling funds shall be properly bonded, if so required by the Board.

10.3 Self-Dealing. In the exercise of voting right by Directors, no Director shall vote on any issue, motion or resolution which directly or indirectly inures to his or her benefit financially, except that such Director may be counted in order to qualify a quorum and, except as the Board may otherwise direct, participate in a discussion on such an issue, motion or resolution if he or she first discloses the nature of his or her interest subject to the applicable provisions of the CCC.

10.4 Gifts and Donations. The Board may accept on behalf of the Corporation any contributions, gifts, bequests or devises for the general purpose or for any special purpose of the Corporation not in violation of the Corporation's Articles of Incorporation.

10.5 Contracts. Unless otherwise set forth in these Bylaws the Board may authorize any officer or officers, agent or agents of the Corporation, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

10.6 Bank and Brokerage Accounts. The officers of this Corporation shall open such checking, saving and brokerage accounts for the funds of the Corporation and by resolution of the Board shall determine the signatories to such accounts.

10.7 Checks; Drafts; etc. Except as otherwise set forth in these Bylaws, all checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Corporation, shall be signed by such officer or officers, agent or agents, of the Corporation and in such manner as shall from time to time be determined by resolution of the Board.

10.8 Conflicts of Interest. The Corporation, through its Board, may promulgate from time to time a conflict of interest policy and other policies according to the current law then in effect to be adhered to by its officers and Directors.

10.9 Inspection of Articles and Bylaws. The Corporation shall keep at its principal executive office in California the original or a copy of its Articles of Incorporation endorsed and certified by the Secretary of State and its Bylaws certified by the Secretary, as amended or otherwise altered to date, which shall be open to inspection by Directors at all reasonable times during office hours.

10.10 Inspection by Public. In accordance with section 6104 of the Code, copies of the Corporation's application for tax exemption and any papers submitted in support of such application shall be made available by the Corporation for inspection at the request of any individual during regular business hours at the Corporation's principal place of business and at any regularly maintained regional or district office of the Corporation having three or more employees.

10.11 Interpretation and Construction. Any conflict between these Bylaws and the Articles of Incorporation shall be resolved in favor of the Articles of Incorporation. Unless the context requires otherwise, the general provisions, rules of construction, and definitions in the California Nonprofit Public Benefit Corporation Law shall govern the construction of these Bylaws.

10.12 Dissolution. The Corporation shall not be voluntarily dissolved, except by approval of the Board. In the event of dissolution of the Corporation in any manner and for any cause, after the payment or adequate provision for the payment of all of its debts and liabilities, all of the remaining funds, assets and properties of the Corporation shall be paid or distributed as provided for in the Articles of Incorporation.

10.13 Rules of Order. Robert's Rules of Order shall be the parliamentary law of all proceedings of the Board and all committees. Notwithstanding the foregoing, failure to follow Robert's Rules of Order at any meeting shall not affect the validity of any corporate action otherwise in compliance with the CCC and this Corporation's Articles of Incorporation, these Bylaws and applicable corporate resolutions.

10.14 Job Descriptions and Policies. Notwithstanding any other provision in these Bylaws to the contrary, the Board may, at its option, implement job descriptions and policies for Directors, committee members, officers and other employees.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify:

1. That I am the duly elected and acting Secretary of Beaumont-Cherry Valley Recreation and Park Improvement Corporation, a California nonprofit public benefit corporation ("Corporation"); and

2. That the foregoing Amended and Restated Bylaws, comprising fourteen (14) pages, constitute the Bylaws of said Corporation, as duly approved by the Board of Directors of said Corporation at a meeting duly held on May 10, 2017.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of said Corporation this 10 day of May 2017.

  
\_\_\_\_\_  
DAN HUGHES, Secretary





**Staff Report**

Agenda Item No. **5.2**

**To:** Board of Directors  
**From:** Sarah Salzman, Activities Manager  
**Via:** Mickey Valdivia, General Manager  
**Date:** March 12, 2025  
**Subject:** Approval of Contract with Take Five Entertainment (25%)

**Background and Analysis:**

Boots, Brews, and BBQ has grown into a highly anticipated event that brings the community together for an evening of great food, drinks, and live entertainment. As the event continues to evolve, it is essential that our entertainment and production elements match this elevated experience. Enhancing these aspects will not only improve the overall atmosphere but also attract a larger audience, increase engagement, and solidify the event's reputation as a premier community gathering. Take Five Entertainment is a premier, full-service event production company specializing in live entertainment. They offer a comprehensive range of services, including talent booking, event staffing, and content marketing. Their expertise ensures seamless event experiences, from securing top-tier performers to managing all production aspects such as sound, lighting, and staging.

We are requesting \$8,687.50 from the Foundation to cover the 25% deposit in order to secure Take Five Entertainment. Their improvements will help create a more immersive and memorable experience for attendees, ensuring the event remains a standout success.

**Fiscal Impact:**

To ensure financial sustainability, a deposit of equal or greater value will be made back to the Foundation following the event.

**Recommendations:**

Staff recommends that the Board discuss, review and approve the 25% deposit (\$8,687.50) to be paid from the Foundation account to secure Take Five Entertainment services.

