

BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, June 9, 2021, 5:30 PM

Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

AGENDA

www.bcvparks.com

PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20, the Beaumont Cherry Valley Recreation & Park District and the Beaumont Cherry Valley Recreation & Park Improvement Corporation will be conducting this meeting by teleconference only. Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. 1. There will be no public physical location for attending this meeting in person. The District's Board meeting room will be closed to the public until further notice.

The Workshop and Regular Session is available by calling: 1(623) 404-9000. Meeting ID: 471-749-1599
You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/4717491599>

DISTRICT CLOSED SESSION – Closed Session to Begin at 5:30pm. (1 Item)

1. Public Employee Annual Performance Evaluation Pursuant to Government Code Section 54957
Title: General Manager

Roll Call: Director De La Cruz, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

WORKSHOP SESSION: None

REGULAR SESSION: Regular Session to Begin at 6:00pm

Invocation:

Pledge of Allegiance:

Presentations: None

Adjustments to Agenda: Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

1. PUBLIC COMMENT:

If you are unable to participate by telephone or via RingCentral, you may submit comments and/or questions in writing for the Board's consideration by sending them to janet@bcvparks.com. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

2. **CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of May 12, 2021

2.2 Warrants for May 2021

2.3 Bank Balances May 2021

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

- 3.1 Approval Resolution # 2021.01 Agreement & Election to Prefund Employer Contributions To A Defined Benefit Pension Plan. (CEPPT)
- 3.2 Approval Resolution # 2021.02 Delegation of Authority to Request Disbursements – California Employers' Pension Prefunding Trust (CEPPT)
- 3.3 Approval of Final Reading FY's 21/22 & 22/23 Budgets
- 3.4 Approval of July 14, 2021 Board Meeting Cancellation
- 3.5 Revised Salary Schedule
- 3.6 Consider Accepting Assistance from the City of Beaumont for the Construction of a Regional Park Generally Located on the North Side of Cherry Valley and Approximately 1 Mile East of IH-10 (Danny Thomas Ranch).
- 3.7 Approval of Beaumont Youth Baseball Parking Fee Days
- 3.8 Amendment to Beaumont Youth Baseballs Facility Use License Agreement

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington
Financial Services Technician/Office Manager: Nancy Law
Activities Coordinator: Kyle Simpson
Maintenance Foreman: Aaron Morris
Athletic Coordinator: Dodie Carlson
General Manager: Duane Burk

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC
 - August 11, 2021
 - September 8, 2021
 - October 13, 2021

5.2. Upcoming Holidays

Monday, July 5, 2021 – Independence Day Observed

5.3. Events

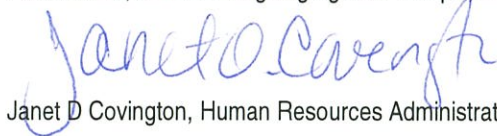
- Beaumont Woman's Club COVID-19 Testing has been extended through June 2021.

DIRECTORS MATTERS/COMMITTEE REPORTS

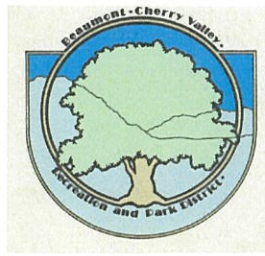
6. ADJOURNMENT:

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Janet Covington at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by the Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site June 4, 2021



Janet D Covington, Human Resources Administrator/Clerk of the Board



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, May 12, 2021, 5:40 PM

MINUTES

www.bcvparks.com

PUBLIC PARTICIPATION WAS BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

DISTRICT CLOSED SESSION – Closed Session to Begin at 5:40pm. (2 Items)

1. Conference with Legal Counsel - Pursuant to Government Code Section 54956.8
Property Negotiations, Bogart Park.
2. Public Employee Annual Performance Evaluation Pursuant to Government Code Section 54957
Title: General Manager

Closed session began at 5: 40pm.

Roll Call:

Director De La Cruz: Absent

Director Ward: Present, via teleconference

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Closed session ended at 6:00pm.

WORKSHOP SESSION: Workshop Session to Begin at 6:10pm.

First Reading FY's 21/22 & 22/23 Draft Budgets

Workshop session began at 6:10pm

Duane Burk stated the District reviews the budget every year. He and Nancy Law reviewed line items page by page and clarified questions asked.

Workshop ended at 6:31pm.

REGULAR SESSION: Regular Session to Begin at 6:30pm

Regular session began at 6:32pm

Roll Call:

Director De La Cruz: Absent

Director Ward: Present, via teleconference

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

Albert Maldonado stated the General Managers evaluation was passed out to board members and there were no reportable actions taken in closed session.

Invocation: Duane Burk gave the invocation

Pledge of Allegiance: Denise Ward led the pledge of allegiance

Presentations: Jasper Jacobs, CalPERS 115 Trust

Jasper Jacobs and Karen Lookingbill of CalPERS gave a presentation on the CalPERS 115 Trust for the Districts unfunded pension liabilities. He reviewed the differences between their 115 Trust versus PARS.

Jasper said that over the last nine years the District has received 9.05% interest in the California Employers Retiree Benefit Trust (Health). The District is super funded, placing the District in a good position. CalPERS offer a similar trust for unfunded pensions. He suggest, in the best interest of the District, to make additional discretionary payments to shorten the years of repayment and to invest additional money into a section 115 trust. By doing this the District will address pension benefits by growing assets for future pension contributions, investing over a shorter time, investing in less risky items, getting higher rates of return and help stabilize future budgets. Jasper stated the trust fees are 25 basis points. There is no cost to join the trust and there is no minimum amount to open the trust. The District can use funds in the trust to reimburse normal costs as well as unfunded accrued liability payments.

Jasper will forward the trust documents to the District.

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 6:53pm. Hearing none, public comment closed at 6:53pm.

2. CONSENT CALENDAR:

2.1 Minutes of April 14, 2021

2.2 Warrants for April 2021

2.3 Bank Balances April 2021

The General Manager reported the finance committee met on May 10, 2021 to review the financials.

Motion was made to accept items 2.1, 2.2 and 2.3.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director Ward

Result of Motion: Carried 4-0

Director De La Cruz: Absent

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Approval of First Reading FY's 21/22 & 22/23 Draft Budgets

The General Manager reported the budget was reviewed with all departments and the mid-year budget was presented in March and April. The line items were reviewed in the workshop. The final budget will come back in June 2021 for approval.

Chairman Hughes opened public comment at 6:55pm. Hearing none, public comment closed at 6:55pm.

Motion was made to accept item 3.1.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 4-0

Director De La Cruz: Absent

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

- Janet reported the District has twenty employees. One recreation assistant and one part time maintenance I worker were hired.
- Workers Compensation Cases/Incidents/Accidents – No employee cases. (759) days since our last employee accident).
- Janet reported Harassment training and Ethics trainings were due in January and asked for the completed certificates.
- Ryann Flores received her Associate in Science degree.
- Janet attended the Beaumont Chamber Citizen of the year and the Calimesa Chamber breakfast and will attend the Beaumont breakfast on Friday.
- Ryann Flores completed HR Boot Camp for Special Districts from California Special District Assoc.
- Aaron Morris passed the Water Distribution Operators Certification – Grade 1 examination.
- April Employee of the Month lunch will be celebrated in May. Staff will tour the Danny Thomas Ranch. Date to be determined.
- Duane Burk will be speaking at the Beaumont Chamber breakfast on Friday, August 13 @ 7:30 am. Let Janet know if you are able to attend or if you would also like to speak.
- The District has joined the Calimesa Chamber of Commerce constant contact page so we will receive notifications of their events and Chamber breakfast dates.
- Kyle Simpson passed his recertification for playground safety.

Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee met to review April 2021 Financial Reports.
- Nancy worked with staff on budget requests.
- The District received \$203,483.14 in property tax disbursements and \$51.38 interest.
- Nancy transferred \$5000.00 into the Reserve fund for April 2021 bringing our balance to \$248,615.77.
- Nancy attended Citizen of Year celebration, the Fishing Derby and Arbor Day and donated a tree on her grandmother's behalf.
- Nancy and the General Manager held Staff Budget meetings.
- Nancy submitted the quarterly sales tax report.
- Nancy is working with the auditors on their sample items.

Activities Coordinator: Kyle Simpson

- Facility Rentals have resumed in a limited capacity, 25% capacity for indoor events and 50% capacity for outdoor events.
- COVID-19 Testing at the Woman's Club will continue through June 30, 2021, Wednesday thru Saturday.
- BYB has resumed practices and games as of 4/23/2021
- There three skating groups renting out the hockey rink with practices scheduled daily.
- Kyle has scheduled a total body strength training class at the Fitness court May 6 at 7:30 am. All directors and staff are invited.
- The Fishing Derby was held at Bogart Regional Park on April 24th and 25th. There were 124 children sign ups for Saturday and 98 adults for Sunday. The turn out was great everyone who participated seemed to really like the new layout at Bogart
- Arbor Day was held on April 3, 2021 at the Danny Thomas Ranch. There were a total of 15 trees planted which was the most ever planted.
- Movies Under the Stars will start at dusk beginning Monday 6/14/21, continuing through 7/19/21 with the exception of 7/5/21. The movies in order are; Toy Story 4, The Secret Life of Pets 2, Sonic The Hedgehog, The Croods A New Age, and The Goonies which hopefully will be on the big screen.
- Oktoberfest is scheduled for September 17-19. Kyle has two bands committed and is looking for new Bands. Vendor applications are scheduled to be sent out when the Flyer is finished. There are many new options for beer, Anheuser-Busch is now using Heimark distribution, they have a wide selection of craft beer, seltzers, wine, and non-alcoholic options such as juices, energy drinks and water. Spaten kegs from Germany have been ordered.
- Beaumont Chamber Breakfast is scheduled for 5/14/21
- Kyle passed the playground recertification class.
- Kyle attended the Calimesa Chamber breakfast.
- The Beaumont High School tennis team will be reserving time on our tennis courts

Maintenance Foreman: Aaron Morris

- Staff helped complete the first Fishing Derby at Bogart Regional Park.
- Staff and volunteers planted 15 trees at the DTR property for Arbor Day.
- Maintenance is planning to install irrigation and battery timers to water the new trees at the new property.
- Aaron is training staff on how to operate carts, how to use smaller hand equipment, and how to spray herbicides safely and effectively.
- Maintenance is repairing irrigation leaks throughout the grounds as well as reprogramming all the timers in anticipation of the heat.
- Maintenance is troubleshooting Bogart irrigation for the pond.
- Dressing up field 6 to host the Beaumont Junior Varsity Girls Softball team for the next few weeks.
- Aaron participated in a demo at the DTR from Turf Star to try out a new piece of equipment.
- Aaron worked on the upcoming budget with Duane and Nancy for the Maintenance Department.
- Aaron met with a new Gopher company in an attempt to get the infestation under control for both parks.
- Aaron participated in two more Zoom seminars hosted by PAPA to help renew his Applicators License.
- Aaron passed his Water Distribution Operator Grade 1.

Athletic Coordinator: Dodie Carlson

- Dodie reported spring adult ball season is in full swing with 31 teams.
- The calendar only has BYB events scheduled as of now. Until we are better staffed, we will not be booking any tournaments. Once we open them back up, she expects to be fully booked.

- Dodie thanked the Board of Directors, General Manager, and staff for helping to get BYB up and going for their short season. It has been a rough and changing year for everyone. While BYB did not expect the large turn out, they managed to get thru it with minimal concerns.
- Dodie asked if the District would provide the division MVP trophies to BYB players as they have done over the last 10 years.
- Dodie asked on BYB's behalf if the parking fees will be in effect this year for the June 8-13, 2021 All Stars warm up tournament, June 18 – 20, 2021 "C" District Softball All Stars, June 24 – 29, 2021 and July 1 – 6 2021 Pony All-stars with a BYB board approved amount to go to the BCVRPIC Foundation. BYB is very grateful to have such a wonderful relationship with the district.

The directors stated the District will provide MVP trophies this year and will continue parking fees.

General Manager: Duane Burk

- Duane presented a thank you letter from the Beaumont Chamber for participating in their Citizen of the Year celebrations.
- Duane will be working with the Lions club, Rotary club and maybe the Kiwanis club on repaving the candlelight trail selling bricks from the foundation and sharing some of the proceeds with those organizations. The goal is to put a flag at the top of the trail with lights and seeding.
- BYB is facing challenging times with short staff. They need volunteers to help.
- Staff did a great job for at the Corporations golf tournament. The weather was good; he enjoyed it and received a lot of positive phone calls.
- Duane will be attending the Chamber breakfast on Friday.
- Duane will be off on Thursday, May 13 for an out of town appointment.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC

June 9, 2021

July 14, 2021

August 11, 2021

5.2. Upcoming Holidays

Monday, May 31, 2021– Memorial Day

Monday, July 5, 2021 – Independence Day Observed

5.3. Events

- Beaumont Woman's Club COVID-19 Testing has been extended through June 2021.

DIRECTORS MATTERS/COMMITTEE REPORTS

Director Ward:

Denise said she cannot thank staff enough and said they make the board look good with all of their hard work and doing an amazing job. She is proud of them. Denise attended the employee of the month. She said it was great and a lot of fun with staff. She attended the citizen of the year at San Gorgonio Memorial hospital. It was interesting and good. She loved Arbor Day and enjoyed planting trees. She thanked Aaron for helping. Denise congratulated staff on their continued education and said she is proud of staff and Duane and to be a part of the park District. She feels everything is coming together and it is very impressive. Denise loved the golf tournament and said it was a lot of fun. Denise attended the collaborative agency meeting but had computer problems so she talked through director Flores cell phone.

Treasurer Flores:

John said the collaborative agency meeting was good and hopes more entities will be coming back. He said the golf tournament was a success and it was great seeing all of our sponsors. Staff does make us look good. He said it is incredible from what Duane started with but staff keeps coming through with energy, time and thoughtfulness. John is looking forward to DTR planning for the future. He said it is an exciting time to be on the board knowing the five directors will have an impact and be able to look back and see the impact for decades. He thanked Duane for his hard work and dedication.

Vice Chair/Secretary Diercks:

Chris said the golf tournament was great and staff did a fantastic job. He congratulated Ryann, Kyle and Aaron on their recent accomplishments. Chris said he agrees with Denise and John. Staff gets a lot done without many people.

Chairman Hughes:

Dan said the golf tournament went real well. He said there are situations that come up and staff handles them well. He is very proud that the District offers education and staff is completing training. He reminded the general manager that he wants computers and laptops being looked into for board meetings. He reported he had a good meeting with Duane and Nick Hughes and the Beaumont Chamber of Commerce regarding helping each other out and communicating. He has a phone call in to the Hospital foundation but has not received a call back yet. Dan is happy the District is part of the Calimesa and other Chambers as we plan to regionalize. He would like staff to continue looking into holding a workshop to set goals for this year and next year. Dan has a meeting with the City of Beaumont coming up. He will be meeting with Supervisor Hewitt and Duane regarding the EOC at the Beaumont Woman's Club and funding for the COVID testing over the last year. He is glad things are coming back to normal and hopefully we will be able to have in person meetings soon. He congratulated everybody and thanked them all for their help.

6. ADJOURNMENT:

Motion was made to adjourn at 7:31pm

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
May 2021**

Type	Date	Num	Name	Memo	Amount
10005 - Bank of Hemet - Operating					
General Journal	05/03/2021	Trans 04301		Transfer to Operating for Bills & Payroll	150,000.00
Check	05/03/2021	05032021	Wal-Mart	Foundation Golf Tournament - Raffle Prize Wrapping	-34.07
Check	05/03/2021	JC05032021	Cal Chamber of Commerce	Workers Comp Pamphlets	-50.56
Check	05/03/2021	NL05032021	CARP	CARP Conference Attendee - Hughes, Dan & Lisa, Ward, Denise & Terry & Burk, Duane & Karen	-1,050.00
Check	05/03/2021	RF05032022	Hobby Lobby	Foundation Golf Tournament - Raffle Baskets/Filler & wrap	-166.79
Check	05/03/2021	fee	Global Pay	Credit Card Ipad fees	-52.53
Check	05/04/2021	KS05042021	Big 5 Sporting Goods	Fishing Derby - Prize	-51.70
Check	05/04/2021	Fees	EPX	Fees - Credit Card Machine	-795.64
Check	05/04/2021	RF05042021	Amazon.com	(2) Pack of Round Bar/Pub Tables	-241.70
Check	05/04/2021	RF05042022	Amazon.com	(5) Set of 4 Patio Bar Stools	-1,139.95
Check	05/05/2021	123738	Denise Ward	Director Fees - April 2021	-500.00
Check	05/05/2021	123739	Armando De La Cruz	Director Fees - April 2021	-600.00
Check	05/05/2021	123740	Rodrigo Camacho	Footwear Reimbursement - Camacho, Rodrigo	-150.00
Check	05/05/2021	123741	Pete Gerlach	Adult Softball Umpire	-90.00
Check	05/05/2021	123742	Matthew Tewawina	Adult Softball Umpire	-90.00
Check	05/05/2021	KS05052021	Seven Days Market	Cinco De Mayo - Staff Tacos	-64.12
Check	05/05/2021	JC05052021	Hobby Lobby	Foundation Golf Tournament - Center Pieces	-99.55
Check	05/05/2021	RF05052021	Stater Bros	Foundation Golf Tournament - Drinks/Raffle Prizes	-523.28
Check	05/05/2021	RF05052021	Hobby Lobby	Foundation Golf Tournament - 8 x 10 Frames Live Auction Certificates	-25.83
Check	05/06/2021	123743	Dan Hughes	Director Fees - April 2021	-600.00
Check	05/06/2021	NH05062021	Big 5 Sporting Goods	Foundation Golf Tournament - Winner Nike Bags	-86.20
Check	05/06/2021	JC05062021	Rite Aid	Soda - Golf Tournament banquet	-119.67
Check	05/07/2021	AF05072021	Stater Bros	Foundation Golf Tournament - Drinks	-94.97
Check	05/07/2021	Fee	UMS/Celero Banking	Credit Card Monthly Fees	-6.50
Check	05/10/2021	KS05102021	Amazon.com	Digital Hanging Scale - Simpson, Kyle Playground safety bag	-11.84
Check	05/10/2021	NL05102021	SkillPath	Webinar - Thinking on your feet: Speak intelligently at a Moment's Notice (La	-281.83
Check	05/10/2021	RF05102021	Beaumont Chamber of Commerce	Chamber Breakfast - Hughes, Dan, Burk, Duane & Covington, Janet	-66.00
Check	05/10/2021	NL05102021	Hyatt Regency	CARP Conference - Hotel (Ward, Denise)	-780.00
Check	05/10/2021	NL05102022	Hyatt Regency	CARP Conference - Hotel (Burk, Duane) - June 23rd - June 26th	-900.00

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Operating May 2021

Type	Date	Num	Name	Memo	Amount
Check	05/10/2021	NL05102023	Hyatt Regency	CARPD Conference - Hotel (Hughes, Dan) - June 23rd - June 26th	-780.00
Check	05/11/2021	123744	Kaboo Leasing Co.	Woman's Club - Handrail at back door	-1,200.00
Check	05/11/2021	KS05112021	Calimesa Chamber of Commerce	Chamber Breakfast - Breakfast	-29.00
General Journal	05/12/2021	Tran 051221		Transfer to Payroll for PR 05/14/2021	-30,000.00
Check	05/12/2021	123745	Michael Ruffolo	Adult Softball Umpires	-270.00
Check	05/12/2021	123746	Michael Lorch	Adult Softball Umpire	-90.00
Check	05/12/2021	123747	Pete Gerlach	Adult Softball Umpire	-150.00
Check	05/12/2021	123748	Johnny Russo's	Chamber Mixer Catering	-862.00
Check	05/12/2021	123749	Angel De La Cruz	Employee (Shoe) Reimbursement - De La Cruz, Angel	-86.19
Check	05/12/2021	123750	Frances Campbell	Refundable Security Deposit - Baby Shower - 4/24/2021	-400.00
Check	05/12/2021	AZ05122021	Amazon.com	Door Magnet (2pack) - Outside mail box door	-6.21
Bill Pmt - Check	05/12/2021	2905-8248	Streamline	Monthly Website/Portal	-420.00
Check	05/13/2021	123751	Chris Diercks.	Director Fees - May 2021	-200.00
Check	05/13/2021	123752	John Flores	Director Fees - January 2021	-300.00
Check	05/13/2021	123753	John Flores	Director Fees - February 2021	-300.00
Check	05/13/2021	123754	John Flores	Director Fees - March 2021	-600.00
Check	05/13/2021	123755	John Flores	Director Fees - April 2021	-500.00
Bill Pmt - Check	05/13/2021	123756	Acorn Technology Services	Monthly IT Service, Gate Way Security/Keyboard Tablet	-2,787.24
Bill Pmt - Check	05/13/2021	123757	Awards & Specialities	Fishing Derby - Trophy and plaque	-21.21
Bill Pmt - Check	05/13/2021	123758	BDL Alarms, Inc.	Monthly Alarm Service	-224.00
Bill Pmt - Check	05/13/2021	123759	Beaumont Chamber of Commerce	Yearly Membership	-220.00
Bill Pmt - Check	05/13/2021	123760	Beaumont Cherry Valley Water Distr 8-000	Utilities - Water - Woman's Club	-69.98
Bill Pmt - Check	05/13/2021	123761	Beaumont Cherry Valley Water Distr 8-001	Utilities - Water - Park	-1,077.73
Bill Pmt - Check	05/13/2021	123762	Beaumont Cherry Valley Water Distr 8-002	Utilities - Water - Park	-766.18
Bill Pmt - Check	05/13/2021	123763	Beaumont Cherry Valley Water Distr 8-003	Utilities - Water - NCCC	-517.67
Bill Pmt - Check	05/13/2021	123764	Beaumont Do it Best	Combination Locks(park) Locks for DTR	-353.55
Bill Pmt - Check	05/13/2021	123765	Beaumont Power Equipment, Inc.	2 cycle Oil mix	-112.59
Bill Pmt - Check	05/13/2021	123766	Beaumont Safe & Lock	Re-Keyed Restrooms in Nc Park	-638.47
Bill Pmt - Check	05/13/2021	123767	Blue Shield	Monthly Dental Insurance	-212.40
Bill Pmt - Check	05/13/2021	123768	Cherry Valley Nursery	Trees/Black Rubber/Pole Stakes - Arbor Day	-882.30
Bill Pmt - Check	05/13/2021	123769	City of Beaumont	Utilities - Sewer - NCCC/Woman's Club	-1,955.90

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
May 2021**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	05/13/2021	123770	Clark Pest Control	Burrowing Pest Control (NCCC)	-1,155.00
Bill Pmt -Check	05/13/2021	123771	Compliance Signs	Signage - Fitness court "Must be 14 "	-61.41
Bill Pmt -Check	05/13/2021	123772	Department of Forestry & Fire Protection	Brush Removal (Bogart/NCCC)	-1,360.68
Bill Pmt -Check	05/13/2021	123773	Department of Justice	Employee Fingerprinting	-64.00
Bill Pmt -Check	05/13/2021	123774	Elite Fire Protection	Fire Extinguishers Recharge at all facilities & vehicles	-875.89
Bill Pmt -Check	05/13/2021	123775	Frontier Communications	VOID: Paid online	0.00
Bill Pmt -Check	05/13/2021	123776	Grainger Industrial Supply	Replacement Eye Wash bowl	-217.28
Bill Pmt -Check	05/13/2021	123777	Grand American Builders, Inc.	Grange Benches Renovation	-4,255.39
Bill Pmt -Check	05/13/2021	123778	Image Source	Monthly Copier service	-14.20
Bill Pmt -Check	05/13/2021	123779	Inland Lighting Supplies, Inc.	Horseshoe Plt Lighting/Field Light Replacements	-1,771.41
Bill Pmt -Check	05/13/2021	123780	Jani-King of California, Inc	Monthly Janitorial Service	-1,967.82
Bill Pmt -Check	05/13/2021	123781	Prudential Overall Supply	Weekly Uniform Service/Janitorial Supplies	-1,396.08
Bill Pmt -Check	05/13/2021	123782	Safety Compliance Company	Safety Meeting 04/21/2021 1pm - Topic: #0065 Heat Illness	-250.00
Bill Pmt -Check	05/13/2021	123783	Star Pro Security Patrol Inc.	One unarmed officer 8hr/5 days a week 4/19/2021 - 5/9/2021	-3,000.00
Bill Pmt -Check	05/13/2021	123784	Streamline	Monthly Website/Portal	-420.00
Bill Pmt -Check	05/13/2021	123785	Turf Star, Inc.	Equipment Seat covers/ Toro GM 4000D Repairs/ PM Contract April 2021	-1,786.85
Bill Pmt -Check	05/13/2021	123786	United Rentals	Boom Lift Rental - Repair Field Lights	-3,538.36
Bill Pmt -Check	05/13/2021	123787	UNUM	Employee - Monthly Disability Insurance	-385.55
Bill Pmt -Check	05/13/2021	123788	Xerox Financial Services	Monthly Copier Lease	-559.07
Bill Pmt -Check	05/13/2021	05132021	Nextiva	Monthly Telephone Service	-293.84
Bill Pmt -Check	05/13/2021		Rosalind Otero	Unfunded Health Payment	-151.70
Bill Pmt -Check	05/13/2021	139051268	ARCO Business Solutions	Monthly Gas - Traverse (26,206)	-175.82
Bill Pmt -Check	05/13/2021	1001853001	CalPers	Employee - Health Insurance	-4,328.17
Bill Pmt -Check	05/13/2021	1853009-011	CalPers	Employee - Retirement	-4,611.13
Bill Pmt -Check	05/13/2021	1001853013	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	05/13/2021	1853015-017	CalPers	Employee - Retirement	-4,605.06
Bill Pmt -Check	05/13/2021	1001853019	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	05/13/2021	202105311	Chadrick L. Halliday	Audit Services thru April 2021	-4,875.00
Bill Pmt -Check	05/13/2021	47010514202	Chevron	Gas/Fuel - Chevy (30,831), F350 (154,767), F150 (21,214), F550 (66,892)	-1,434.18
Bill Pmt -Check	05/13/2021	19215908723	Colonial Life	Employee - Life Insurance	-762.18

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
May 2021**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	05/13/2021	934759976	Office Depot	Office Supplies	-489.59
Bill Pmt -Check	05/13/2021	1120949182	Verizon Wireless	Monthly Mobile Phone Service	-899.06
Bill Pmt -Check	05/13/2021	8681289	Wells Fargo Financial Leasing	Monthly Copier Agreement	-884.66
Bill Pmt -Check	05/13/2021	133019	SoCalGas	Utilities - Gas - NCCC/Grange/Woman's Club	-352.29
Bill Pmt -Check	05/13/2021	BH02326527	UMPQUA Bank	Business Meals, Bogart Irrigation, Traverse Service, Sirius XM, Ring Central, Signage Covers & 1099NEC forms	-715.80
Bill Pmt -Check	05/13/2021	29969644	Waste Management of the IE	Utilities - Trash - NCCC/Park, Grange & Maintenance 40 yards	-2,850.89
Bill Pmt -Check	05/13/2021	123789	Action True Value Hardware	Grange Woman's RR Sink Repair, Irrigation parks, Franco Garden Repairs	-71.40
Bill Pmt -Check	05/13/2021	29969708	Waste Management of the IE	Utilities - Trash - Woman's Club	-133.35
Bill Pmt -Check	05/13/2021	229769061	Frontier Communications	Monthly Wifi (Woman's Club)	-91.76
Bill Pmt -Check	05/13/2021	229769101	Frontier Communications	Monthly Wifi (NCCC)	-125.98
Bill Pmt -Check	05/13/2021	229769114	Frontier Communications	Monthly Wifi (Grange)	-101.76
Check	05/13/2021	AM05132021	Hector Rivera	Car Wash - Mailibu, F150 & Chevy Silverado	-225.00
Bill Pmt -Check	05/13/2021	229769128	Frontier Communications	Monthly Wifi (Bogart)	-100.98
Check	05/14/2021	NC05142021	American Airlines	CARPD Conference (Flight) Burk, Duane & Karen	-2,984.76
Check	05/14/2021	AF05142021	Progressive Graphics	Employee - Sweatshirts/Beanies/ T-shirts	-2,604.56
Check	05/14/2021	NL05142021	Allianz Travel	Travel Insurance - Burk Flights	-228.94
Check	05/18/2021	123790	Michael Lorch	Adult Softball Umpire	-180.00
Check	05/18/2021	123791	Pete Gerlach	Adult Softball Umpire	-150.00
Check	05/18/2021	123792	Michael Ruffolo	Adult Softball Umpire	-150.00
Check	05/18/2021	NL05182021	Allianz Travel	Travel Insurance - Hughes & Ward (Flights)	-267.84
Check	05/19/2021	123793	Fun Flicks Outdoor Movies	Movies Under the Stars - Screen Rental for Last Movie	-2,703.14
Check	05/20/2021	123794	Sylvia Pimentel	Cancelled Event - Baby Shower - 6/26/2021	-325.00
Bill Pmt -Check	05/20/2021	05202021	VSP-Vision Service Plan	Employee - Vision Insurance	-107.10
Check	05/20/2021	NC05202021	American Airlines	CARPD Conference (Flight) Hughes, Lisa & Dan, Ward, Denise & Terry	-3,609.92
General Journal	05/21/2021	Tran 05211		Transfer to Operating for Bills & Payroll	150,000.00
General Journal	05/24/2021	Tran 05241		Transfer to Project for Monthly Project Payment	-7,500.00
General Journal	05/24/2021	Tran 05242		Transfer to Reserve for Monthly Reserve	-5,000.00
Bill Pmt -Check	05/24/2021	123795	Slugg Bugg Pest Control	Bi-Monthly Pest Control Service	-350.00
Check	05/24/2021	NL05242021	Apple.com	Icloud Storage Upgrade	-2.99

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Operating May 2021

Type	Date	Num	Name	Memo	Amount
Check	05/25/2021	123796	Tricia Silvey	Refund: - Stay at Bogart 5/7/2021 - 5/9/2021 Site #6, 7 & 8 - Group B & C	-198.00
Check	05/25/2021	123797	Michael Lorch	Adult Softball Umpire	-180.00
Check	05/25/2021	123798	Pete Gerlach	Adult Softball Umpires	-150.00
Check	05/25/2021	123799	Michael Ruffolo	Adult Softball Umpires	-180.00
Check	05/25/2021	NL05252021	National Notary Association	Notary Renewal - Law, Nancy(REDO - Fingerprinting/Bond)	-135.00
Check	05/26/2021	JC05262021	firehouse Subs	CPR Training - Lunch	-136.83
General Journal	05/27/2021	Trans 05271		Transfer to Payroll for PR 05/28/2021	-30,000.00
Bill Pmt -Check	05/27/2021	123800	Awards & Specialties	MVP BYB/SB Trophies - Replacement plate and trim from 2020	-65.25
Bill Pmt -Check	05/27/2021	123801	BDL Alarms, Inc.	Monthly Alarm Service	-224.00
Bill Pmt -Check	05/27/2021	123802	Beaumont Do it Best	Irrigation Parts (DTR) & Sand (Horseshoe Pits)	-1,055.19
Bill Pmt -Check	05/27/2021	123803	BSN Sports	Adult Softball - Slow Pitch Balls	-1,320.68
Bill Pmt -Check	05/27/2021	123804	Chuck Hippenstiel	CPR/AED/First Aid Training	-660.00
Bill Pmt -Check	05/27/2021	123805	Clark Pest Control	Burrowing Pest Control (NCCC)	-770.00
Bill Pmt -Check	05/27/2021	123806	Dutch Touch Window Cleaning	Annual Window Cleaning - NCCC, Grange, Woman's Club	-1,280.00
Bill Pmt -Check	05/27/2021	123807	Ferrellgas	Propane tank Rental	-3.00
Bill Pmt -Check	05/27/2021	123808	Grand American Builders, Inc.	Bogart Equestrian Woman's RR Faucet repair & Grange Benches	-5,076.13
Bill Pmt -Check	05/27/2021	123809	Image Source	Monthly Copier Service	-14.20
Bill Pmt -Check	05/27/2021	123810	Inland Kubota	Kubota (4) Tires	-514.60
Bill Pmt -Check	05/27/2021	123811	JayTown Industries, Inc.	Signage - Throwers only beyond this point	-107.75
Bill Pmt -Check	05/27/2021	123812	Pro-Pipe & Supply	Irrigation Parts NCRP	-184.87
Bill Pmt -Check	05/27/2021	123813	SiteOne Landscape Supply, LLC	Irrigation Parts (DTR) Rainbird Head Replacements	-3,568.31
Bill Pmt -Check	05/27/2021	123814	Star Pro Security Patrol Inc.	One unarmed officer 8hr/5 days a week 5/10/2021 - 5/23/2021	-2,112.00
Bill Pmt -Check	05/27/2021	123815	Xerox Financial Services	Monthly Copier Lease	-559.07
Bill Pmt -Check	05/27/2021	1001861989	CalPERS-OPEB	Accrued Liability as of June 30, 2018 - Rate Plan: 1357	-4,695.43
Bill Pmt -Check	05/27/2021	1861994-996	CalPers	Employee - Retirement	-4,601.90
Bill Pmt -Check	05/27/2021	1001862000	CalPers	Employee - 457 Plan	-25.00
Bill Pmt -Check	05/27/2021	1001862005	CalPers	Employee - Health Insurance	-4,328.17
Bill Pmt -Check	05/27/2021	8852469905	Ford Credit	Monthly F150 XLT Payment	-763.20
Bill Pmt -Check	05/27/2021	06012021	Nationwide Retirement Solutions	Employee - Retirement March/April 2021	-1,791.68
				TOTAL	103,021.55

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Project
May 2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10015 - Bank of Hemet - Project Account					
General Journal	05/24/2021	Tran 05241		Transferred from Operating for Monthly Project Payment	7,500.00
				TOTAL	<u>7,500.00</u>

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Reserve
May 2021**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 - Bank of Hemet - Reserve Fund					
General Journal	05/24/2021	Tran 05242		Transferred from Operating for Monthly Reserve	5,000.00
				TOTAL	5,000.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Bogart
May 2021**

Type	Date	Num	Name	Memo	Amount
10050 - Bank of Hemet - Bogart Park					
Check	05/03/2021	Fee	UMS/Celero Banking	Credit Card Fees -	-341.11
Check	05/07/2021	Fee	UMS/Celero Banking	Credit Card Monthly Fee	-6.50
Bill Pmt -Check	05/13/2021	5161	Beaumont Do it Best	Skimmer for Pond/Locks	-138.03
Bill Pmt -Check	05/13/2021	5162	Calaveras Trout Farm Inc.	Fishing Derby - Stock Pond	-4,950.00
Bill Pmt -Check	05/13/2021	5163	Cherry Valley Feed & Pet Supply	Fish Food	-63.98
Bill Pmt -Check	05/13/2021	5164	Clark Pest Control	Burrowing Pest Control	-615.00
Bill Pmt -Check	05/13/2021	5165	Land Engineering Consultants, Inc.	CEQA - Management/Envior Reports	-3,117.50
Bill Pmt -Check	05/13/2021	5166	Merlin Johnson Construction, Inc.	Evacuate and expose Septic Tank/Replace Sewer Pipe	-3,116.08
Bill Pmt -Check	05/13/2021	5167	Wright Septic	Septic Tank Pump 1000 Gallons	-315.00
Bill Pmt -Check	05/13/2021	5168	Frontier Communications	Monthly Wifi	-100.98
Bill Pmt -Check	05/13/2021	29969685	Waste Management of the IE	Utilities - Trash	-526.17
Bill Pmt -Check	05/13/2021	1948594	SCE (9823)	Utilities - Electric (Bogart)	-1,280.66
Bill Pmt -Check	05/27/2021	5169	Polished Images	Repair Broken Gate (Marissa Pietornico)	-652.26
TOTAL					-15,223.27

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 5/31/2021

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 125,443.79	\$ 242,035.99	\$ 183,667.02	\$ 67,074.82	
2 Bank of Hemet - Payroll Account	\$ 943.54	\$ 59,681.66	\$ 60,000.00	\$ 1,261.88	
3 Bank of Hemet - Project Loan	\$ 45,000.00		\$ 7,500.00	\$ 52,500.00	7,500 Monthly Deposits for loan payment 11/2021
4 Bank of Hemet - Bogart	\$ 15,727.26	\$ 15,233.27	\$ 12,861.00	\$ 13,354.99	
5 Bank of Hemet MM	\$ 1,588.04		\$ 0.13	\$ 1,588.17	
6 Bank of Hemet - Reserve Fund	\$ 248,615.77		\$ 5,018.87	\$ 253,634.64	
7 Bank of Hemet - Quimby/DIF	\$ 74,020.77		\$ 21,313.21	\$ 95,333.98	
8 Petty Cash	\$ 500.00			\$ 500.00	
9 Riverside County Fund	\$ 582,105.24		\$ 203,534.52	\$ 785,639.76	April 2021
10	\$ 1,093,944.41	\$ 316,950.92	\$ 493,894.75	\$ 1,270,888.24	
11 Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12 Operating Reserve	\$ 248,493.67		\$ 5,000.00	\$ 253,493.67	NOT to be USED
13 Capital Reserve	\$ 122.10		\$ 18.87	\$ 140.97	Min Balance of \$50,000
14 TOTAL RESERVE ACCOUNT	\$ 248,615.77	\$ -	\$ 5,018.87	\$ 253,634.64	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 5/31/2021

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
15 Bank of Hemet	\$ 95,302.22	\$ 17,921.48	\$ 25,112.50	\$ 102,493.24	



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

STAFF REPORT

Item 3.1

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator/Clerk of the Board
Via: Duane Burk, General Manager

Re: Resolution 2021.01 AGREEMENT & ELECTION TO PREFUND EMPLOYER CONTRIBUTIONS TO A DEFINED BENEFIT PENSION PLAN

Date: June 9, 2021

Background and Analysis:

At the May 12, 2021 board meeting, Jasper Jacobs of CalPERS gave a presentation on The California Employers' Pension Prefunding Trust (CEPPT) program. During the meeting, the board asked for documents to be forwarded to staff to begin the process.

The CEPPT is a Section 115 trust fund dedicated to prefunding employer contributions for their defined benefit pension. Specifically, the Beaumont-Cherry Valley Recreation & Park Districts CalPERS Pension.

September 2019, the Board reviewed options for paying down our unfunded pension liabilities. The policy was approved on September 11, 2019, committing to fund the liability over an 8-year period using funds from our budget account #50103 (these funds are no longer needed due to the Districts unfunded health liability being super funded).

Fiscal Impact:

The District will reallocate the funds as committed to the unfunded pension liability (account # 50104) and allocate additional funding into the CEPPT as budget allows. The District does not intend to seek reimbursements from the fund in the near future and the District is not obligated to contribute into the plan.

Recommendations:

Staff request adoption and approval of resolution #2021.01 entering into an agreement to participate in the CEPPT program subject to the authority of the Beaumont-Cherry Valley Recreation & Park Districts Legal Counsel and Board to make non-substantive changes.

Respectfully Submitted,

Janet Covington, Human Resources Administrator/Clerk of the Board

CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST PROGRAM

**AGREEMENT AND ELECTION
OF**

BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT

(NAME OF EMPLOYER)

**to Prefund Employer Contributions to a Defined Benefit
Pension Plan**

WHEREAS (1) Government Code (GC) Section 21711(a) establishes in the State Treasury the California Employers' Pension Prefunding Trust Fund (CEPPT), a special trust fund for the purpose of allowing eligible employers to prefund their required pension contributions to a defined benefit pension plan (each an Employer Pension Plan) by receiving and holding in the CEPPT amounts that are intended to be contributed to an Employer Pension Plan at a later date; and

WHEREAS (2) GC Section 21711(b) provides that the California Public Employees' Retirement System (CalPERS) Board of Administration (Board) has sole and exclusive control of the administration and investment of the CEPPT, the purposes of which include, but are not limited to (i) receiving contributions from participating employers; (ii) investing contributed amounts and income thereon, if any, in order to receive yield on the funds; and (iii) disbursing contributed amounts and income thereon, if any, to pay for costs of administration of the CEPPT and to deposit employer contributions into Employer Pension Plans in accordance with their terms; and

WHEREAS (3) BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT
(NAME OF EMPLOYER)

(Employer) desires to participate in the CEPPT upon the terms and conditions set by the Board and as set forth herein; and

WHEREAS (4) Employer may participate in the CEPPT upon (i) approval by the Board and (ii) filing a duly adopted and executed Agreement and Election to Prefund Employer Contributions to a Defined Benefit Pension Plan (Agreement) as provided in the terms and conditions of the Agreement; and

WHEREAS (5) The CEPPT is a trust fund that is intended to perform an essential governmental function (that is, the investment of funds by a State, political subdivision or 115 entity) within the meaning of Internal Revenue Code (Code) Section 115 and Internal Revenue Service Revenue Ruling 77-261, and as an Investment Trust Fund, as defined in Governmental Accounting Standards Board (GASB) Statement No. 84, Paragraph 16, for accounting and financial reporting of fiduciary activities from the

external portion of investment pools and individual investment accounts that are held in a trust that meets the criteria in Paragraph 11c(1).

WHEREAS (6) The CEPPT is not a Code Section 401(a) qualified trust and the assets held in the CEPPT are not assets of any Employer Pension Plan or any plan qualified under Code Section 401(a).

NOW, THEREFORE, BE IT RESOLVED THAT EMPLOYER HEREBY MAKES THE FOLLOWING REPRESENTATION AND WARRANTY AND THAT THE BOARD AND EMPLOYER AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

A. Employer Representation and Warranty

Employer hereby represents and warrants that it is the State of California or a political subdivision thereof, or an entity whose income is excluded from gross income under Code Section 115(1).

B. Adoption and Approval of the Agreement; Effective Date; Amendment

(1) Employer's governing body shall elect to participate in the CEPPT by adopting this Agreement and filing with the Board a true and correct original or certified copy of this Agreement as follows:

Filing by mail, send to: CalPERS
CEPPT
P.O. Box 1494
Sacramento, CA 95812-1494

Filing in person, deliver to: CalPERS Mailroom
CEPPT
400 Q Street
Sacramento, CA 95811

(2) Upon receipt of the executed Agreement, and after approval by the Board, the Board shall fix an effective date and shall promptly notify Employer of the effective date of the Agreement. Employer shall provide the Board such other documents as the Board may request, including, but not limited to a certified copy of the resolution(s) of the governing body of Employer authorizing the adoption of the Agreement and documentation naming Employer's successor entity in the event that Employer ceases to exist prior to termination of this Agreement.

(3) The terms of this Agreement may be amended only in writing upon the agreement of both the Board and Employer, except as otherwise provided herein. Any such amendment or modification to this Agreement shall be adopted and executed in the same manner as required for the Agreement. Upon receipt of the executed amendment or modification, the Board shall fix the effective date of the amendment or modification.

(4) The Board shall institute such procedures and processes as it deems necessary to administer the CEPPT, to carry out the purposes of this Agreement, and to maintain the tax-exempt status of the CEPPT. Employer agrees to follow such procedures and processes.

C. Employer Reports Provided for the Board's Use in Trust Administration and Financial Reporting and Employer Contributions

(1) Employer shall provide to the Board a defined benefit pension plan cost report on the basis of the actuarial assumptions and methods prescribed by Actuarial Standards of Practice (ASOP) or prescribed by GASB. Such report shall be for the Board's use in trust administration and financial reporting and shall be prepared at least as often as the minimum frequency required by applicable GASB Standards. This defined benefit pension plan cost report may be prepared as an actuarial valuation report or as a GASB compliant financial report. Such report shall be:

- 1) prepared and signed by a Fellow or Associate of the Society of Actuaries who is also a Member of the American Academy of Actuaries or a person with equivalent qualifications acceptable to the Board;
- 2) prepared in accordance with ASOP or with GASB; and
- 3) provided to the Board prior to the Board's acceptance of contributions for the reporting period or as otherwise required by the Board.

(2) In the event that the Board determines, in its sole discretion, that Employer's cost report is not suitable for the Board's purposes and use or if Employer fails to provide a required report, the Board may obtain, at Employer's expense, a report that meets the Board's trust administration and financial reporting needs. At the Board's option, the Board may recover the costs of obtaining the report either by billing and collecting such amount from Employer or through a deduction from Employer's Prefunding Account (as defined in Paragraph D(2) below).

(3) Employer shall notify the Board in writing of the amount and timing of contributions to the CEPPT, which contributions shall be made in the manner established by the Board and in accordance with the terms of this Agreement and any procedures adopted by the Board.

(4) The Board may limit Employer's contributions to the CEPPT to the amount necessary to fully fund the actuarial present value of total projected benefit payments not otherwise prefunded through the applicable Employer Pension Plan (Unfunded PVFB), as set forth in Employer's cost report for the applicable period. If Employer's contribution would cause the assets in Employer's Prefunding Account to exceed the Unfunded PVFB, the Board may refuse to accept the contribution. If Employer's cost report for the applicable period does not set forth the Unfunded PVFB, the Board may

refuse to accept a contribution from Employer if the contribution would cause the assets in Employer's Prefunding Account to exceed Employer's total pension liability, as set forth in Employer's cost report.

(5) No contributions are required. Contributions can be made at any time following the effective date of this Agreement if Employer has first complied with the requirements of this Agreement, including Paragraph C.

(6) Employer acknowledges and agrees that assets held in the CEPPT are not assets of any Employer Pension Plan or any plan qualified under Code Section 401(a), and will not become assets of such a plan unless and until such time as they are distributed from the CEPPT and deposited into an Employer Pension Plan.

D. Administration of Accounts; Investments; Allocation of Income

(1) The Board has established the CEPPT as a trust fund consisting of an aggregation of separate single-employer accounts, with pooled administrative and investment functions.

(2) All Employer contributions and assets attributable to Employer contributions shall be separately accounted for in the CEPPT (Employer's Prefunding Account). Assets in Employer's Prefunding Account will be held for the exclusive purpose of funding Employer's contributions to its Employer Pension Plan(s) and defraying the administrative expenses of the CEPPT.

(3) The assets in Employer's Prefunding Account may be aggregated with the assets of other participating employers and may be co-invested by the Board in any asset classes appropriate for a Code Section 115 trust, subject to any additional requirements set forth in applicable law, including, but not limited to, subdivision (d) of GC Section 21711. Employer shall select between available investment strategies in accordance with applicable Board procedures.

(4) The Board may deduct the costs of administration of the CEPPT from the investment income of the CEPPT or from Employer's Prefunding Account in a manner determined by the Board.

(5) Investment income earned shall be allocated among participating employers and posted to Employer's Prefunding Account daily Monday through Friday, except on holidays, when the allocation will be posted the following business day.

(6) If, at the Board's sole discretion and in compliance with accounting and legal requirements applicable to an Investment Trust Fund and to a Code Section 115 compliant trust, the Board determines to its satisfaction that all obligations to pay defined benefit pension plan benefits in accordance with the applicable Employer Pension Plan terms have been satisfied by payment or by defeasance with no remaining risk regarding the amounts to be paid or the value of assets held in the

CEPPT, then the residual Employer assets held in Employer's Prefunding Account may be returned to Employer.

E. Reports and Statements

(1) Employer shall submit with each contribution a contribution report in the form and containing the information prescribed by the Board.

(2) The Board, at its discretion but at least annually, shall prepare and provide a statement of Employer's Prefunding Account reflecting the balance in Employer's Prefunding Account, contributions made during the period covered by the statement, investment income allocated during such period, and such other information as the Board may determine.

F. Disbursements

(1) Employer may receive disbursements from the CEPPT not to exceed, on an annual basis, the amount of the total annual Employer contributions to Employer's Pension Plan for such year.

(2) Employer shall notify the Board in writing in the manner specified by the Board of the persons authorized to request disbursements from the CEPPT on behalf of Employer.

(3) Employer's request for disbursement shall be in writing signed by Employer's authorized representative, in accordance with procedures established by the Board, and the Board may rely conclusively upon such writing. The Board may, but is not required to, require that Employer certify or otherwise demonstrate that amounts disbursed from Employer's Prefunding Account will be used solely for the purposes of the CEPPT. However, in no event shall the Board have any responsibility regarding the application of distributions from Employer's Prefunding Account.

(4) No disbursement shall be made from the CEPPT which exceeds the balance in Employer's Prefunding Account.

(5) Requests for disbursements that satisfy the above requirements will be processed on at least a monthly basis.

(6) The Board shall not be liable for amounts disbursed in error if it has acted upon the written instruction of an individual authorized by Employer to request disbursements, and is under no duty to make any investigation or inquiry about the correctness of such instruction. In the event of any other erroneous disbursement, the extent of the Board's liability shall be the actual dollar amount of the disbursement, plus interest at the actual earnings rate but not less than zero.

G. Costs of Administration

Employer shall pay its share of the costs of administration of the CEPPT, as determined by the Board and in accordance with Paragraph D.

H. Termination of Employer's Participation in the CEPPT

(1) The Board may terminate Employer's participation in the CEPPT if:

- (a) Employer's governing body gives written notice to the Board of its election to terminate; or
- (b) The Board determines, in its sole discretion, that Employer has failed to satisfy the terms and conditions of applicable law, this Agreement or the Board's rules, regulations or procedures.

(2) If Employer's participation in the CEPPT terminates for either of the foregoing reasons, all assets in Employer's Prefunding Account shall remain in the CEPPT, except as otherwise provided below, and shall continue to be invested and accrue income as provided in Paragraph D, and Employer shall remain subject to the terms of this Agreement with respect to such assets.

(3) After Employer's participation in the CEPPT terminates, Employer may not make further contributions to the CEPPT.

(4) After Employer's participation in the CEPPT terminates, disbursements from Employer's Prefunding Account may continue upon Employer's instruction or otherwise in accordance with the terms of this Agreement.

(5) After Employer's participation in the CEPPT terminates, the governing body of Employer may request either:

- (a) A trustee to trustee transfer of the assets in Employer's Prefunding Account to a trust dedicated to prefunding Employer's required pension contributions; provided that the Board shall have no obligation to make such transfer unless the Board determines that the transfer will satisfy applicable requirements of the Code, other law and accounting standards, and the Board's fiduciary duties. If the Board determines that the transfer will satisfy these requirements, the Board shall then have one hundred fifty (150) days from the date of such determination to effect the transfer. The amount to be transferred shall be the amount in Employer's Prefunding Account as of the date of the transfer (the "transfer date") and shall include investment earnings up to an investment earnings allocation date preceding the transfer date. In no event shall the investment earnings allocation date precede the transfer date by more than 150 days.

- (b) A disbursement of the assets in Employer's Prefunding Account; provided that the Board shall have no obligation to make such disbursement unless the Board determines that, in compliance with the Code, other law and accounting standards, and the Board's fiduciary duties, all of Employer's obligations for payment of defined benefit pension plan benefits and reasonable administrative costs of the Board have been satisfied. If the Board determines that the disbursement will satisfy these requirements, the Board shall then have one hundred fifty (150) days from the date of such determination to effect the disbursement. The amount to be disbursed shall be the amount in Employer's Prefunding Account as of the date of the disbursement (the "disbursement date") and shall include investment earnings up to an investment earnings allocation date preceding the disbursement date. In no event shall the investment earnings allocation date precede the disbursement date by more than 150 days.

(6) After Employer's participation in the CEPPT terminates and at such time that no assets remain in Employer's Prefunding Account, this Agreement shall terminate. To the extent that assets remain in Employer's Prefunding Account, this Agreement shall remain in full force and effect.

(7) If, for any reason, the Board terminates the CEPPT, the assets in Employer's Prefunding Account shall be paid to Employer to the extent permitted by law and Code Section 115 after retention of (i) an amount sufficient to pay the Unfunded PVFB as set forth in a current defined benefit pension plan(s) cost report prepared in compliance with ASOP and the requirements of Paragraph C(1), and (ii) amounts sufficient to pay reasonable administrative costs of the Board. Amounts retained by the Board to pay the Unfunded PVFB shall be transferred to (i) another Code Section 115 trust dedicated to prefunding Employer's required pension contributions, subject to the Board's determination that such transfer will satisfy applicable requirements of the Code, other law and accounting standards, and the Board's fiduciary duties or (ii) Employer's Pension Plan, subject to acceptance by Employer's Pension Plan.

(8) If Employer ceases to exist but Employer's Prefunding Account continues to exist, and if no provision has been made to the Board's satisfaction by Employer with respect to Employer's Prefunding Account, the Board shall be permitted to identify and appoint a successor to Employer under this Agreement, provided that the Board first determines, in its sole discretion, that there is a reasonable basis upon which to identify and appoint such a successor and provided further that such successor agrees in writing to be bound by the terms of this Agreement. If the Board is unable to identify or appoint a successor as provided in the preceding sentence, then the Board is authorized to appoint a third-party administrator or other successor to act on behalf of Employer under this Agreement and to otherwise carry out the intent of this Agreement with respect to Employer's Prefunding Account. Any and all costs associated with such appointment shall be paid from the assets attributable to Employer's Prefunding Account. At the Board's option, and subject to acceptance by Employer's Pension Plan,

the Board may instead transfer the assets in Employer's Prefunding Account to Employer's Pension Plan and terminate this Agreement.

(9) If the Board determines, in its sole discretion, that Employer has breached the representation and warranty set forth in Paragraph A., the Board shall take whatever action it deems necessary to preserve the tax-exempt status of the CEPPT.

I. Indemnification

Employer shall indemnify, defend, and hold harmless CalPERS, the Board, the CEPPT, and all of the officers, trustees, agents and employees of the foregoing from and against any loss, liability, claims, causes of action, suits, or expense (including reasonable attorneys' fees and defense costs, lien fees, judgments, fines, penalties, expert witness fees, appeals, and claims for damages of any nature whatsoever) not charged to the CEPPT and imposed as a result of, arising out of, related to or in connection with (1) the performance of the Board's duties or responsibilities under this Agreement, except to the extent that such loss, liability, suit or expense results or arises from the Board's own gross negligence, willful misconduct or material breach of this Agreement, or (2) without limiting the scope of Paragraph F(6) of this Agreement, any acts taken or transactions effected in accordance with written directions from Employer or any of its authorized representatives or any failure of the Board to act in the absence of such written directions to the extent the Board is authorized to act only at the direction of Employer.

J. General Provisions

(1) Books and Records

Employer shall keep accurate books and records connected with the performance of this Agreement. Such books and records shall be kept in a secure location at Employer's office(s) and shall be available for inspection and copying by the Board and its representatives.

(2) Notice

(a) Any notice or other written communication pursuant to this Agreement will be deemed effective immediately upon personal delivery, or if mailed, three (3) days after the date of mailing, or if delivered by express mail or e-mail, immediately upon the date of confirmed delivery, to the following:

For the Board:

Filing by mail, send to:
CalPERS
CEPPT
P.O. Box 1494
Sacramento, CA 95812-1494

Filing in person, deliver to:
CalPERS Mailroom
CEPPT
400 Q Street
Sacramento, CA 95811

For Employer:

BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT
PO BOX 490
BEAUMONT CA 92223

(b) Either party to this Agreement may, from time to time by notice in writing served upon the other, designate a different mailing address to which, or a different person to whom, all such notices thereafter are to be addressed.

(3) Survival

All representations, warranties, and covenants contained in this Agreement, or in any instrument, certificate, exhibit, or other writing intended by the parties to be a part of this Agreement shall survive the termination of this Agreement.

(4) Waiver

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement shall be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.

(5) Necessary Acts; Further Assurances

The parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

(6) Incorporation of Amendments to Applicable Laws and Accounting Standards

Any references to sections of federal or state statutes or regulations or accounting standards shall be deemed to include a reference to any amendments thereof and any successor provisions thereto.

(7) Days

Wherever in this Agreement a set number of days is stated or allowed for a particular event to occur, the days are understood to include all calendar days, including weekends and holidays, unless otherwise stated.

(8) No Third Party Beneficiaries

Except as expressly provided herein, this Agreement is for the sole benefit of the parties hereto and their permitted successors and assignees, and nothing herein, expressed or implied, will give or be construed to give any other person any legal or equitable rights hereunder. Notwithstanding the foregoing, CalPERS, the CEPPT, and all of the officers, trustees, agents and employees of CalPERS, the CEPPT and the Board shall be considered third party beneficiaries of this Agreement with respect to Paragraph I above.

(9) Counterparts

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

A majority vote of Employer's Governing Body at a public meeting held on the 9th day of the month of JUNE in the year 2021, authorized entering into this Agreement.

Signature of the Presiding Officer: _____

Printed Name of the Presiding Officer: DAN HUGHES

Name of Governing Body: BOARD OF DIRECTORS

Name of Employer: BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT

Date: 6/9/2021

BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
ARNITA PAIGE
DIVISION CHIEF, PENSION CONTRACT AND PREFUNDING PROGRAMS
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

To be completed by CalPERS
The effective date of this Agreement is: _____



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

STAFF REPORT

Item 3.2

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator/Clerk of the Board
Via: Duane Burk, General Manager

Re: Resolution 2021.02 DELEGATION TO REQUEST DISBURSEMENTS – CALIFORNIA EMPLOYER’S PENSION PREFUNDING TRUST (CEPPT)

Date: June 9, 2021

Background and Analysis:

In conjunction with the approval of resolution 2020.01, the CEPPT requires a “Delegation of Authority to Request Disbursements” to be approved. They recommend at least two positions (three is preferred) be used because disbursements of more than \$10K require two signatures. The position titles are being delegated authority and not the individuals holding those positions.

Fiscal Impact:

No fiscal impact.

Recommendations:

Staff request adoption and approval of resolution #2021.02 delegating authority to the General Manager, Human Resources Administrator and Financial Services Technician positions.

Respectfully Submitted,

Janet Covington, Human Resources Administrator/Clerk of the Board



California Public Employees' Retirement System
California Employers' Pension Prefunding Trust (CEPPT)
400 Q Street, Sacramento, CA 95811
www.calpers.ca.gov

Delegation of Authority to Request Disbursements
California Employers' Pension Prefunding Trust
(CEPPT)

RESOLUTION
OF THE

BOARD OF DIRECTORS

(GOVERNING BODY)

OF THE

BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT

(NAME OF EMPLOYER)

The BOARD OF DIRECTORS delegates to the incumbents
(GOVERNING BODY)

in the positions of GENERAL MANAGER and
(TITLE)

HUMAN RESOURCES ADMINISTRATOR, and/or
(TITLE)

FINANCIAL SERVICES TECHNICIAN authority to request on behalf of the
(TITLE)

Employer disbursements from the Pension Prefunding Trust and to certify as to the purpose for which the disbursed funds will be used.

By _____
Title CHAIRMAN OF THE BOARD

Witness _____
Date _____



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Staff Report

Agenda Item No. **3.3**

To: Board of Directors:
From: Nancy Law, Financial Services Technician/Office Manager
Via: Duane Burk, General Manager
Date: June 9th, 2021
Subject: Approval of FY 21/22 & 22/23 Budget

Background and Analysis:

Each year starting in March staff along with the finance committee meets to review current year spending and budget projections for the upcoming years. All departments were asked to provide input to determine their requests for the upcoming fiscal years.

On May 12th, 2021 the Board and Staff conducted a Public Budget Workshop where the Board of Directors reviewed, commented and approved the first reading of the FY 21/22 and 22/23 Budget Requests.

Fiscal Impact:

There will be no fiscal impact for the District.

Recommendations:

Staff and Finance Committee (Vice Chair/Secretary, Chris Diercks and Treasurer, John Flores) recommend that the Board review, comment and adopt the Budget for FY 21/22 and 22/23.

Respectfully Submitted,

Nancy Law
Financial Services Technician/Office Manager

Beaumont-Cherry Valley Recreation and Park District
Budget Request FY 21/22 & 22/23

	Mid-Year Budget FY 20/21 Approved	Budget FY 20/21 Actual 3/2021	Budget FY 21/22 Request	Budget FY 22/23 Request	
1	Income				
2	Bogart Park				
3	\$ -	\$ 23,257.78	\$ 20,000.00	\$ 20,000.00	
4	\$ -	\$ 29,016.63	\$ 30,000.00	\$ 30,000.00	
5	\$ -	\$ 38.00	\$ 200.00	\$ 200.00	
6	\$ -	\$ 80.00	\$ 100.00	\$ 100.00	
7	\$ -	\$ 12,190.00	\$ 12,000.00	\$ 12,000.00	
8	\$ 900.00	\$ 650.00	\$ 600.00	\$ 600.00	
9	\$ -	\$ 140.00	\$ 100.00	\$ 100.00	
10	\$ -	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00	
11	\$ 900.00	\$ 67,372.41	\$ 68,000.00	\$ 68,000.00	
12	Facility Use				
13	\$ -	\$ 4,250.00	\$ 10,000.00	\$ 10,000.00	
14	\$ -	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	
15	\$ -	\$ 750.00	\$ 1,000.00	\$ 1,000.00	
16	\$ -	\$ -	\$ -	\$ -	
17	\$ -	\$ 866.28	\$ 1,500.00	\$ 1,500.00	
18	\$ -	\$ 6,350.00	\$ 5,000.00	\$ 5,000.00	
19	\$ -	\$ 3,340.00	\$ 3,000.00	\$ 3,000.00	
20	\$ -	\$ (1,950.00)	\$ 3,000.00	\$ 3,000.00	
21	\$ -	\$ -	\$ 800.00	\$ 800.00	
22	\$ -	\$ 52,791.00	\$ 40,000.00	\$ 40,000.00	
23	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	
24	\$ -	\$ 2,835.00	\$ 3,900.00	\$ 3,900.00	
25	\$ -	\$ -	\$ -	\$ -	
26	\$ -	\$ 1,030.00	\$ 1,000.00	\$ 1,000.00	
27	\$ -	\$ (950.00)	\$ 5,000.00	\$ 5,000.00	
28	\$ -	\$ 275.00	\$ 5,000.00	\$ 5,000.00	
29	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	
30	\$ -	\$ 72,087.28	\$ 86,700.00	\$ 86,700.00	
31	Special Events				
32	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	
33	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	
34	\$ 3,500.00	\$ -	\$ 1,000.00	\$ 1,000.00	
35	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	
36	\$ -	\$ 3,570.00	\$ 20,000.00	\$ 20,000.00	
37	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	
38	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	
39	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	
40	\$ -	\$ 1,900.00	\$ 1,500.00	\$ 1,500.00	
41	\$ 11,500.00	\$ 5,470.00	\$ 46,500.00	\$ 46,500.00	
42	State of California Revenue				
43	\$ 1,430,000.00	\$ 1,198,671.28	\$ 1,472,900.00	\$ 1,472,900.00	
44	\$ 15,900.00	\$ 23,461.28	\$ 24,500.00	\$ 24,500.00	
45	\$ 68,000.00	\$ 85,244.90	\$ 87,550.00	\$ 87,550.00	
46	\$ 8,800.00	\$ 13,362.37	\$ 13,500.00	\$ 13,500.00	
47	\$ 3,500.00	\$ 3,240.28	\$ 3,500.00	\$ 3,500.00	
48	\$ 25,600.00	\$ 9,541.95	\$ 10,300.00	\$ 10,300.00	
49	\$ 81,500.00	\$ 89,422.32	\$ 91,500.00	\$ 91,500.00	
50	\$ -	\$ 55,377.86	\$ -	\$ -	
51	\$ 2,600.00	\$ (1,451.11)	\$ 2,600.00	\$ 2,600.00	
52	\$ 1,635,900.00	\$ 1,476,871.13	\$ 1,706,350.00	\$ 1,706,350.00	
53	\$ -	\$ 11,735.00	\$ 10,000.00	\$ 10,000.00	
54	\$ -	\$ -	\$ -	\$ -	
55	\$ -	\$ 655.00	\$ 500.00	\$ 500.00	
56	DT Ranch				
57	\$ -	\$ 1,600.00	\$ 10,000.00	\$ 10,000.00	
58	\$ -	\$ 1,600.00	\$ 10,000.00	\$ 10,000.00	
59	\$ 1,648,300.00	\$ 1,635,790.82	\$ 1,928,050.00	\$ 1,928,050.00	
60	Expense				
61	Bank Fees				
62	\$ 200.00	\$ 167.00	\$ 500.00	\$ 500.00	39.00 Monthly Service charge - Positive Pay
63	\$ 800.00	\$ 230.99	\$ 500.00	\$ 500.00	
64	\$ 150.00	\$ -	\$ 150.00	\$ 150.00	
65	\$ 1,150.00	\$ 397.99	\$ 1,150.00	\$ 1,150.00	
66	Board of Directors				
67	\$ 15,000.00	\$ 14,650.00	\$ 36,000.00	\$ 36,000.00	
68	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	
69	\$ 5,000.00	\$ 75.00	\$ 10,000.00	\$ 1,000.00	
70	\$ -	\$ -	\$ -	\$ 70,000.00	
71	\$ 20,000.00	\$ 14,725.00	\$ 56,000.00	\$ 117,000.00	
72	Bogart Park				
73	Professional Services				
74	\$ -	\$ 235.00	\$ 240.00	\$ 240.00	Yearly
75	\$ -	\$ 44,193.00	\$ -	\$ -	
76	\$ -	\$ 44,428.00	\$ 240.00	\$ 240.00	

Beaumont-Cherry Valley Recreation and Park District
Budget Request FY 21/22 & 22/23

77	Utilities				
78	50160 - Electricity	\$ 27,000.00	\$ 11,961.30	\$ 16,200.00	\$ 16,200.00
79	50161 - Trash	\$ 6,500.00	\$ 4,735.53	\$ 6,400.00	\$ 6,400.00
80	50162 - Telephone & Internet	\$ 3,000.00	\$ 1,745.79	\$ 2,400.00	\$ 2,400.00
81	50163 - Water	\$ 3,000.00	\$ 19,976.80	\$ 13,000.00	\$ 13,000.00
82	Total Utilities	\$ 39,500.00	\$ 38,419.42	\$ 38,000.00	\$ 38,000.00
83	Repairs & Maintenance				
84	50140 - Restrooms	\$ 500.00	\$ 42.30	\$ 250.00	\$ 250.00
85	50141 - Seed	\$ 2,800.00	\$ -	\$ 2,800.00	\$ 2,800.00
86	50142 - Tank	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
87	50143 - Trees	\$ 10,000.00	\$ 9,950.00	\$ 10,000.00	\$ 10,000.00
88	50144 - Grounds	\$ 10,000.00	\$ 220,074.24	\$ 10,000.00	\$ 10,000.00
89	50156 - Fertilizer	\$ 3,200.00	\$ 452.55	\$ 3,200.00	\$ 3,200.00
90	50157 - Irrigation	\$ 5,000.00	\$ 4,770.83	\$ 5,000.00	\$ 5,000.00
91	50158 - Kiosk Gate	\$ 2,400.00	\$ 1,195.86	\$ 2,500.00	\$ 2,500.00
92	50159 - Lighting & Electrical	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
93	50164 - Playground	\$ 500.00	\$ 2,262.75	\$ 2,500.00	\$ 2,500.00
94	50165 - Pond	\$ 1,000.00	\$ 3,692.02	\$ 9,000.00	\$ 9,000.00
95	Total Repairs & Maintenance	\$ 36,900.00	\$ 242,440.55	\$ 46,750.00	\$ 46,750.00
96	50148 - Stocking Pond	\$ -	\$ 7,343.94	\$ 20,000.00	\$ 20,000.00
97	50149 - Signage	\$ 18,000.00	\$ 4,673.28	\$ 10,000.00	\$ 10,000.00
98	50150 - Computer/IT	\$ 800.00	\$ -	\$ 2,500.00	\$ 2,500.00
99	50151 - Grounds Equipment	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
100	50152 - Keys/Locks	\$ 200.00	\$ 200.80	\$ 500.00	\$ 500.00
101	50153 - Office Supplies	\$ 1,000.00	\$ 2,183.90	\$ 3,000.00	\$ 3,000.00
102	50166 - Well	\$ 2,500.00	\$ 2,644.69	\$ 8,000.00	\$ 8,000.00
103	50167 - Janitorial Supplies	\$ 2,000.00	\$ 271.58	\$ 2,500.00	\$ 2,500.00
104	50168 - Uniforms	\$ 30.00	\$ 27.27	\$ 100.00	\$ 100.00
105	50169 - Pest Control	\$ 3,000.00	\$ 2,106.13	\$ 6,000.00	\$ 6,000.00
106	Total Bogart Park	\$ 104,930.00	\$ 344,739.56	\$ 138,590.00	\$ 138,590.00
107	Contract Services				
108	50170 - Acorn Technology	\$ 25,140.00	\$ 17,505.00	\$ 25,000.00	\$ 25,000.00
109	50171 - BDL Alarms, Inc.	\$ 3,000.00	\$ 2,016.00	\$ 5,000.00	\$ 5,000.00
110	50172 - Jani King	\$ 21,326.00	\$ 17,459.16	\$ 25,000.00	\$ 25,000.00
111	50173 - Memories by Darci Walls	\$ 3,100.00	\$ -	\$ 3,500.00	\$ 3,500.00
112	50175 - Slugg Bugg	\$ 2,100.00	\$ 1,805.00	\$ 2,100.00	\$ 2,100.00
113	50177 - Turf Star	\$ 9,000.00	\$ 5,984.88	\$ 10,000.00	\$ 10,000.00
114	50178 - Clarks Pest Control	\$ 5,000.00	\$ 3,465.00	\$ 6,000.00	\$ 6,000.00
115	50180 - Paychecks Flex	\$ 2,000.00	\$ 1,308.00	\$ 1,700.00	\$ 1,700.00
116	50181 - Streamline	\$ 3,400.00	\$ 3,540.00	\$ 10,000.00	\$ 10,000.00
117	50182 - Star Pro Security	\$ 40,000.00	\$ 35,512.00	\$ 56,200.00	\$ 59,000.00
118	Total Contract Services	\$ 114,066.00	\$ 88,595.04	\$ 144,500.00	\$ 147,300.00
119	Dues/Subscriptions/Memberships				
120	50205 - CARPD	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
121	50206 - CSDA	\$ 3,600.00	\$ 3,861.00	\$ 3,861.00	\$ 3,861.00
122	50208 - Amazon Prime	\$ 130.00	\$ 128.22	\$ 130.00	\$ 130.00
123	50211 - CalPELRA	\$ 350.00	\$ -	\$ 740.00	\$ 740.00
124	50212 - Chamber Memberships	\$ 440.00	\$ 125.00	\$ 550.00	\$ 550.00
125	50213 - CPRS	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00
126	50214 - NRPA	\$ 175.00	\$ -	\$ 350.00	\$ 350.00
127	50215 - Productive Parks	\$ 1,200.00	\$ 1,186.00		CANCEL Membership
128	50216 - The HR Specialist/SHRM	\$ -	\$ -		REMOVE
129	50217 - Record Gazette	\$ 40.00	\$ 39.95	\$ 40.00	\$ 40.00
130	50218 - STMA	\$ 165.00	\$ -	\$ 200.00	\$ 200.00
131	50219 - CSMFO	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
132	Total Dues/Subscriptions/Memberships	\$ 8,200.00	\$ 8,440.17	\$ 8,971.00	\$ 8,971.00
133	Equipment Purchases - Buildings				
134	50245 - Grange	\$ 800.00	\$ -	\$ 800.00	\$ 800.00
135	50246 - Maintenance	\$ -	\$ -	\$ 1,300.00	\$ 800.00
136	50247 - NCCC	\$ 800.00	\$ 79.99	\$ 800.00	\$ 800.00
137	50248 - East Snack Bar	\$ 2,400.00	\$ 2,140.00	\$ 800.00	\$ 800.00
138	50249 - West Snack Bar	\$ -	\$ -	\$ 800.00	\$ 800.00
139	50250 - Woman's Club	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 800.00
140	Total Equipment Purchases - Buildings	\$ 11,500.00	\$ 2,219.99	\$ 12,000.00	\$ 4,800.00
141	Human Resources/Risk Management				
142	Employee Training & Seminars				
143	50125 - Conferences	\$ 20,000.00	\$ (1,003.70)	\$ 20,000.00	\$ 20,000.00
144	50126 - License Renewal	\$ 800.00	\$ 395.00	\$ 1,100.00	\$ 1,100.00
145	50128 - School Tuitions/Books	\$ 1,000.00	\$ 388.66	\$ 3,000.00	\$ 3,000.00
146	50129 - Workshops/Webinars	\$ 3,000.00	\$ 1,252.00	\$ 3,000.00	\$ 3,000.00
147	Total Employee Training & Seminars	\$ 24,800.00	\$ 1,031.96	\$ 27,100.00	\$ 27,100.00
148	Insurance - Employee's				
149	50105 - 457 Employee Pension Plan	\$ 8,000.00	\$ 4,639.51	\$ 7,000.00	\$ 7,000.00
150	50106 - Admin Fees	\$ 160.00	\$ 85.84	\$ 160.00	\$ 160.00
151	50107 - Dental Insurance	\$ 5,000.00	\$ 3,260.03	\$ 5,200.00	\$ 5,200.00
152	50109 - Flex Benefit Plan	\$ 22,000.00	\$ 12,771.88	\$ 14,800.00	\$ 14,800.00
153	50110 - Health Insurance	\$ 60,000.00	\$ 32,895.87	\$ 60,000.00	\$ 60,000.00
154	50111 - Accident Insurance	\$ 2,500.00	\$ (253.28)	\$ 2,000.00	\$ 2,000.00
155	50112 - Vision Insurance	\$ 800.00	\$ 453.01	\$ 800.00	\$ 800.00

NEW LED lighting
Annually Mulch refill
New Picnic Tables/ Adding plants

Stocking (2) Times Yearly

New Printer/2nd Computer Screen
Kiosk/Clover System \$105.00 Monthly

Beaumont-Cherry Valley Recreation and Park District
Budget Request FY 21/22 & 22/23

156	Total Insurance - Employee's	\$ 98,460.00	\$ 53,852.86	\$ 89,960.00	\$ 89,960.00
157	50102 - CalPERS - Retirement	\$ 70,000.00	\$ 50,161.72	\$ 70,000.00	\$ 70,000.00
158	50103 - CalPERS - Unfunded Health	\$ 30,000.00	\$ 2,737.48	\$ -	\$ -
159	50104 - CalPERS - Unfunded Retiree	\$ 133,000.00	\$ 42,258.87	\$ 124,145.00	\$ 124,145.00
160	50114 - Insurance - Liability (Capri)	\$ 45,000.00	\$ 63,210.00	\$ 64,000.00	\$ 64,000.00
161	50115 - Insurance - Workman's Comp	\$ 40,000.00	\$ 39,459.39	\$ 40,000.00	\$ 40,000.00
162	50116 - Payroll Taxes	\$ 33,000.00	\$ 13,070.33	\$ 18,000.00	\$ 20,000.00
163	50117 - Salaries	\$ 920,000.00	\$ 571,236.80	\$ 942,000.00	\$ 989,000.00
164	50120 - Medical Exam Expense	\$ 1,000.00	\$ 140.00	\$ 1,000.00	\$ 1,000.00
165	50121 - Employee Fingerprinting	\$ 1,000.00	\$ 32.00	\$ 500.00	\$ 500.00
166	50122 - Employee (Shoe) Reimbursement	\$ 2,000.00	\$ 422.18	\$ 2,000.00	\$ 2,000.00
167	50123 - Employee Cellular Reimbursement	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
168	Total Human Resources/Risk Management	\$ 1,398,760.00	\$ 837,613.59	\$ 1,379,205.00	\$ 1,428,205.00
169	Janitorial Supplies				
170	50264 - Park/Grounds	\$ 2,500.00	\$ 1,417.52	\$ 2,500.00	\$ 2,500.00
171	50265 - Supplies	\$ 14,500.00	\$ 8,059.28	\$ 14,500.00	\$ 14,500.00
172	50267 - Uniform Expense	\$ 5,000.00	\$ 2,681.49	\$ 5,000.00	\$ 5,000.00
173	Total Janitorial Supplies	\$ 22,000.00	\$ 12,158.29	\$ 22,000.00	\$ 22,000.00
174	Licenses and Permits				
175	50235 - County Health Department	\$ 1,500.00	\$ 1,468.00	\$ 1,500.00	\$ 1,500.00
176	50236 - LAFCO Fees	\$ 800.00	\$ 530.75	\$ 800.00	\$ 800.00
177	50237 - DMV	\$ -	\$ 54.00	\$ 54.00	\$ 54.00
178	50239 - Music Permit	\$ 400.00	\$ 368.00	\$ 500.00	\$ 500.00
179	50241 - Alarm Permit	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
180	Total Licenses and Permits	\$ 2,800.00	\$ 2,420.75	\$ 2,954.00	\$ 2,954.00
181	Office Expenses				
182	50270 - Copier Lease	\$ 10,000.00	\$ 4,903.65	\$ 10,700.00	\$ 10,700.00
183	50271 - Notary	\$ 600.00	\$ 637.38	\$ -	\$ -
184	50272 - Office Furniture	\$ 5,000.00	\$ 215.49	\$ 15,000.00	\$ 15,000.00
185	50273 - Office Supplies	\$ 10,000.00	\$ 6,728.93	\$ 10,000.00	\$ 10,000.00
186	50274 - PO Box	\$ 330.00	\$ 388.00	\$ 388.00	\$ 388.00
187	50275 - Recycling/Shredding	\$ 300.00	\$ 120.00	\$ 300.00	\$ 300.00
188	50276 - Postage/Stamps	\$ 1,000.00	\$ 422.87	\$ 1,000.00	\$ 1,000.00
189	Total Office Expenses	\$ 27,230.00	\$ 13,416.32	\$ 37,388.00	\$ 37,388.00
190	Professional Fee's				
191	50190 - Auditing	\$ 25,000.00	\$ 33,642.00	\$ 29,000.00	\$ 30,000.00
192	50191 - Professional Services	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00
193	50192 - Legal Fees	\$ 30,000.00	\$ 74,004.63	\$ 50,000.00	\$ 50,000.00
194	50196 - GASB 68	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00
195	50197 - GASB 74/75	\$ 3,000.00	\$ -	\$ 1,530.00	\$ 3,060.00
196	50198 - State Controller's Report	\$ 1,050.00	\$ 750.00	\$ 1,000.00	\$ 1,000.00
197	50200 - Payroll Processing	\$ 6,500.00	\$ 3,966.55	\$ 6,100.00	\$ 6,100.00
198	50201 - Social Media	\$ 7,000.00	\$ 6,346.98	\$ 10,000.00	\$ 10,000.00
199	Total Professional Fee's	\$ 78,600.00	\$ 122,260.16	\$ 103,680.00	\$ 106,210.00
200	Public Relations				
201	50280 - Business Cards	\$ 300.00	\$ 97.88	\$ 300.00	\$ 300.00
202	50281 - Chamber Breakfast/Installation	\$ 1,000.00	\$ 178.44	\$ 1,000.00	\$ 1,000.00
203	50282 - Flowers	\$ 1,000.00	\$ 594.45	\$ 750.00	\$ 750.00
204	50283 - Flag Program	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
205	50284 - Holiday Cards	\$ 241.32	\$ 241.32	\$ 300.00	\$ 300.00
206	50285 - Marketing	\$ 2,000.00	\$ 1,200.00	\$ 2,000.00	\$ 2,000.00
207	Total Public Relations	\$ 4,616.32	\$ 2,387.09	\$ 4,425.00	\$ 4,425.00
208	Repairs & Maintenance				
209	Buildings				
210	50298 - Equestrian Bldg	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00
211	50299 - Grange	\$ 43,000.00	\$ 33,040.64	\$ 2,000.00	\$ 2,000.00
212	50300 - NCCC	\$ 7,000.00	\$ 5,522.33	\$ 2,000.00	\$ 2,000.00
213	50301 - Woman's Club	\$ 15,000.00	\$ 9,799.01	\$ 10,000.00	\$ 1,000.00
214	50302 - DT Ranch Property	\$ -	\$ 12,717.03	\$ 10,000.00	\$ 10,000.00
215	50303 - East Snack Bar	\$ 1,000.00	\$ 560.26	\$ 1,000.00	\$ 1,000.00
216	50304 - West Snack Bar	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
217	50305 - Maintenance	\$ 1,000.00	\$ 1,581.28	\$ 1,000.00	\$ 1,000.00
218	Total Buildings	\$ 69,500.00	\$ 63,220.55	\$ 28,500.00	\$ 19,500.00
219	Field Equipment				
220	50308 - Equipment - Fields	\$ 15,000.00	\$ 6,847.17	\$ 12,000.00	\$ 12,000.00
221	50309 - Fuel	\$ 8,500.00	\$ 4,610.32	\$ 8,500.00	\$ 8,500.00
222	50310 - Baseball Equipment	\$ 16,000.00	\$ 1,691.25	\$ 16,000.00	\$ 16,000.00
223	Total Field Equipment	\$ 39,500.00	\$ 13,148.74	\$ 36,500.00	\$ 36,500.00
224	Grounds				
225	Fields				
226	50321 - Chalk	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00
227	50322 - Clay	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00
228	50323 - Field Topper	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
229	50324 - Quick Dry	\$ -	\$ -	\$ 250.00	\$ 250.00
230	50325 - Restroom Repair	\$ 1,000.00	\$ 82.59	\$ 1,000.00	\$ 1,000.00
231	50326 - Ready Mix Concrete	\$ 200.00	\$ -	\$ 200.00	\$ 200.00
232	50332 - Conditioner	\$ 9,000.00	\$ -	\$ 9,000.00	\$ 9,000.00
233	50333 - Fertilizer	\$ 3,500.00	\$ 1,860.00	\$ 3,500.00	\$ 3,500.00
234	50334 - Gypsum	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00
235	50335 - Seed	\$ 2,500.00	\$ 2,406.90	\$ 2,500.00	\$ 2,500.00

Over funded

Event Chairs
Event 6' Round Tables

Beaumont-Cherry Valley Recreation and Park District
Budget Request FY 21/22 & 22/23

236	50336 - Soil Testing	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	
237	50337 - Broadleaf	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	
238	50339 - Irrigation	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	NEW - Irrigation for Fields
239	Total Fields	\$ 24,200.00	\$ 4,349.49	\$ 30,450.00	\$ 30,450.00	
240	50312 - Fertilizer	\$ 13,000.00	\$ 816.75	\$ 10,000.00	\$ 10,000.00	
241	50313 - Irrigation	\$ 10,000.00	\$ 1,684.56	\$ 10,000.00	\$ 10,000.00	
242	50314 - Pest Control	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	
243	50315 - Playground	\$ 11,500.00	\$ 10,870.61	\$ 5,000.00	\$ 5,000.00	
244	50316 - Round-Up/Dye	\$ 4,000.00	\$ 2,312.63	\$ 3,000.00	\$ 3,000.00	
245	50317 - Sand	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	
246	50318 - Seed	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	
247	50319 - Soil	\$ 1,000.00	\$ 260.17	\$ 500.00	\$ 500.00	
248	50327 - DG	\$ 1,000.00	\$ 781.19	\$ 2,000.00	\$ 2,000.00	
249	50328 - Grounds Repair	\$ 20,000.00	\$ 24,465.82	\$ 20,000.00	\$ 20,000.00	
250	50329 - Mulch Ground Cover	\$ 400.00	\$ -	\$ 400.00	\$ 400.00	
251	50338 - Tree Trimming	\$ 25,000.00	\$ 22,825.00	\$ 25,000.00	\$ 25,000.00	
252	Total Grounds	\$ 113,600.00	\$ 68,366.22	\$ 109,850.00	\$ 109,850.00	
253	50290 - Erosion Control	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	
254	50291 - Franco Gardens	\$ 1,000.00	\$ 725.54	\$ 1,000.00	\$ 1,000.00	
255	50292 - Hazardous Material Disposal	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	
256	50293 - Keys/Locks	\$ 1,000.00	\$ 494.75	\$ 1,000.00	\$ 1,000.00	
257	50294 - Lights & Electrical	\$ 5,000.00	\$ 243.00	\$ 5,000.00	\$ 5,000.00	
258	50295 - RV Park	\$ 3,000.00	\$ 1,760.93	\$ 3,000.00	\$ 3,000.00	
259	50296 - Sewer	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	
260	50306 - Dog Park	\$ 1,000.00	\$ 2,197.94	\$ 1,500.00	\$ 1,500.00	
261	50320 - Horseshoe Pits	\$ 4,500.00	\$ 2,174.77	\$ 4,500.00	\$ 4,500.00	
262	50330 - Tennis/Hockey Courts	\$ 4,000.00	\$ 229.65	\$ 2,000.00	\$ 2,000.00	
263	50331 - Bleacher Repairs	\$ 1,000.00	\$ 3,340.64	\$ 1,000.00	\$ 1,000.00	
264	Total Repairs & Maintenance	\$ 244,600.00	\$ 155,902.73	\$ 198,350.00	\$ 189,350.00	
265	Special Events Expense					
266	50350 - 4th of July Celebration	\$ -	\$ -	\$ 8,500.00	\$ 8,500.00	
267	50351 - Fishing Derby	\$ 7,500.00	\$ -	\$ 15,000.00	\$ 15,000.00	Would like to do (3) Year
268	50352 - Joint Event Expense	\$ 1,000.00	\$ 1,102.02	\$ 5,000.00	\$ 5,000.00	(30) 8' Event Tables/ District Flags
269	50353 - Memorial Wall	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00	
270	50354 - Movies Under the Stars	\$ 3,500.00	\$ -	\$ 5,000.00	\$ 5,000.00	Would like to add (1) Drive-in Movie
271	50356 - Oktoberfest	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	
272	50357 - Parking Expense	\$ -	\$ -			Handled by Foundation
273	50358 - Pumpkin Carve	\$ 3,500.00	\$ 460.52	\$ 1,000.00	\$ 1,000.00	
274	50359 - Spring Fling	\$ 2,500.00	\$ 1,481.36	\$ 2,500.00	\$ 2,500.00	
275	50360 - Tournaments	\$ 500.00	\$ 360.00	\$ 1,000.00	\$ 1,000.00	
276	50361 - Welcome Home Vietnam Veterans	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	With Fly-by
277	50363 - Winterfest	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	
278	50364 - Arbor Day	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	
279	50365 - Beer & Brat Festival	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	NEW Event (Bogart Park)
280	50366 - Meet & Greet	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	
281	50369 - Cinco De Mayo	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	
282	50370 - 1K/5K Fun Run	\$ 2,500.00	\$ 2,260.82	\$ 6,000.00	\$ 6,000.00	Would like to do (2) Year
283	50371 - Leon's Garden	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	
284	Total Special Events Expense	\$ 73,500.00	\$ 5,664.72	\$ 113,500.00	\$ 113,500.00	
285	Telephone & Internet					
286	50400 - Telephone/Internet	\$ 8,500.00	\$ 6,091.56	\$ 8,000.00	\$ 8,000.00	
287	50401 - Wireless Phones	\$ 8,000.00	\$ 5,932.13	\$ 8,000.00	\$ 8,000.00	
288	Total Telephone & Internet	\$ 16,500.00	\$ 12,023.69	\$ 16,000.00	\$ 16,000.00	
289	Utilities					
290	50390 - Electricity	\$ 66,600.00	\$ 43,669.66	\$ 65,000.00	\$ 65,000.00	
291	50391 - Gas	\$ 6,000.00	\$ 3,636.51	\$ 6,000.00	\$ 6,000.00	
292	50392 - Sewer	\$ 34,000.00	\$ 23,768.72	\$ 23,500.00	\$ 32,500.00	
293	50393 - Trash	\$ 38,000.00	\$ 23,370.62	\$ 34,000.00	\$ 34,000.00	
294	50394 - Water	\$ 72,000.00	\$ 40,035.99	\$ 72,000.00	\$ 72,000.00	
295	50395 - Propane	\$ 1,800.00	\$ 8.71	\$ 1,800.00	\$ 1,800.00	
296	Total Utilities	\$ 218,400.00	\$ 134,490.21	\$ 202,300.00	\$ 211,300.00	
297	Vehicle Expenses					
298	50375 - Chevy	\$ 2,500.00	\$ 1,122.95	\$ 2,000.00	\$ 1,000.00	Maintenance/Ladder Rack
299	50376 - Fuel	\$ 10,000.00	\$ 6,345.05	\$ 8,000.00	\$ 8,000.00	
300	50377 - Mileage	\$ 100.00	\$ 100.15	\$ 200.00	\$ 200.00	
301	50378 - Chevy Malibu	\$ 100.00	\$ 70.47	\$ 1,000.00	\$ 1,000.00	
302	50379 - Ford - F350	\$ 2,000.00	\$ 3,559.69	\$ 2,000.00	\$ 1,000.00	Maintenance/ Ladder Rack
303	50380 - Ford - F550	\$ 2,000.00	\$ 3,344.86	\$ 1,000.00	\$ 1,000.00	
304	50381 - Stage	\$ 20,000.00	\$ 5,900.50	\$ 1,000.00	\$ 1,000.00	
305	50382 - Trailer	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	
306	50383 - Water Trailer	\$ 1,700.00	\$ -	\$ 1,000.00	\$ 1,000.00	
307	50384 - Chevy Traverse	\$ 2,000.00	\$ 651.46	\$ 1,000.00	\$ 1,000.00	
308	50385 - Ford - F150 XLT	\$ 1,000.00	\$ 174.80	\$ 3,000.00	\$ 1,000.00	Maintenance/ Tool Box & Ladder Rack
309	Total Vehicle Expenses	\$ 42,400.00	\$ 21,269.93	\$ 21,200.00	\$ 17,200.00	
310	50100 - Car Allowance	\$ 6,000.00	\$ 4,384.63	\$ 6,000.00	\$ 6,000.00	
311	50408 - Staff Picnic/BBQ	\$ 1,049.51	\$ 1,049.51	\$ 7,000.00	\$ 7,000.00	
312	50409 - Staff Holiday Party	\$ 1,495.90	\$ 1,495.90	\$ 5,000.00	\$ 5,000.00	
313	50410 - Employee of the Month	\$ 500.00	\$ 284.07	\$ 3,600.00	\$ 3,600.00	
314	50411 - Equipment Purchases	\$ 10,000.00	\$ 2,000.00	\$ 45,000.00	\$ 10,000.00	Gopher X - Vtractor
315	50412 - Grounds Equipment	\$ 7,000.00	\$ 2,240.32	\$ 7,000.00	\$ 7,000.00	

Beaumont-Cherry Valley Recreation and Park District
Budget Request FY 21/22 & 22/23

316	50413 - Adult Softball Expense	\$ 10,000.00	\$ 3,390.00	\$ 5,000.00	\$ 5,000.00
317	50414 - Advertising & Publicity	\$ 1,000.00	\$ 40.92	\$ 1,000.00	\$ 1,000.00
318	50415 - Awards & Recognition	\$ 500.00	\$ 10.88	\$ 1,000.00	\$ 1,000.00
319	50416 - Banner Sales Expense	\$ -	\$ -	\$ -	\$ -
320	50417 - Business Meals	\$ 3,000.00	\$ 2,101.66	\$ 3,000.00	\$ 3,000.00
321	50418 - Computer Equip. & Maintenance	\$ 10,450.00	\$ 4,382.00	\$ 12,500.00	\$ 12,500.00
322	50420 - Meeting Expense	\$ 2,000.00	\$ 843.98	\$ 2,000.00	\$ 2,000.00
323	50421 - Safety	\$ 15,000.00	\$ 9,290.58	\$ 15,000.00	\$ 15,000.00
324	50423 - Signage	\$ 12,000.00	\$ 6,925.31	\$ 10,000.00	\$ 10,000.00
325	50427 - Field Wars	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
326	50600 - DT Ranch Property	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
327	Total Expenses	\$ 79,995.41	\$ 38,439.76	\$ 127,100.00	\$ 92,100.00
328	Other Income				
329	40400 - Interest Income	\$ 500.00	\$ 246.43	\$ 500.00	\$ 500.00
330	Total Other Income	\$ 500.00	\$ 246.43	\$ 500.00	\$ 500.00
331	Capital Expenditures				
332	50001 - NCCC Improvements			Completed	
333	50002 - ADA Concrete and Handrail			Completed	
334	50003 - Grading & Leveling of Fields			Completed	
335	50005 - Lights at Field #7			Completed	
336	50006 - Paving at Woman's Club			Completed	
337	50007 - Restroom Modification & ADA Req			Completed	
338	50008 - Upgrade Horse Arena ETI Bldg			Completed	
339	50009 - Maintenance Office Building			Completed	
340	50010 - Maintenance Restroom			Completed	
341	50011 - Looping Domestic Water			Completed	
342	50012 - Rock Retaining Wall			Completed	
343	50013 - Woman's Club Improvements			Completed	
344	50014 - Field #1 Fencing			Completed	
345	50015 - ADA Drinking Fountains	\$ 15,500.00	\$ -	\$ 15,500.00	\$ -
346	50016 - Bathroom Repairs			Completed	
347	50017 - NCRP Kiosk Refresh			Completed	
348	50018 - Wood Bleacher Replacement			Completed	
349	50019 - Grange Lights & Controls			Completed	
350	50020 - Field #1 Improvements			Completed	
351	50021 - Field #1 Netting	\$ 60,000.00		\$ 60,000.00	
352	50022 - Field #2 & #3 Netting	\$ 120,000.00		\$ 120,000.00	
353	50023 - Field #5 Netting	\$ -			\$ 60,000.00
354	50024 - Field #6 Netting	\$ -			\$ 60,000.00
355	50025 - Fields 5 & 6 Drainage Repair			Completed	
356	50026 - Grange Flag Pole			Completed	
357	50027 - Laura May/ADA NCCC Walkways			Completed	
358	NCCC Additional Improvements				
359	50050 - Copper Room Remodel			Completed	
360	50051 - NCCC Exterior Improvements	\$ 20,000.00	\$ 35,770.63	\$ 20,000.00	\$ -
361	50053 - Front Office Improvements			Completed	
362	50054 - Kitchen Improvements			Completed	
363	50055 - Septic Improvements			Completed	
364	50056 - GM/County Office Improvements			Completed	
365	50060 - Business Office Shade Structure			Completed	
366	50062 - Interior Improvements	\$ 10,000.00	\$ -	\$ -	\$ -
367	Total NCCC Additional Improvements	\$ 30,000.00	\$ 35,770.63	\$ 20,000.00	\$ -
368	RV Partial Hook-up Improvements				
369	50057 - RV Sewer Line Addition			Completed	
370	50058 - RV Water Line Addition			Completed	
371	50059 - RV Electrical Addition	\$ -	\$ -	\$ -	\$ -
372	Total RV Partial Hook-up Improvements	\$ -	\$ -	\$ -	\$ -
373	50032 - Transition Plan ADA	\$ 80,000.00	\$ -	\$ 80,000.00	\$ 80,000.00
374	50034 - Playground Equip/ADA Swing Set	\$ -		\$ 30,000.00	\$ -
375	50035 - Field #2 Improvements	\$ -		\$ -	\$ -
376	50036 - Field #3 Improvements	\$ -		\$ -	\$ -
377	50037 - Woman's Club Floor	\$ 10,000.00		\$ -	\$ -
378	50038 - Grange Insulation	\$ -		\$ -	\$ -
379	50039 - Field #7 Restrooms			Completed	
380	50040 - Outdoor Fitness Court			Completed	
381	50041 - Chemical Storage Addition			Completed	
382	Bogart Park Capital Improvements				
383	50078 - Bogart Day Use Parking Lot	\$ 115,092.00		\$ -	\$ -
384	50079 - Bogart RV Paving	\$ -		\$ -	\$ -
385	50080 - Bogart RV Water Line	\$ -		\$ -	\$ -
386	50081 - Bogart RV Sewer Line	\$ -		\$ -	\$ -
387	50082 - Bogart RV Electrical Line	\$ -		\$ -	\$ -
388	50085 - Gate (Kiosk)			Completed	
389	50086 - Bogart Pond			Completed	
390	50089 - Dedication Monument			Completed	
391	Total Bogart Park Capital Improvements	\$ 115,092.00	\$ -	\$ -	\$ -
392	50029 - NCCC Restroom ADA Upgrades			Completed	
393	50030 - NCCC Roof Project			Completed	

Saving \$15,000.00 by going to the cloud instead of servers/Adding Clover System \$240 Month

Shade Structures
Shade Structures
Shade Structures
Shade Structures

Bar/Kitchen Patio

Beaumont-Cherry Valley Recreation and Park District
Budget Request FY 21/22 & 22/23

394	50043 - NCRP Field Lighting Project	\$	1,000,000.00			
395	50052 - Franco Garden Improvements	\$	-			
396	50061 - Dog Park Walkways				Completed	
397	50063 - NCCC ADA Interior Restrooms	\$	-			
398	50064 - Basketball Court	\$	-			
399	50065 - Park Expansion (Fields 8 & 9)	\$	-			
400	50066 - Collegiate Playground Area	\$	-			
401	50067 - Open Space Improvements	\$	-			
402	50068 - Central Command	\$	-			
403	50069 - Horseshoe Pit Fencing	\$	7,500.00			
404	50070 - Field #2 Fencing	\$	-			
405	50071 - Field #3 Fencing (Backstop)	\$	-			
406	50072 - Field #6 Fencing	\$	-			
407	50073 - Meadow Lighting				Completed	
408	50074 - Batting Cage	\$	-			
409	50075 - Field #5 & #6 Restrooms	\$	-			
410	50076 - Field #1 Restrooms	\$	-			
411	50083 - NCCC - Fencing & Columns	\$	-			
412	50087 - RV Trash Enclosures				Completed	
413	50088 - Field #7 Fencing				Completed	
414	50092 - Equestrian Lighting	\$	-			
415	Total Capital Expenditures	\$	1,438,092.00	\$	35,770.63	\$ 325,500.00 \$ 200,000.00
416	Net Income	\$	130,712.59	\$	1,561,826.86	\$ 1,475,950.00 \$ 1,636,450.00

Completed ADA Projects

- NCRP Walkways at Field 1,2 & 3, Striping and Signage
- NCRP Sidewalk between Field 5 & 6
- NCRP Sidewalk Horseshoe Pits to Restroom
- Grange new Ramps/Handrailing, Striping and Signage
- Grange Front Entrance Railing
- NCRP Handrailing at Ball Fields & SnackBar
- Striping & Signage at Tennis Court Parking lot
- Striping & Signage at Horse Arena Parking lot
- Striping & Signage at South Ball Field Parking lot
- Striping & Signage at North/East Field Parking lot
- NCRP Handrailing at Field #1
- NCCC Walkways, Striping & Signage Parking lot
- NCCC/Franco Gardens Walkways and Handrail
- NCCC Outside Restroom/Bride Room
- NCRP Dog Park Walkways & Benches
- NCRP Field #7 Restrooms
- NCRP Maintenance Office
- NCRP Horseshoe Pit/Maintenance Restrooms
- NCRP Fitness Court Walkway, Striping, Signage & Gates
- Woman's Club Walkways, Striping & Signage



Beaumont-Cherry Valley

Recreation & Park District

Staff Report

Agenda Item No. 3.4

To: Chairman and Board of Directors
From: Janet Covington, Human Resources Administrator
Date: June 9, 2021
Subject: Board Meeting of July 14, 2021 Cancellation

Background and Analysis:

The General Manager will be out of the office, on leave, for the July 14, 2021 board meeting. There are no pressing items as this is a slow time for the District with minimal events. Items that would have been presented at the July meeting have been placed on the agenda of June 9, 2021 or will be presented at the August 11, 2021 meeting.

Fiscal Impact:

There will be no financial impact on the general fund as time spent preparing for a typical meeting can now be diverted toward other duties.

Recommendations: Staff recommends approving the cancellation of the July 14, 2021 Board Meeting of Beaumont-Cherry Valley Recreation & Park District. In the event that a meeting is necessary, the District will exercise its right to hold a meeting.

Respectfully Submitted,

A handwritten signature in black ink that reads "Janet Covington". The signature is written in a cursive style with a large initial "J".

Janet Covington
Human Resources Administrator, Clerk of the Board



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Staff Report

Agenda Item No. 3.5

To: Chairman and Board of Directors

**From: Janet Covington, Human Resources Administrator/Clerk of the Board
Via: Duane Burk, General Manager**

Date: June 9-2021

Subject: Revised Salary Schedule

Background and Analysis:

The Districts salary schedule was last updated reflected to January 2021. Salary schedules enhance the disclosure and transparency of public employee compensation and insures correct payroll reporting to CalPERS.

The salary schedule is typically reviewed by the start of the fiscal year to coincide with annual evaluations. The attached "Draft" salary schedule indicates the changes in red.

The revised maximum range for the Financial Service Technician and Receptionist positions were increased. The employees holding these positions are currently at the top of the range.

Fiscal Impact:

The impact to the general fund will be account #50117, salaries and will be effective the first payroll of the fiscal year. Increases and minimum wage adjustments were taken into consideration during budget approval.

Recommendations:

Staff recommends that the Board review, comment, change or approve item 3.5 with the authority to make non-substantive changes.

Respectfully Submitted,

Janet D. Covington

Janet Covington, Human Resources Administrator / Clerk of the Board



BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT

SALARY SCHEDULE

6/9/2021

# of Positions	POSITION TITLE	MINIMUM	MAXIMUM	SALARY RANGE
ADMINISTRATION				
1	*GENERAL MANAGER	\$38.47	\$72.82	\$80,000.00 - \$157,530.05
1	*HUMAN RESOURCES ADMINISTRATOR CLERK OF THE BOARD	\$30.00	\$47.73	\$62,400.00 - \$99,273.00
ADMINISTRATIVE SUPPORT				
1	*FINANCIAL SERVICES TECHNICIAN OFFICE MANAGER	\$28.00	\$33.28	\$58,240.00 - \$69,222.40
3	RECEPTIONIST, PT	Min Wage	\$17.16	\$34.94 58,240.00 - \$72,683.52
MAINTENANCE				
1	MAINTENANCE FOREMAN	\$19.00	\$28.14	
0	MAINTENANCE II	\$15.25	\$24.29	
3	MAINTENANCE I	Min Wage	\$21.53	
1	MAINTENANCE I - PT	Min Wage	\$17.50	
RECREATION				
1	*ACTIVITIES COORDINATOR	\$28.00	\$30.00	\$58,240.00 to \$62,400.00
1	ATHLETIC COORDINATOR - PT	Min Wage	\$23.15	
0	ASSISTANT ATHLETIC COORDINATOR - CASUAL	Min Wage	\$16.54	
6	RECREATION ASSISTANTS - CASUAL	Min Wage	\$15.00	
OTHER				
2	SPECIAL PROJECTS ASSOCIATE	\$19.78	\$32.71	
21	Total Employees 6-4-2021			

Minimum Ranges will reflect minimum wage requirements



Beaumont-Cherry Valley

Recreation & Park District

Staff Report

Agenda Item No. 3.6

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator

Via: General Manager, Duane Burk

Date: June 9, 2021

Subject: Accepting Assistance from the City of Beaumont for the Construction of a Regional Park Generally Located on the North Side of Cherry Valley and Approximately 1 Mile East of IH-10 (Danny Thomas Ranch).

Background and Analysis:

In December 2020, the Beaumont-Cherry Valley Recreation & Park Improvement Corporation (BCVRPIC) received a land donation from TSG Cherry Valley, L.P. The 123-acre site, located on Cherry Valley Boulevard is the former home of Danny Thomas (DTR).

One of BCVRPIC 's main purposes is to strengthen the resources of the Beaumont-Cherry Valley Recreation & Park District (BCVRPD) by acquiring funds and property for the benefit of BCVRPD.

It is the desire of BCVRPIC and BCVRPD to engage in regionalization and regional cooperation.

The DTR property is in very close proximity to the City's northern boundary, and Beaumont residents would heavily utilize the proposed facility as Beaumont has a strong need for additional sports fields to accommodate youth sports. The City of Beaumont approved at their June 1, 2021 Board meeting an offer of their assistance in developing a regional park at the location of the DTR.

Fiscal Impact:

There will be no financial impact on the general fund.

Recommendations:

It is recommended that the Board of Directors consider approving assistance from the City of Beaumont for the design and development of the Danny Thomas Ranch and accept Lloyd White, as the liaison from the City to BCVRPD to officially offer the City of Beaumont's assistance.

Respectfully Submitted,

Janet Covington

Human Resources Administrator, Clerk of the Board



Staff Report

Agenda Item No. 3.7

To: Chairman and Board of Directors

From: Dodie Carlson, Athletic Coordinator
Via: Beaumont Youth Baseball (BYB)

Date: June 9, 2021

Subject: BYB parking fees

Background and Analysis:

BYB host two All Star tournaments, 1 Baseball and 1 Softball in the month of June annually. There is a parking fee of \$ 5.00 collected from out of town players. Local players, as well as any other facility users are not charged the fee. The \$5.00 fee is only charged for the first two tournaments.

The BYB Facility Coordinator has asked Dodie Carlson, the Athletic Coordinator to request for approval of the Districts board for a parking fee increase to \$10.00 per car for the Pony tournaments, for June 30-July 3, 2021 Baseball and July 8-11, 2021 Softball. This fee increase was suggested by the Pony league themselves because BYB pays the Pony league to host these tournaments. All of these dates have been previously approved.

BYB has a short fall of funds due to the COVID vouchers given to returning players this spring as well as no other revenue sources received last season such as parking fees, snack bar and fundraisers. The impact of the vouchers to BYB is -\$16,580.00.

Fiscal Impact:

Revenues from parking fees will be determined based upon monies collected from parking fees and BYB board approval of funds distributed to Beaumont-Cherry Valley Recreation & Park Improvement Corporations Fair Share Cost.

Recommendations:

Staff recommends approving the \$ 5.00 parking fee for June 11-13, 2021 19th Annual Warm up tournament and the June 18-20, 2021 USA 'C' Softball tournament.

Staff recommends approving the \$ 10.00 parking fee for June 30-July 3, 2021 Baseball and July 8-11, 2021 Softball Pony All Stars tournaments.

Respectfully Submitted,

Dodie Carlson,
Athletic Coordinator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Staff Report

Agenda Item No. **3.8**

To: Board of Directors:

From: Kyle Simpson, Activities Coordinator

Via: Duane Burk, General Manager

Date: June 9, 2020

Subject: Amendment to the BYB/SB Facility Use License Agreement

Background and Analysis:

BYB/SB Facility Use license agreement was approved by the Board of Directors November 12, 2020. The agreement was not signed due to COVID-19 restrictions. As of April 2, 2021 the agreement was updated and signed to allow practices. As of April 23, 2021 the Facility Use License agreement was updated to include games and tournaments. The tournament dates and parking fee dates have been updated and the changes have been reflected in red, in the attached agreement.

Recommendations:

Staff recommends that the Board approve the updated dates in the License Agreement as Submitted with Board approval to make and allow the General Manager to adjust non substantial changes.

Fiscal Impact:

There will be no fiscal impact to the District.

Respectfully Submitted:

Kyle Simpson,
Activities Coordinator



Beaumont-Cherry Valley Recreation and Park District

FACILITY USE LICENSE AGREEMENT

This Facility Use License Agreement (the “Agreement”), dated June 9, 2021 for purposes of reference, is entered into by and between the Beaumont-Cherry Valley Recreation and Park District (“BCVRPD”) and BEAUMONT YOUTH BASEBALL/SOFTBALL (“BYB/SB”). BCVRPD and “BYB/SB” may be referred to herein generically as the “Party” or collectively as the “Parties”.

1. Whereas, BCVRPD owns and operates the NOBLE CREEK PARK located at 650 W OAK VALLEY PARKWAY, BEAUMONT, CA, 92223.
2. Whereas, BYB/SB desires to utilize BCVRPD facilities between January 1, 2021 and December 31, 2021 for BASEBALL/SOFTBALL LEAGUES AND SNACK BAR.
3. Whereas, BYB/SB represents that it has the skill, ability and personnel to operate such LEAGUES AND SNACK BAR.

Now, therefore, it is agreed by and between the parties as follows:

TERMS

- I. BCVRPD shall authorize BYB/SB rental of the NOBLE CREEK REGIONAL PARK, for SPRING SEASON PRACTICES and GAMES to begin April 12, 2021 (OR TBD) through MAY, 2021 3:30PM-9:15PM FIELDS 1, 4-7, AND SOCCER MEADOW MONDAY AND WEDNESDAY, WEST END OF MEADOW TO BE RESERVED FOR T-BALL ONLY DUE TO FITNESS COURT USER SAFETY. TUESDAY AND THURSDAY SOCCER MEADOW ONLY. FRIDAYS FIELDS 1-6 AND SOCCER MEADOW. SATURDAYS FIELDS 1-7 AND FIELD 7 APRIL 3RD ONLY UNTIL 12:00PM. *GAMES TO BE ALLOWED BY GENERAL MANAGER APPROVAL*, GAMES and PRACTICES TO RUN APRIL 13 through MAY 26 (Closing day). PRACTICES AND GAMES TO RUN MONDAY THROUGH SATURDAY FIELDS 1-7 for REGULAR SEASON. Regular Season PRACTICES AND GAMES to work around existing practice field rentals. **All-Star PRACTICES MONDAY THROUGH FRIDAY FIELDS 1-7 MAY 27-JULY 16, 2021.**
- II. Building availability and ALL CLUB MEETINGS and EVENTS are subject to California Governor’s Orders AND THE CALIFORNIA STATE COLORED TIER SYSTEM.
 - i. BUILDING AVAILABILITY, FACILITY USE, AND MEETING DATES FOR 2021 ARE NOT GUARANTEED.



Beaumont-Cherry Valley Recreation and Park District

- ii. BYB/SB must get approval for any other usage of NOBLE CREEK REGIONAL PARK BALL FIELDS or any other property of the District for any other reason through the District office at regular rental prices.
 - iii. BYB/SB is permitted to host MEETINGS AND EVENTS. EACH EVENT must be limited to 25% room capacity, OR in compliance with California Governor's Orders or the colored tier system, as they are updated.
 - iv. In the case there are more than 25% ROOM CAPACITY, BYB/SB shall be required to assign time slots to users to maintain groups AT CAPACITY ALLOWED PER GOVERNOR'S ORDERS, as they are updated.
 - v. BYB/SB must get approval for any other usage of NOBLE CREEK REGIONAL PARK or any other property of the District for any other reason through the District office at regular rental prices.
 - vi. Starting in April BYB/SB is provided fields 1, 4 - 7 Monday and Wednesday, fields 2 - 4 & 7 Tuesday, Thursday until 6:30pm, Friday Fields 1 - 6, and 1 - 7 Saturday until 3:00pm, APRIL 3rd until 12:00PM FIELD 7. There will be some flexibility with prior arrangements.
 - vii. BYB/SB shall lease the east and west snack bars all year. BYB/SB will reimburse BCVRPD for any and all utilities each month, including a yearly one-time fee for sewer cleaning.
 - viii. BYB/SB will not be using Noble Creek Community Center Copper room for meetings in 2021.
- III. This agreement includes full access to NOBLE CREEK REGIONAL PARK and surrounding parking. Specialty equipment needed to operate the NOBLE CREEK REGIONAL PARK will not be the responsibility of BCVRPD.
- i. Access to the parking area is by first request of event dates through the Activities Coordinator or General Manager of the District.
 - ii. BYB/SB and BCVRPD agrees to share all mounds and bases as needed by each party. Both parties mutual agree to share replacement costs of this equipment.
 - i. BYB/SB will ensure that NO metal cleats will be used or permitted on portable mounds.
 - iii. BYB/SB agrees to maintain and repair the interior of the snack bars and equipment keeping both in good repair during the term of this agreement.
 - i. BYB/SB will pay for the snack bar exhaust hood to be cleaned once per year due to grease.



Beaumont-Cherry Valley Recreation and Park District

IV. BCVRPD will give notice to BYB/SB if there is another event taking place at the NOBLE CREEK REGIONAL PARK that could interfere with any dates in their agreement.

V. COMPLIANCE WITH ALL APPLICABLE LAW, RULES, & REGULATIONS PER STATE OF CALIFORNIA REGARDING COVID-19 REQUIREMENTS.

- i. BYB/SB shall comply with all local, state, and federal laws and regulations related to the use of the facility and public gatherings.
- ii. BYB/SB agrees to abide by all applicable local, federal, and state accessibility standards and regulations.
- iii. BYB/SB further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders, and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.
- iv. BCVRPD reserves the right to immediately revoke BYB/SB right to use of the facility under this agreement should BYB/SB fail to comply with any provision of this section.

VI. BCVRPD and its employees are not responsible for any misplaced, broken or stolen items that BYB/SB chooses to store in or around the facility.

- i. BYB/SB must get prior approval for any stored items on the district property.
- ii. BYB/SB will provide an inventory list of all items stored in NOBLE CREEK PARK and the square footage needed to store the items. **(Received:)**
- iii. BYB/SB will provide a set of keys or combinations to the District to anything stored on the district property. **(Received:)**

VII. BYB/SB agrees to abide by their BCVRPD APPROVED COVID-19 CLEANING AND GATHERING PROTOCOL PROCEDURE DOCUMENT. The new policy and procedures will be attached at the back of this Facility Use License Agreement. **(Received:)**

VIII. