



## BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

### REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, April 13, 2022 5:30pm

Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

### AGENDA

[www.bcvparks.com](http://www.bcvparks.com)

#### PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20, the Beaumont Cherry Valley Recreation & Park District and the Beaumont Cherry Valley Recreation & Park Improvement Corporation will be conducting this meeting by teleconference only. Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. I. There will be no public physical location for attending this meeting in person. The District's Board meeting room will be closed to the public until further notice.

The Workshop and Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 323 943 4355

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/3239434355>

**DISTRICT CLOSED SESSION** – None.

**WORKSHOP SESSION**: None

**REGULAR SESSION**: Regular Session to Begin at 5:30pm

**Roll Call**: Director De La Cruz, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

**Invocation**:

**Pledge of Allegiance**:

**Presentations**: None.

**Adjustments to Agenda**: Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

#### 1. PUBLIC COMMENT:

If you are unable to participate by telephone or via RingCentral, you may submit comments and/or questions in writing for the Board's consideration by sending them to [ryann@bcvparks.com](mailto:ryann@bcvparks.com). Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

**2. CONSENT CALENDAR**: Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of March 9, 2022

2.2 Bank Balances for March 2022

2.3 Warrants for March 2022

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

**3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)**

3.1 Approval of Invoices for Merlin Johnson Construction

**4. DEPARTMENT REPORTS:**

Human Resources Administrator/Clerk of the Board: Zina Bakoo

Financial Services Technician/Office Manager: Nancy Law

Activities Coordinator: Kyle Simpson

Maintenance Foreman: Aaron Morris

Athletic Coordinator: Dodie Carlson

General Manager: Duane Burk

**5. CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1<sup>st</sup> Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC

May 11, 2022

June 8, 2022

July 13, 2022

5.2. Upcoming Holidays

Monday, May 30, 2022 Memorial Day

Monday, July 4, 2022 Independence Day

5.3. Events

April 16, 2022 – Spring Fling at Noble Creek Regional Park F-1 starting at 9am

April 29, 2022 – Arbor Day at Bogart Regional Park

May 7, 2022 – Cinco de Mayo Festival at Noble Creek Regional Park Meadow

May 13, 2022 – 3rd Annual Foundation Golf Tournament

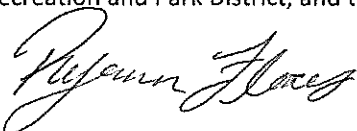
Woman's Club COVID testing through June 30, 2022

**DIRECTORS MATTERS/COMMITTEE REPORTS**

**6. ADJOURNMENT:**

**Any person with a disability who requires accommodations in order to participate in the meeting should telephone Ryann Flores at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation**

**DECLARATION OF POSTING:** I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site April 8, 2022.



Ryann Flores, BCVRPD Clerk of the Board



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday, March 9, 2022 6:00pm**

**MINUTES**

**PUBLIC PARTICIPATION BY TELECONFERENCE ONLY**

Due to the spread of COVID-19 and the fact that there is a Governor-declared state of emergency, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

**DISTRICT CLOSED SESSION** – Closed Session to Begin at 6:00pm (3 Items)

1. Conference with Legal Counsel – Pursuant to Government Code Section 54956.8 Property Negotiations. Bogart Park.

2. Conference with Labor Negotiators pursuant to Government Code Section 54957.6  
Agency Designated Representative: General Manager  
Unrepresented Employee: Human Resources Administrator

3. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One Case

Closed session began at 7:35pm

Roll Call:

Director De La Cruz: Present

Director Ward: Present

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Closed session ended at 8:40pm.

**WORKSHOP SESSION:** None

**REGULAR SESSION:** Regular Session to Begin at 6:30pm

Regular session began at 6:01pm.

Roll Call:

Director De La Cruz: Present

Director Ward: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

Supervisor Jeff Hewitt, Legislative Assistant Mickey Valdivia, City of Calimesa Councilwoman Wendy Hewitt, and Chief of Staff Boomer Shannon attended.

**Invocation:** General Manger, Duane Burk, gave the Invocation.

**Pledge of Allegiance:** Chairman Hughes led the pledge of allegiance.

**Presentations:** Supervisor Jeff Hewitt congratulated Janet Covington on her retirement and presented her with a Proclamation. General Manager, Duane Burk, honored Janet Covington as the District's Human Resources Administrator and introduced Zina Bakoo as the new hire for Human Resources Administrator/Clerk of the Board position. The Board celebrated General Manger, Duane Burk and Zina Bakoo's birthdays.

Motion made to suspend BCVRPD Regular Session and go into Improvement Corporation Regular Session at 6:08pm.

Initial Motion: Chairman Hughes

Second: Vice Chair/Secretary Diercks

Roll Call:

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

Meeting suspended at 6:09pm.

BCVRPD Regular Session presentations resumed at 7:31pm after a retirement presentation for Janet Covington.

Motion made to suspend BCVRPD Regular Session and begin BCVRPD closed session at 7:35pm.

BCVRPD Regular Session resumed at 8:40pm.

**Adjustments to Agenda:** None.

Albert Maldonado reported on closed session. With a vote of 4-0, the Board directed General Manager, Duane Burk to negotiate with Riverside County for the transfer of a one quarter acre of Bogart Regional Park; APN #402060018. He also reported that the Board voted unanimously, 5-0, to direct general council to build in a settlement agreement with the Human Resources Administrator.

## **1. PUBLIC COMMENT:**

Chairman Hughes opened public comment at 8:42pm.

Hearing none, public comment closed at 8:42pm.

## **2. CONSENT CALENDAR:**

2.1 Minutes of February 9, 2022

2.2 Warrants for February, 2022

2.3 Bank Balances for February, 2022

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.4. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing. Duane Burk commented the finance committee met and approved items 2.2 and 2.3.

Motion was made to accept items 2.1, 2.2, 2.3 and 2.4.

Initial Motion: Chairman Hughes

Second: Vice Chair/Secretary Diercks

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### **3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)**

#### **3.1 Approval of Title change, Job Description and Salary Increase**

Chairman Hughes opened public comment at 8:46pm. Hearing none, public comment ended at 8:46pm.

Motion was made to accept item 3.1.

Initial Motion: Chairman Hughes

Second: Vice Chair/Secretary Diercks

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### **4. DEPARTMENT REPORTS:**

#### Human Resources Administrator/Clerk of the Board: Janet Covington

- We have 29 employees. Zina Bakoo has been hired for the Human Resources Administrator/Clerk of the Board position. We hired two Part Time Maintenance employees. Ryann Flores has been promoted to a new District position; Human Resources Assistant/Clerk of the Board. George Ramirez has been promoted to Full Time Maintenance II.
- Workers Compensation Cases/Incidents/Accidents – No open cases. It has been 38 days since our last employee accident.
- Workers Compensation Estimated Payroll Report for FY 22/23 was submitted.
- 2021-2022 Statement of Economic Interest are due.
- Director De La Cruz attended a refresher course on Ethics.
- Jesse Camacho completed Heavy Equipment Operations – Level I & II
- Ryann Flores completed “The Conference for Administrative Excellence” seminar.
- Rodrigo Camacho completed the following courses from Keenan Safe Schools Training;
  - Workplace Bullying
  - HIPPA Overview
  - Drug Free Workplace

- General Ethics in the Workplace
- Conflict Management- Staff to Staff
- Discrimination Awareness in the Workplace
- Workplace Violence; Awareness & Prevention
- Back Injury & Lifting
- Emergency Operations Planning
- Sexual Harassment; Staff to Staff
- CSDA has a new Board Member Resource page on their website that board members can utilize for training opportunities, best practices, upcoming event dates and resources.
- January's employee of the month was celebrated on February 24. Dodie Carlson received the recognition. The next luncheon is scheduled for March 23 @noon in the Copper Room or Franco Gardens depending on weather.

It has been a pleasure working for the District. During the last sixteen years, I have gained considerable knowledge and worked hard for the success and development of the District. I wish to thank everyone who supported me. I have enjoyed my time here, with the unique bunch of co-workers and board members that have come and gone over the years. On a personal level, I look forward to traveling and spending time with my family and friends. I wish the District and staff the very best in all their future endeavors, both professional and personal.

#### Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee met March 7th, 2022 to review February 2022 Financial Reports for Fiscal Year 2021-2022.
- The Monthly Financial Report consisted of the Apportionment Schedule Spreadsheet and Historical Graph, Profit & Loss Budget vs. Actual, Trial Balance, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Financial Services Technician has not received deposits into the Riverside County Fund as of March 3rd, 2022.
- The Financial Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for February 2022, bringing our Reserve balance to \$148,987.01, and transferred into the Money Market account \$7,500.00 monthly contributions for February 2022 bringing our balance to \$193,011.38.
- Finance attended The Calimesa Chamber Breakfast, Guest Speaker Duane Burk on 2/8/2022.
- Finance attended Beaumont Chamber Breakfast on 2/11/2022.
- Finance and Maintenance Foreman attended a webinar regarding the work order program UpKeep on 2/17/2022.
- Finance attended the 1K/5K & Fishing Derby Meeting on 2/23/2022.
- Finance worked with Auditors on Sample Selection.
- The current signers on the accounts are Duane Burk, Dan Hughes, Chris Diercks, and John Flores.

#### Activities Coordinator: Kyle Simpson

- COVID-19 Testing Facility at the Woman's Club will continue through March 31, 2022.
- Beaumont Library Story Time is at Noble Creek Community Center on Tuesdays.
- Beaumont Library is doing tech classes for ages 60 plus at Noble Creek Community Center Mondays and Tuesday's 2:00pm-3:00pm.
- Bogart 1K5K Fun Run
  - Will be at Bogart Regional Park March 12<sup>th</sup>
  - Sign-ups are live on the website
  - There are 29 people signed up for the 5k run, 30 signed up for the 5k walk, and 14 for the 1k
  - Press release has been printed in the paper
  - Advertising signs will be placed out 3/2/2022

- Welcome Home Vietnam Veterans Day
  - Noble Creek Regional Park quad March 26<sup>th</sup>
  - I have contacted the VFW station Commander about recruiting Veterans to sign up for the event
  - We currently have two submissions
  - Letters have been sent out to dignitaries
  - Press release has been printed in the paper
- Fishing Derby
  - April 2<sup>nd</sup> and 3<sup>rd</sup> at Bogart Regional Park
  - Fish have been scheduled for delivery
  - Press release is complete and has been sent to the Record Gazette
- Spring Fling
  - April 16<sup>th</sup> at Noble Creek Regional Park Field 1
  - 4 Churches have been contacted for participation
  - We have 3 vendors signed up so far
- Kyle will be attending the Beaumont Chamber Breakfast on 3/11/2022.

#### Maintenance Foreman: Aaron Morris

Aaron reported that it is great to see the youth league is starting up this week. As our annual collaboration with BYBSB begins, staff will be working on the fields to ensure that our users have a safe playing field to use throughout the season.

- Staff assisted in Opening Day for BYBSB by setting out the stage for their announcements as well as setting up the parking fee booth for staff.
- Maintenance is getting ready for the Bogart 1K, 5K Race up in Bogart Regional Park.
- SRS Electric Installed new lighting below the memorial wall monument and above in the rose garden for the flag pole.
- Staff has been using the new Burrow Blocker trailer to fill squirrel holes at both parks.
- Staff installed 5 new dog waste stations throughout Bogart Regional Park to help promote users to clean up after their dogs during their visits.
- Merlin Johnson Construction has completed both mainline installations. Now staff has been going throughout the park and repairing or replacing any sprinkler heads that were damaged or clogged during the project.
- Bogart Regional Park Day Use and all of the Baseball Fields including the meadows were fertilized.
- Aaron passed the CPSI test and the District now has two certified playground safety inspectors.
- Aaron and Kyle will be working on policies and procedures to upkeep our playground areas.

#### Athletic Coordinator: Dodie Carlson

- The winter 2022 adult ball season is going strong, even with rain delays. The spring season will be starting on April 3, 2022 as long as we stay on schedule.
- As of March 7, 2022 we will be running appx. 1300 players thru the park on a weekly basis. It will be a packed park for the next 3 months.
- The calendar remains very slow due the lack of staff for tournaments. Hopefully we can get some help as things start to loosen up.
- I would like to thank the Board of Directors, General Manager, and staff for their constant work for this district. I would like to thank the maintenance staff for the work they having been doing on the fields. The grass is green and the gopher/squirrel holes are getting filled. We now have all the bathrooms open since the water construction has been completed.
- The district has provided the division MVP award to the player of the year for at least the last 15 years and we would like to get those ordered now with your approval. Total would be \$386.00.

- BYB practices have started on January 31, 2022 they are sitting at about 875 as of now and should finish out around 950 players. Opening day is March 6, 2022 moved due to weather.
- Dodie thanked Chris for helping with BYB.

General Manager: Duane Burk

Duane has been attending the Calimesa Board Meetings via Facebook as well as City of Beaumont Board Meetings. He has attended the Riverside County Board of Supervisors meeting. He also met with the Water District regarding the long-term agreement with Bogart Regional Park. There is new fencing and new columns that have been built at the Cherry Valley Grange. The District has completed the water line project which was a part of the separation agreement with the City of Beaumont and the sewer discharge. The District is reading those water meters and sending the information to the collective group with the City of Beaumont and the District's respected Board Members. The ARPA Funding given to the district tonight, March 9<sup>th</sup>, will be used for infrastructure for water and sewer lines at Danny Thomas Ranch. He just finished the grading design for the new ball fields and Edison easement.

**5. CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1<sup>st</sup> Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC
  - April 13, 2022
  - May 11, 2022
  - June 8, 2022

5.2. Upcoming Holidays

Monday, May 30, 2022 Memorial Day

5.3. Events

March 12, 2022 - Bogart 1K/5K Fun Run  
 March 25, 2022 – Welcome Home Vietnam Veterans Day  
 April 2<sup>nd</sup> (Kid's) and April 3<sup>rd</sup> (Adult) – Fishing Derby at Bogart Regional Park  
 April 16<sup>th</sup> – Spring Fling at Noble Creek Regional Park  
 April 29<sup>th</sup> – Arbor Day (location to be determined)  
 May 13, 2022 – 3<sup>rd</sup> Annual Foundation Golf Tournament  
 Woman's Club COVID testing through March 31, 2022

**DIRECTORS MATTERS/COMMITTEE REPORTS**

**Director De La Cruz:**

Armando would like to thank the Board and Staff for the continuous hard work. He congratulated Ryann for the new position and Dodie for getting the February Employee of the Month award. He also welcomed Zina to the District. He met with Duane and Albert to tour the facilities as well as Noble Creek Regional Park to view the water line improvements. He completed his Ethics training online and is looking forward to the upcoming 1K5K Fun Run, Spring Fling, and the upcoming conference. He thanked Janet for everything she has done for the District, all of her hard work, and wishes her the best.

**Director Ward:**

Denise left the meeting at 8:40pm and was unable to comment.



**Treasurer Flores:**

John attended the collaborative meeting and reported on positivity. Alongside of that, he is hoping that everything will get back to his idea of positivity, thinking of seashells and balloons like the Santa Monica Pier. He would like people to reach out to him and engage outside of meetings. He attended the Historical Society meeting last month and gave them an update on the plans for DTR. He attended the Finance Committee meeting and thanked Nancy and Duane for making it nice and easy for Chris and himself to review. The District is in a good place financially. He thanked Janet for being there for him, pushing him and helping him out. He also thanked Janet for everything she has done for the District.

**Vice Chair/Secretary Diercks:**

Chris informed Janet that she will be missed and congratulated her wished her good luck on her future endeavors. He appreciates all of her hard work and hopes to continue seeing her around. He appreciates the staff and their hard work. He stated that the District is looking great.

**Chairman Hughes:**

Dan congratulated Janet and wished her a happy retirement and best of luck on her endeavors. He also congratulated Ryann on her promotion. We have an upcoming event in May that will be hosting all surrounding chambers such as Yucaipa, Calimesa, Beaumont, Banning, San Jacinto, and Hemet at the Franco Gardens. He thanked all for their hard work and we are moving onwards and upwards.

Dan also attended the following:

- City of Beaumont Meeting on 2/1/22
- Mayor's Meeting (Mayors of Beaumont, Banning, Calimesa) on 2/3/22
- A few personnel meetings
- Calimesa Chamber Breakfast on 2/8/22
- Met with the Banning Chamber on 2/15/22
- Meeting with Mayor Lloyd White and Councilmember Rey Santos regarding DTR and the MOU on 2/26/22

Attorney for Best, Best & Krieger, Albert Maldonado, said his goodbyes to Janet and read an Irish blessing.

**6. ADJOURNMENT:**

**Motion made to adjourn the meeting at 9:14pm.**

Beaumont Cherry Valley Recreation Park District

**Bank Account Balances**

As of 3/31/2022

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments	
1	Bank of Hemet - Operating	\$ 127,660.28	\$ 513,583.01	\$ 423,068.24	\$ 37,145.51	
2	Bank of Hemet - Payroll Account	\$ 801.39	\$ 95,544.59	\$ 154,000.00	\$ 59,256.80	
3	Bank of Hemet - Project Loan	\$ 1,588.70			\$ 1,588.70	
4	Bank of Hemet - Bogart	\$ 25,452.35	\$ 30,418.44	\$ 17,401.00	\$ 12,434.91	
5	Bank of Hemet MM	\$ 193,011.38		\$ 7,514.31	\$ 200,525.69	7,500 Monthly Deposits for loan payment 11/2021
6	Bank of Hemet - Reserve Fund	\$ 148,987.01		\$ 5,011.71	\$ 153,998.72	
7	Bank of Hemet - Quimby/DIF	\$ 116,704.54	\$ 50,000.00	\$ 44,657.40	\$ 111,361.94	
8	Petty Cash	\$ 500.00			\$ 500.00	
9	Riverside County Fund	\$ 1,165,985.02	\$ 200,000.00	\$ 63,880.54	\$ 1,029,865.56	
10		\$ 1,780,690.67	\$ 889,546.04	\$ 715,533.20	\$ 1,606,677.83	
11	Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12	Operating Reserve	\$ 63,690.42			\$ 63,690.42	NOT to be USED
13	Capital Reserve	\$ 85,296.59		\$ 5,011.71	\$ 90,308.30	Min Balance of \$50,000
14	<b>TOTAL RESERVE ACCOUNT</b>	<b>\$ 148,987.01</b>	<b>\$ -</b>	<b>\$ 5,011.71</b>	<b>\$ 153,998.72</b>	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

**Bank Account Balance**

As of 3/31/2022

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments	
15	Bank of Hemet	\$ 103,551.41	\$ 6,173.93	\$ 5,168.25	\$ 102,545.73	

# Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Operating March 2022

Type	Date	Num	Name	Memo	Amount
<b>10005 - Bank of Hemet - Operating</b>					
Check	03/01/2022	124559	Xtreme Clean Hoods	Hood Cleaning at Grange	-300.00
Bill Pmt -Check	03/01/2022	2923-4332	Streamline	Monthly Website/Portal Service	-420.00
General Journal	03/01/2022	PR 03042022		Transfer to Payroll for PR 03/04/2022	-35,000.00
Check	03/01/2022	KS03012022	City of Beaumont	Non-Commercial Encroachment Sign permit 1K/5K Fun Run	-51.65
Check	03/01/2022	DB03012022	The Historic Mission Inn	Bus. Meal - Duane Burk, Dan Hughes, Mickey Valdivia & Jeff Hewitt - Grant Opportunity	-214.61
Check	03/02/2022	124561	Jessica Warrick	Payroll Period 12/20/2021 - 1/2/2022 (1.5 hrs)	-45.00
Check	03/02/2022	124562	Jessica Warrick	Payroll Period 1/3/2022 - 1/16/2022 (2.5 hrs)	-75.00
Check	03/02/2022	124563	Jessica Warrick	Payroll Period 1/17/2022 - 1/30/2022 (4.5 hrs)	-135.00
Check	03/02/2022	124564	Jessica Warrick	Payroll Period 1/31/2022 - 2/13/2022 (9 hrs)	-270.00
Check	03/02/2022	124565	Jessica Warrick	Payroll Period 2/14/2022 - 2/27/2022 (12 hrs)	-360.00
Bill Pmt -Check	03/02/2022	124566	Bay Alarm Company	Monthly Alarm Service	-186.00
Bill Pmt -Check	03/02/2022	124567	Beaumont Do it Best	Parts for Phase III Water Line Upgrades	-899.35
Bill Pmt -Check	03/02/2022	124568	Blue Shield	Employee - Dental Insurance	-435.20
Bill Pmt -Check	03/02/2022	124569	Clark Pest Control	Weekly Pest Control	-405.00
Bill Pmt -Check	03/02/2022	124570	ELROD Fence Company	97' Chain Link Tip rail (3) Barb Wire (Maintenance Staff Parking Lot	-3,873.00
Bill Pmt -Check	03/02/2022	124571	Inland Lighting Supplies, Inc.	Lighting for Maintenance Shop "C"	-204.73
Bill Pmt -Check	03/02/2022	124572	Inland Water Works Supply Co.	Parts for Phase III Water Line Upgrades	-1,715.43
Bill Pmt -Check	03/02/2022	124573	Napa Auto Parts	Fuses for F50 XLT	-15.05
Bill Pmt -Check	03/02/2022	124574	NRPA	Paid Online - cashed check (dbl Payment)	-175.00
Bill Pmt -Check	03/02/2022	124575	Pro-Pipe & Supply	Grounds repair	-1,108.27
Bill Pmt -Check	03/02/2022	124576	Prudential Overall Supply	Weekly Uniform/Janitorial Supplies Service	-208.18
Bill Pmt -Check	03/02/2022	124577	Resource Building Materials	Rebar - Grange Block Wall	-581.31
Bill Pmt -Check	03/02/2022	124578	Simplot Partners Palm Desert	Fertilizer Bogart Meadow/Ball Fields	-2,374.06
Bill Pmt -Check	03/02/2022	124579	Star Pro Security Patrol Inc.	One unarmed Officer - 8hr/5days - 2/12/2022 - 02/27/2022	-2,160.00
Bill Pmt -Check	03/02/2022	124580	Turf Star, Inc.	Feb 2022 - PM Contract (16)units - (197) hrs	-915.84
Check	03/02/2022	124560	Dan Hughes	Director Fees - February 2022	-600.00
Check	03/02/2022	124582	Armando De La Cruz	Director Fees - February 2022	-600.00
Bill Pmt -Check	03/02/2022	84737406910	The Home Depot	Bogart Kiosk Valve Replacement/small tools/Slime Tractor tire leak	-1,155.76
Check	03/02/2022	Fees	EPX	Fees - Credit Card Machine	-101.84

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
March 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/03/2022	124583	Land Engineering Consultants, Inc.	DTR Boundary Survey/NCRP Topographic Map/Grange Boundary	-18,288.00
Bill Pmt -Check	03/03/2022	124585	Best Best & Krieger	Legal Fees: General/ DTR/ Employee	-2,070.40
Bill Pmt -Check	03/04/2022	1002059590	CalPers	Employee - Health Insurance	-4,058.84
Bill Pmt -Check	03/04/2022	1002059592	CalPERS-OPEB	Accrued Liability as of June 30, 2019 - Rate Plan: 1357	-5,507.67
Check	03/04/2022	124584	Kaboo Leasing Co.	Repair to Trash Enclosure (Waste Management )	-500.00
Bill Pmt -Check	03/04/2022	124586	Chadrick L. Halliday	20/21 Audit - progress Billing thr March 2022	-4,419.00
Bill Pmt -Check	03/04/2022	8323259562	Colonial Life	Employee - Life Insurance	-833.92
Bill Pmt -Check	03/04/2022	p225DQG3DC	Frontier (9518459910) WC	Monthly Wifi - Woman's Club	-131.76
Bill Pmt -Check	03/04/2022	p224PJMLB9	Frontier (9518455721) G	Monthly Wifi - Grange	-136.76
Bill Pmt -Check	03/04/2022	03042022	Nationwide Retirement Solutions	Employee - 457 Plan	-833.34
Bill Pmt -Check	03/04/2022	03042022	Rosalind Otero	Unfunded Health Payment	-131.09
Bill Pmt -Check	03/04/2022	17310579	SCE (700005100729)	Utilities - Electric - Grange/Snack Bar, Maintenance, Woman's Club & NCCC	-2,310.96
Bill Pmt -Check	03/04/2022	17310570	SCE (700194594370)	Utilities - Electric - James Hughes Trailer	-208.62
Bill Pmt -Check	03/04/2022	17310572	SCE (700492933735)	Utilities - Electric - Field #1 - 4	-661.77
Bill Pmt -Check	03/04/2022	17310571	SCE (700494090863)	Utilities - Electric (Fire Camp Lighting/Panel)	-211.83
Bill Pmt -Check	03/04/2022	17310578	SCE (700518137163)	Utilities - Electric - RV Park	-1,600.32
Bill Pmt -Check	03/04/2022	17310577	SCE (700593589625)	Utilities - Electric - General Electricity & Thunder Alley	-1,451.84
Bill Pmt -Check	03/04/2022	17310574	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Arena & Field 5/6	-645.14
Bill Pmt -Check	03/04/2022	0630569	SoCalGas	Utilities - Gas - Woman's Club	-514.28
Bill Pmt -Check	03/04/2022	45633767	Waste Management of the IE	Utilities - Trash - NCRP, Grange, Woman's Club	-2,290.36
Bill Pmt -Check	03/04/2022	10521407	Wells Fargo Financial Leasing	Monthly Copier Lease	-884.66
Bill Pmt -Check	03/04/2022	2168-6297	Streamline	Monthly Website/Portal Service	-420.00
Check	03/04/2022	124587	Pete Gerlach	Adult Softball Umpires	-90.00
Check	03/04/2022	124588	Malik Coleman	Adult Softball Umpire	-60.00
Check	03/04/2022	124589	Michael Ruffolo	Adult Softball Umpire	-90.00
Check	03/04/2022	124590	Javier E. Cota	Adult Softball Umpire	-510.00
General Journal	03/04/2022	Trans030422		Transfer to Payroll for PR 03/04/2022	-10,000.00
Check	03/04/2022	KG03042022	USPS	Certified Return Receipts - CalPERS Retirement and Benefits	-14.07
Bill Pmt -Check	03/04/2022	2059595-96	CalPers	Employee - Retirement	-5,371.93
Bill Pmt -Check	03/04/2022	896041	NRPA	Individual Membership Renewal (Law, Nancy)	-175.00

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Operating**  
**March 2022**

Type	Date	Num	Name	Memo	Amount
Check	03/04/2022	NL03042022	Pesticide Applicators Association	Applicator Certificate Application (McCafferty, Taylor)	-150.00
Check	03/04/2022	NL03042022	Pesticide Applicators Association	Applicator Certificate Application (Camacho, Jesse)	-150.00
Check	03/04/2022	NL03042022	Pesticide Applicators Association	Applicator Certificate Application (Camacho, Rodrigo)	-150.00
Check	03/04/2022	NL03042022	Pesticide Applicators Association	Applicator Certificate Application (Morris, Aaron)	-50.00
Check	03/04/2022	NL03042022	Pesticide Applicators Association	Applicator Certificate Application (Ramirez, George)	-150.00
Bill Pmt -Check	03/07/2022	03072022	VSP-Vision Service Plan	Employee - Vision Insurance	-107.10
Check	03/07/2022	124591	Aaron Morris	Reimbursement for purchase of Battery Charger and shovel	-210.09
Check	03/07/2022	KG03072022	AWS Parts	Inlet Flange - Water pump	-19.14
Check	03/07/2022	KS03072022	Amazon.com	Stamps - 1K/5K Fun Run	-29.07
Check	03/08/2022	124592	Alexandra Kreutzer	Refundable Security Deposit - Celebration of Life - 2/26/2022	-250.00
Check	03/08/2022	124593	Sarah Ortega	Refundable Security Deposit - Memorial - 2/25/2022	-250.00
Check	03/08/2022	124594	Sandra Scott	Refundable Security Deposit - Funeral - 1/28/2022	-250.00
Check	03/08/2022	KG03082022	Progressive Graphics	T-shirts - 1K/5K Fun Run 2022	-2,030.91
Check	03/08/2022	RF03082022	Beaumont Chamber of Commerce	Beaumont Chamber Breakfast (4) Kyle Simpson, Nick Hughes, Armando De La Cruz & Nancy Law	-88.00
Check	03/09/2022	124595	Petty Cash	Starting Cash - 1K/5K Fun Run	-1,000.00
Check	03/09/2022	RF03092022	Tuscano's Pizza & Pasta	Meeting Dinner - Janet Retirement	-306.70
Check	03/09/2022	RF03092023	Stater Bros	Board Meeting - Cupcakes	-12.98
Check	03/09/2022	124657	Department of Fish and Wildlife	Fishing Derby Permit - Fishing Derby 2022	-70.30
Check	03/09/2022	03092022	Clover	Monthly Equipment Rental	-104.85
Check	03/10/2022	124596	Chris Diercks.	Director Fees - March 2022	-200.00
Check	03/10/2022	124597	Anthony Tony Gipson	Adult Softball Umpire	-210.00
Check	03/10/2022	124598	Javier E. Cota	Adult Softball Umpire	-120.00
Check	03/10/2022	124599	Malik Coleman	Adult Softball Umpire	-90.00
Check	03/10/2022	NL03102022	The Home Depot	Generator Warranty	-230.00
Check	03/10/2022	NL03102023	The Home Depot	RYOBI 300 Watt Generator (2)	-1,408.28
Check	03/10/2022	NL03102024	The Home Depot	RYOBI 300 Watt Generator (2)	-1,343.64
Check	03/11/2022	NL03112022	Executive Summits	Women's Leadership Summit - Flores, Ryann	-208.95
Check	03/11/2022	NL03112022	Executive Summits	Women's Leadership Summit - Law, Nancy	-208.95
Check	03/11/2022	NL03112022	Banning Chamber of Commerce	Banning Installation Dinner - (10) Attendance	-717.50
Check	03/11/2022	03112022	Cash	Cashiers Check - Russ Ziliak - Grange Block Wall Materials	-2,283.53

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
March 2022**

Type	Date	Num	Name	Memo	Amount
Check	03/11/2022	NL3112022	HP Store	Insta Ink - Finance Printer	-12.92
Check	03/11/2022	DB03112022	The Sand Trap Bar & Grill	Bus. Meal - Burk Duane	-12.78
Check	03/12/2022	AZ03122022	Manna Donuts	Breakfast/Coffee - Staff - 1K/5K	-121.75
General Journal	03/14/2022	Trans 31423		Transfer to Payroll for PR 03/18/2022	-49,000.00
Check	03/14/2022	RF03142022	Amazon.com	3 Month Wall Calendar Display - Bakoo, Zina	-11.84
Check	03/14/2022	RF03142023	Amazon.com	Staff - Kitchen Utensils	-31.24
Check	03/15/2022	124600	Petty Cash	Replenish - Finance Petty Cash	-234.62
Check	03/15/2022	AZ03152022	Stater Bros	Water/Gatorade powder - 1K/5K Fun Run	-41.18
Check	03/15/2022	AZ03152022	Stater Bros	Water - 1K/5K Fun Run	-22.96
Check	03/15/2022	KS03152022	Hobby Lobby	Filling/ Chamber baskets	-28.62
General Journal	03/16/2022	Trans 31622		Transfer to Payroll for PR 03/18/2022	-5,000.00
Bill Pmt -Check	03/16/2022	124603	Acorn Technology Services	Monthly IT Service	-2,020.00
Bill Pmt -Check	03/16/2022	124604	Action True Value Hardware	Phase III Water Line/ Shop Tools/ Spigot Repair Equestrian	-102.95
Bill Pmt -Check	03/16/2022	124605	All Purpose Rentals	Fork lift to move steel posts	-425.00
Bill Pmt -Check	03/16/2022	124606	Awards & Specialties	Awards 1K5K Fun Run/ Janet Covington Retirement plaque	-634.56
Bill Pmt -Check	03/16/2022	124607	Battery Barn	Battery - Sand Pro 3040	-67.95
Bill Pmt -Check	03/16/2022	124608	Beaumont Cherry Valley Water Distr 8-000	Utilities - Water (Woman's Club)	-207.70
Bill Pmt -Check	03/16/2022	124609	Beaumont Cherry Valley Water Distr 8-001	Utilities - Water (Park)	-1,510.71
Bill Pmt -Check	03/16/2022	124610	Beaumont Cherry Valley Water Distr 8-002	Utilities - Water (Park)	-824.24
Bill Pmt -Check	03/16/2022	124611	Beaumont Cherry Valley Water Distr 8-003	Utilities - Water (NCCC)	-667.30
Bill Pmt -Check	03/16/2022	124612	Beaumont Do it Best	Sand for Maintenance Flag Pole/Stakes and Tape 1K5K Fun Run	-421.35
Bill Pmt -Check	03/16/2022	124613	Beaumont Flowers & Gifts	Plant for Janet Covington Retirement	-113.08
Bill Pmt -Check	03/16/2022	124614	Beaumont Power Equipment, Inc.	STIHL Hedge Trimmer - Repair	-164.09
Bill Pmt -Check	03/16/2022	124615	Beaumont Print	Lawn Signs - 1K/5K Fun Run	-775.80
Bill Pmt -Check	03/16/2022	124616	Capri	FY 21/22 - 4th qrt of the annual contribution (Workman's Compensation)	-6,310.61
Bill Pmt -Check	03/16/2022	124617	Cherry Valley Nursery	Material for Donated Plants	-458.93
Bill Pmt -Check	03/16/2022	124618	City of Beaumont	Utilities - Sewer - NCRP & Woman's Club	-2,732.88
Bill Pmt -Check	03/16/2022	124619	Desert Quality Heating & Air Conditioning	Maintenance Office Repair/Snack Bar Repair/Grange Ducting repair	-1,608.00
Bill Pmt -Check	03/16/2022	124620	Ferrellgas	Utilities - Propane - Snack Bar	-226.49
Bill Pmt -Check	03/16/2022	124621	Jani-King of California, Inc	Weekly Janitorial Service	-2,561.38

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
March 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/16/2022	124622	Life Ready 360	3 Year Renewal Program for AEDs	-297.00
Bill Pmt -Check	03/16/2022	124623	Luther's Truck & Equipment, Inc.	Water Buffalo Repair/ F150 XLT Repair	-1,359.04
Bill Pmt -Check	03/16/2022	124624	Luz Investment Corp.	Replace backup batteries for Wifi Service	-258.89
Bill Pmt -Check	03/16/2022	124625	Pattons Steel Corp	RV Dump Trash Enclosure Repair Materials (Waste Management Insurance)	-302.32
Bill Pmt -Check	03/16/2022	124626	Precision Technologies	Lens Repair at Grange	-460.13
Bill Pmt -Check	03/16/2022	124627	Pro-Pipe & Supply	Bogart Grounds Bib Repair/ 2" hose Maintenance Yard	-237.51
Bill Pmt -Check	03/16/2022	124628	Progressive Graphics	Board for Directors - Jackets	-337.13
Bill Pmt -Check	03/16/2022	124629	Prudential Overall Supply	Weekly Uniform/Janitorial Supplies Service	-1,279.21
Bill Pmt -Check	03/16/2022	124630	Rancho Paseo Medical Group	Phys, TB, DS - Employee(2) - Jackson Grantz/Zina Bakoo	-190.00
Bill Pmt -Check	03/16/2022	124631	SiteOne Landscape Supply, LLC	Irrigation Parts	-2,779.48
Bill Pmt -Check	03/16/2022	124632	Star Pro Security Patrol Inc.	One unarmed Officer - 8hr/5days - 02/28/2022 - 3/13/2022/ BYB Opening Day Parking Fee	-2,460.00
Bill Pmt -Check	03/16/2022	124633	Turf Star, Inc.	Repair to Toro Sand Pro	-694.87
Bill Pmt -Check	03/16/2022	124634	ULINE.com	Delineator Post w/Base	-987.03
Bill Pmt -Check	03/16/2022	124635	Vortex Industries, Inc.	Allen Wrench Keys	-34.80
Check	03/16/2022	124636	Anthony Tony Gipson	Adult Softball Umpire	-180.00
Check	03/16/2022	124637	Pete Gerlach	Adult Softball Umpire	-90.00
Check	03/16/2022	124638	Michael Ruffolo	Adult Softball Umpire	-240.00
Check	03/16/2022	124639	Javier E. Cota	Adult Softball Umpire	-90.00
Check	03/16/2022	124640	Malik Coleman	Adult Softball Umpire	-90.00
Check	03/16/2022	KG03162022	USPS	Return Receipt - Postage - CalPERS	-8.50
Check	03/16/2022	KS03162022	Stater Bros	Office & Employee of the Month - Water/Gatorade/Soda	-73.24
Check	03/16/2022	124641	Fermina Pepper	Refundable Security Deposit - Birthday Party - 2/5/2022	-500.00
Check	03/16/2022	124642	Georgina Gregory	Refundable Security Deposit - Wedding - 2/22/2022	-500.00
Bill Pmt -Check	03/16/2022	124643	Best Best & Krieger	Legal Fees: General/ DTR/ Employee Benefits/COVID-19 Emergency Resp	-7,223.60
Check	03/16/2022	124644	David Kanoti	Safety Footwear Reimbursement - Kanoti, David	-150.00
Bill Pmt -Check	03/17/2022	170455692	ARCO Business Solutions	Monthly Gas/Fuel - Traverse (39,027)	-269.88
Bill Pmt -Check	03/17/2022	1002069258	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	03/17/2022	1002069260	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	03/17/2022	2069262-264	CalPers	Employee - Retirement	-5,649.32
Bill Pmt -Check	03/17/2022	1002069266	CalPers	Employee - 457 Plan	-25.00

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
March 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/17/2022	2069268-270	CalPers	Employee - Retirement	-5,900.60
Bill Pmt -Check	03/17/2022	103182022	Chevron	Gas/Fuel - F150 (27,267), Chevy (37,539), F350 (158,847) & Gas cans/tank	-1,624.83
Bill Pmt -Check	03/17/2022	5750189123	Ford Credit	Monthly F150 Payment	-763.20
Bill Pmt -Check	03/17/2022	p224PQ4Q6S	Frontier (9518450886) NC	Monthly Wifi Noble Creek Community Center	-125.98
Bill Pmt -Check	03/17/2022	03082022	Nextiva	Monthly Telephone Service	-351.68
Bill Pmt -Check	03/17/2022	7908699513	Office Depot	Office Supplies	-228.66
Bill Pmt -Check	03/17/2022	0760409/309	SoCalGas	Utilities - Gas - Woman's Club, Grange & NCCC	-1,239.86
Bill Pmt -Check	03/17/2022	BH02785060	UMPQUA Bank	Bus. Meals, Sirius XM, Postage & Ring Central	-304.62
Bill Pmt -Check	03/17/2022	03172022	UNUM	Employee - Monthly Disability Insurance	-621.40
Bill Pmt -Check	03/17/2022	1497138271	Verizon Wireless	Monthly Wireless Phone	-957.58
Check	03/17/2022	RF03172022	Jersey Mikes	CPR Training - Lunch	-408.50
Check	03/17/2022	RF03172023	Stater Bros	Cupcakes - George Birthday	-17.98
Bill Pmt -Check	03/18/2022	124645	Slugg Bugg Pest Control	BiMonthly Pest Control Service	-550.00
Check	03/18/2022	RF03182022	USPS	Postage - 700 Forms	-9.10
Check	03/18/2022	DB03182022	Soboba Resort & Casino	Valley Wide Golf Tournament - Donation	-66.88
Check	03/18/2022	DB03182023	Friends of Valley Wide	Valley-Wide Golf Tournament 2022	-80.00
Check	03/18/2022	NL03182022	Amazon.com	Receipt Paper - Clover	-43.09
Check	03/20/2022	NL03202022	Pesticide Applicators Association	New Application Fee - Camacho, Jesse	-40.00
Check	03/21/2022	124646	Gersea Preston	Refundable Security Deposit - 1st Birthday - 3/5/2022	-500.00
Check	03/21/2022	NL03212022	California Special Districts Association	CEQA - Workshop (Law, Nancy) 4/20/2021 & 4/21/2022	-175.00
Check	03/22/2022	RF03222022	Amazon.com	Office Expense - Bus. card Organizers	-14.28
Check	03/22/2022	RF03222022	Stop N Shop	Employee of the Month - Food	-121.24
Check	03/23/2022	124647	M Jesus Carrillo	Refundable Security Deposit - Birthday Party - 2/19/2022	-175.00
Check	03/23/2022	124648	Josh MClean	Refundable Tournament Deposit - 10/16/2021 - 10/17/2021	-500.00
Check	03/23/2022	124649	George Ramirez	Refundable Security Deposit - Birthday Party - 3/19/2022	-250.00
Check	03/23/2022	124650	Toni Stull	Refundable Security Deposit - 80th Birthday Party - 2/27/2022	-500.00
Check	03/23/2022	124651	Pete Gerlach	Adult Softball Umpire	-90.00
Check	03/23/2022	124652	Anthony Tony Gipson	Adult Softball Umpire	-240.00
Check	03/23/2022	124653	Michael Ruffolo	Adult Softball Umpires	-180.00
Check	03/23/2022	124654	Javier E. Cota	Adult Softball Umpire	-90.00



**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
March 2022**

Type	Date	Num	Name	Memo	Amount
Check	03/23/2022	124655	Malik Coleman	Adult Softball Umpire	-60.00
General Journal	03/23/2022	Tran 03231		Transferred from Riverside County Fund for Bills and Payroll	200,000.00
Check	03/23/2022	RF03232022	Stater Bros	Employee of the Month - Game items and Drinks	-36.13
Bill Pmt -Check	03/24/2022	1002072920	CalPERS	CEPPT Contributions	-40,000.00
Check	03/24/2022	124656	Zina Bakoo	Refund for Staff Donuts	-24.25
Check	03/24/2022	124658	Ashley Gonzal	VOID: Check Error wrong amount.	0.00
Check	03/24/2022	124659	Ashley Gonzal	Refund: Event Changed to Employee Rate	-82.50
General Journal	03/24/2022	Tran 03241		Transfer to Payroll for Final Payroll Covington, Janet	-20,000.00
Check	03/25/2022	KS03252022	Stater Bros	Welcome Home Vietnam Vets Refreshments	-146.75
Check	03/25/2022	ZB03252022	El Mariachi Taco Shop	Janet Going away Breakfast Burrito	-188.56
Check	03/25/2022	ZB03252023	Stater Bros	Janet's going away Breakfast Drinks	-27.00
Check	03/29/2022	124661	Cash	Fishing Derby Starting Cash	-1,000.00
General Journal	03/29/2022	Tran 03291		Transfer to Reserve for Monthly Transfer	-5,000.00
General Journal	03/29/2022	Tran 03292		Transfer to Money Market for Monthly Transfer	-7,500.00
Check	03/29/2022	124660	Kaboo Leasing Co.	Bogard Shade Structure - Fabricate Posts	-400.00
Check	03/29/2022	124662	John Flores	Director Fee - January 2022	-500.00
Check	03/29/2022	124663	John Flores	Director Fees - February 2022	-300.00
Check	03/29/2022	124664	John Flores	Director Fee - March 2022	-600.00
Check	03/29/2022	KS03292022	City of Beaumont	Encroachment Sign Permit - Fishing Derby/Spring Fling Signage	-51.65
General Journal	03/30/2022	Tran 03293R	Matthew Tewawina	Reverse of GJE Tran 03293 -- For CHK 123742 voided on 03/30/2022	90.00
Check	03/30/2022	124665	Matthew Tewawina	Adult Softball Umpire (Reissue #123742)	-90.00
Bill Pmt -Check	03/30/2022	124666	Alfonso's Tree Service	Noble Creek Regional Park: Quad - cut down and remove stump (1) Golden Locust, trim (3) Mulberries, Trim (6) California Pepper trees, trim (4) Birch trees, trim (2) Plum trees, trim (1) Alder tree, cut down and remove stump (1) Dead Grape Myrtle, trim (3) Palm trees, trim (1) White Oak tree and trim (1) Hedge by office. Noble Creek Regional Park; Entrance and Middle Grounds - trim (4) Mulberries, Trim (1) Pine Tree, Trim (2) Alder Trees, Trim (5) California Ash and trim (4) Dragon Trees	-13,900.00
Bill Pmt -Check	03/30/2022	124667	All Purpose Rentals	Skid Steer Bobcat S70 (2 Days)	-727.50
Bill Pmt -Check	03/30/2022	124668	Awards & Specialties	(6) Two Tier Two Poster Trophy - Beaumont Youth Baseball / Softball	-304.50
Bill Pmt -Check	03/30/2022	124669	Bay Alarm Company	Monthly Alarm Service	-490.00

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Operating**  
**March 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/30/2022	124670	Beaumont Do it Best	Locks/ Staff PPE	-534.87
Bill Pmt -Check	03/30/2022	124671	Beaumont Power Equipment, Inc.	Lawn Mower/Weed Whip Repair	-460.71
Bill Pmt -Check	03/30/2022	124672	Blue Shield	Employee - Dental Insurance	-489.60
Bill Pmt -Check	03/30/2022	124673	CHR Services	CPR Training (14) attendance	-910.00
Bill Pmt -Check	03/30/2022	124674	Clark Pest Control	Monthly Pest Control Service	-202.50
Bill Pmt -Check	03/30/2022	124675	Grand American Builders, Inc.	Grange Hall Booths/ Repair to Woman's Restroom F#1	-4,384.12
Bill Pmt -Check	03/30/2022	124676	Inland Water Works Supply Co.	Parts for Phase III Water Line Upgrades	-1,480.25
Bill Pmt -Check	03/30/2022	124677	Luz Investment Corp.	Program Private Fax to Zina Bakoo/Program New User	-157.50
Bill Pmt -Check	03/30/2022	124678	Ponderific Adventures	Front Fountain Auto Water Makeup Valve Installation	-325.00
Bill Pmt -Check	03/30/2022	124679	Prudential Overall Supply	Weekly Uniform/Janitorial Supplies Service	-414.14
Bill Pmt -Check	03/30/2022	124680	Star Pro Security Patrol Inc.	One unarmed Officer - 8hr/5days - 03/14/2022 - 03/27/2022	-2,160.00
Bill Pmt -Check	03/30/2022	124681	Turf Star, Inc.	Repair to Toro Workman GTX	-1,890.54
General Journal	03/31/2022	Tran 03311		Transferred from Quimby for Capital Improvement Bills	50,000.00
General Journal	03/31/2022	Tran 03312		Transfer to Payroll for PR 04/01/2022	-35,000.00
Check	03/31/2022	NL03312022	Amazon.com	Apple Airtags - (4) - Maintenance Keys	-145.43
Check	03/31/2022	KS03312022	Big 5 Sporting Goods	Fishing Derby Prizes	-14.00
Check	03/31/2022	KS03312023	Smart & Final	Fishing Derby - Lunch	-277.44
Check	03/31/2022	KS03312024	Stater Bros	Chili Cookoff - Chili Contest	-72.88
Check	03/31/2022	KS03312025	Big 5 Sporting Goods	Fishing Derby - Prizes	-588.86
Check	03/31/2022	NL3312022	Rio Stone Building Materials	Grounds - DG for Quad area	-694.99
Check	03/31/2022	CCFEES	Clover(MRCH BNKCD)	Credit Card Fees	-1,277.80
Check	03/31/2022			Positive Pay	-39.00
				<b>TOTAL</b>	<b>-143,602.66</b>

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Money Market  
March 2022**

Type	Date	Num	Name	Memo	Amount
10000 - Bank of Hemet - MM					
General Journal	03/29/2022	Tran 03292		Transferred from Operating for Monthly Transfer	7,500.00
				TOTAL	<u>7,500.00</u>
					<u>7,500.00</u>

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Reserve  
March 2022**

Type	Date	Num	Name	Memo	Paid Amount
<b>10025 · Bank of Hemet - Reserve Fund</b>					
General Journal	03/29/2022	Tran 03291		Transferred from Operating for Monthly Transfer	5,000.00
				<b>TOTAL</b>	<b>5,000.00</b>
					<b>5,000.00</b>

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank Of Hemet - Quimby/DIF**  
**March 2022**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10020 · Bank of Hemet - Quimby/DIF					
General Journal	03/31/2022	Tran 03311		Transfer to Operating for Capital Improvement Bills	-50,000.00
				TOTAL	-50,000.00

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Bogart  
March 2022**

Type	Date	Num	Name	Memo	Amount
<b>10050 - Bank of Hemet - Bogart Park</b>					
Bill Pmt -Check	03/02/2022	5229	Clark Pest Control	Weekly Pest Control	-282.00
Bill Pmt -Check	03/02/2022	5230	Grand American Builders, Inc.	Maintenance Yard Columns & Plumb Line	-6,368.18
Bill Pmt -Check	03/02/2022	5231	HydroPoint Data Systems, inc.	Weather Trak Central Service - Annual Renewal - Additional 5 Years	-1,116.86
Bill Pmt -Check	03/03/2022	5232	Land Engineering Consultants, Inc.	Grading & Erosion	-3,244.00
Bill Pmt -Check	03/04/2022	p225DQG3SB	Frontier (9518453887) B	Monthly Wifi	-136.76
Bill Pmt -Check	03/04/2022	p225DQG5CJ	Frontier (9518453021) B	Monthly Wifi	-100.98
Bill Pmt -Check	03/04/2022	45633819	Waste Management of the IE	Utilities - Trash	-699.50
Check	03/09/2022	03092022	Clover	Monthly Equipment Rental	-49.90
Check	03/10/2022	Fee	UMS/Celero Banking	Credit Card Fees -	-6.50
Bill Pmt -Check	03/16/2022	5233	Beaumont Do it Best	Valve for Bogart Well	-40.23
Bill Pmt -Check	03/16/2022	5234	MS Painting	Sand and Prime Beams for New Main Shed	-2,800.00
Bill Pmt -Check	03/16/2022	5235	Well Tec Services Inc.	Pumpsaver at Bogart Furnish and Install	-1,273.34
Bill Pmt -Check	03/17/2022	18000734	SCE (700558511896)	Utilities - Electric (Bogart)	-408.28
Bill Pmt -Check	03/30/2022	5236	Alfonso's Tree Service	Bogart Regional Park; Camp Ground, cut branches that are infested with beetles (8) Oak trees, cut down and remove stump (3) Dead Oak trees from infestation of beetles	-12,300.00
Bill Pmt -Check	03/30/2022	5237	Pattons Steel Corp	Ground A: (2) Stump Removal, cut branches infested with beetles (8) Oak Tree, cut down and remove stump (7) Dead Oak trees from beetle infestation, cut (2) Branches away from maintenance building	-218.64
Bill Pmt -Check	03/30/2022	5238	ULINE.com	Steel for footing and Posts - Bogart Pavilion	-900.76
Check	03/31/2022	CCFEES	Clover(MRCH BNKCD)	Delineator Post w/Base	-422.61
				Credit Card Fees -	
				<b>TOTAL</b>	<b>-30,368.54</b>



**Staff Report**

Agenda Item No. **3.1**

**To:** Board of Directors:

**From:** Nancy Law, Financial Services Technician/Office Manager

**Via:** Duane Burk, General Manager

**Date:** April 13<sup>th</sup>, 2022

**Subject:** Approval Phase III Water System Upgrades

**Background and Analysis:**

Water lines in Noble Creek Regional Park have been deteriorating for the past few years District staff has been repairing the leaks throughout the park in this area for the past years. In fiscal year budget 2020/2021 the Board approved an expenditure to replace a portion of the deteriorated pipe.

Additionally, the Park District has recently agreed with the City of Beaumont to meter our sewer discharge by installing water meters throughout the Park where bathrooms, snack bars, and RV's are located in an attempt to provide an accurate water quantity that discharges to the City sewer. Also, the Park District has an agreement with the Beaumont Cherry Valley Water District to receive future recycled water when it becomes available. As a State requirement the Park District is conditioned to have complete separated water systems one for domestic such as, (snack bars, RV's, restrooms, drinking fountains etc.) and secondly, nondomestic uses such as, (irrigation from onsite wells or recycled water) these uses are required to be labeled and color coded.

The project limits of the waterline replacement were from the toe of the dirt road through the meadow grass to the west end and north to and through the RV's hook ups.

On April 6, 2022 the Beaumont Cherry Valley Water District along with Merlin Johnson construction representative and with Park District staff conduct a shutdown test to effectuate the complete water separation of the domestic and irrigation water systems .

This work relied on a design build for time and material because the Park District records were not available staff contacted Merlin Johnson construction to provide labor for the installation and the District provided material. Moreover, due to the COVID pandemic materials increased in costs and were not readily available.

**Recommendations:**

Staff recommends that the Board review, comment and approve labor and material bills to Merlin Johnson Construction in the amount of \$189,136.86.

**Fiscal Impact:**

The Fiscal impact will be to Capital Reserve of \$40,000.00 and the remaining \$149,136.86 from Riverside County Fund Account.

Respectfully Submitted,

  
Nancy Law

Financial Services Technician/Office Manager



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

**To:** Chairman and Board of Directors  
**From:** Zina Bakoo, Human Resources Administrator  
**Date:** April 13, 2022

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**Employees:**

We have 30 employees.  
We hired a PT receptionist.  
We hired a PT maintenance worker

**Reports:**

**Workers Compensation- Cases/Incidents/Accidents** – No open cases. It has been 73 days since our last employee accident.

2021-2022 Statement of Economic Interest were submitted.

The first quarter 2022 Safety Committee Package was submitted to CAPRI.

The 2022/2023 GL & Property Program Renewal was submitted to CAPRI.

**Training:**

CPR training was held March 17, 2022. We had fourteen attendees.

CSDA has a new Board Member Resource page on their website that board members can utilize for training opportunities, best practices, upcoming event dates and resources.

Zina Bakoo completed her new employee sexual harassment training.

Zina Bakoo completed her CPR/First Aid training.

**Other:**

- March 2022 employee of the month was celebrated on March 23rd. Taylor McCafferty received the recognition. The next luncheon is scheduled for April 22nd@ noon in the Noble Creek picnic area
- Zina Bakoo attended The Banning Chamber Installation Dinner on March 31<sup>st</sup>, 2022 at Morongo Casino.
- Zina Bakoo also attended the Good Morning Beaumont Breakfast at the Sand Trap in Beaumont.

**Fiscal Impact/Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

*Zina Bakoo*

Zina Bakoo, Human Resources Administrator





**Department Report**

Agenda Item No. 4

**To:** Chairman and Board of Directors  
**From:** Nancy Law, Financial Services Technician/Office Manager  
**Date:** April 13<sup>th</sup>, 2022

The Finance Committee met April 11<sup>th</sup>, 2022 to review March 2022 Financial Reports for Fiscal Year 2021-2022.

The Monthly Financial Report consisted of the Apportionment Schedule Spreadsheet and Historical Graph, Profit & Loss Budget vs. Actual, Trial Balance, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Financial Services Technician has not received deposits into the Riverside County Fund as of April 8<sup>th</sup>, 2022.

The Financial Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for March 2022, bringing our Reserve balance to \$153,998.72, and transferred into the Money Market account \$7,500.00 monthly contributions for March 2022 bringing our balance to \$200,525.69.

**Additional items:**

- ❖ Finance attended on 3/5/2022 BYB Parking Fee Day.
- ❖ Finance attended on 3/8/2022 meeting with Acorn regarding updates.
- ❖ Finance attended on 3/9/2022 webinar CalPERS Affiliate Fund.
- ❖ Finance attended on 3/11/2022 Beaumont Chamber Breakfast.
- ❖ Finance attended on 3/12/2022 1K/5K Fun Run
- ❖ Finance attended on 3/23/2022 Employee of the Month
- ❖ Finance attended on 3/31/2022 Banning Installation Dinner.

**Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Nancy Law", is written over a blue circular stamp.

Nancy Law  
Financial Services Technician/Office Manager



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

**To:** Chairman and Board of Directors  
**From:** Kyle Simpson, Activities Coordinator  
**Date:** April 13, 2022

**Facility Users:**

COVID-19 Testing Facility at the Woman's Club will continue through June 30th, 2022.

Beaumont Library Story Time is at Noble Creek Community Center on Tuesdays

Beaumont Library is doing tech classes for seniors at Noble Creek Community Center Monday's and Tuesday's 2:00pm-3:00pm

**Past District Events:**

Bogart 1K5K Fun Run

The Second Annual Fun Run was a great success; there was a lot of participation

Welcome Home Vietnam Veterans Day

There were three Veterans honored

There was a lot of dignitary participation including: Congressman Raul Ruiz, 5<sup>th</sup> District Supervisor Jeff Hewitt, Banning City Council, Beaumont City Council, San Geronio Pass Water Agency, BCVWD and BCVRPD Board - thank you for being in attendance

Fishing Derby

The Second Annual Bogart Fishing Derby was a great success; almost all pre-registered slots were full

The Winner of the children's and overall weekend was Olivia Carlson with a fish weight of 6.75 pounds

**District Events**

Spring Fling

April 16<sup>th</sup> at Noble Creek Regional Park Field 1

1 New Church will be participating in the event

We have 3 food vendors and 13 craft vendors

Entertainment is set: Modern Music Studio, Beaumont Music Centre, Starlight Elementary Choir,

Arbor Day

April 29<sup>th</sup> at Bogart Regional Park Meadow Area

Cinco De Mayo

The Flyer and advertising are in progress

Vendor applications have been created and will be sent out 4/7/2022

Entertainment negotiations are in progress

Memorial Wall

Friday May 20<sup>th</sup> at Noble Creek Regional Park Quad Area

I have received three nominations

**Community Events/Meetings/Networking**

I attended the Banning Chamber Breakfast 3/16/2022

I attended the CPR/AED training on 3/17/2022

I attended the employee of the month luncheon on 3/23/2022

I attended the Banning Chamber Installation Dinner on 3/31/2022

I participated in the Beaumont-Cherry Valley Rotary Chili Cook-Off on 4/1/2022

I will be attending the Beaumont Chamber Breakfast on 4/8/2022

I will be attending the Calimesa Chamber breakfast on 4/12/2022

**Fiscal Impact/Recommendations:** This report is for informational purposes only.



Respectfully Submitted,

Kyle Simpson, Activities Coordinator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

**To:** Chairman and Board of Directors  
**From:** Aaron Morris, Maintenance Foreman  
**Date:** 4/13/2022

**Report:**

Good Evening Board,

Activities are in full effect at Noble Creek Regional Park and Bogart Regional Park. Our Staff has remained busy keeping up with the current foot traffic in both parks and we are looking forward to the upcoming projects and events in this month.

Here are a few items the Maintenance Department has been working on:

**Work Items:**

- We are preparing for the upcoming Spring Fling and Cinco De Mayo special events.
- Staff tore out and refilled the Quad planters and replaced the material with Palm Springs Gold DG.
- SRS Electric had been going around Noble Creek Regional Park digging up any and all underground electrical boxes and securing them with a concrete border backfilled with gravel to help drainage and prevent any wires from shorting.
- Staff has continued our Pest Abatement Program and has reduced the numbers of both gophers and squirrels in the landscape.
- I completed and submitted the 1 Quarter Safety Committee Packet 2022 on time to CAPRI.
- The Park District underwent a waterline separation inspection to show that we completely separated the 2 Inch domestic line from the 4 inch irrigation line and passed the test.
- Staff had begun prepping the horse shoe pits for the upcoming memorial tournaments.
- Construction has continued on the new structures being built above the meadow and above the pond in the Bogart Day Use area and staff is assisting in tearing off the roof shingles on the trusses.

**Fiscal Impact/Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

Aaron Morris  
Maintenance Foreman



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

**To:** Chairman and Board of Directors  
**From:** Dodie Carlson, Athletic Coordinator  
**Date:** March 30, 2022

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**Reports:**

The winter 2022 adult ball season finished this past Sunday. The spring season started on Monday April 4, 2022. We have 6 Women's, 7 Men's, 12 Thursday Co-ed, and 9 Sunday Co-ed teams this season. This is an increase of three teams over 2021 Spring season.

As of March 7, 2022 when the BYB spring season started, the park has been very busy with a lot of activity. Games, practice, fans, and spectators.

The calendar remains very slow due the lack of staff for tournaments. Hopefully we can get some help as things start to loosen up.

I would like to thank the Board of Directors, General Manager, and staff for their constant work for this district. I would like to thank the maintenance staff and the inmate crews that have been here cleaning out the weeds and dirt in the quad area, filling it with the decomposed granite. The fields are improving every week.

**Other:**

BYB games have started and are going forward. It is great to see the park filled again. Come on down and watch a game or two.

This report is for informational purposes only.

Respectfully Submitted,

Dodie Carlson, Athletic Coordinator