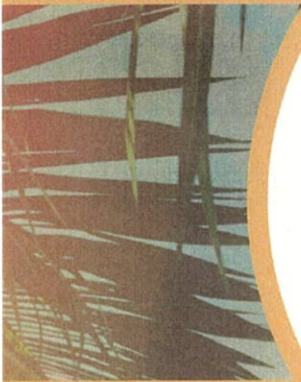
**Respectfully Submitted,**



Sarah Salzman  
Activities Manager



**TAKE-FIVE**  
ENTERTAINMENT







# BOOTS BREWIS & BBQ

**TAKE-FIVE**  
ENTERTAINMENT

Prepared by  
Take Five Entertainment

Contact: Jay Bednar  
Tel: (760) 799-6032  
Email: [jay@takefiveentertainment.com](mailto:jay@takefiveentertainment.com)  
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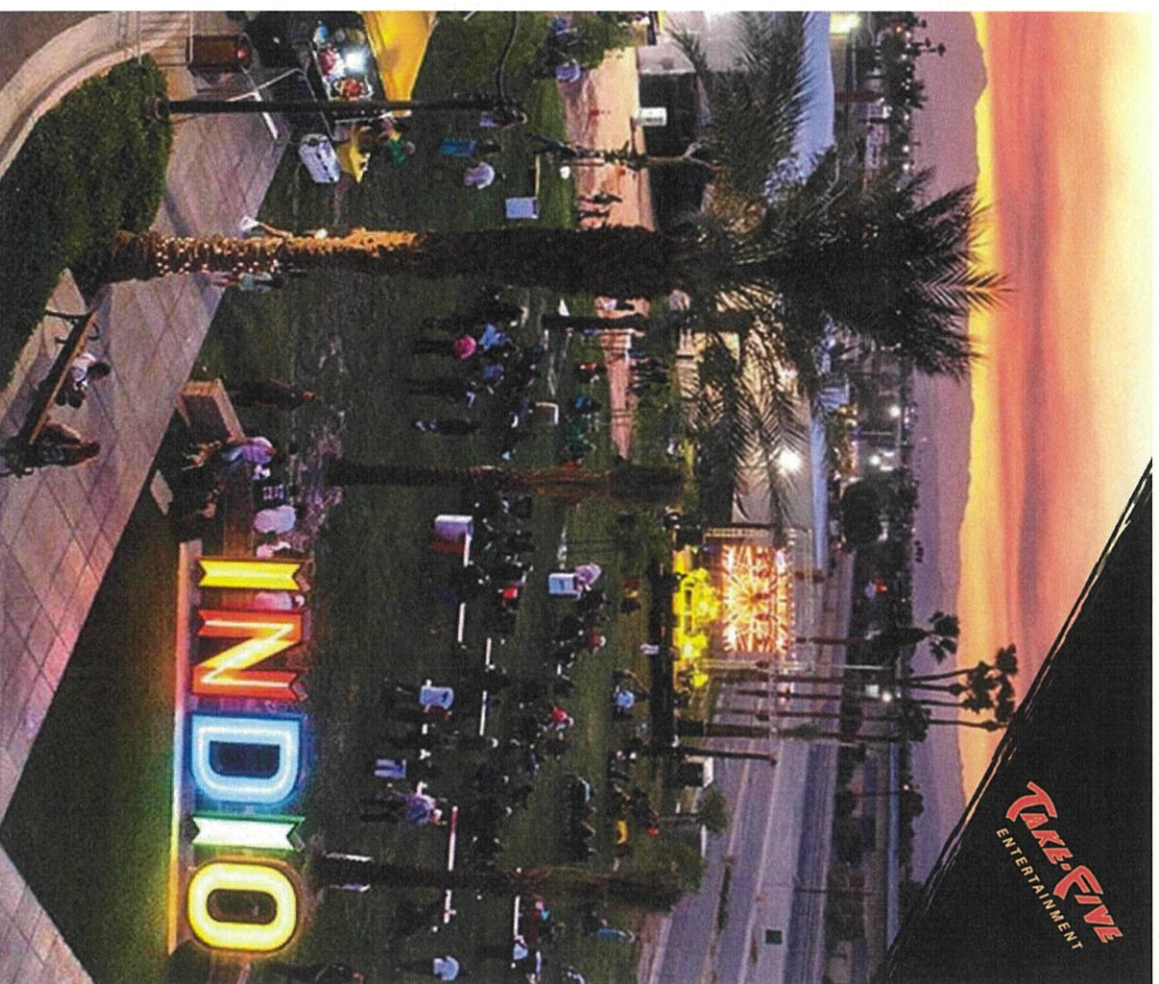
# INTRODUCTION

## OUR VISION

Take Five Entertainment is excited to bring our proven festival model to Boots, Brews & BBQ Fest, helping to elevate community engagement and create an unforgettable experience for Beaumont. With a track record of successfully producing dynamic events—like Indio's Second Saturdays concert series—we understand the power of live entertainment in transforming spaces and bringing people together.

Our goal is to enhance the festival by curating top-tier musical performances, interactive experiences, and a welcoming atmosphere that celebrates the best of country music, craft brews, and barbecue. Just as we've helped Indio establish itself as a cultural hub, we see incredible potential for Beaumont's Boots, Brews & BBQ Fest to grow into a must-attend annual event that attracts both locals and visitors alike.

By fostering a vibrant, multi-generational experience, we aim to strengthen community pride, boost local businesses, and create lasting memories for all who attend. We look forward to working together to make this festival a signature event for Beaumont and the surrounding region!





# INTRODUCTION

## ABOUT US

Based out of Palm Springs, Take Five Entertainment is your go-to partner for premier entertainment, specializing in buzzworthy events that ignite excitement and create lasting memories. As a full-service production company, we offer comprehensive services including talent booking, event programming, management, contracts, staging, and more. No event is too small or too large!

