



**BEAUMONT-CHERRY VALLEY
RECREATION & PARK DISTRICT (BCVRPD)
BOARD OF DIRECTORS MEETING AGENDA**

Wednesday, March 12th, 2025
Regular Meeting: 5:30p.m.

Chairman
Chris Diercks

Vice Chair/Secretary
Dan Hughes

Treasurer
John Flores

Directors
Christian Linnemann
Janet Covington

General Manager
Mickey Valdivia

General Counsel
Albert Maldonado
BB&K

This meeting is being held in person.
Remote access is available for the convenience of the public. Please note that in the case of audio/video failure, the board meeting will continue.

To join via Zoom, click here: [BCVRPD Board Meeting](#)
To join the meeting by telephone, call: 1(669)900-6833.
Meeting ID: 323 943 4355.

CALL TO ORDER/ROLL CALL:

CLOSED SESSION:

1. PUBLIC COMMENTS REGARDING CLOSED SESSION:

- 1.1. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: 2 cases
- 1.2. General Manager Evaluation
General Manager Evaluation pursuant to California Government Code Section 54957(b).

2. ADJOURNMENT TO CLOSED SESSION:

- 2.1. Report out from Closed Session:
- 2.2. Action on any Closed Session Items:

REGULAR SESSION:

3. ADJUSTMENTS TO THE AGENDA:

4. PRESENTATIONS: Nancy Law, Volunteer of the Year – Beaumont Chamber

5. PUBLIC COMMENT: Anyone wishing to address the Board on any matter not on the agenda may do so now. If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to kaylee@bcvparks.com. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record. There is a three (3) minute limit on public comments.

6. CONSENT CALENDAR: Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 6.1. Minutes of February 12th, 2025 and February 26th, 2025
- 6.2. Bank Balances for February 2025
- 6.3. Warrants for February 2025
- 6.4. Payment of the Legal Invoice for January 2025
- 6.5. Approval of 2025 Policies
 - 6.5.1. Reserve Fund Policy 2025-02 – Final Reading
 - 6.5.2. Special Rates for Facility Use Policy 2025-03 – Final Reading

6.5.3. Incident Base Camp Fund Allocation Policy 2025-05 – Final Reading

7. GENERAL COUNSEL REPORT:

- 7.1. General Counsel, Albert Maldonado
- Parking and Towing Resolution Update

8. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:

- 8.1. Redistricting and Rebranding: Choose a Draft Map To Go To By-District Elections and Adopt a Resolution for Such Purpose.
- 8.2. Approval of the MOU with The City of Beaumont for Special Event Fee Waivers

9. DEPARTMENT HIGHLIGHTS:

- 9.1. Aaron Morris, Assistant Maintenance Superintendent
- 9.2. Nancy Law, Executive Assistant

10. GENERAL MANAGER REPORT:

- 10.1. General Manager, Mickey Valdivia
- Bogart Landscaping RFP
 - Goals for Facility Rentals
 - Collaborative Agencies
 - Conferences (SDLA La Quinta) – April 21st – April 24th

11. CALENDAR OF EVENTS:

- 11.1. Next BCVRPD Board Meeting: NCCC – April 9th, 2025, 6:00p.m.
- 11.2. Next BCVRPIC Board Meeting: NCCC – May 14th, 2025, 6:00p.m.
- 11.3. Committee Meetings
- Collaborative Agency Meeting – first Wednesday bi-monthly, 5:00p.m., Beaumont Civic Center, next meeting May 7th.
 - Finance Committee – Monday before Board Meeting monthly, 9:00a.m., next meeting April 7th, NCCC.
 - Personnel Committee – first Tuesday monthly, 12:00p.m., next meeting April 1st, NCCC.
 - Facility Ad Hoc Committee – second Tuesday monthly, 10:30a.m., next meeting April 8th, NCCC.
 - Foundation Golf Tournament Ad-Hoc Committee – third Thursday monthly, 4:00p.m., next meeting March 20th, NCCC.
 - Government Liaison Committee – third Tuesday monthly, 10:30a.m., next meeting March 18th, NCCC.
 - BYB/SB Meeting – first and third Tuesdays monthly, 5:00p.m., next meeting March 18th, BYB Office at Noble Creek.
 - District Community Member Recognition Ad Hoc Committee – next meeting March 18th, 5:00p.m. at NCCC.
- 11.4. Upcoming Holidays
- Monday, May 26th – **Memorial Day**
- 11.5. BCVRPD Events
- Friday, March 29th, 2025 - **Welcome Home, Vietnam Veterans at Noble Creek Regional Park Quad Area**, at 3:30p.m. – 5:00p.m.
 - Saturday, March 30th, 2025 – **Spring Fling**, at Noble Creek Regional Park Meadow, at 9:00a.m. – 1:00p.m.
 - Friday, April 12th and Saturday, April 13th, 2025 – **Fishing Derby** at Bogart Regional Park, at 7:00a.m. – 12:00p.m.
- 11.6. Community Events

- Friday, March 14th, 2025 – **Good Morning Beaumont Breakfast** at NCCC, at 7:30a.m.
- Monday, March 17th, 2025 – **St. Patrick’s Day Casino Night** at Morongo Golf Club at Tukwet Canyon, 5:00p.m. – 9:00p.m.
- Thursday, March 27th, 2025 – **Banning Chamber Installation Dinner** at Morongo Casino, at 5:00p.m.
- Friday, March 21st, 2025 – **Friends of Valley Wide Golf Tournament** at Soboba Springs Golf Course, 10:00a.m. – 6:00p.m.
- Saturday, March 22nd, 2025 – **Friends of Valley Wide Dinner & Auction** at Valley-Wide Recreation, 5:30p.m. – 10:00p.m.

12. DIRECTORS’ MATTERS/COMMITTEE REPORTS:

13. TOPICS FOR FUTURE AGENDAS:

14. ADJOURNMENT:

Pending Agenda Items:

<i>Request</i>	<i>Requester</i>	<i>Date of Request</i>	<i>Status</i>
Policy for Memorial Wall Nominations	Board	3/13/2024	Policy expected to be presented to Board summer 2024.

Any person with a disability who requires accommodation to participate in the meeting should telephone Deidre Chatigny at 951-845-9555, at least 48 hours prior to the meeting to make a request for a disability-related modification or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District website March 7th, 2025.

Kaylee Gemmell

Kaylee Gemmell, Clerk of the Board



**BEAUMONT CHERRY VALLEY
RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, February 12th, 2025, 5:30p.m.**

MINUTES

This meeting is being held in person.

Remote access is available for the convenience of the public. Please note that in the case of audio/video failure, the board meeting will continue.

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To join the meeting by telephone, call: 1(669)900-6833.

Meeting ID: 323 943 4355.

CALL TO ORDER/ROLL CALL:

Meeting called to order at 5:34pm.

Director Covington: Present

Director Linnemann: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Hughes: Present

Chairman Diercks: Present

General Manager, Mickey Valdivia and Legal Counsel of Best, Best & Krieger, Albert Maldonado are in attendance.

A. PUBLIC COMMENTS REGARDING CLOSED SESSION:

A.1. Public Employment Appointment pursuant to Government Code Section 54957
Title: Create new employment position for special project

A.2. Conference with Real Property Negotiators for Land Use Lease Agreement
(Government Code Section 54956.8)

Property: Noble Creek Park, 390 W. Oak Valley Parkway, Beaumont, CA, 92223

Agency Negotiator: General Manager

Negotiating Parties: State of California Department of Forestry and Fire Protection concerning

Under Negotiation: Price, Terms of Payment

A.3. Conference with Real Property Negotiators for Land Use Lease Agreement
(Government Code Section 54956.8)

Property: Danny Thomas Ranch, 33700 Cherry Valley Blvd., Cherry Valley, CA, 92223

Agency Negotiator: General Manager

Negotiating Parties: Canyon Springs Enterprises

Under Negotiation: Price, Terms of Payment

A.4. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: 2 cases

A.5. General Manager Evaluation Procedure
General Manager Evaluation pursuant to California Government Code
Section 54957(b).

PUBLIC COMMENT OPENED AT **5:35pm**
PUBLIC COMMENT CLOSED AT **5:36pm**

B. ADJOURNMENT TO CLOSED SESSION:

Adjourned to Closed Session at **5:36pm**
Returned from Closed Session at **6:20pm**

Director Linnemann joined Closed Session at 5:51pm.

REGULAR SESSION:

1. CALL TO ORDER: 7:27pm

- 1.1 Report out from Closed Session: *Albert Maldonado reported out.*
- 1.2 Action on any Closed Session Items: *No reportable actions.*
- 1.3 Adjustments to the Agenda: *None*

2. PRESENTATIONS: None.

3. PUBLIC COMMENT:

Chairman Diercks opened Public Comment at *7:27pm*
Chairman Diercks closed Public Comment at *7:28pm*

4. CONSENT CALENDAR:

- 4.1. Minutes of January 8th, January 22nd, & January 25th, 2025
- 4.2. Bank Balances for January 2025
- 4.3. Warrants for January 2025
- 4.4. Payment of the Legal Invoice for December 2024
- 4.5. Approval of 2025 Facility Use Agreement – Beaumont Women’s Club
- 4.6. Approval of Final 22/23 Audit
- 4.7. Approval of 2025 Entry Fee in Lieu of 2025 BCVRPD Parking Fee Dates and Approval of 2025 Parking Dates for Beaumont Youth Baseball and Cherry Festival Association
- 4.8. Receive and File – Quimby Expenses to add ADA Stalls at Noble Creek Regional Park
- 4.9. Adopt Resolution/Agreement to Create New Employment Position Facilities
Coordinator/Public Information Officer
- 4.10. Approval of 2025 Policies
 - 4.10.1. Reserve Fund Policy 2025-02 – First Reading
 - 4.10.2. Special Rates for Facility Use Policy 2025-03 - First Reading
 - 4.10.3. Incident Base Camp Fund Allocation Policy 2025-05 - First Reading

Director Hughes recused himself to vote for 4.9. due to a conflict of interest.
Nancy Law confirmed that 4.1. through 4.3. was approved by the Finance Committee.

PUBLIC COMMENT OPENED: 7:30pm

The President of the Beaumont Women’s Club, Mickey, thanked the Board.

Director Covington pulled item 4.5 and Director Linnemann pulled item 4.9

PUBLIC COMMENT CLOSED: 7:40pm

Director Covington made a motion to Approve the Consent Calendar but to pull items 4.5 and 4.9.

Director Linnemann seconded the motion.

Director Covington: Aye
Director Linnemann: Aye
Treasurer Flores: Aye
Vice-Chair/Secretary Hughes: Abstained
Chairman Diercks: Aye

Result of Motion: Carried 4-0

Director Covington brought 4.5 back to discussion.

Director Linnemann made a motion to accept item 4.5. Treasurer Flores seconded the motion.

Director Covington: Aye
Director Linnemann: Aye
Treasurer Flores: Aye
Vice-Chair/Secretary Hughes: Aye
Chairman Diercks: Aye

Result of Motion: Carried 5-0

Director Linnemann brought 4.9 back to discussion. Vice-Chair/Secretary Hughes excused himself for the discussion and the vote.

Director Covington made a motion to accept item 4.9. Director Linnemann seconded the motion.

PUBLIC COMMENT OPENED: 7:44pm

PUBLIC COMMENT CLOSED: 7:56pm

Director Covington: Aye
Director Linnemann: Aye
Treasurer Flores: Aye
Vice-Chair/Secretary Hughes: Abstained
Chairman Diercks: Aye

Result of Motion: Carried 4-0

Nancy Law confirmed that 4.1. through 4.3. was approved by the Finance Committee.

5. GENERAL COUNSEL REPORT:

5.1. General Counsel, Albert Maldonado

6. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS (Includes Committee Reports):

6.1. Presentation of Redistricting Draft Maps – National Demographics Corporation
Justin Levitt gave a presentation on the Redistricting Maps.

PUBLIC COMMENT OPENED AT 8:11pm

PUBLIC COMMENT CLOSED AT 8:12pm

6.2. Approval of 2025 Facility Use Agreement – The Drake Raceway at Noble Creek
*Noah Valdivia presented to the Board about the background of the racetrack. He gave an overview of the proposed new users, Drake Raceway.
Adam and Rhonda Drake thanked the Board and staff for the opportunity to take over the RC racetrack.*

PUBLIC COMMENT OPENED AT 8:20pm

Paul King spoke in favor of the Drakes.

PUBLIC COMMENT CLOSED AT 8:21pm

Director Covington, Chairman Diercks, and Vice-Chair/Secretary Hughes spoke in support of the Drake Raceway.

Vice-Chair/ Secretary Hughes made a motion to accept items 6.2.

Director Covington seconded the motion.

Director Covington: Aye

Director Linnemann: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Hughes: Aye

Chairman Diercks: Aye

Result of Motion: Carried 5-0

6.3. Approval of 2025 Facility Use Agreement – Cherry Valley Horsemen’s Association

- *Noah Valdivia gave an overview of the new recommendations from CAPRI for insurance.*
- *Mickey Valdivia presented to the Board about the recommendation of the insurance policy from CAPRI and about the SAMs insurance.*
- *Kirk with CAPRI presented to the Board about what CAPRI does and how they determine the insurance requirements/recommendations.*
- *Treasurer Flores presented to the Board not in favor of the CAPRI's recommendations/requirements.*
- *Vice-Chair/Secretary Hughes asked CAPRI about how they determine the prices for their users and asked about a possible “blanket coverage” for all users.*
- *Melody Flores presented to the Board on behalf of the Cherry Valley Horsemen’s Association and stated what they do as a group. She stated that they currently have insurance that are the 1 and 3 million coverage that expires on March 3rd.*
- *Director Covington would like CAPRI to get Melody help with getting a quote of the recommended insurance policy.*
- *Peggy Murphy presented to the Board in favor of Gymkhana events and wanting to keep the equestrian arena used. She does not want the CVHA group to have to take their shows elsewhere due to not being able to afford the insurance.*
- *Donald Patton, Vice President of CVHA, presented to the Board in favor of the CVHA. He said that if the insurance requirements change and the policy prices increase then they would have to find somewhere else to facilitate their shows.*
- *Kathy Jones, President of Hemet Valley, presented to the Board about being a small club and cannot afford for the insurance to triple in price. If the insurance increase they would have to go somewhere else. She would like to be able to stay at the Noble Creek Arena to keep kids outside and off the video games.*
- *Taryn Lohr, secretary of CVHA, presented to the Board about how the horse-riding group keeps kids involved and teaches responsibility.*
- *Treasurer Flores is not in favor of the new expected insurance recommendations from CAPRI.*
- *Director Linnemann does not want anyone to have to leave the park but does want the park to be talked down on.*
- *Director Covington presented to the Board in regards to the statement given by CVHA that they have a “controlled environment” and stated that she has seen someone giving little kids rides on horses at the playground. She also made a statement saying that she was not told by the General Manager how to vote on this item*

- Vice-Chair/ Secretary Hughes presented to the Board that he also was not told by the General Manager how to vote and who to vote for. He wants to figure out what we need to do on both sides to make this year successful.
- Director Linnemann suggested that if the District had a partnership with CVHA, then they could possibly fall under our insurance.
- Chairman Diercks presented and agreed with everyone else as far as not wanting CVHA to leave the park. He would like to check some other options as far as pricing. The topic will be brought back to the February 26th meeting and he requested that CVHA brings back a quote from an insurance agency.
- Vice-Chair/ Secretary Hughes presented that the Board is really trying to figure out what to do to keep them so he hopes that CVHA works with the District as well.
- Mickey Valdivia presented to the Board about the local rates given to those within our tax base.
- Chairman Diercks tabled the item for two weeks till the next meeting.
 - Treasurer Flores left at 9:59pm

PUBLIC COMMENT OPENED AT: 9:15pm

PUBLIC COMMENT CLOSED AT: 9:31pm

No action needed

- 6.4. Approval to Accept Incident Base Camp Payment of \$126,500 from CalFire and Make Budget Adjustments on Revenue and Expenditures
Nancy Law presented to the Board regarding the Fire Camp Revenue and where the money would go to.

PUBLIC COMMENT OPENED AT: 10:09pm

PUBLIC COMMENT CLOSED AT: 10:09pm

Director Linnemann made a motion to accept items 6.4.