We provide cutting-edge sound, staging, and lighting for casinos, festivals, concerts, corporate events, and more. Our top-notch services include sound reinforcement, LED video walls, video production, and DJ services.

With over a decade of experience, we excel in curating ongoing shows that boost venue revenue. Our artist-direct relationships, professional AV team, and marketing experts save you money, time, and effort. We offer you the extra bandwidth you need, allowing clients to "take five" and relax while we handle the heavy lifting. We've built a dedicated following and a database of over 10,000 local ticket buyers through our website [EVENTSPALMSPRINGS.COM](http://EVENTSPALMSPRINGS.COM).

Notable clients and partners include Diana Ross, Matt Rife, Fortune Feimster, Sugar Ray, Kool and The Gang, Roy Jones Junior Boxing, Deftones, Sublime, Smash Mouth, Jeremy Camp, UFC, iTV, California Association of Public Procurement and various cities like Riverside, Indio, and Corona.



**ADAM LEVY**  
OWNER \ EXECUTIVE PRODUCER



**CAITLIN LITZINGER**  
PRODUCER



**JAY BEDNAR**  
PRODUCER



**TYRONE JACKSON**  
PARTNER \ RHYTHM TECH PRODUCTIONS



# SERVICES

## BOOKING AGENCY

Our core business is our talent booking agency, which represents over 700+ artists and serves clients in Southern California, Arizona, and Florida. Our esteemed clientele includes PGA West, Modernism Week, Mesa Arts Center, Spotlight 29, and Tortoise Rock Casino. In 2023, we orchestrated 490 events, cementing our reputation as industry leaders in the Coachella Valley.

By September 2024, we will be launching a client portal on our website. This portal will provide access to our entire searchable roster of artists, from bands and solo acts to stilt walkers and drumline performances.

## TALENT BUYING

At Take Five Entertainment, we specialize in talent buying that aligns perfectly with your vision. Our team is dedicated to helping Agua Caliente Casino secure top-tier entertainment that will captivate your guests and elevate your events. With extensive industry connections and expertise, we handle all aspects of talent acquisition—from negotiating contracts to managing logistics—ensuring a seamless experience for you. Partner with us to bring world-class performers to your casino and create unforgettable moments for your patrons.



**Take-Five ENTERTAINMENT**

**TRIBUTE**  
**THE GARTH GUY**  
ATE GARTH BROOKS TRIBUTE I

**Garth Guy - Tribute to Garth Brooks**  
Dean Simmons, known as "The Garth Guy," has over 28 years of experience and 5000+ live performances, offering an incredibly accurate and engaging tribute to Garth Brooks that has captivated audiences worldwide, including national tours and a feature on "World's Greatest Tribute Bands."

[VIEW PROFILE](#) [REQUEST A FREE QUOTE](#)

**TRIBUTE**  
**FOREVER YOUNG**  
JAMES & STORIES OF  
D STEWART

**Forever Young - Rod Stewart Tribute**  
Forever Young, the ultimate Rod Stewart tribute band, delivers an unforgettable experience with stunning accuracy and vibrant performances. Fronted by a charismatic lead, Forever Young captures the essence of Rod Stewart's legendary career, performing classic hits like "Magpie May," "Do Ya Think Im Sexy," and "Forever Young." With exceptional musicianship and dynamic stage presence, this tribute band offers a nostalgic journey through Rod Stewart's greatest songs, delighting audiences with every show.

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**TRIBUTE**  
**FOOZ FIGHTERS**

**Fooz Fighters - Tribute to Foo Fighters**  
Book the award-winning Foo Fighters tribute band, FOOZ FIGHTERS, featuring dynamic frontman Nicky Rich, for a high-energy rock concert experience that has captivated packed crowds at concert halls, festivals, and casinos across the U.S. and abroad.

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**TRIBUTE**  
**FANTASTIC DIAMOND**  
FANTASTIC DIAMOND THE ULTIMATE NEIL DIAMOND TRIBUTE

**Fantastic Diamond - Neil Diamond Tribute**  
Fantastic Diamond, the ultimate Neil Diamond tribute band, brings the timeless music of Neil Diamond to life with stunning accuracy and passionate performances. Featuring a talented ensemble of musicians, Fantastic Diamond delivers all the classic hits, from "Sweet Caroline" to "Cracklin' Rosie," with the same warmth and charisma that made Neil Diamond a legend. Their authentic sound and engaging stage presence make every show a memorable celebration of one of the greatest songwriters of all time.

[VIEW PROFILE](#) [REQUEST A FREE QUOTE](#)

Screenshot of our website's new artist roster database inside the client portal



# SERVICES

## AUDIO

We provide a massive array of sound and audio equipment services. This includes speaker rentals with a variety of sound packages and equipment for any size meeting or event. PA system rentals are optimal for amplifying voice, music, video sound, or multiple microphones. Microphone rentals with a large selection of Shure wired / wireless, handheld, lav, and specialty microphone rentals.

## LED VIDEO WALLS

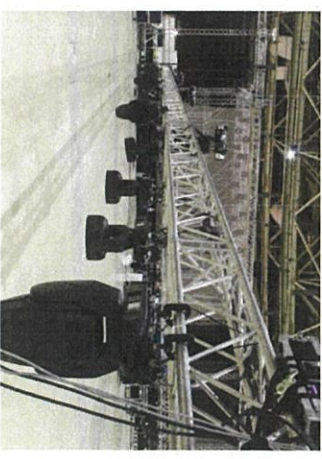
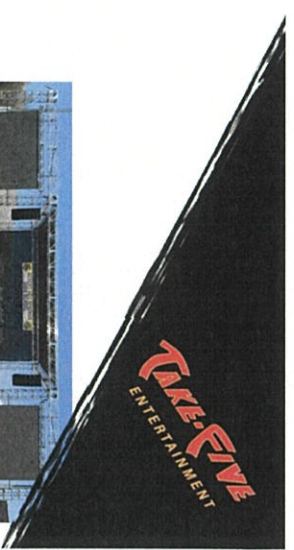
If you're looking for maximum visual impact, Take Five provides the best and brightest. We're proud to offer the highest resolution indoor video wall on the market at the most competitive prices. In June 2024, we installed LED video walls at the new outdoor amphitheatre in downtown Indio, and we've completed similar projects for showrooms and lounges across the region. In recent years, our video wall has been featured in events such as Super Bowl viewings, enhancing the experience for attendees.

## LIGHTING

Lighting is an art all in itself; visibility is the primary function of stage lighting. Take Five focuses on the four qualities of light; intensity, color, direction, and movement. We provide rentals and technicians in the event you are short staffed.

## STAGING / TRUSS & RIGGING

Our stages assemble quickly and can be set up almost anywhere, making them perfect for events like presentations, runway shows, and performances. We provide full-service rentals, including delivery, installation, breakdown, and pickup—no heavy lifting required. Whether for concerts, festivals, parties, or conferences, trust us for all your truss needs.





# OVERVIEW

## EVENT DETAILS

The Boots, Brews & BBQ Fest, hosted annually by the Beaumont-Cherry Valley Recreation & Parks District, returns on August 22 & 23, 2025, bringing top-tier country music, craft brews, and mouthwatering barbecue to the community. Take Five Entertainment is excited to enhance the festival by providing professional stage, sound, and lighting production, along with experienced managers and operators to ensure a seamless two-day event. We will also curate a dynamic talent lineup featuring headline acts with 90-120 minute performances and regional openers, ranging from local bands and DJs to solo artists and performance groups.

This highly anticipated event will also feature local food and beverage vendors, including craft breweries and distillers, creating an immersive celebration of music, flavor, and community spirit. Additionally, the festival partners with local non-profits, such as Rotary Clubs and community organizations, to facilitate alcohol sales as a fundraising opportunity. By blending world-class performances with local culture, Boots, Brews & BBQ Fest continues to establish Beaumont as a premier destination for live entertainment and community celebration.





# OVERVIEW

## RUN-OF-SHOW (SAMPLE)

### MAIN STAGE LINEUP:

Friday, August 22

5:00 P.M. – Welcome / Kickoff w MC

6:00 P.M. - BBQ & A

6:45 P.M. – Big Sandy & His Fly-Right Boys

9:00 P.M. – Country Nation

Saturday, August 23

2:30 P.M. – Deke Dickerson & The Whippersnappers

3:45 P.M. - BBQ & A

4:30 P.M. – Bodhi Corbett

6:00 P.M. – Rib Eating Contest(Men & Women)

6:45 P.M. – Sarah Winchester Band

8:00 P.M. - BBQ Winners Announced

9:00 P.M. – JB & The Big Circle Riders

### COUNTRY COURT SCHEDULE:

Friday, August 22

6:00 p.m. - Line Dancing with Big John

7:30 p.m. - Brisket Master Class with TBD

9:00 p.m. - Line Dancing with Big John

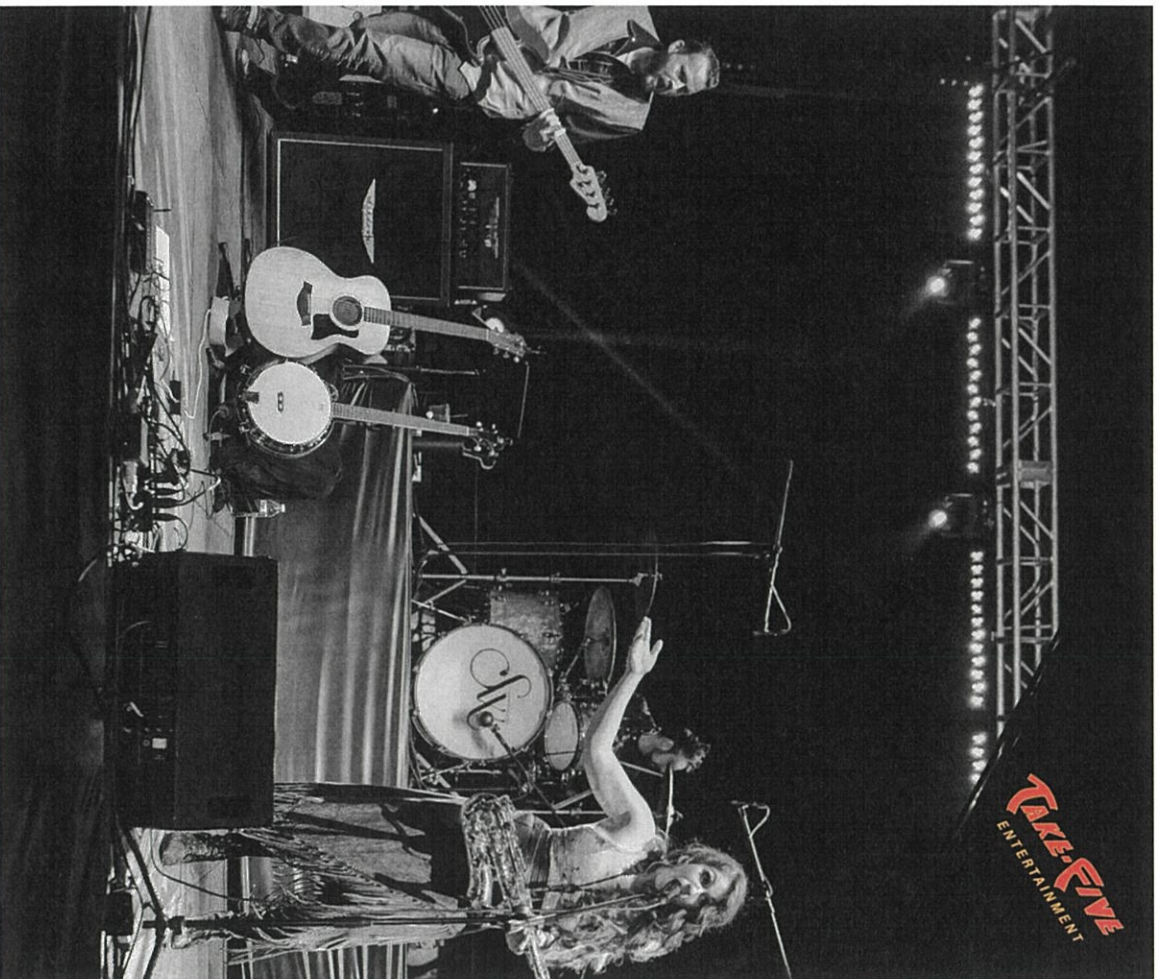
Saturday, August 23

4:00 p.m. - Line Dancing with Big John

5:30 p.m. - Tri Tip Master Class with TBD

7:00 p.m. - Line Dancing with Big John

9:00 p.m. - Line Dancing with Big John



# SCOPE

## PRODUCTION

\*Fee covers equipment, transportation, coordination, load-in, load-out, sound check, show technicians, and management. The photos included are representative of the actual stage and lighting setup that will be used for the execution of the event

+ STAGE 28'x20'x3'	\$900
+ STAGE DRUM RISER 8'x8'x2'	\$100
+ FBT MUSE LINEARRAY SPEAKERS 6 6V 1200 watt Linearray speakers	\$750
+ FBT DUEL 18" SUBS 4 6V 2X18" 2000Wrms watt powered subwoofers	\$400
+ FBT STAGE MONITOR 12" 4 6V FBT Venis 112MA processed active monitor 700W + 200W - 132DB	\$250
+ MIDAS M-32 Midas M-32 Digital sound board w/ 40 inputs & 16 outputs	\$150
+ SHURE MIC KIT Includes 10 instrument mics, 8 vocal mics, 10 drum mics, 6 condenser mics	\$100
+ 12" BOX TRUSS 10' 10ft. - 12' x 12' aluminum box truss	\$420
+ 12" BOX TRUSS 2' 2ft. - 12' x 12' aluminum box truss	\$100
+ 12" BOX TRUSS 4' 4ft. - 12' x 12' aluminum box truss	\$80
+ LED LIGHT BAR 12 6V Dazzler Bar 180W Red/Green/Blue/Amber/White	\$150
+ MOVING HEAD SPOT 4Z 8 6V ADJ Focus Spot 4Z, 200W Moving Head spot lights	\$300
+ MOVING HEAD BEAMS Platinum Beam SR moving head light	\$400
+ POWER DISTRO 40ch 2k power distro	\$100
+ GENERATOR 30KVA 30,000 watt, 120/208V, 3-phase service generator	\$700
+ LED VIDEO WALL 16'x8' VIDEO WALL, HD LED Video Wall, 3mm 500nm x 500nm	\$1,500

**PRODUCTION TOTAL: \$6,400**

**\*per day**





# SCOPE

## ENTERTAINMENT

\*Fee covers talent, coordination, transportation, pre-production, management & booking fee.

+ LIVE BAND (6)	\$20,000
+ DJ	\$2,000
+ LAWN GAMES / KIDS ACTIVITIES	\$500
+ MISC SUPPLIES & LICENSES	\$250
<small>Talent rider supplies</small>	

ENTERTAINMENT TOTAL: \$22,750

## MARKETING

\*Optional services.

+ PROFESSIONAL VIDEOGRAPHY	\$700
<small>Edited 30 second to 1 minute reel from the event</small>	
+ PHOTOGRAPHY	\$600
<small>Site photos of the event used for City marketing and advertising</small>	
+ PROMOTIONAL ASSETS	\$700
<small>(1) One 1080px X 1080px Instagram/Facebook image using approved</small>	
<small>(2) Two Vertical 9:16 1920px X 1080px Instagram/Facebook Story images</small>	
<small>(3) One Vertical 9:16 1920px X 1080px Instagram/Facebook event promo video</small>	
<small>(4) One Landscape 16:9 1080px X 1920px Instagram/Facebook event promo video</small>	
+ PAID DIGITAL ADS	\$600+
<small>Paid awareness/reach campaign promoting the event on Facebook &amp; Instagram</small>	

\*MARKETING TOTAL: \$2,600+



**TAKE FIVE**  
ENTERTAINMENT

# SCOPE

## TALENT ROSTER

The following is a handpicked selection of top-tier talent for Boots, Brews & BBQ, delivering an electrifying blend of Classic Country, Honky-Tonk, Western Swing, and Rockabilly. These artists aren't just outstanding musicians—they're proven crowd favorites with dedicated followings, regularly performing at premier venues such as Downtown Disney, Disneyland, the Grand Ole Opry House, Ryman Auditorium, Viva Las Vegas, Agua Caliente Casinos, and Fantasy Springs Casinos. Many are Ameripolitan Music Award winners, recognized in Austin, Texas, for their authenticity and excellence in roots music. Their experience guarantees an upbeat, immersive, and high-energy Country experience, ensuring an elevated level of entertainment for the event. All talent is tentative and subject to client review and approval.

**Fee covers:** Talent, coordination, transportation, pre-production, management, and booking fee.

**Proposed Talent Options (Regional/Local Tier: \$700–\$3,500 per act)**

<i>Big Sandy &amp; His Fly-Rite Boys</i>	<i>Southwest Biscuit Company</i>
<i>Sarah Winchester Band</i>	<i>The Dickens Country Swing Band</i>
<i>Country Nation</i>	<i>Wild Earp</i>
<i>JB &amp; The Big Circle Riders</i>	<i>Emily Rose &amp; The Rounders</i>
<i>Dave Stuckey &amp; The Hot House Gang</i>	<i>Bodhi Corbett</i>
<i>Duke Dickerson &amp; The Whippersnappers</i>	<i>Skinny McGee &amp; The Handshakes</i>
<i>Poi Rogers</i>	<i>DJ Big John Miller and line dance teachers</i>





# SCOPE

## TALENT ROSTER

### BIG SANDY & HIS FLY-RIGHT BOYS

Big Sandy & His Fly-Right Boys are a dynamic roots music band blending rockabilly, Western swing, and traditional country with a modern twist. Led by the charismatic Big Sandy on vocals and guitar, the band delivers a high-energy, vintage-inspired sound that keeps audiences dancing. Their infectious rhythms and rich harmonies create an unforgettable live music experience for any event.

**For more info visit:**

<https://www.takefiveentertainment.com/bands/big-sandy-%26-his-fly-the-boys>



### SARAH WINCHESTER BAND

Sarah Winchester Band is a dynamic group blending rock, blues, and Americana with soulful vocals and powerful instrumentation. Led by Sarah Winchester's commanding voice and heartfelt songwriting, they deliver an electrifying live music experience that captivates audiences at any event.

**For more info visit:**

<https://www.takefiveentertainment.com/bands/sarah-winchester-band>

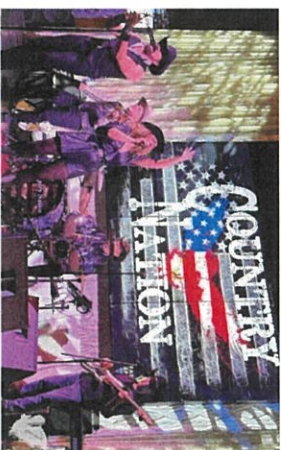


### COUNTRY NATION

Country Nation is a high-energy country band delivering the biggest hits from classic legends to today's chart-toppers. With powerful vocals, tight harmonies, and electrifying instrumentation, they bring an authentic country music experience to any event, keeping audiences singing and dancing all night long.

**For more info visit:**

<https://www.takefiveentertainment.com/bands/country-nation>



### JB & THE BIG CIRCLE RIDERS

JB & The Big Circle Riders is a good ol' country band delivering a mix of classic hits, modern favorites, and original tunes. Led by JB's powerful vocals and backed by top-tier musicianship, they bring an authentic country sound and an electrifying live performance to any event.

**For more info visit:**

<https://www.takefiveentertainment.com/bands/jb-and-the-big-circle-riders>



**Take Five**  
ENTERTAINMENT

# SCOPE

## TALENT ROSTER

### DEKE DICKERSON & THE WHIPPERSNAPPERS

Deke Dickerson & The Whippersnappers are a roots music band blending rockabilly, surf, and classic country with signature hair. Led by guitar virtuoso Deke Dickerson, they deliver a dynamic live show filled with infectious rhythms, stellar musicianship, and vintage-inspired sounds that keep audiences entertained all night long.

**For more info visit:**  
<https://www.lakeviewentertainment.com/bands/deke-dickerson>



### BODHI CORBETT

Bodhi Corbett is a dynamic singer-songwriter blending rock, blues, and Americana with soulful vocals and masterful guitar work. Known for his captivating stage presence and heartfelt performances, he delivers an unforgettable live music experience for any event.

**For more info visit:**  
<https://www.lakeviewentertainment.com/bands/bodhi-corbett>



### POI ROGERS

Poi Rogers is a roots music duo blending classic country, western swing, and Hawaiian steel guitar for a timeless, vintage sound. With rich harmonies and masterful musicianship, they deliver a warm, nostalgic live music experience perfect for any event.

**For more info visit:**  
<https://www.poirogers.com/>



### BIG JOHN LINE DANCING

Big John Line Dancing brings high-energy, interactive line dancing instruction to any event, getting crowds moving with fun, easy-to-follow routines. Led by Big John as EMCEE and his talented instructors, they create an exciting, inclusive dance experience for all ages and skill levels.

**For more info visit:**  
<https://www.facebook.com/Vjbigjohn/>





# SCOPE

## NATIONAL HEADLINERS (OPTIONAL)

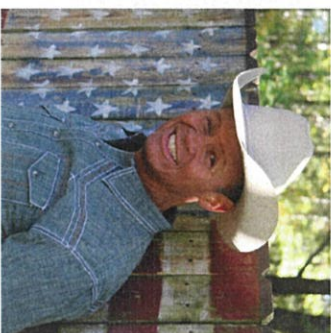
All national talent options are subject to availability and routing opportunities at the time of booking. Pricing may fluctuate based on tour schedules, travel requirements, and artist commitments. We will work closely to secure the best possible talent within budget while optimizing routing efficiencies. Adding national talent options will additionally require extensive improvements to sound, stage and lighting production.

**Fee covers:** Talent, coordination, pre-production, management, and booking fee.

**Proposed Talent Options (National Tier: \$40,000 - \$80,000 per act)**

<i>Dwight Yoakam</i>	<i>Josh Turner</i>
<i>Midland</i>	<i>Asleep At The Wheel</i>
<i>Big &amp; Rich (Acoustic Set)</i>	<i>Travis Tritt</i>
<i>The Mavericks</i>	<i>The Bellamy Brothers</i>
<i>Easton Corbin</i>	<i>The Cadillac Three</i>
<i>Nitty Gritty Dirt Band</i>	<i>Kellie Pickler</i>
<i>Tracy Byrd</i>	<i>Easton Corbin</i>

This selection brings a strong national presence to the event, enhancing audience draw while maintaining budget considerations. We welcome feedback and are happy to explore additional options based on event needs..





# SCOPE

## BILLABLE SERVICES

Optional billable services refer to items not listed in the scope of services or specified in the proposal listed above or unrelated to the concert series. Hard costs for services are billed back to client. For example, Flyers. Client billed for creative and billed back for Third party printing costs.

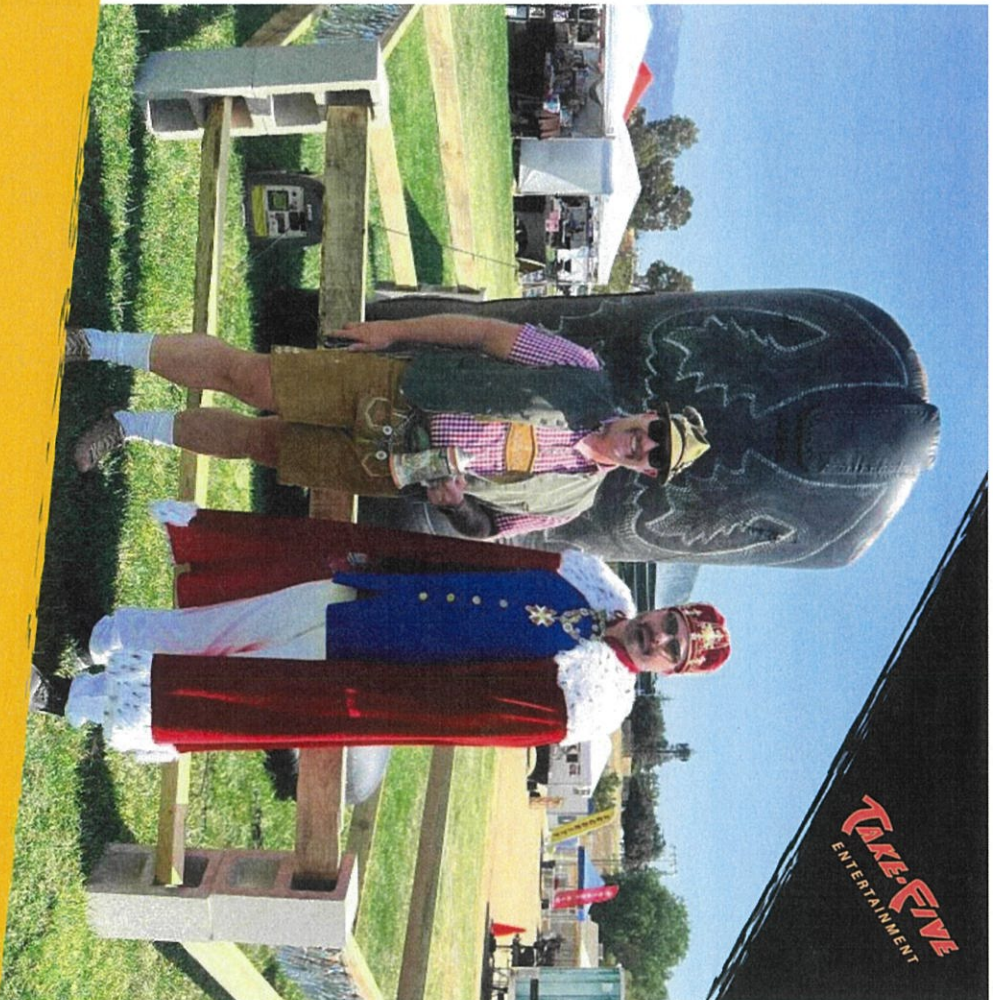
- GRAPHIC DESIGN SERVICES
- PROMOTIONAL COLLATERAL
- SOCIAL MEDIA CONTENT MGMT
- ART DIRECTION
- DIGITAL MOCK-UPS & RENDERINGS
- WEB DESIGN
- VIDEO PRODUCTION
- STREAMING PRODUCTION
- TEMPLATES
- LOGOS
- POSTERS
- MARKETING PLANS
- ADVERTISING SERVICES
- FIREWORKS / DRONE SHOWS
- SPONSORSHIP PROPOSALS
- PRINT SERVICES

## TOTAL COST

PRODUCTION  
ENTERTAINMENT  
OPTIONAL MARKETING

\$12,000  
\$22,750  
\$2,600

**\$34,750+**





# CONCLUSION

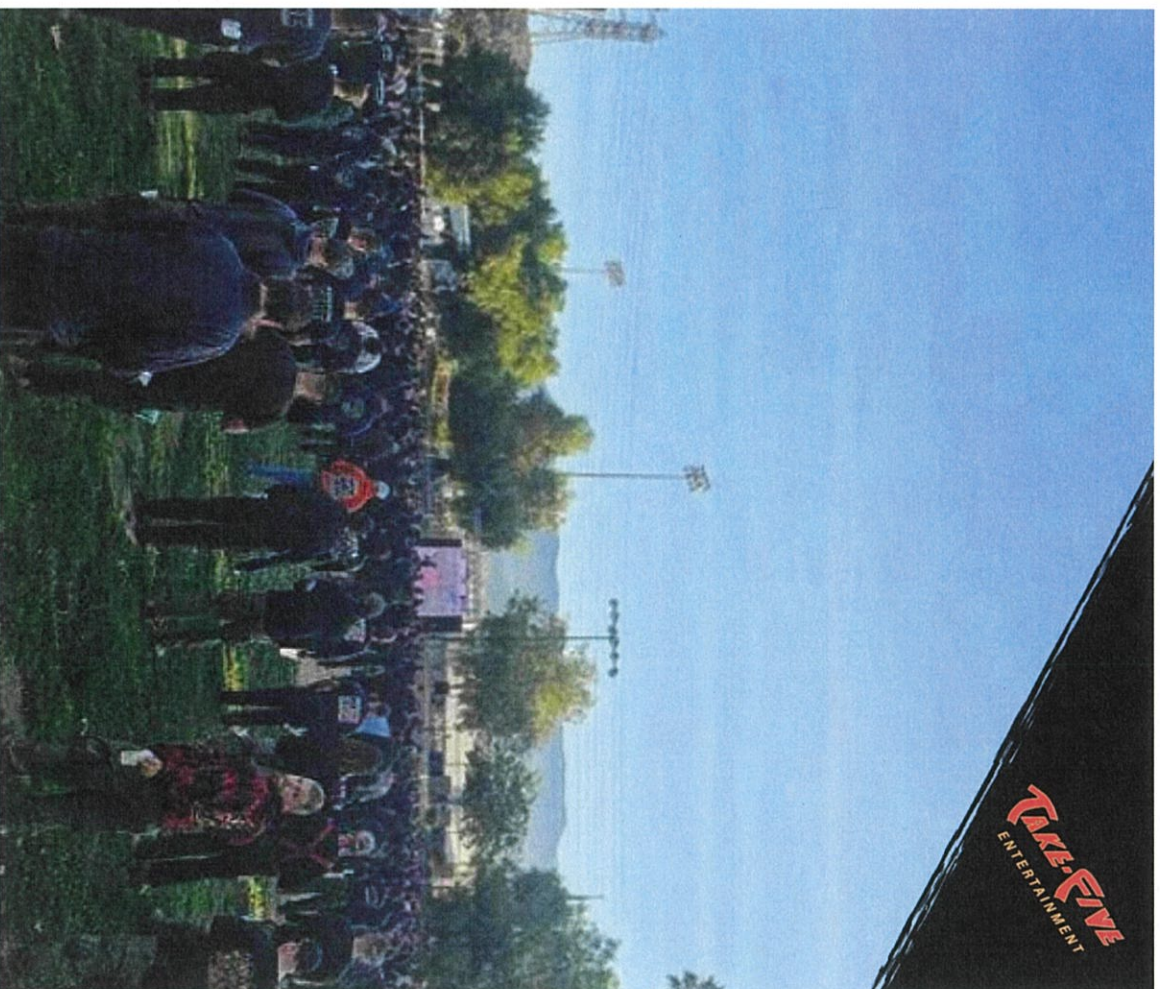
## BOOTS, BREWS & BBQ

Our partnership with Boots, Brews & BBQ Fest presents an exciting opportunity to enhance the festival experience by delivering top-tier talent and high-quality production. By showcasing diverse musical acts and supporting local vendors, the event will continue to foster community engagement, tourism, and economic growth. With our expertise in stage, sound, and lighting production, Take Five Entertainment is committed to ensuring a seamless and unforgettable two-day celebration. We are thrilled to be part of this annual tradition and look forward to helping make the 2025 festival the best one yet!



**BEAUMONT – CHERRY VALLEY**  
RECREATION AND PARK DISTRICT  
*Creating Opportunities for a Healthy Community*

**Parks**  
**Make**  
**Life**  
**Better!**





<u>Policy</u>	<u>Policy Number</u>	<u>Date Adopted</u>	<u>Date Revised</u>
EXPENDITURES POLICY	2401		

## **Purpose**

To establish a policy for expenditures related to sponsorships and/or participation fees. This makes it possible for the Board and Staff to have a guideline to follow when it comes to determining where the funds are going and which causes/events to support.

## **Policy**

The Foundation regularly receives requests for sponsorship opportunities and participation fees for events throughout the area. When the Foundation is approached with a request for financial support, the following requirements should be met:

- The General Manager has the Foundation's approval to spend up to \$1,500 at his or her discretion without individual approval from the Directors.
- The Foundation account must have a minimum balance of \$50,000 before any additional money can be spent on donations or participation fees.
- It is clear where the money is going, what the money is supporting, and what the mission of the requesting organization is.
- The requestor may be asked to fill out an application for review by the District and/or Foundation to justify the donation.
- There should be reciprocity when funds are expended to support other organizations.