Director Covington seconded the motion.

Director Covington: Aye

Director Linnemann: Aye

Treasurer Flores: Absent

Vice-Chair/Secretary Hughes: Aye

Chairman Diercks: Aye

Result of Motion: Carried 4-0

- 6.5. Approval of \$20,000 of Funding for Youth Memorial Wall (Companion Item: BCVRPIC Agenda Item 5.3 – for a total of \$25,000)

PUBLIC COMMENT OPENED AT: 10:11pm

PUBLIC COMMENT CLOSED AT: 10:11pm

Vice-Chair/ Secretary Hughes made a motion to accept items 6.5.

Director Covington seconded the motion.

Director Covington: Aye

Director Linnemann: Aye

Treasurer Flores: Absent

Vice-Chair/Secretary Hughes: Aye

Chairman Diercks: Aye

Result of Motion: Carried 4-0

- 6.6. Approval to Host Two or Three Signature Events

Sarah Salzman presented to the Board about the cost analysis for the events 2024.

PUBLIC COMMENT OPENED AT:

PUBLIC COMMENT CLOSED AT:

Vice-Chair/ Secretary Hughes made a motion to continue item 6.6. to the February 26th meeting.

No action.

- 6.7. Approval of MOU with the City of Beaumont for Waiving Fees Associated with the use of Facilities and Parks in the City of Beaumont for Events and Provide Funding for Police Department Services

Mickey Valdivia presented to the Board about the partnership with the City of Beaumont to get the fees waived for police services at events.

Albert Maldonado presented to the Board about edits that he made to the contract.

PUBLIC COMMENT OPENED AT: 10:21pm

PUBLIC COMMENT CLOSED AT: 10:21pm

Vice-Chair/ Secretary Hughes made a motion to accept item 6.7.

Director Linnemann seconded the motion.

Director Covington: Aye

Director Linnemann: Aye

Treasurer Flores: Absent

Vice-Chair/Secretary Hughes: Aye

Chairman Diercks: Aye

Result of Motion: Carried 4-0

- 6.8. Adopt Resolution/Agreement to Create a New Employment Position for Special Project
Albert Maldonado presented to the Board about the details behind the position.

PUBLIC COMMENT OPENED AT: 10:25pm

PUBLIC COMMENT CLOSED AT: 10:25pm

Chairman Diercks made a motion to accept items 6.8.

Vice-Chair/ Secretary Hughes seconded the motion.

Director Covington: No

Director Linnemann: Aye

Treasurer Flores: Absent

Vice-Chair/Secretary Hughes: Aye

Chairman Diercks: Aye

Result of Motion: Carried 3-1

7. DEPARTMENT HIGHLIGHTS:

- 7.1. Noah Valdiva, Athletics Facilities Manager

Noah Valdivia presented to the Board on the following items:

- *Baseball/ Softball Clinic*
- *Golf League*
- *Adult Softball Spring Season*
- *DeAnn's Pass Kids*
- *The Cherry Valley Grange Hall*

- 7.2 Nancy Law, Executive Assistant

Nancy Law presented to the Board on the property taxes for January 2025.

7.3 Grant Requests

Mickey presented to the Board that they are actively pursuing grants and they will be updated.

8. GENERAL MANAGER REPORT:

8.1. General Manager, Mickey Valdivia

Mickey presented to the Board on the following items.

- Bleacher Replacement Update
- General Manager's Evaluation March 2025 Second Reminder
- UCI Funding Update
- 2025 Policies
 - Employee Facility Rental Policy (Facilities Ad Hoc)
 - Special Event Cancellation Policy (Facilities Ad Hoc)
 - Hybrid Work Schedule Policy (Personnel)
 - Facility Users' Insurance Requirements Policy (Facilities Ad Hoc)
- Rojas Public Affairs
- Cherry Festival
- DeAnn's PAASS Kids
- Conferences/Vacations

9. CALENDAR OF EVENTS

Chairman Diercks reminded the Board to be aware of these upcoming events:

9.1. Next BCVRPD Board Meeting: NCCC – February 12th, 2025, 6:00p.m.

9.2. Next BCVRPIC Board Meeting: NCCC – February 12th, 2025, 6:00p.m.

9.3. Committee Meetings

- Collaborative Agency Meeting – first Wednesday bi-monthly, 5:00p.m., Beaumont Civic Center, next meeting is March 5th.
- Finance Committee – Monday before Board Meeting monthly 9:00a.m., next meeting March 10th, NCCC.
- Personnel Committee – first Tuesday monthly 12:00p.m., next meeting March 4th, NCCC.
- Facility/Bogart Ad Hoc Committee– second Tuesday monthly 10:30a.m., next meeting March 11th, NCCC.
- Foundation Golf Tournament Ad-Hoc Committee – third Thursday 4:00p.m., NCCC, Next Meeting February 20th, NCCC.
- Government Liaison Committee – third Tuesday monthly 10:30a.m., Next Meeting February 18th, NCCC.
- BYB/SB Meeting – first and third Tuesdays monthly 7:00p.m., Next meeting February 18th, BYB Office at Noble Creek
- District Community Member Recognition Ad Hoc Committee – time and dates TBD.

9.4. Upcoming Holidays

- Monday, February 17th – **President's Day**

9.5. BCVRPD Events

- Wednesday, February 26th, 2025, 6:00p.m. – **Redistricting and Rebranding Meeting (Map Revisions)**
- Wednesday, March 12th, 2025, 6:00p.m. – **Redistricting and Rebranding Final Meeting (Map Adoption)**
- Friday, March 29th, 2025 – **Welcome Home, Vietnam Veterans**
- Saturday, March 30th, 2025 – **Spring Fling**

9.6. Community Events

- Friday, February 14th, 2025, 7:30a.m. – **Good Morning Beaumont Breakfast**, NCCC
- Thursday, February 27th, 2025, 5:00p.m.-9:00p.m. – **Beaumont Chamber of Commerce Installation Dinner**, 36211 Champions Dr.
- Saturday, March 8th, 2025, 8:00a.m.-11:30a.m. – **BUSD Family Literacy Fair**, Educational Support Facility, 350 W. Brookside Ave.

Meeting entered Closed Session at 10:40pm

Meeting returned to Regular Session at 11:33pm

10. DIRECTORS MATTERS/COMMITTEE REPORTS:

Director Covington:

None.

Director Linnemann:

Director Linnemann stated he appreciates everyone.

Treasurer Flores:

Absent.

Vice-Chair/Secretary Hughes:

Vice-Chair/Secretary stated about getting the Youth Memorial Wall going, and wants to really make fundraising a must for all facility users we have.

Chairman Diercks:

Chairman Diercks agreed with Vice-Chair/Secretary Hughes about the facility users and thanks staff.

11. TOPICS FOR FUTURE AGENDAS: None.

12. ADJOURNMENT:

Meeting adjourned at: 11:36pm

Pending Agenda Items:

<i>Request</i>	<i>Requester</i>	<i>Date of Request</i>	<i>Status</i>
Policy for Memorial Wall Nominations	Board	3/13/2024	Policy expected to be presented to Board summer 2024.
District Community Impact Recognition Policy	Hughes	08/2024	Pending discussion in a committee.
Youth Memorial Wall Committee	Ward/Diercks	11/2024	Assigned to District Community Impact Recognition Committee

Minutes Completed on 3/20/25

By: Deidre Chatigny/Kaylee Gemmell, BCVRPD Clerk of the Board



**BEAUMONT CHERRY VALLEY
RECREATION & PARK DISTRICT (BCVRPD)
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Wednesday, February 26th, 2025, 6:00p.m.**

MINUTES

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Regular session began at: 6:00pm

1. ROLL CALL:

Director Covington: Present
Director Linnemann: Present
Treasurer Flores: Present
Vice-Chair/Secretary Hughes: Present
Chairman Diercks: Present

- 1.1. INVOCATION: Vice-Chair/Secretary Hughes provided the invocation.
- 1.2. PLEDGE OF ALLEGIANCE: Director Covington led the Pledge of Allegiance.

2. PUBLIC COMMENT:

PUBLIC COMMENT OPENED AT: 6:02pm

PUBLIC COMMENT CLOSED AT: 6:02pm

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS (Includes Committee Reports)

Chairman Diercks moved the action items around and 3.2. was discussed before 3.1.

- 3.1. Presentation of Redistricting Draft Maps
*General Manager Mickey Valdivia introduced Dr. Justin Levitt from National Demographics Corporation. He made a presentation to the Board about the process of redistricting.
Board member discussion ensued.*

PUBLIC HEARING OPENED AT: 7:56pm

PUBLIC HEARING CLOSED AT: 7:57pm

- 3.2. Approval of 2025 Facility Use Agreement – Cherry Valley Horsemen’s Association
Mickey Valdivia presented to the Board about the changes to the options that are given to CVHA for their insurance requirements. Staff recommends option 4. He gives different options for CVHA to get involved and have a positive partnership with the District.

Chairman Diercks presented that the meeting that was had with CVHA with Christy and Karen was very good.

Taryn with CVHA presented to the Board about the quotes that they got in regards to the insurance policies.

Mickey Valdivia presented he wouldn't mind going with Option 3 with the understanding of working towards Option 4 because he knows it is so new. By 2026 he would like to be at Option 4.

John Flores agreed with Mickey about it being fair to start with Option 3 with agreeing to work towards Option 4. He would still like to shop around for different insurance options other than CAPRI.

Janet Covington presented to the Board about the meeting with CVHA being really good. She is leaning more towards Option 4 and believes it would benefit both groups.

PUBLIC COMMENT OPENED AT: 6:17pm

Melody Flores requested the updated Options to review.

Kristy James, president of CVHA presented to the Board and requested that the requirements stay at Option 3 for this year and work towards Option 4 and will prove their good faith to the District and volunteer their time to the District.

Donald, Vice President of CVHA, presented to the Board that he reached out to 14 other arenas and said they do not require the same insurance. He stated that he is having trouble finding insurance that provide the required polices. He agreed to go with Option 3 to give time to get some answers back.

John Flores said he recommends Option 3 and have them start working towards Option 4 even for this year.

Johanna Reinbolts, parent of participants of CVHA, presented to the Board that he wanted her daughter to speak to the Board about how much it means to her.

Jessie Fisher presented to the Board about really wanting to keep the Equestrian Center to stay available for their use.

Johanna presented again and said it teaches the kids so much more than the legal side and wants something to that works for everyone.

PUBLIC COMMENT CLOSED AT: 6:29pm

Director Linnemann presented in favor of the Equestrian Center and does not want them to leave. He wants it to be fair across the board with everyone that we are partnering with and is leaning more towards Option 4.

Director Covington had no more comments

Treasurer Flores presented that he would rather go towards Option 4 with the help of Capri working with them with the SAMs coverage.

Vice-Chair Hughes congratulated the young lady for coming up and speaking. He wants CVHA to be successful and is willing to work with them to get this fixed. He wants to have a sit down with CAPRI and find out the standards to be fair to everyone. He wants them to do the fundraising and partnership with the District. He questioned the release of liability.

Chairman Diercks agrees with the rest of the Board with Option 4 with modification of working on the SAMs coverage.

Chairman Diercks made a motion to accept item 3.2. of Option 4 with modifications. Director Covington seconded the motion.

Director Covington: Aye

Director Linnemann: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Hughes: Aye –“with comment”

Chairman Diercks: Aye

Result of Motion: Carried 5-0

John Flores requested that the CVHA comes and reports their events.

Kristy brought an invitation for the Board and Staff to come to their next event.

3.3. Approval to Host Two or Three Signature Events

Sarah Salzman presented to the Board about the budgets and profit/loss chart of the previous events of 2024. She asked the Board the goal of the events because she is not getting rid of any of the events but needs to know if we want to lose money, make money, or breakeven.

John Flores stated that he would like to at least break even after each event.

Sarah presented about Fiesta De Mayo and she proposed that we go from a 2 day event to a 1 day event and cut the budget in half and take the additional money and put it toward Boots, Brews, and BBQ.

John Flores as Treasurer stated that he does not want to keep losing money and wants to work with Sarah to update the budget and he does not want to be in the red anymore. Director Linnemann commented on the Oktoberfest event and it being a lien time of year that we move it back to September and maybe removing Sunday and just adding the Thursday.

Sarah asked the Board about the beer aspect of all events, if the focus is on community partners or is the focus on making money? She used the example of the beer sales from Boots, Brews and BBQ with having the community partner.

Director Linnemann would like to see a partnership but also making money from it. He believes that having the partnership makes the District that much better.

Sarah proposed that we take our 3 major events to 2 major events being Boots, Brews and BBQ and Oktoberfest. Putting more money into those events because they are events that we have potential at making money.

The Board discussed the details of all events.

Vice-Chair Secretary Hughes stated that he would like to see our facility users get more involved in our events for more help. Also reaching out to the community to get more partnerships. He agreed with John about updating the budgets to fit the actual expenses.

Director Covington stated that we can run it as business but to not forget that we are here to provide a service to our community. She was in favor of moving the Winterfest back to the Grange. She said that the area we need to work on is the sponsorship aspect for the events.

Chairman Diercks in favor of making Fiesta De Mayo and Winterfest both 1 day events and putting more money into the bigger events.

Director Linnemann made a motion to accept item 3.3. of moving Fiesta De Mayo to a 1 day event and moving Winterfest back to the Grange to a 1 day event.

Treasurer Flores seconded the motion.

Director Covington: Aye

Director Linnemann: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Hughes: Aye

Chairman Diercks: Aye

Result of Motion: Carried 5-0

3.4. Approval of Beaumont-Cherry Valley Rotary Sponsorship

Mickey Valdivia presented his recommendation for the Sponsorship or either the \$500 or \$250.

Vice-Chair Secretary Hughes recommended that they do a poll.

Director Linnemann stated that he would go.

Chairman Diercks said that we will do a poll.

4. GENERAL MANAGER REPORT:

4.1. General Manager, Mickey Valdivia

Mickey Valdivia asked the Board what they want him to do in regards to CAPRI. Do they want him to shop around for other policies?

The Board discussed their wants and recommendations about the insurance companies about looking into other companies that provide the same services to Special Districts.

Mickey Valdivia presented about the BYB baseball season kickoff.

5. DIRECTOR COMMENTS

Director Covington: Stated that she hopes that people can attend the Cherry Valley Horsemen's Association event that they were invited to. She brought up information in a closed session meeting got out and reminded everyone that closed session does not get repeated.

Director Linnemann: No comment.

Treasurer Flores: He is happy with the CVHA agreement and looks forward to work with Sarah on the budgets for the events.

Vice-Chair Secretary Hughes: He would like to look into appointed commissioners and consider it. He would like them to have a chance to learn and possibly take their position.

Chairman Diercks: He agrees with Vice-Chair Secretary Hughes and would like it to be brought back to the Foundation meeting in two weeks. He thanks staff for all the extra meetings and work.

6. NEXT REGULAR MEETING: March 12th 2025, 6:00p.m.

7. ADJOURNMENT: 8:49pm

Minutes Completed on 3/4/2025

By: Kaylee Gemmell, BCVRPD Clerk of the Board

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 2/28/2025

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 HCN Bank - Operating	\$ 91,094.59	\$ 222,269.10	\$ 280,244.00	\$ 149,069.49	
2 HCN Bank - Payroll Account	\$ 27,398.31	\$ 92,546.22	\$ 80,000.00	\$ 14,852.09	
3 HCN Bank - Project Loan	\$ 65,677.16			\$ 65,677.16	
4 HCN Bank - Bogart	\$ 1,416.53	\$ 9,211.82	\$ 26,341.16	\$ 18,545.87	
5 HCN Bank - Money Market	\$ 423,633.58		\$ 7,617.53	\$ 431,251.11	7,500 Monthly Deposits for loan payment
6 HCN Bank - Reserve Fund	\$ 107,295.91		\$ 5,008.35	\$ 112,304.26	
7 HCN Bank - Quimby/DIF	\$ 58,028.67		\$ 1,526.44	\$ 59,555.11	
9 Riverside County Fund	\$ 311,167.38			\$ 311,167.38	Sept 2024 - Dec 2024
10	\$ 1,085,712.13	\$ 324,027.14	\$ 400,737.48	\$ 1,162,422.47	
11 HCN Bank - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12 Operating Reserve	\$ 51,708.23		\$ 5,000.00	\$ 56,708.23	NOT to be USED
13 Capital Reserve	\$ 55,587.68		\$ 8.35	\$ 55,596.03	Min Balance of \$50,000
14 TOTAL RESERVE ACCOUNT	\$ 107,295.91	\$ -	\$ 5,008.35	\$ 112,304.26	
15	Reserve Account Projections As Approved 1/25/2025			\$ 112,278.00	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 2/28/2025

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
16 HCN Bank	\$ 61,190.45	\$ 12,847.89	\$ 198.50	\$ 48,541.06	

Beaumont-Cherry Valley Recreation & Park District

Grant Balances

As of 2/28/2025

	Funded	Requested Distbursement	Received	Balance	Notes/Comments
17 Department of Parks and Recreation Per Capita Grant Program (Prop 68) <i>Field #8</i>	\$ 29,582.00	\$ -	\$ -	\$ 29,582.00	
18 Department of Parks and Recreation Per Capita Grant Program (Prop 68) <i>Field #8</i>	\$ 177,952.00	\$ 50,069.00	\$ -	\$ 177,952.00	
19 Housing and Workforce Solutions CDBG 2022-2023 <i>Bogart Regional Park ADA Parking Lot Improvements</i>	\$ 58,266.00	\$ 58,266.00	\$ 58,266.00	\$ -	COMPLETED
20 Housing and Workforce Solutions CDBG 2023-2024 <i>Bogart Regional Park ADA Parking Lot Improvements Project Phase II</i>	\$ 82,231.00	\$ -	\$ -	\$ 82,231.00	Submitted: Bid Package Review
21 County of Riverside Unincorporated Communities Initiative <i>Danny Thomas Ranch Infrastructure</i>	\$ 400,000.00	\$ -	\$ 400,000.00	\$ -	Approved 10/8/2024 from County
22 Housing and Workforce Solutions CDBG 2023-2024 <i>Bnoble Creek Community Center ADA Restroom Project</i>	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	Signed Contract Sent 11/14/2024
23	\$ 758,031.00	\$ 108,335.00	\$ 458,266.00	\$ 299,765.00	

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 2/28/2025

Beaumont-Cherry Valley Recreation & Park District

Loan Balances

As of 2/28/2025

		opened date	Funded	Payments	Balance owed	Notes/Comments
24	Citizens Business Bank 2020 Projects	11/6/2020	\$ 400,000.00	\$ 348,868.72	\$ 51,131.28	Yearly Payment - \$87,217.18 Last payment Due: 11/6/2025 PAY OFF: MAY 2025
25	Ford F150 XLT Maintenance Superintendent Truck	12/16/2019	\$ 45,792.00	\$ 45,792.00	\$ -	Paid Off 2/7/2024
26	KS State Bank (10) Radios/ (3) Repeaters	7/1/2022	\$ 37,937.70	\$ 27,011.46	\$ 10,926.24	Yearly Payment - \$9,003.82 Last payment Due: 7/1/2027 PAY OFF: JULY 2025
27	Huntington National Bank Ventrac 4520P	2/1/2023	\$ 45,534.48	\$ 17,341.15	\$ 28,193.33	Monthly Payment - \$1,065.00 Last payment Due: 2/1/2027
28	Huntington National Bank ToroOutcross 9060	2/1/2023	\$ 64,860.11	\$ 24,647.66	\$ 40,212.45	Monthly Payment - \$1,517.00 Last payment Due: 2/1/2027
29	Municipal Finance Corporation 2023 Projects	11/15/2023	\$ 400,000.00	\$ 96,311.45	\$ 303,688.55	Quarterly Payment - \$23,502.29 Last payment Due: 11/1/2028
30			\$ 994,124.29	\$ 559,972.44	\$ 434,151.85	

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Operating

February 2025

Date	Transaction Type	Num	Name	Memo/Description	Amount
10005 HCN Bank - Operating					
02/01/2025	Check	127542	Michael Valdivia	Car Allowance	-900.00
02/01/2025	Check	127543	Michael Valdivia	December 2024 - 457 Retirement Contribution	-1,562.60
02/01/2025	Check	unum1312026	HP Store	Insta Ink - Finance Printer	-15.07
02/04/2025	Bill Payment (Check)	p255KSLPR2	Frontier (10478 Bmt Ave5721) G	Monthly Wifi Service - Grange - 1/12/2025 - 2/11/2025	-146.76
02/04/2025	Bill Payment (Check)	806023472243	SCE (700593589625)	Utilities: Electric - General Electricity & Thunder Alley - 12/14/2024 - 1/12/2025	-1,217.27
02/04/2025	Bill Payment (Check)	1116031030178	Colonial Life	Employee - Accident Insurance - February 2025	-345.18
02/04/2025	Check	127544	Dan Hughes	Director Fees: January 2025	-600.00
02/04/2025	Check	af02042025	Amazon.com	Monthly RR Supplies	-313.90
02/04/2025	Check	af02042025	Clover	(150) Receipt Paper Rolls - Handheld machine	-193.91
02/05/2025	Check	127549	Department of Fish and Wildlife	2025 Fishing Derby - Prize Fish Contest Application Fee	-81.89
02/05/2025	Check	NV02052025	Frijoles	Brick Laying Lunch - Noah Valdivia, Sarah Salzman, Kaylee Gemmell & Roman Fuerte	-102.72
02/06/2025	Bill Payment (Check)	127545	Susan Helen Lara	Repair & Maintenance to Franco Garden, Removal & installation of F#1 Paseo grass plant trees & Removal & Installation of grass at Grange Community Center	-9,475.00
02/06/2025	Check	127557	Eydie Eddy	Refundable Security Deposit - Grange 02/08/2025 Memorial	-250.00
02/06/2025	Check	AF02062025	Amazon.com	\$25.00 Amazon Gift Card - Timecard Incentive Program	-25.00
02/06/2025	Check	AF020620252	Amazon.com	Office Supplies - Date Stamp	-18.86
02/07/2025	Bill Payment (Check)	127546	Stugg Bugg Pest Control	BiWeekly Pest Control	-795.00
02/08/2025	Bill Payment (Check)	NL02082025	Nextiva	Monthly Telephone Service	-389.21
02/10/2025	Bill Payment (Check)	1002838506	CalPERS	Employee - Health Insurance	-7,128.89
02/10/2025	Bill Payment (Check)	p257CJFKZ9	Frontier (306 Sixth9910) WC	Monthly Wifi Service - Woman's Club - 1/17/2025 - 2/16/2025	-151.76
02/10/2025	Bill Payment (Check)	806023674652	SCE (700005100729)	Utilities - Electricity - Woman's Club	-247.77
02/10/2025	Bill Payment (Check)	127547	Gophix Gopher Control	Monthly Gopher Control	-2,500.00
02/11/2025	Check	February2025	Clover	Monthly Equipment Rental	-204.85
02/12/2025	Bill Payment (Check)	127550	Huntington Bank	Monthly Loan Payment - Toro Outcross 9060 & Ventrac 4520P	-2,582.00
02/12/2025	Bill Payment (Check)	127551	BCVWD 8-002	Utilities - Water - NCRP	-3,370.20
02/12/2025	Bill Payment (Check)	127552	William A. Morton	Qrtly Loan Payment #29 on loan balance sheet	-23,502.29
02/12/2025	Bill Payment (Check)	127554	Pro Care Landscape Services	Monthly Landscape Services - Franco Garden, Woman's Club & Grange	-1,550.00
02/12/2025	Bill Payment (Check)	1002840805-06	CalPERS	Employee - Retirement	-6,609.60

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Operating

February 2025

Date	Transaction Type	Num	Name	Memo/Description	Amount
02/12/2025	Check	127555	Jessica Warrick	Payroll Period 1/27/2025 - 2/9/2025	-1,760.00
02/12/2025	Check	MV02122025	Denny's	Bus. Meal - Agenda Review - Chris Diercks, Dan Hughes, Mickey Valdivia, Deidre Chaigny & Kaylee Gemmell	-100.37
02/12/2025	Check	SS02122025	Cornerstone BBQ	Board Meeting Dinner - 2/12/2025	-299.70
02/12/2025	Check	SS021220252	Staler Bros. Markets	Board Meeting Plates & Napkins - 2/12/2025	-16.99
02/12/2025	Check	SS021220253	Cornerstone BBQ	Board Meeting Dinner (Extra Meat) - 2/12/2025	-60.89
02/13/2025	Check	am02242025	NRPA	CPSI Exam / Prep/ Inspection Forms (Aaron Morris)	-615.00
02/14/2025	Check	MV02142025	Fast5Xpress	Car Wash - Platinum/Shared	-39.99
02/18/2025	Check	127558	Rich Burgess	Refundable Security Deposit - Velo City Baseball Tournament 01/04/2024	-500.00
02/18/2025	Check	af02182025	Amazon.com	Office/RR Supplies	-121.67
02/18/2025	Bill Payment (Check)	311870615	ARCO Business Solutions	Monthly Gas/Fuel - F150 (47,680)	-83.02
02/18/2025	Check	127559	Nancy Law	Refundable Security Deposit - Baby Shower NCCC / Overpayment	-425.00
02/18/2025	Bill Payment (Check)	17415539	Wells Fargo Financial Leasing	Monthly Copier Lease	-884.66
02/18/2025	Bill Payment (Check)	80106710082	Waste Management of the IE	Utilities - Trash - Woman's Club	-293.80
02/18/2025	Bill Payment (Check)	80106710311	Waste Management of the IE	Utilities - Trash - NCRP & Grange	-3,250.14
02/18/2025	Check	av02182025	The UPS Store	Board Meeting - (15) Copies of Posters	-206.50
02/18/2025	Check	127560	Sarah Salzman	Board Meeting Drinks/Plates/Napkins	-129.29
02/18/2025	Bill Payment (Check)	3781360388	Verizon Wireless	Monthly Wireless Phone Service	-700.03
02/18/2025	Bill Payment (Check)	490109	SoCalGas	Utilities - Gas - Grange	-159.19
02/18/2025	Check	127561	Jacqueline Cortez	Refundable Security Deposit - 01/11/2025 Grange	-500.00
02/18/2025	Bill Payment (Check)	vsp02182025	VSP-Vision Service Plan	Employee - Vision Insurance	-57.41
02/18/2025	Check	af21825	Amazon.com	Laminator	-51.27
02/18/2025	Check	127562	Albert Diaz	Refundable Security Deposit - Baby Shower NCCC 2/8/2025	-500.00
02/18/2025	Bill Payment (Check)	621623086018984	The Home Depot	Shop Supplies - Trailer Plug Repair + Adapter for F150, Winterfest Supplies & AED Batteries	-433.56
02/19/2025	Check	127556	Secretary of State	Notary Exam Payment (Law, Nancy)	-40.00
02/19/2025	Check	NL02192025	Amazon.com	iPhone 12 Case - Aaron Morris	-13.99
02/20/2025	Bill Payment (Check)	127563	Accorn Technology Services	Monthly IT Service (Oct 2024) - Monthly IT Service (Feb 2025) - Azure Hosted Usage	-6,335.67
02/20/2025	Bill Payment (Check)	127564	SiteOne Landscape Supply, LLC	Bogart new Weathertrak Pannel/Antenna, Equestrian Grass/Irrigation Clean up, Field #1 (10) 50lbs Fertilizer	-2,812.76
02/20/2025	Bill Payment (Check)	127565	PROCAM INC.	Fire Alarm (Woman's Club/Grange - Fire Alarm & Alarm Monitoring NCCC	-345.00

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Operating

February 2025

Date	Transaction Type	Num	Name	Memo/Description	Amount
02/20/2025	Bill Payment (Check)	127566	Safety Compliance Company	Monthly Safety Meeting - 11/14/2024 Topic: Respiratory - 1/9/2025 Topic: Hazardous Training	-500.00
02/20/2025	Bill Payment (Check)	127567	Desert Quality Heating & Air	Perform Qrtly Service Maintenance Shop C, Grange, NCCC & Woman's Club - Service Call NCCC Heater	-930.00
02/20/2025	Bill Payment (Check)	127568	Action True Value Hardware	Shop Supplies - F150 Tire Flat, Supplies for Winterfest, Brick Tools - 4 diamond Blade hole saw	-126.76
02/20/2025	Bill Payment (Check)	127569	Dutch Touch Window Cleaning	Qrtly Window Cleaning/Power Washing - NCCC, Grange & Woman's Club	-1,421.00
02/20/2025	Bill Payment (Check)	127570	Cherry Valley Feed & Pet Supply	(75) Hay Rental - Winterfest	-1,076.69
02/20/2025	Bill Payment (Check)	127571	Cintas	Monthly Supply Refills - Woman's Club & Bogart - Uniforms/Restroom/Cleaning Supplies	-1,601.02
02/20/2025	Bill Payment (Check)	127572	Chadrick L. Halliday	2024 State Controller's Report - Prep and File - Final 2023 Audit Progress	-6,092.00
02/20/2025	Bill Payment (Check)	127573	MRC Smart Technology Solutions	Qrtly copier overages Lease - 10/15/2024 - 1/14/2025	-29.94
02/20/2025	Bill Payment (Check)	127574	Frontier (2091883458) Maint	Monthly Wifi Service - Maintenance	-116.71
02/20/2025	Bill Payment (Check)	127575	Pro Rise Garage Door Co	Replaced (1) Liftmaster 485 backup battery for the garage door opener inside of the maintenance shop garage on the property. Lubricated the garage door and the garage door opener.	-150.00
02/20/2025	Bill Payment (Check)	127576	Clean by Design	Monthly Cleaning Service (All Locations), Cleaning 5 day credit	-1,225.00
02/20/2025	Bill Payment (Check)	127577	Discount Tree Care Inc	Remove (3) broken branches NCRP	-350.00
02/20/2025	Bill Payment (Check)	127578	g2 turftools, inc	Equipment - 72" Turfroller	-8,000.00
02/20/2025	Bill Payment (Check)	127579	Pro-Pipe & Supply	Supplies for Equestrian Area - PVC Pipes, Glue	-438.98
02/20/2025	Bill Payment (Check)	127580	Top Line Industrial Supply	Equestrian Area Project - Clean-up, Shop Tools - Large Colter Pin, Supplies for new roller attachment, Adapters for Roller Equipment	-344.39
02/20/2025	Bill Payment (Check)	127581	BMI	Music Permit 01/01/2025-12/31/2025	-446.00
02/20/2025	Bill Payment (Check)	127582	Rosalind Otero	Unfunded Health Payment - March 2025	-255.83
02/20/2025	Bill Payment (Check)	127583	Best Best & Krieger	Monthly Legal fees: General	-2,779.66
02/20/2025	Bill Payment (Check)	127584	USPS	Annual PO Box fees	-464.00
02/20/2025	Bill Payment (Check)	127585	Gophix Gopher Control	Monthly Gopher Control	-2,500.00
02/20/2025	Bill Payment (Check)	127586	Ferrelgas	Rental of Propane Tank 01/05/2024-01/04/2026	-12.00
02/20/2025	Bill Payment (Check)	127587	Beaumont Safe & Lock	Deadbolt replace and remove / Pick to open / Panic bar on/off Rekey cylinder	-276.27
02/20/2025	Bill Payment (Check)	127588	All Purpose Rentals	Equestrian Arena/Area - Grass/Irrigation Clean up - Forklift rental	-590.00
02/20/2025	Bill Payment (Check)	127589	Beaumont Power Equipment, Inc.	2-Cycle Oil 6 Pack (2)	-32.30
02/20/2025	Bill Payment (Check)	127590	James J Hughes	Unfunded Health Payment - February 2025	-603.43
02/20/2025	Bill Payment (Check)	127591	Swank Motion Pictures Inc.	6/16/2025 - Angels in the outfield - 7/14/25 - The Parent Trap	-1,590.00

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Operating February 2025

Date	Transaction Type	Num	Name	Memo/Description	Amount
02/20/2025	Bill Payment (Check)	127592	BCVWD 8-005	Utilities - Water - Grange - 11/1/2024 - 12/31/2024	-674.18
02/20/2025	Bill Payment (Check)	127593	BCVWD 8-006	Utilities - Water - Grange (fire) 11/1/2024 - 12/31/2024	-63.02
02/20/2025	Bill Payment (Check)	127595	Memories Created by Darcy Walls	Winterfest Photos - 2 day coverage	-862.00
02/20/2025	Bill Payment (Check)	127596	Turt Star, Inc.	January 2025 PM Service - (18) Units 101 Hours	-857.63
02/20/2025	Bill Payment (Check)	127597	Beaumont Do it Best	Horseshoe Tournament, Spray Tip	-23.06
02/24/2025	Check	am022425	NRPA	NRPA Membership 2025 - Aaron Morris - CPSI	-115.00
02/24/2025	Check	af02242025	Amazon.com	(2) Boxes Copy Paper	-129.24
02/25/2025	Check	127601	James W. Halbrook	Adult Softball Umpire - 2 games	-70.00
02/25/2025	Check	127600	Austin Gilmour	Adult Softball Umpire - 2 games	-70.00
02/25/2025	Check	af02192025	Amazon.com	Tissues (12 Boxes)	-25.62
02/25/2025	Check	AF02252025	Stamps.com	Office - Postage/Stamps - Monthly Service Fee	-19.99
02/26/2025	Check	127605	Mandi Bourland	Refundable Security Deposit "Highland Academy Charter School Dance" 02/13/2025-02/14/2025	-250.00
02/26/2025	Check	127606	Tatiana Williams.	Refundable Security Deposit - Grange Family Gathering 02/15/2025	-500.00
02/26/2025	Check	af02262025	Amazon.com	Clerk of the Board - Supplies - Portfolio Organizer	-15.07
02/26/2025	Check	MV02262025	El Charro Authentic Mexican	Agenda Review - Chris Diercks, Dan Hughes, Mickey Valdivia, Deidre Chatigny & Kaylee Gemmell	-99.42
02/27/2025	Bill Payment (Check)	80106924003	Waste Management of the IE	Utilities - Trash - Maintenance (40) yard bins	-1,459.91
02/27/2025	Bill Payment (Check)	807001928834	SCE (700558511896)	Utilities - Electricity - Bogart Park	-1,658.94
02/27/2025	Bill Payment (Check)	807001928895	SCE (700857153476)	Utilities - Electricity - Danny Thomas Ranch	-35.73
02/27/2025	Check	127599	Chris Diercks.	Director Fees - February 2025	-600.00
02/27/2025	Check	127607	Kaylee G Gemmell	Special Board Meeting - Cookies, Cheese and Cracker Tray, Fruit Tray / Water	-51.70
02/27/2025	Bill Payment (Check)	580409	SoCalGas	Utilities - Gas - NCCC	-429.00
02/27/2025	Bill Payment (Check)	1002851006-1007	CalPERS	Employee - Retirement	-6,711.19
02/28/2025	Check	SVCCHRG		Service Charge - Positive Pay	-39.00
02/28/2025	Bill Payment (Check)	1002851020	CalPERS	Employee - 457 Plan	-175.00
02/28/2025	Check	CCFeesFeb2025	Clover(MRCH BNKCD)	Monthly Credit Card % fees	-1,283.20
-\$ 133,185.51					

Beaumont-Cherry Valley Recreation and Park District
Check Warrant - Bogart Park
February 2025

Date	Transaction Type	Num	Name	Memo/Description	Amount
10050 HCN Bank - Bogart Park					
02/18/2025	Bill Payment (Check)	80106710457	Waste Management of the IE	Utilities - Trash	-2,021.35
02/18/2025	Bill Payment (Check)	p255L33GZZ	Frontier (9600 Cherry3887) B	Monthly Wifi Service	-150.25
02/20/2025	Bill Payment (Check)	5629	Cintas	Weekly Janitorial/Supplies	-518.06
02/20/2025	Bill Payment (Check)	5630	BCVWD 3-004	Utilities - Water	-584.69
02/20/2025	Bill Payment (Check)	5631	J & R Landscape Management, LLC.	Weekly Landscape Service	-3,958.75
02/20/2025	Bill Payment (Check)	5632	BCVWD 3-001	Utilities - Water	-1,427.03
02/20/2025	Bill Payment (Check)	5633	BCVWD 3-002	Utilities - Water	-179.50
02/20/2025	Bill Payment (Check)	5634	BCVWD 3-003	Utilities - Water	-186.59
02/28/2025	Check	BCCFeeFeb2025	Clover(MRCH BNKCD)	Credit Card Fee %	-185.60
					-\$ 9,211.82



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT

www.bcvparks.com

LEGAL INVOICES

Best Best & Krieger, LLP

Invoice #1020141 General Legal Services (January 2025)

\$2,982.50

Total Invoices for approval - \$2,982.50



Staff Report

Agenda Item No. **6.5.1**

To: Board of Directors
From: Nancy Law, Executive Assistant
Via: Mickey Valdivia, General Manager
Date: March 12th, 2025
Subject: Reserve Fund Policy #2025-02 – Final Reading

Background and Analysis:

The District has a strong commitment to maintaining adequate reserves to meet operational and capital needs, as well as mitigate financial risks such as revenue fluctuations or unforeseen expenses. As part of a broader strategy for financial sustainability, the District seeks to gradually build its reserves to a target level of \$1 million over the next five years.

Currently, the District contributes \$5,000 per month to the Reserve Fund. This policy outlines the structure of the Reserve Fund, defines the minimum balances for various categories, and provides a clear plan for increasing reserves to meet the District's long-term financial goals.

- **Operating Reserve:**
A minimum balance of \$400,000 (equivalent to two months of operating expenses), to be reviewed annually for changes or cost-of-living adjustments. This reserve will be used to cover any shortfalls in operating revenue or to address unexpected expenses. The Operating Reserve can only be accessed with a 4/5 majority vote of the Board.
- **Capital Reserve:**
A minimum balance of \$50,000 to fund capital improvements, depreciation, and replacement programs. These funds will be used for long-term investments in infrastructure, such as facility upgrades or new equipment. Access to this reserve also requires a 4/5 majority vote of the Board.
- **Payroll Reserve:**
A minimum balance of \$50,000 (equivalent to one payroll period), to cover any cash flow issues or payroll-related emergencies. This reserve will be reviewed annually for changes in payroll expenses.

Fiscal Impact:

- The 5-Year Plan to build the Reserve Fund to \$1 million will require additional annual contributions to the Reserve Fund. Over the course of five years, the District will gradually increase its deposits in May and December per year. This strategy ensures the District has sufficient reserves to cover unexpected expenses, capital improvements, and future financial risks.

Recommendations:

Staff and Finance Committee recommendations:

5-Year Graduated Hybrid Plan to Build Reserve Fund to \$1 Million:

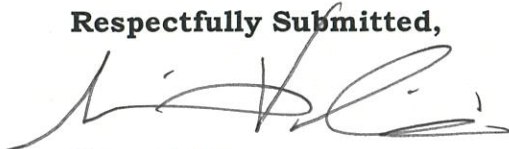
To meet the long-term financial stability goal of having a Reserve Fund balance of \$1 million within five years, the following plan has been developed. This strategy ensures a steady growth in reserves while maintaining flexibility in the District's budget and operations.

Graduated Hybrid - Reserve Account Projections 2025 - 2029

	Jan.	Feb	March	April	May \$25- \$125K	June	July	Aug.	Sept.	Oct.	Nov.	Dec. \$25-\$125K
2025	\$107,278	\$112,278	\$117,278	\$122,278	\$147,278	\$152,278	\$157,278	\$162,278	\$167,278	\$172,278	\$177,278	\$202,278
2026	\$202,278	\$207,278	\$212,278	\$217,278	\$267,278	\$272,278	\$277,278	\$282,278	\$287,278	\$292,278	\$297,278	\$347,278
2027	\$347,278	\$352,278	\$357,278	\$362,278	\$437,278	\$442,278	\$447,278	\$452,278	\$457,278	\$462,278	\$467,278	\$542,278
2028	\$542,278	\$547,278	\$552,278	\$557,278	\$657,278	\$662,278	\$667,278	\$672,278	\$677,278	\$682,278	\$687,278	\$787,278
2029	\$787,278	\$792,278	\$797,278	\$802,278	\$927,278	\$932,278	\$937,278	\$942,278	\$947,278	\$952,278	\$957,278	\$1,082,278

- Year 1:
 - Continue with the monthly deposit of \$5,000 from the Operating Account into the Reserve Fund.
 - Add an additional \$25,000 in May and December.
- Year 2:
 - Continue with the monthly deposit of \$5,000 from the Operating Account into the Reserve Fund.
 - Add an additional \$50,000 in May and December.
- Year 3:
 - Continue with the monthly deposit of \$5,000 from the Operating Account into the Reserve Fund.
 - Add an additional \$75,000 in May and December.
- Year 4:
 - Continue with the monthly deposit of \$5,000 from the Operating Account into the Reserve Fund.
 - Add an additional \$100,000 in May and December.
- Year 5:
 - Continue with the monthly deposit of \$5,000 from the Operating Account into the Reserve Fund.
 - Add an additional \$125,000 in May and December.
 - By the end of Year 5, aim to reach the goal of \$1 million in the Reserve Fund balance, ensuring that the District's reserves are adequately funded for both current operations and future capital needs.

Respectfully Submitted,



Nancy Law
Executive Assistant



Beaumont-Cherry Valley Recreation and Park District

Policy and Procedures

Policy Section: Finance

Policy #: 2025-02

Policy Title: Reserve Fund

Purpose:

The Board is committed to the District's long-term financial health and viability. This policy provides direction for maintaining adequate reserves to ensure that there are appropriate levels of working capital in the District's funds to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenses) and to ensure the continuation of stable services and fees.

Policy:

1. Reserve Fund Contributions:

- a. The Finance Department will contribute a monthly deposit of \$5,000 from the District's Operating Account into the Reserve Account. This contribution will continue until the Reserve reaches its required minimum balance.
- b. The Reserve Account shall maintain a minimum balance equivalent to two months of operating expenses, which will be reviewed annually for any changes or adjustments (e.g., cost-of-living increases).
- c. After the Reserve's minimum balance has been satisfied, any additional monthly contributions will be allocated to capital improvements, depreciation, future grant matching revenues, and/or programming, as approved by the Board.

2. 5-Year Plan to Reach \$1 Million Reserve Balance:

To strengthen the District's financial position and ensure long-term sustainability, a 5-year Graduated Hybrid plan has been established to gradually increase the total Reserve Fund balance to \$1,000,000.

Plan Outline:

- Year 1
 - In May and December deposit an additional amount of \$25,000.
 - Target balance at the end of Year 1: \$202,278 (assuming the total balance of operating and capital reserve, less any withdrawals.)
- Year 2
 - In May and December deposit an additional amount of \$50,000.
 - Target balance at the end of Year 2: \$347,278 (assuming the total balance of operating and capital reserve, less any withdrawals.)
- Year 3
 - In May and December deposit an additional amount of \$75,000.
 - Target balance at the end of Year 3: \$542,278 (assuming the total balance of operating and capital reserve, less any withdrawals.)
- Year 4
 - In May and December deposit an additional amount of \$100,000.
 - Target balance at the end of Year 4: \$787,278 (assuming the total balance of operating and capital reserve, less any withdrawals.)
- Year 5
 - In May and December deposit an additional amount of \$125,000.
 - Target balance at the end of Year 5: \$1,082,278 (assuming the total balance of operating and capital reserve, less any withdrawals.)

Plan Flexibility:

- If the District achieves excess revenue or donations, these will be directed to the Reserve Account to accelerate reaching the \$1 million goal.
- For example, if the Fire Camp generates additional revenue, 35% of Fire Camp revenue will be directed into the Reserve Fund. This allocation will help boost the reserve balance, potentially reducing the time required to meet the \$1 million target.

- The Board may adjust the monthly contributions based on the financial health of the District and the availability of other funding sources.
3. Operating Reserve:
 - a. The Operating Reserve shall maintain a minimum balance of \$400,000. This represents two months of operating expenses.
 - b. The balance of this reserve will be reviewed annually to reflect any changes in operating costs, inflation, or cost-of-living adjustments.
 - c. The Operating Reserve can only be used with a 4/5 majority vote of the Board, ensuring strict oversight and accountability.
 4. Capital Reserve:
 - a. The Capital Reserve shall maintain a minimum balance of \$50,000.
 - b. This reserve will be used exclusively for funding capital improvements, depreciation, future grant matching revenues, and programming.
 - c. Any usage of the Capital Reserve will require Board approval, and the reserve can only be accessed with a 4/5 majority vote of the Board.
 5. Payroll Reserve:
 - a. The Payroll Reserve shall maintain a minimum balance of \$50,000, which represents one payroll period of expenses.
 - b. The balance will be reviewed annually to ensure it accounts for changes in payroll costs, inflation, or other relevant factors.
 - c. This reserve ensures there are sufficient funds to cover payroll obligations in the event of cash flow interruptions.

Reserve Fund Usage:

Once the minimum balance for each reserve has been met, any additional contributions will be allocated to the following areas, subject to Board approval:

Capital improvements

Depreciation expenses

Grant matching revenues

District Programming

Decision-Making Process for Fund Usage:

Any usage or allocation from any of the reserve accounts will require Board approval, and the reserve funds will be accessed only with a 4/5 majority vote of the Board to ensure responsible financial stewardship.

Annual Review:

The Board of Directors shall review the reserve policy annually to ensure the reserves are adequate for the needs of the District and that the reserve balances are consistent with current operating and capital requirements.

The reserve balances may be adjusted to reflect changes in costs, operating expenses, or any other factors that affect the financial health of the District.

Purpose of the Reserves:

These reserves are essential to maintaining the District's financial stability. They ensure that the District can respond to unforeseen expenses, manage revenue shortfalls, and maintain consistent service levels to the community.

By adhering to this Reserve Fund Policy, the District ensures that it has the financial resources necessary to maintain stable operations, make long-term improvements, and mitigate potential financial risks in a proactive and responsible manner.



Staff Report

Agenda Item No. **6.5.2**

To: Board of Directors
From: Kaylee Gemmell, Clerk of the Board
Via: Mickey Valdivia, General Manager
Date: March 12, 2025
Subject: Approval of Special Rates for Facility Use Policy 2025-03 – Final Reading

Background and Analysis:

The Beaumont-Cherry Valley Recreation and Park District owns and operates several facilities in the Beaumont/Cherry Valley area. The District receives numerous inquiries every year from local non-profit organizations and service groups who are interested in renting out the facility for events that they are hosting. These are often accompanied by a request for a reduced rate for facility rentals. In some cases, event rentals for these groups are funded by the individual members. In the interest of serving as a community partner, Staff would like the Board to consider a once per year, reduced rate for such groups.

The BCVRPD facility rates have remained unchanged for all users since early 2023, with the exception of the Memorial Rate (increased in 2024 with Board approval). The charts below highlight what a normal event would cost at full price, compared to the reduced rates that Staff would like to propose. This rate would apply to one event per group, per year, at the discretion of the General Manager. Any additional facility bookings would be charged at full price.

Staff would like to request direction from the Board to determine which groups the special rate would apply to. Many facility users operate non-profit organizations and Staff would appreciate guidance on which ones meet the appropriate criteria to support the rate reduction.

Adopting a policy to approve the reduced facility rate would move the decision from a case-by-case basis to a general approval that applies fairly to all groups across the board. BCVRPD Staff is interested in providing an opportunity that is fair and will benefit the community and the District at the same time. By offering a reduced rate, it shows the community that we are willing to work together to provide services to those who serve others.

Based on these facility use requests, Staff proposes the following reduced rates:

2025 Rates	Current	Proposed
<i>Refundable Deposit (all facilities)</i>	\$500	\$250
Noble Creek Community Center	\$250/hr.	\$5 – First Hour \$50/hr. – Each Additional Hour
Cherry Valley Grange	\$150/hr.	\$5 – First Hour \$30/hr. – Each Additional Hour
Cleaning Rate	\$100	\$50

Event Sample Totals	At Current Rates	At Proposed Rates	After Security Deposit is Returned
5-Hour Event at Noble Creek Community Center	\$1,850	\$505	\$255
5-Hour Event at Cherry Valley Grange	\$1,350	\$425	\$175

Fiscal Impact:

There will be low fiscal impact, the District will cover the costs of staffing the events at these rates. Additionally, by offering the reduced rates the District will build relationships with other community programs which can potentially lead to networking.

Recommendations:

Staff recommends that the Board review the attached policy, comment and consider approval with any suggested adjustments.

Respectfully Submitted,



Kaylee Gemmell
Clerk of the Board



Beaumont-Cherry Valley Recreation and Park District

Policy and Procedures

Policy Section: Facilities

Policy #: 2025-03

Policy Title: Special Rates for Facility Use Policy

Effective Date: March 12, 2025

Purpose

The purpose of this policy is to offer a reduced rate for local non-profit organizations, service groups, and community partners in an effort to foster community relationships and give back to those who contribute to the well-being of our community. This policy allows qualifying non-profit groups to rent District facilities at a reduced rate one time per year, at the discretion of the General Manager.

Policy Overview

The District acknowledges that numerous local non-profits and service groups request access to our facilities for events, meetings, or programs. In support of these organizations, the District will allow one discounted rental per year for qualifying non-profit groups, subject to availability and the discretion of the General Manager.

Eligibility

To qualify for the reduced rate, the applicant must be a recognized non-profit organization, service group, or community-based organization that serves the public good. Proof of non-profit status may be required at the time of booking.

Rental Rates

2025 Rates	Proposed
<i>Refundable Deposit (all facilities)</i>	\$250
Noble Creek Community Center	\$5 – First Hour \$50/hr. – Each Additional Hour
Cherry Valley Grange	\$5 – First Hour \$30/hr. – Each Additional Hour
Cleaning Rate	\$50

Terms and Conditions

1. The reduced rate is available for one event per year per organization. Additional bookings within the same year will be charged at the regular facility rental rates.
2. The General Manager will evaluate each request on a case-by-case basis and reserves the right to approve or deny the discounted rental based on facility availability and the organization's relevance to the District's goals of fostering community engagement.
3. A \$250 refundable deposit is required to secure the rental. This deposit will be refunded if the facility is returned in good condition, and all terms of the rental agreement are followed, including but not limited to the cleaning requirements.
4. Payment for the facility rental is due 30 days prior to the event, as outlined in the Facility Use Agreement. The user agrees to pay BCVRPD 50% of the Facility Use Fee at least 60 days prior to the event.
5. The non-profit organization is responsible for all cleanup after the event, as outlined in the Facility Use Agreement. A cleaning fee of \$50 will be applied, but any damage or extraordinary cleaning required may result in a portion or all of the deposit being withheld.
6. Any additional bookings by the non-profit organization beyond the annual discounted rate will be charged at the full facility rental rate.
7. All other standard rental policies outlined in the Facility Use Agreement, including but not limited to facility use guidelines and insurance requirements, apply to non-profit rentals.

Application Process

To request a reduced-rate rental, non-profit organizations must submit a facility rental request form to the General Manager. The form should include:

- Proof of non-profit status (such as a 501(c)(3) designation or similar)
- Details of the proposed event
- Desired rental dates and times

Discretionary Approval

The General Manager has the discretion to approve or deny any requests based on availability, the purpose of the event, and alignment with the District's goals of community service and engagement.

Adopted by the Board of Directors on: March 12, 2025



Staff Report

Agenda Item No. **6.5.3**

To: Board of Directors
From: Nancy Law, Executive Assistant
Via: Mickey Valdivia, General Manager
Date: March 12th, 2025
Subject: Incident Base Camp Fund Allocation Policy - #2025-05 Final Reading

Background and Analysis:

The District has successfully hosted fire camps in recent years, generating a valuable source of revenue. Given the growing significance of these funds, it is important to establish a formal policy to guide how the revenue should be used.

The proposed policy outlines the allocation of the Incident Base Camp revenue to ensure it supports both immediate operational needs and the long-term sustainability of the District. The policy also seeks to prioritize financial stability, community engagement, and future infrastructure improvements.

Fiscal Impact:

While 35% of the revenue will be earmarked for the Reserve Fund, the remaining 65% provides flexibility to address immediate needs or fund strategic initiatives approved by the Board. In the spirit of public transparency, detailed reports will be made available to the public, outlining how funds are allocated and spent, enduring accountability and trust in the management of these resources.

Recommendations:

Staff and Finance Committee recommendations:

- 35% to the Reserve Fund: A significant portion of the revenue (35%) will be directed to the District's Reserve Fund to support long-term financial health and mitigate potential risks such as revenue shortfalls or unforeseen expenses.
- 65% Board Discretion: The remaining 65% of the revenue will be available for allocation at the Board's discretion. The Board can use these funds for several key purposes, including but not limited to:
 - Facility Maintenance: Ensuring Incident Base Camp facilities are well-maintained.
 - Grant Matching: Supporting matching fund requirements for grants.
 - Equipment Purchases: Acquiring new equipment for Incident Base Camp and District operations.
 - New Programming/Events: Developing new programs, events, or fire safety initiatives.
 - Activities Department: Supporting the Districts activities related to fire safety and community engagement.
 - Creating an Entertainment Fund to secure top-tier headliners for our signature special events.

Respectfully Submitted,

Nancy Law
Executive Assistant



Beaumont-Cherry Valley Recreation and Park District

Policy and Procedures

Policy Section: Finance

Policy #: 2025-05

Policy Title: Incident Base Camp Fund Allocation Policy

Purpose

This policy outlines the guidelines for the management and allocation of revenues received by the District from hosting a Incident Base Camp. The goal is to ensure that revenues are used effectively and efficiently to support the District's mission, operations, and long-term sustainability, while also enhancing fire safety, training programs, and community engagement.

Policy

- **Revenue Allocation:** The District generates revenue from hosting Incident Base Camp, Revenues received from hosting a Incident Base Camp will be allocated and spent according to the priorities outlined in this policy. The District will ensure that all spending aligns with the organization's mission, and provides value to the community.

Spending Priorities:

1. Reserve Fund Contribution (35%):

- 35% of all Incident Base Camp revenue will be allocated directly to the Reserve Fund. This contribution is aimed at ensuring the District's long-term financial health and sustainability. These funds will be used to support the District's reserve accounts, as outlined in the Reserve Fund Policy, providing a buffer against unforeseen expenses, revenue shortfalls, or other financial risks.
- This allocation ensures that a significant portion of Incident Base Camp revenue is reserved for future capital needs, emergencies, or long-term financial stability.

2. Board Discretion (65%):

- The remaining 65% of the Incident Base Camp revenue will be available for use at the Board's discretion. The Board will have the flexibility to allocate these funds in ways that best support the mission and strategic goals of the District, including but not limited to:

- **Facility Maintenance** – Ensuring the upkeep and maintenance of facility post Incident Base Camp.
 - **Grant Matching** – Funding required to meet matching requirements for grants that benefit the District projects.
 - **Equipment Purchases** – Acquiring new equipment, training tools, or other necessary resources for the District operations.
 - **New Programming/Events** – Creating new programs, fire or community outreach events to enhance public engagement and education.
 - **Activities Department** – Supporting the activities and programs provided by the District's Activities Department.
 - **Entertainment Fund** – Creating a Entertainment Fund to secure top-tier headliners for our signature special events.
- The Board will make these spending decisions based on the financial needs of the District, long-term planning, and available opportunities to improve services or community engagement.

Approval and Oversight:

1. Board Review and Approval:

- All expenditures and allocations of Incident Base Camp revenue must be approved by the District Board. The Board will review and approve the policy annual ensuring it aligns with the spending priorities outlined in this policy.
- Revenue allocation requests for items or projects not previously included in the budget must be submitted for approval before funds are spent.

2. Transparency and Reporting:

- The District will maintain transparent accounting practices to ensure that all Incident Base Camp revenues and expenditures are tracked accurately.
- The District will provide regular reports to the Board, detailing revenue received, expenditures. These reports will be made available to the public to ensure accountability and transparency in the use of funds.

Flexibility in Allocation:

- In exceptional cases, where unexpected or urgent needs arise (e.g., emergency repairs, safety upgrades, etc.), the Board may approve an immediate reallocation of funds. Such decisions will require a 4/5 majority vote of the Board.

Conclusion:

This policy ensures that revenues received from hosting an Incident Base Camp are spent in a responsible, transparent, and effective manner, supporting both the operational needs and the broader needs of the District. It prioritizes long-term financial stability by directing 35% of the revenue to the Reserve Fund, while also providing flexibility for the Board to allocate the remaining funds to projects that enhance the District's services and community engagement.



Staff Report

Agenda Item No. **8.1**

To: Board of Directors
From: Kaylee Gemmell, Clerk of the Board
Via: Mickey Valdivia, General Manager
Date: March 12, 2025
Subject: Redistricting and Rebranding: Choose a Draft Map To Go To By-District Elections and Adopt a Resolution for Such Purpose.

Background and Analysis:

The Beaumont-Cherry Valley Recreation and Park District (BCVRPD) is committed to fair representation and ensuring all community members have an equal voice in electing the Board of Directors. Currently, the District uses an at-large election system, where all registered voters elect every Board seat. Due to recent legal challenges under the California Voting Rights Act (CVRA), BCVRPD has been advised to transition to a by-district election system to reduce legal risk and enhance representation.

In May of 2024, the District received notice alleging the at-large system may violate the CVRA. While the District denies any violation, CVRA lawsuits are costly, even if successfully defended. To protect District resources and avoid expensive litigation, Staff recommends completing the transition to by-district elections.

In a by-district system, the District is divided into geographic areas, with voters in each district electing a single Board member. This change promotes localized representation and strengthens community trust. Since receiving the notice, BCVRPD has engaged the community through public hearings, outreach, and review of draft district maps. After receiving public input and working with demographers, the Board is now ready to select a final district map. Adopting this change moves BCVRPD from defending the at-large system to a fair, district-wide policy that supports equitable representation and protects public funds.

Fiscal Impact:

The fiscal impact is minimal compared to potential CVRA litigation costs, which often exceed \$1 million. By completing the transition within the "safe harbor" period, costs are limited to approximately \$30,000 to Mr. Shenkman, plus \$35,000 for National Demographics Corporation services.

Recommendations:

Staff recommends that the Board select and approve the preferred district map for the November 2026 election and beyond and adopt the attached resolution finalizing the transition to by-district elections, including district boundaries and election sequences.

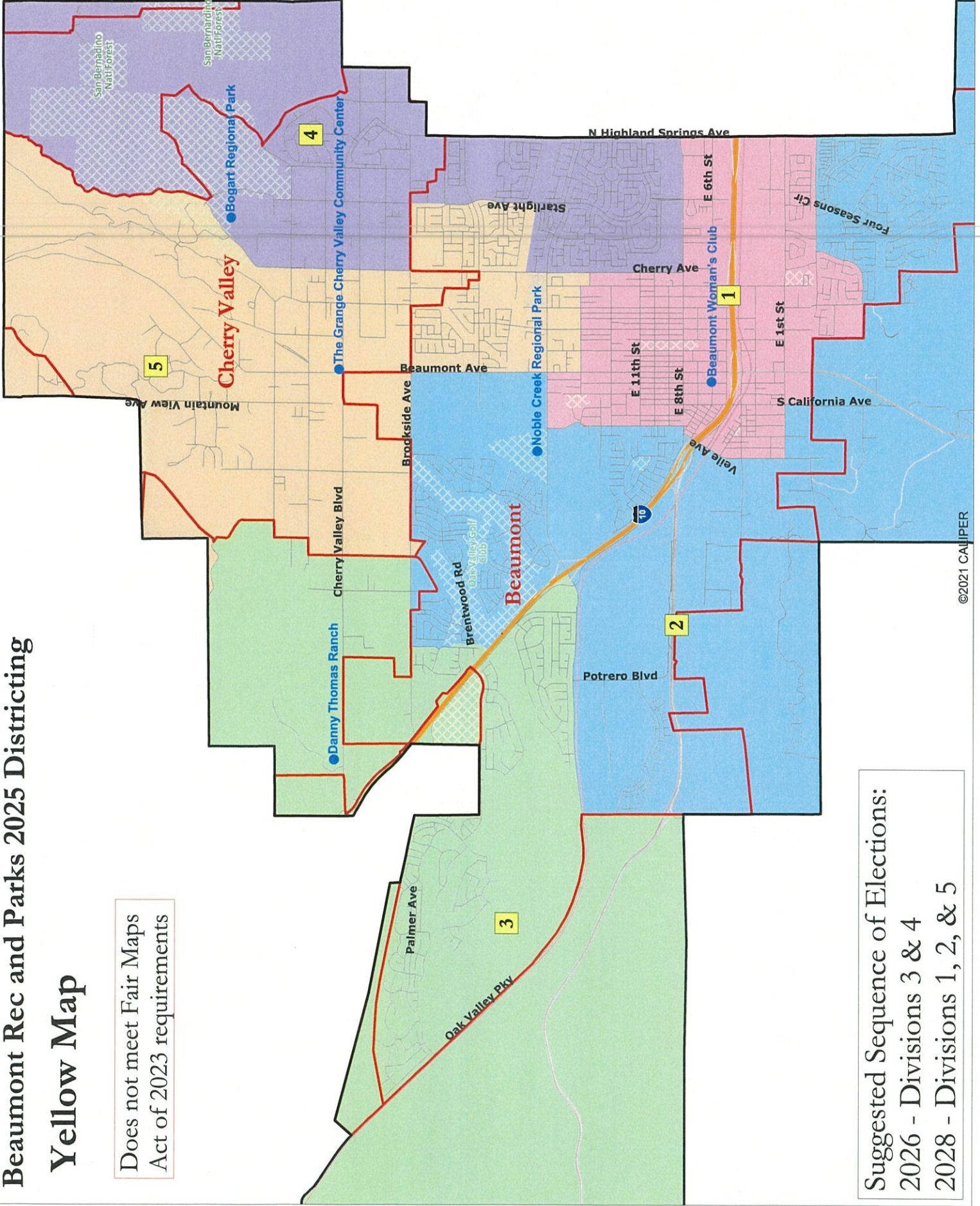
Respectfully,

Deidre Chatigny

Human Resources Administrator

Beaumont Rec and Parks 2025 Districting Yellow Map

Does not meet Fair Maps
Act of 2023 requirements



Suggested Sequence of Elections:
2026 - Divisions 3 & 4
2028 - Divisions 1, 2, & 5

Yellow Map

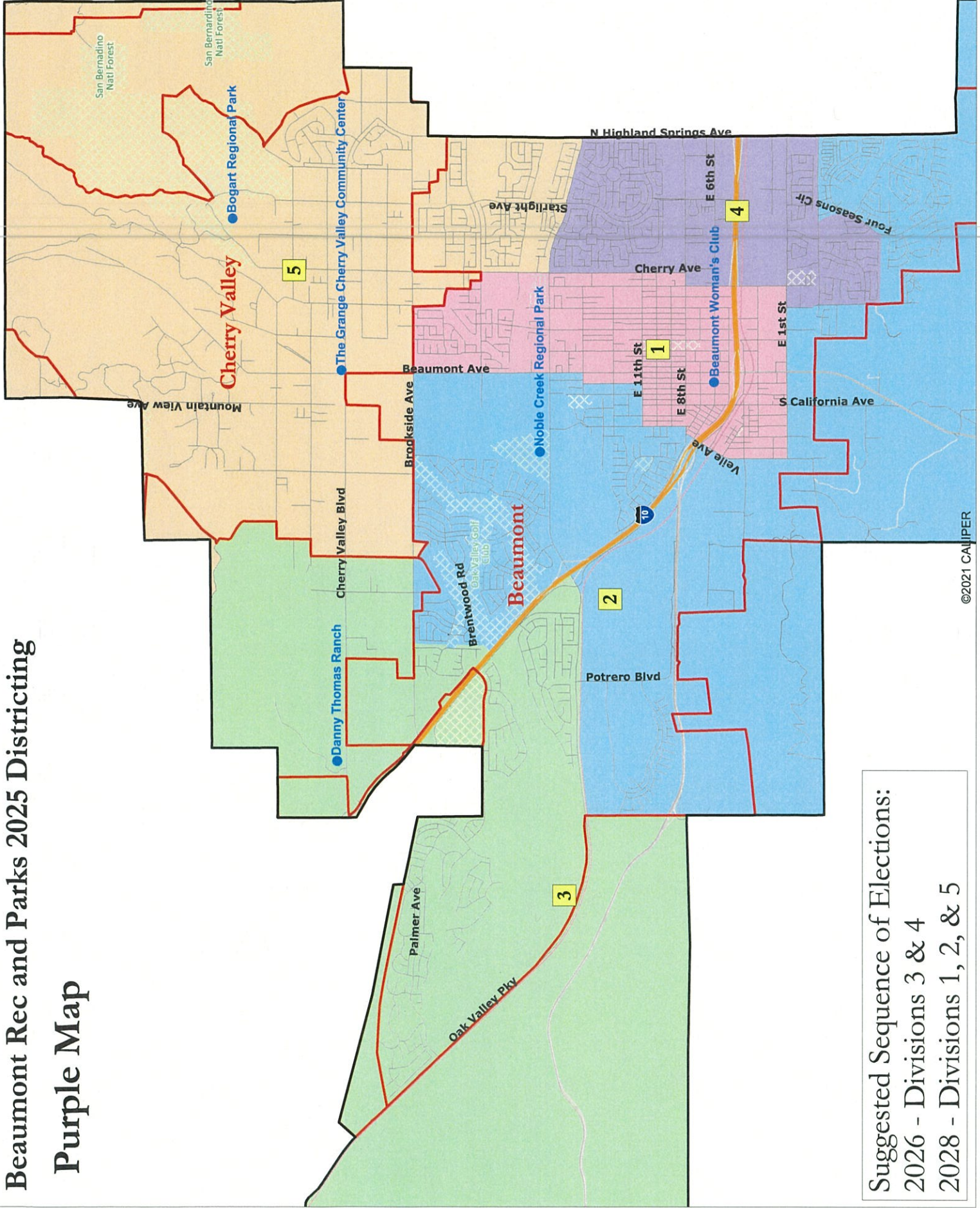
District		1	2	3	4	5	Total
	Total Pop	12,351	12,340	11,778	11,446	12,596	60,511
	Deviation from Ideal	249	238	-324	-656	494	1,150
	% Deviation	2.06%	1.97%	-2.68%	-5.42%	4.08%	9.50%
Total Pop	% Hisp	54.9%	30%	38%	37%	41%	40%
	% NH White	29%	51%	36%	40%	42%	40%
	% NH Black	7%	8%	10%	9%	6%	8%
	% Asian-American	6%	7%	13%	11%	7%	9%
Citizen Voting Age Pop	Total	7,594	8,805	7,770	7,453	9,428	41,051
	% Hisp	50%	31%	35%	34%	42%	38%
	% NH White	36%	50%	38%	46%	44%	43%
	% NH Black	7%	10%	20%	10%	9%	11%
	% Asian/Pac.Isl.	6%	9%	7%	9%	4%	7%
Voter Registration (Nov 2020)	Total	5,907	9,086	7,309	7,096	7,579	36,977
	% Latino est.	45%	27%	37%	35%	35%	35%
	% Spanish-Surnamed	41%	24%	33%	32%	31%	31%
	% Asian-Surnamed	2%	2%	3%	2%	1%	2%
	% Filipino-Surnamed	2%	2%	3%	2%	1%	2%
	% NH White est.	40%	60%	45%	50%	51%	50%
% NH Black	10%	9%	13%	10%	11%	11%	
Voter Turnout (Nov 2020)	Total	2,358	5,544	3,175	3,401	3,737	18,214
	% Latino est.	34%	20%	30%	26%	25%	26%
	% Spanish-Surnamed	2%	2%	2%	1%	1%	2%
	% Asian-Surnamed	2%	2%	2%	1%	1%	2%
	% Filipino-Surnamed	2%	1%	2%	2%	1%	2%
	% NH White est.	48%	66%	51%	60%	60%	59%
% NH Black	13%	10%	14%	11%	12%	12%	
Voter Turnout (Nov 2018)	Total	4,219	7,382	5,510	5,506	5,772	28,389
	% Latino est.	41%	20%	32%	29%	30%	29%
	% Spanish-Surnamed	54%	23%	38%	34%	36%	35%
	% Asian-Surnamed	2%	2%	2%	2%	1%	2%
	% Filipino-Surnamed	2%	1%	2%	2%	1%	2%
	% NH White est.	46%	67%	56%	52%	60%	57%
% NH Black est.	10%	9%	9%	16%	9%	11%	
ACS Pop. Est.	Total	12,478	11,808	12,394	11,193	14,199	62,073
Age	age0-19	32%	25%	32%	33%	30%	31%
	age20-60	51%	38%	56%	49%	48%	49%
	age60plus	16%	37%	12%	18%	22%	21%
Immigration	immigrants	17%	18%	18%	16%	11%	16%
	naturalized	59%	78%	52%	78%	73%	67%
Language spoken at home	english	64%	71%	67%	71%	74%	70%
	spanish	32%	20%	21%	21%	23%	24%
	asian-lang	3%	6%	7%	5%	1%	4%
	other lang	1%	2%	4%	4%	2%	3%
Language Fluency	Speaks Eng. "Less than Very Well"	10%	8%	11%	7%	6%	8%
Education (among those age 25+)	hs-grad	67%	63%	56%	62%	68%	63%
	bachelor	13%	18%	18%	15%	12%	15%
	graduatedegree	6%	11%	14%	13%	8%	10%
Child in Household	child-under18	44%	28%	55%	46%	42%	42%
Pct of Pop. Age 16+	employed	61%	46%	65%	61%	57%	58%
Household Income	income 0-25k	12%	11%	3%	7%	10%	9%
	income 25-50k	19%	16%	6%	18%	20%	16%
	income 50-75k	14%	12%	10%	13%	10%	12%
	income 75-200k	49%	51%	63%	50%	50%	52%
	income 200k-plus	6%	11%	18%	12%	10%	11%
Housing Stats	single family	86%	99%	100%	95%	91%	94%
	multi-family	14%	1%	0%	5%	9%	6%
	rented	34%	11%	10%	18%	23%	19%
	owned	66%	89%	90%	82%	77%	81%

Total population data from the 2010 Decennial Census.

Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2013-2017 American Community Survey and Special Tabulation 5-year data.

Beaumont Rec and Parks 2025 Districting Purple Map



Suggested Sequence of Elections:
2026 - Divisions 3 & 4
2028 - Divisions 1, 2, & 5

Purple Map

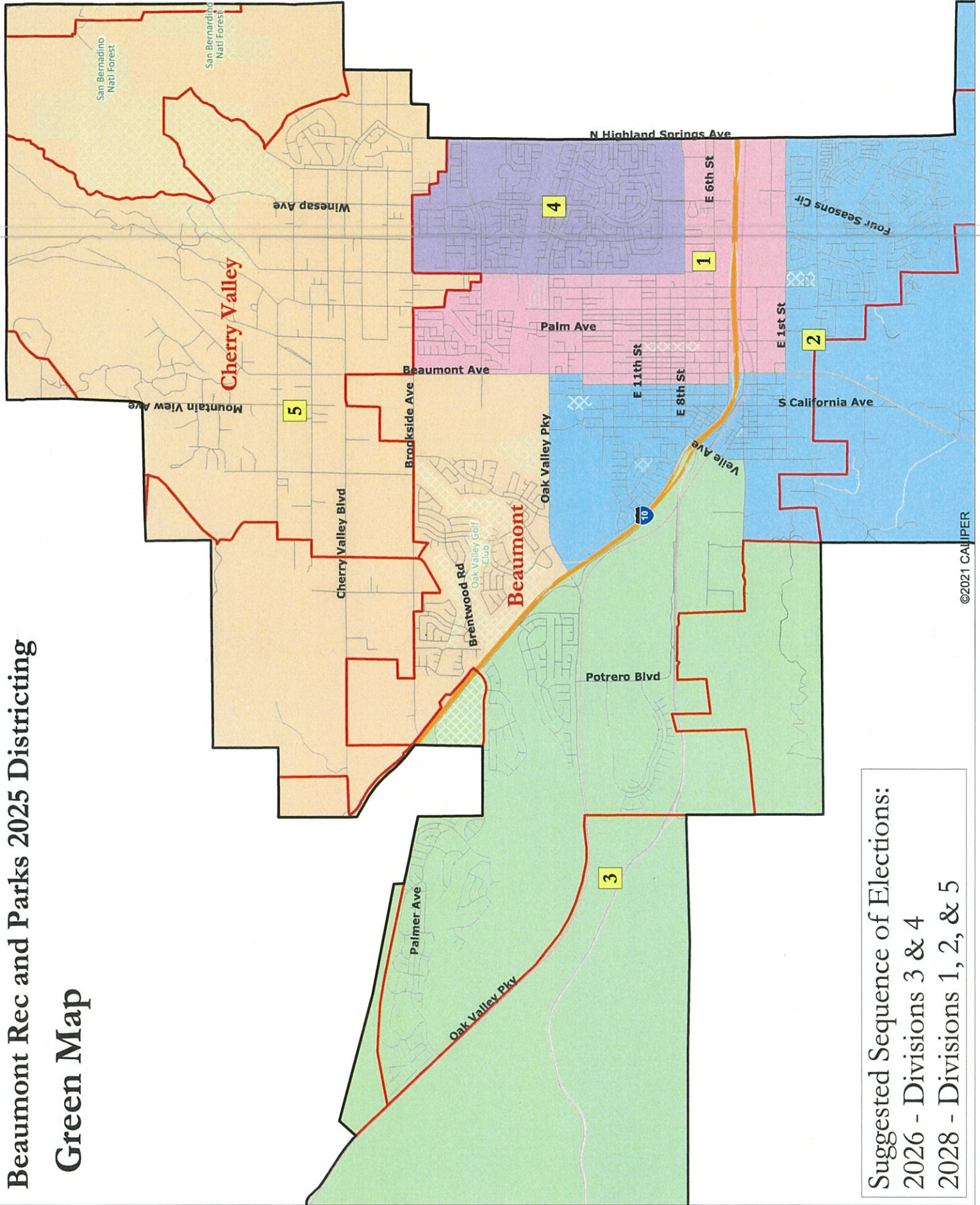
District		1	2	3	4	5	Total
	Total Pop	12,033	12,595	11,827	11,960	12,096	60,511
	Deviation from ideal	-69	493	-275	-142	-6	768
	% Deviation	-0.57%	4.07%	-2.27%	-1.17%	-0.05%	6.35%
Total Pop	% Hisp	55.5%	32%	38%	44%	33%	40%
	% NH White	32%	51%	36%	30%	48%	40%
	% NH Black	5%	7%	10%	11%	7%	8%
	% Asian-American	4%	7%	13%	11%	9%	9%
Citizen Voting Age Pop	Total	7,673	8,791	7,799	7,553	9,235	41,051
	% Hisp	51%	32%	35%	43%	33%	38%
	% NH White	38%	53%	38%	32%	52%	43%
	% NH Black	8%	8%	20%	14%	8%	11%
	% Asian/Pac.Isl.	2%	8%	7%	11%	5%	7%
Voter Registration (Nov 2020)	Total	5,568	9,237	7,343	6,481	8,358	36,977
	% Latino est.	48%	29%	37%	39%	28%	35%
	% Spanish-Surnamed	43%	26%	33%	35%	25%	31%
	% Asian-Surnamed	1%	2%	3%	3%	1%	2%
	% Filipino-Surnamed	1%	2%	3%	2%	1%	2%
	% NH White est.	40%	61%	45%	40%	59%	50%
	% NH Black	9%	6%	13%	16%	10%	11%
Voter Turnout (Nov 2020)	Total	2,198	5,405	3,190	2,937	4,484	18,214
	% Latino est.	38%	21%	30%	28%	21%	26%
	% Spanish-Surnamed	1%	2%	2%	2%	1%	2%
	% Asian-Surnamed	1%	2%	2%	2%	1%	2%
	% Filipino-Surnamed	1%	1%	2%	2%	1%	2%
	% NH White est.	49%	68%	51%	47%	66%	59%
	% NH Black	11%	8%	14%	21%	10%	12%
Voter Turnout (Nov 2018)	Total	4,044	7,441	5,538	5,013	6,353	28,389
	% Latino est.	41%	20%	32%	36%	24%	29%
	% Spanish-Surnamed	54%	23%	38%	43%	28%	35%
	% Asian-Surnamed	1%	2%	2%	3%	1%	2%
	% Filipino-Surnamed	1%	1%	2%	2%	1%	2%
	% NH White est.	49%	67%	56%	40%	65%	57%
	% NH Black est.	8%	8%	9%	20%	9%	11%
ACS Pop. Est.	Total	12,812	11,754	12,432	12,043	13,031	62,073
Age	age0-19	35%	24%	32%	34%	27%	31%
	age20-60	52%	39%	56%	50%	46%	49%
	age60plus	13%	37%	12%	16%	27%	21%
Immigration	immigrants	15%	18%	18%	18%	10%	16%
	naturalized	58%	75%	52%	78%	73%	67%
Language spoken at home	english	62%	71%	67%	69%	78%	70%
	spanish	36%	21%	21%	23%	17%	24%
	asian-lang	1%	6%	7%	6%	2%	4%
	other lang	1%	2%	4%	2%	3%	3%
Language Fluency	Speaks Eng. "Less than Very Well"	10%	8%	11%	8%	5%	8%
Education (among those age 25+)	hs-grad	69%	64%	56%	62%	65%	63%
	bachelor	10%	17%	18%	19%	13%	15%
	graduatedegree	4%	10%	14%	10%	12%	10%
Child in Household	child-under18	47%	27%	55%	51%	37%	42%
Pct of Pop. Age 16+	employed	65%	46%	65%	61%	52%	58%
Household Income	income 0-25k	13%	10%	3%	8%	9%	9%
	income 25-50k	23%	17%	6%	16%	17%	16%
	income 50-75k	11%	12%	10%	14%	12%	12%
	income 75-200k	48%	52%	63%	52%	49%	52%
	income 200k-plus	5%	10%	18%	11%	13%	11%
Housing Stats	single family	79%	99%	100%	93%	99%	94%
	multi-family	21%	1%	0%	7%	1%	6%
	rented	43%	12%	10%	23%	11%	19%
	owned	57%	88%	90%	77%	89%	81%

Total population data from the 2010 Decennial Census.

Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2013-2017 American Community Survey and Special Tabulation 5-year data.

Beaumont Rec and Parks 2025 Districting Green Map



Suggested Sequence of Elections:
2026 - Divisions 3 & 4
2028 - Divisions 1, 2, & 5

Green Map

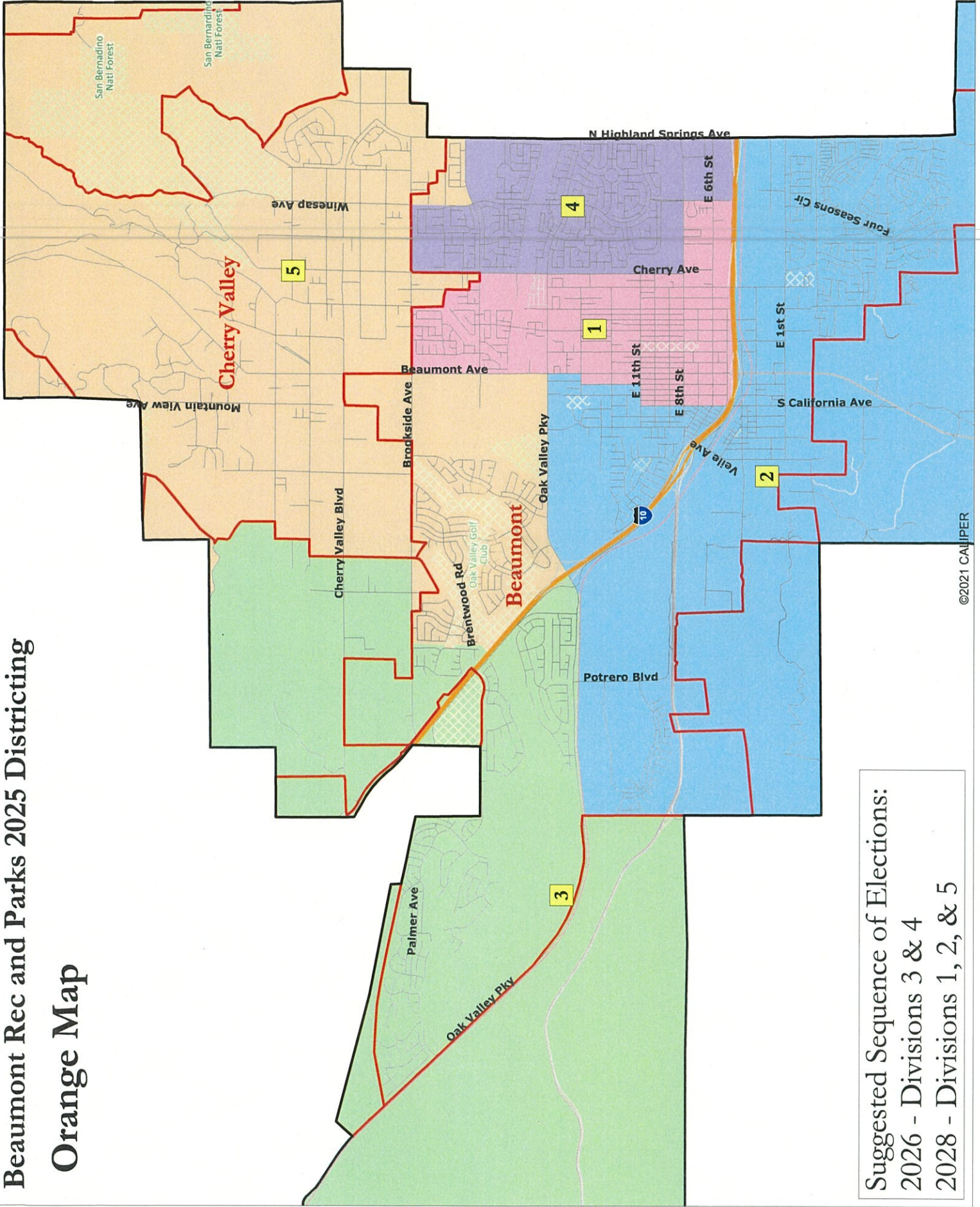
District		1	2	3	4	5	Total
	Total Pop	12,291	12,600	11,672	11,919	12,029	60,511
	Deviation from Ideal	189	498	-430	-183	-73	928
	% Deviation	1.56%	4.12%	-3.55%	-1.51%	-0.60%	7.67%
Total Pop	% Hisp	58.0%	40%	38%	42%	27%	40%
	% NH White	31%	41%	35%	29%	60%	40%
	% NH Black	6%	8%	10%	12%	4%	8%
	% Asian-American	4%	8%	13%	14%	5%	9%
Citizen Voting Age Pop	Total	8,055	8,440	7,515	7,392	9,650	41,051
	% Hisp	52%	32%	33%	42%	33%	38%
	% NH White	36%	45%	39%	33%	59%	43%
	% NH Black	9%	12%	20%	13%	5%	11%
	% Asian/Pac.Isl.	2%	12%	7%	11%	2%	7%
Voter Registration (Nov 2020)	Total	5,672	7,940	7,642	7,288	8,435	36,977
	% Latino est.	47%	33%	37%	39%	23%	35%
	% Spanish-Surnamed	42%	20%	33%	35%	21%	31%
	% Asian-Surnamed	2%	2%	3%	3%	2%	2%
	% Filipino-Surnamed	1%	2%	3%	2%	1%	2%
	% NH White est.	40%	51%	46%	40%	69%	50%
% NH Black	10%	12%	12%	15%	4%	11%	
Voter Turnout (Nov 2020)	Total	2,251	4,340	3,249	3,235	5,139	18,214
	% Latino est.	36%	23%	31%	30%	18%	26%
	% Spanish-Surnamed	1%	2%	2%	2%	1%	2%
	% Asian-Surnamed	1%	2%	2%	2%	1%	2%
	% Filipino-Surnamed	1%	1%	2%	2%	1%	2%
	% NH White est.	49%	58%	51%	48%	75%	59%
% NH Black	13%	15%	13%	18%	5%	12%	
Voter Turnout (Nov 2018)	Total	4,069	6,522	5,281	5,326	7,191	28,389
	% Latino est.	40%	27%	32%	36%	19%	29%
	% Spanish-Surnamed	52%	32%	37%	42%	22%	35%
	% Asian-Surnamed	1%	2%	2%	2%	2%	2%
	% Filipino-Surnamed	1%	2%	2%	2%	1%	2%
	% NH White est.	48%	59%	56%	42%	73%	57%
% NH Black est.	11%	11%	9%	19%	5%	11%	
ACS Pop. Est.	Total	13,038	12,351	12,373	11,948	12,362	62,073
Age	age0-19	35%	29%	34%	33%	22%	31%
	age20-60	52%	43%	57%	48%	43%	49%
	age60plus	13%	28%	10%	19%	35%	21%
Immigration	immigrants	15%	18%	18%	15%	14%	16%
	naturalized	62%	71%	51%	78%	77%	67%
Language spoken at home	english	64%	72%	68%	72%	72%	70%
	spanish	34%	20%	20%	20%	23%	24%
	asian-lang	1%	7%	8%	4%	2%	4%
	other lang	1%	1%	4%	4%	3%	3%
Language Fluency	Speaks Eng. "Less than Very Well"	9%	7%	10%	7%	8%	8%
Education (among those age 25+)	hs-grad	68%	66%	56%	63%	64%	63%
	bachelor	11%	18%	18%	15%	14%	15%
	graduatedegree	5%	7%	15%	13%	12%	10%
Child in Household	child-under18	48%	35%	58%	48%	29%	42%
Pct of Pop. Age 16+	employed	64%	52%	67%	59%	48%	58%
Household Income	income 0-25k	11%	9%	3%	7%	12%	9%
	income 25-50k	23%	16%	6%	18%	16%	16%
	income 50-75k	11%	14%	9%	14%	11%	12%
	income 75-200k	49%	52%	63%	51%	50%	52%
	income 200k-plus	5%	10%	19%	11%	12%	11%
Housing Stats	single family	81%	96%	100%	95%	100%	94%
	multi-family	19%	4%	0%	5%	0%	6%
	rented	39%	16%	10%	18%	13%	19%
	owned	61%	84%	90%	82%	87%	81%

Total population data from the 2010 Decennial Census.

Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2013-2017 American Community Survey and Special Tabulation 5-year data.

Beaumont Rec and Parks 2025 Districting Orange Map



Suggested Sequence of Elections:
2026 - Divisions 3 & 4
2028 - Divisions 1, 2, & 5

Orange Map

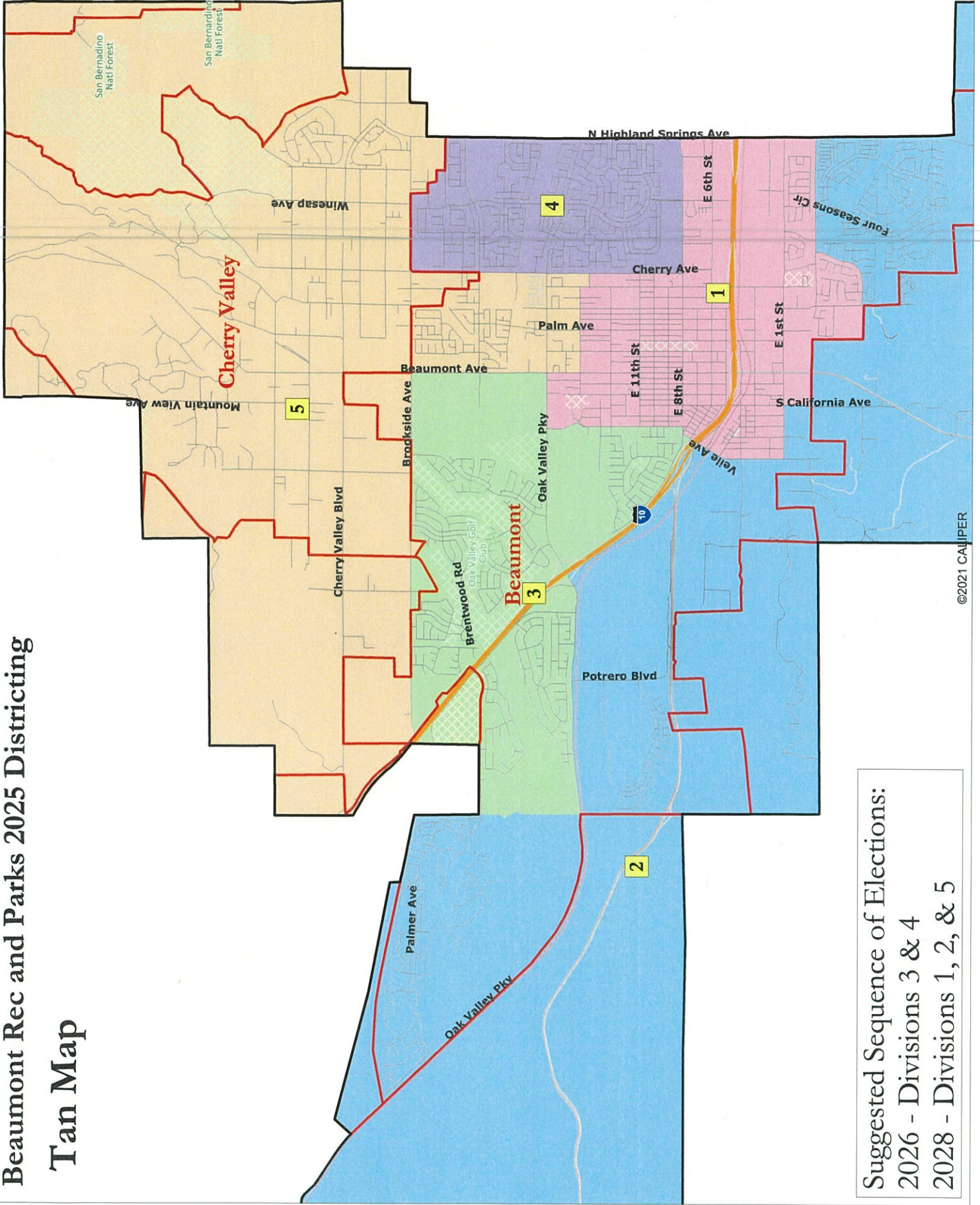
District		1	2	3	4	5	Total
	Total Pop	12,512	12,698	11,827	11,810	11,664	60,511
	Deviation from Ideal	410	596	-275	-292	-438	1,034
	% Deviation	3.39%	4.92%	-2.27%	-2.41%	-3.62%	8.54%
Total Pop	% Hisp	55.4%	39%	38%	42%	26%	40%
	% NH White	31%	42%	36%	29%	60%	40%
	% NH Black	6%	8%	10%	11%	4%	8%
	% Asian-American	4%	8%	13%	14%	5%	9%
Citizen Voting Age Pop	Total	8,150	8,498	7,799	7,280	9,324	41,051
	% Hisp	53%	32%	35%	42%	32%	38%
	% NH White	36%	45%	38%	33%	60%	43%
	% NH Black	9%	11%	20%	13%	5%	11%
	% Asian/Pac.Isl.	2%	12%	7%	11%	3%	7%
Voter Registration (Nov 2020)	Total	5,818	8,496	7,343	7,156	8,164	36,977
	% Latino est.	47%	33%	37%	40%	23%	35%
	% Spanish-Surnamed	42%	29%	33%	36%	21%	31%
	% Asian-Surnamed	2%	2%	3%	3%	2%	2%
	% Filipino-Surnamed	1%	2%	3%	2%	1%	2%
	% NH White est.	40%	52%	45%	41%	69%	50%
% NH Black	10%	11%	13%	15%	5%	11%	
Voter Turnout (Nov 2020)	Total	2,297	4,553	3,190	3,157	5,017	18,214
	% Latino est.	36%	23%	30%	30%	17%	26%
	% Spanish-Surnamed	1%	2%	2%	2%	1%	2%
	% Asian-Surnamed	1%	2%	2%	2%	1%	2%
	% Filipino-Surnamed	1%	2%	2%	2%	1%	2%
	% NH White est.	49%	59%	51%	49%	75%	59%
% NH Black	12%	14%	14%	18%	5%	12%	
Voter Turnout (Nov 2018)	Total	4,142	6,521	5,538	5,207	6,981	28,389
	% Latino est.	40%	27%	32%	35%	18%	29%
	% Spanish-Surnamed	53%	31%	38%	42%	21%	35%
	% Asian-Surnamed	1%	2%	2%	2%	2%	2%
	% Filipino-Surnamed	1%	2%	2%	2%	1%	2%
	% NH White est.	48%	59%	56%	42%	74%	57%
% NH Black est.	10%	11%	9%	19%	6%	11%	
ACS Pop. Est.	Total	13,311	12,434	12,432	11,755	12,140	62,073
Age	age0-19	35%	29%	32%	33%	23%	31%
	age20-60	52%	43%	56%	49%	43%	49%
	age60plus	13%	28%	12%	18%	34%	21%
Immigration	immigrants	15%	17%	18%	15%	13%	16%
	naturalized	61%	72%	52%	78%	77%	67%
Language spoken at home	english	63%	73%	67%	71%	74%	70%
	spanish	35%	19%	21%	21%	21%	24%
	asian-lang	1%	7%	7%	4%	2%	4%
	other lang	1%	1%	4%	4%	3%	3%
Language Fluency	Speaks Eng. "Less than Very Well"	9%	7%	11%	7%	7%	8%
Education (among those age 25+)	hs-grad	69%	65%	56%	62%	64%	63%
	bachelor	11%	19%	18%	15%	13%	15%
	graduatedegree	5%	8%	14%	13%	12%	10%
Child in Household	child-under18	49%	35%	55%	48%	29%	42%
Pct of Pop. Age 16+	employed	65%	51%	65%	60%	48%	58%
Household Income	income 0-25k	12%	8%	3%	7%	12%	9%
	income 25-50k	23%	15%	6%	18%	16%	16%
	income 50-75k	11%	13%	10%	14%	10%	12%
	income 75-200k	48%	52%	63%	51%	49%	52%
	income 200k-plus	5%	11%	18%	11%	12%	11%
Housing Stats	single family	80%	97%	100%	94%	100%	94%
	multi-family	20%	3%	0%	6%	0%	6%
	rented	40%	14%	10%	19%	13%	19%
	owned	60%	86%	90%	81%	87%	81%

Total population data from the 2010 Decennial Census.

Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2013-2017 American Community Survey and Special Tabulation 5-year data.

Beaumont Rec and Parks 2025 Districting Tan Map



Suggested Sequence of Elections:
2026 - Divisions 3 & 4
2028 - Divisions 1, 2, & 5

Tan							
District		1	2	3	4	5	Total
	Total Pop	12,351	11,716	12,263	11,919	12,262	60,511
	Deviation from ideal	249	-386	161	-183	160	635
	% Deviation	2.06%	-3.19%	1.33%	-1.51%	1.32%	5.25%
Total Pop	% Hisp	54.9%	32%	36%	42%	36%	40%
	% NH White	29%	43%	43%	29%	53%	40%
	% NH Black	7%	11%	7%	12%	4%	8%
	% Asian-American	6%	10%	10%	14%	4%	9%
Citizen Voting Age Pop	Total	7,594	7,809	8,634	7,392	9,622	41,051
	% Hisp	50%	26%	39%	42%	35%	36%
	% NH White	36%	48%	41%	33%	54%	43%
	% NH Black	7%	15%	14%	13%	7%	11%
Voter Registration (Nov 2020)	Total	5,907	8,463	7,831	7,288	7,488	36,977
	% Latino est.	45%	29%	33%	39%	31%	35%
	% Spanish-Surnamed	41%	26%	30%	35%	27%	31%
	% Asian-Surnamed	2%	2%	2%	3%	1%	2%
Voter Turnout (Nov 2020)	% Filipino-Surnamed	2%	2%	2%	2%	1%	2%
	% NH White est.	40%	53%	55%	40%	61%	50%
	% NH Black	10%	13%	7%	15%	7%	11%
	Total	2,358	4,566	4,098	3,235	3,957	18,214
	% Latino est.	34%	22%	25%	30%	22%	26%
	% Spanish-Surnamed	2%	2%	2%	2%	1%	2%
Voter Turnout (Nov 2018)	% Asian-Surnamed	2%	2%	2%	2%	1%	2%
	% Filipino-Surnamed	2%	2%	2%	2%	1%	2%
	% NH White est.	48%	59%	63%	48%	70%	59%
	% NH Black	13%	15%	8%	18%	7%	12%
	Total	4,219	6,224	6,598	5,326	6,022	28,389
	% Latino est.	41%	23%	28%	36%	24%	29%
ACS Pop. Est.	% Spanish-Surnamed	54%	26%	32%	42%	29%	35%
	% Asian-Surnamed	2%	2%	2%	2%	1%	2%
	% Filipino-Surnamed	2%	2%	2%	2%	1%	2%
	% NH White est.	46%	62%	62%	42%	69%	57%
	% NH Black est.	10%	11%	8%	19%	6%	11%
	Total	12,478	11,260	12,773	11,948	13,613	62,073
Age	age0-19	32%	30%	28%	33%	29%	31%
	age20-60	51%	45%	50%	48%	49%	49%
	age60plus	16%	25%	23%	19%	22%	21%
Immigration	immigrants	17%	19%	17%	15%	11%	16%
	naturalized	59%	62%	67%	78%	73%	67%
Language spoken at home	english	64%	76%	63%	72%	73%	70%
	spanish	32%	13%	28%	20%	24%	24%
	asian-lang	3%	8%	6%	4%	1%	4%
	other lang	1%	3%	4%	4%	2%	3%
Language Fluency	Speaks Eng. "Less than Very Well"	10%	6%	12%	7%	6%	8%
Education (among those age 25+)	hs-grad	67%	61%	59%	63%	67%	63%
	bachelor	13%	20%	17%	15%	12%	15%
	graduatedegree	6%	11%	14%	13%	8%	10%
Child in Household	child-under18	44%	41%	38%	48%	40%	42%
Pct of Pop. Age 16+	employed	61%	54%	57%	59%	58%	58%
Household Income	income 0-25k	12%	6%	8%	7%	10%	9%
	income 25-50k	19%	10%	13%	18%	20%	16%
	income 50-75k	14%	12%	10%	14%	10%	12%
	income 75-200k	49%	60%	52%	51%	50%	52%
	income 200k-plus	6%	11%	17%	11%	11%	11%
Housing Stats	single family	86%	99%	100%	95%	92%	94%
	multi-family	14%	1%	0%	5%	8%	6%
	rented	34%	9%	13%	18%	23%	19%
	owned	66%	91%	87%	82%	77%	81%

Total population data from the 2010 Decennial Census.

Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2013-2017 American Community Survey and Special Tabulation 5-year data.



Staff Report

Agenda Item No. **8.2**

To: Board of Directors
From: Deidre Chatigny, Human Resources Administrator
Via: Mickey Valdivia, General Manager
Date: March 12, 2025
Subject: Approval of the MOU with The City of Beaumont for Special Event Fee Waivers

Background and Analysis:

The Beaumont-Cherry Valley Recreation & Park District (BCVRPD) has a longstanding collaborative relationship with the City of Beaumont to support community engagement, recreational opportunities, and local events. In an effort to further strengthen this partnership and encourage community activities, the City of Beaumont has proposed a Memorandum of Understanding (MOU) with BCVRPD to waive fees associated with the use of District facilities and parks within the city limits for certain events.

The MOU outlines the terms and conditions under which the City of Beaumont will waive event permit fees, plan review and staff time for qualifying events hosted by BCVRPD. The goal of this agreement is to promote recreational programs and community-driven activities that benefit local residents and enhance the quality of life within the District. The MOU would apply to events such as local festivals, recreational programs, and other community-oriented activities hosted by BCVRPD. The Beaumont City Council met and discussed this at their Tuesday, March 4th 2025 meeting.

The key provisions of the proposed MOU include:

1. **Fee Waiver Details:** The City of Beaumont will waive fees for permits, plan review and staff time associated with BCVRPD events held within the City of Beaumont.
2. **Monetary Donations:** The Beaumont City Council hereby authorizes monetary donations, provided such donations are set forth in the City Council approved budget, to BCVRPD to cover the cost of Beaumont Police Department police services at BCVRPD annual events held within the City of Beaumont
3. **Duration of Agreement:** The Parties agree and confirm that the term of this Agreement will take effect on January 21, 2025, and end June 30, 2028. At the end of the term of this Agreement, the Parties can extend the term of this Agreement by mutual written agreement.
4. **Responsibilities of BCVRPD:** BCVRPD will be responsible for providing event details, ensuring compliance with any city requirements, and managing event logistics in accordance with the MOU.
5. **Indemnification and Insurance:** To the fullest extent permitted by applicable law, BCVRPD shall and does agree to indemnify, protect, defend (with counsel of City's choice) and hold harmless the City of Beaumont.

By entering into this MOU, the City of Beaumont and BCVRPD will be able to provide additional opportunities for residents to engage in high-quality events and recreational activities, while minimizing the financial burden associated with event hosting.

Fiscal Impact:

There is no direct fiscal impact to BCVRPD resulting from the approval of this MOU. However, the waiving of facility and park rental fees by the City of Beaumont will reduce the operational costs for BCVRPD when organizing community events. Any additional costs related to event setup, security, maintenance, or staffing will be managed within the existing BCVRPD budget or passed on to event organizers as needed.

The additional monetary donation to cover the costs associated with the use of Beaumont Police Department at District events will cut down the event fees substantially.

Recommendations:

Staff recommends that the Board review, discuss, and approve the Memorandum of Understanding (MOU) with the City of Beaumont for waiving fees associated with the use of facilities and parks within the City of Beaumont for qualifying events. This agreement will provide substantial benefits for the community by supporting a range of local events, fostering collaboration between BCVRPD and the City of Beaumont, and promoting enhanced recreational opportunities for residents.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Deidre Chatigny', written in a cursive style.

Deidre Chatigny
Human Resources Administrator

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF BEAUMONT
AND
THE BEAUMONT – CHERRY VALLEY RECREATION AND PARK DISTRICT**

This **MEMORANDUM OF UNDERSTANDING** (“Agreement”) is entered into this 21st day of January 2025, by and between The City of Beaumont (“City”) and the Beaumont – Cherry Valley Recreation and Park District (“BCVRPD”) to establish a mutual agreement for waiving fees associated with the use of City facilities and parks for events organized by BCVRPD. City and BCVRPD may be referred to individually as a “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, BCVRPD is a Special District that was established in 1972 to provide local park and recreation services and infrastructure.

WHEREAS, BCVRPD is operated through a locally elected board that works with local municipalities when conducting annual programs surrounding their district.

WHEREAS, BCVRPD holds-community events within the City of Beaumont that promote the enrichment of this special district by providing community members with programs of outstanding quality.

WHEREAS, the City finds that this Agreement will serve a valid public purpose by promoting health, entertainment, recreation, well-being, economic development and education within the community served by BCVRPD and the City of Beaumont.

WHEREAS, each event held within the City requires fees to process any permits needed for compliance with City code and to assist with staff time needed to process these permits.

WHEREAS, the City would like to establish this Agreement and create a fee waiver form to be utilized by BCVRPD when events are held within the City.

WHEREAS, the City would like to provide a monetary donation to BCVRPD to cover the costs associated with the use of the Beaumont Police Department at events held by the BCVRPD within the City.

WHEREAS, this Agreement will allow BCVRPD to use the monies that would otherwise be spent on City permit fees and police services to be placed back into the BCVRPD programs to increase the quality of the programs for the Beaumont residents.

NOW, THEREFORE, for the purposes set forth herein, and for good and valuable consideration, the adequacy of which is hereby acknowledged BCVRPD and City hereby agree as follows:

TERMS

1.0 Incorporation of Recitals.

1.1 The Parties hereby affirm the facts set forth in the Recitals above and agree to the incorporation of the Recitals as though fully set forth herein.

2.0 Agreements.

2.1 This Agreement authorizes Beaumont City Staff to waive fees for permits, plan review, and staff time associated with BCVRPD events held within the City of Beaumont.

2.2 The Beaumont City Council hereby authorizes monetary donations, provided such donations are set forth in the City Council approved budget, to BCVRPD to cover the cost of Beaumont Police Department police services at BCVRPD events held within the City of Beaumont.

2.3 The Parties agree and confirm that the term of this Agreement will take effect on January 21, 2025, and end June 30, 2028. At the end of the term of this Agreement, the Parties can extend the term of this Agreement by mutual written agreement.

2.4 Notwithstanding anything herein to the contrary, the Parties agree and confirm that either Party may terminate this Agreement, with or without cause, by providing thirty (30) days written notice to the other Party.

3.0 Miscellaneous.

3.1 Authority to Enter Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.2 Notices. All notices, demands, invoices, and written communications shall be in writing and delivered to the following addresses or such other addresses as the Parties may designate by written notice:

To CITY:

Doug Story
Director of Community Services
550 E. 6th Street
Beaumont, CA 92223

To BCVRPD:

Mickey Valdivia
General Manager, Contracts
390 W. Oak Valley Parkway
Beaumont, CA 92223

Depending upon the method of transmittal, notice shall be deemed received as follows: by facsimile, as of the date and time sent; by messenger, as of the date delivered; and by U.S. Mail first class postage prepaid, as of 72 hours after deposit in the U.S. Mail.

- 3.3 Cooperation; Further Acts. The Parties will fully cooperate with one another, and will take any additional acts or sign any additional documents as may be necessary, appropriate, or convenient to attain the purposes of this Agreement.
- 3.4 Construction; References; Captions. It being agreed the Parties or their agents have participated in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days, or period for performance shall be deemed calendar days and not work days. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.
- 3.5 Indemnification. To the fullest extent permitted by applicable law, BCVRPD shall and does agree to indemnify, protect, defend (with counsel of City's choice) and hold harmless the City of Beaumont and its respective officers, directors, council members, employees, agents, agencies, departments, contractors, representatives, attorneys, successors, and assigns individually and collectively, from and against any and all liabilities, claims, damages, deaths, injuries, losses, liens, causes of action, suits, awards, judgments and expenses, attorney, expert and/or consultant fees and costs, taxable or otherwise, of any nature, kind or description of any person or entity, directly or indirectly arising out of, caused by, or resulting from any BCVRPD activity or event held, sponsored or promoted by BCVRPD and/or its agents referred to in this agreement held in the City of Beaumont for which the City of Beaumont waived its City fees for such BCVRPD activity or event.

Notwithstanding anything to the contrary in this Agreement, BCVRPD is not obligated to indemnify, protect, defend, or hold harmless the City of Beaumont against any claims to the extent such injuries, losses, damages or expenses were caused solely by the negligence, recklessness or willful misconduct of the City of Beaumont and/or its respective officers, directors, council members, employees, agents, agencies, departments, contractors, representatives, attorneys, successors, and assigns individually and collectively.

- 3.6 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by all Parties.
- 3.7 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual right by custom, estoppel, or otherwise.

- 3.8 Assignment or Transfer. The Parties shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the other Party. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.
- 3.9 Binding Effect. Each and all of the covenants and conditions shall be binding on and shall inure to the benefit of the Parties, and their successors, heirs, personal representatives, or assigns. This section shall not be construed as an authorization for any Party to assign any right or obligation.
- 3.10 No Third-Party Beneficiaries. There are no intended third-party beneficiaries of any right or obligation assumed by the Parties.
- 3.11 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 3.12 Consent to Jurisdiction and Venue. This Agreement shall be construed in accordance with and governed by the laws of the State of California. Any legal action or proceeding brought to interpret or enforce this Agreement, or which in any way arises out of the Parties' activities undertaken pursuant to this Agreement, shall be filed and prosecuted in the appropriate California State Court in the County of Riverside, California. Each Party waives the benefit of any provision of state or federal law providing for a change of venue to any other court or jurisdiction including, without limitation, a change of venue based on the fact that a governmental entity is a party to the action or proceeding, or that a federal right or question is involved or alleged to be involved in the action or proceeding.
- 3.13 Time is of the Essence. Time is of the essence in this Agreement, and the Parties agree to execute all documents and proceed with diligence to complete all covenants and conditions.
- 3.14 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original and which collectively shall constitute one instrument.
- 3.15 Entire Agreement. This Agreement contains the entire agreement between Parties and supersedes any prior oral or written statements or agreements between Parties regarding the limited subject matter stated within this Agreement.
- 3.16 Electronic Signatures. The Parties hereto hereby agree that electronic signatures are acceptable and shall have the same force and effect as original wet signatures.

[SIGNATURES OF PARTIES ON NEXT PAGE]

**SIGNATURE PAGE
TO
MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF BEAUMONT
AND
THE BEAUMONT – CHERRY VALLEY RECREATION AND PARK DISTRICT**

**IN WITNESS WHEREOF, the Parties hereto have executed this Agreement
as of the day and year first above written.**

City of Beaumont

By: _____

Its: _____

ATTEST:

By: _____

Its: _____

**Beaumont – Cherry Valley Recreation and Park
District**

By: _____
GENERAL MANAGER

APPROVED AS TO FORM:

By: _____
GENERAL COUNSEL



Department Report

Agenda Item No. **9.1**

To: Chairman and Board of Directors
From: Aaron Morris, Assistant Maintenance Superintendent
Via: Kaylee Gemmell, Clerk of the Board
Date: March 12th, 2025
Subject: February 2025 Department Updates

Report:

Activities Manager, Sarah Salzman:

- Planning for Vietnam Veterans, Spring Fling, Arbor Day, Fiesta De Mayo, and Boots, Brews and BBQ is underway.
- Youth Memorial Committee introductory meeting was successful.

Assistant Maintenance Superintendent, Aaron Morris:

- Staff is working with the Lions Club on grading out the planned walkway by the Field 5 parking lot.
- Staff ordered seed, fertilizer, and clay conditioner to begin our annual maintenance on the ballfields and the meadow.

Athletic Facilities Manager, Noah Valdivia:

- Golf League (Week 1) kicks off tomorrow, March 13th, 2025, at Oak Valley Golf Course with the "9 & Dine" format – 9 holes of golf followed by dinner.
- Youth Baseball/Softball Clinic on Saturday, March 15th, 2025, from 9:00am to 12:00pm.
- St. Patrick's Day Adult Co-ed Slow-Pitch Softball Tournament starts at 2:00pm on Saturday March 15th.

Human Resources Administrator/Clerk of the Board, Deidre Chatigny:

- As of today, (92%) of the staff and (100%) of the Board have completed AB 1825 Sexual Harassment Avoidance Training.
- The District has 26 employees. Personnel changes include:
 - o New/Pending Promotions:
 - Kaylee Gemmell, Clerk of the Board
 - Nicholas Hughes, Facilities Coordinator/Public Information Officer
 - o Resignations/Terminations:
- It has been 1,075 days since our last employee accident.

Community/Networking:

- Calimesa Chamber Breakfast: Nick Hughes
- Good Morning Beaumont Breakfast: Noah Valdivia, Sarah Salzman, Noah Valdivia, Nancy Law
- Student of the Month Breakfast: Nick Hughes, Sarah Salzman
- San Geronio Pass Water Agency Board Meeting: Mickey Valdivia

Upcoming Events:

- Good Morning Beaumont Breakfast – Friday, March 14th
- Welcome Home Vietnam Veterans – Friday, March 29th
- Spring Fling – Saturday, March 30th
- Bogart Fishing Derby – Friday April 12th and Saturday April 13th

Respectfully Submitted,

Kaylee Gemmell, Clerk of the Board



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Finance Report

Agenda Item No. 9.2

- The Finance Committee met Monday, March 10th, **2025**
 - Legal Invoices were reviewed.
 - Reserve Fund Policy 2025-02. Final Reading
 - Incident Base Camp Policy 2025-05. Final Reading
- Property Tax Disbursement –
 - Report for February 2025 has not been posted as of March **7th, 2025**
- Completed the Transfers
 - Reserve - \$5,000.00 – February 2025
 - Money Market - \$7,500.00 – February 2025
- Finance Department (February 2025)
 - Paid – Susan Lara - Landscaping Franco - removal and install of grass at Field #1 Paseo & Grange Community Center - \$9,475.00
 - Paid – William A Morton - Qrtly Loan Payment - **\$23,502.29**
 - Paid – g2 turftools, Inc. - **72"** Turfroller - \$8,000.00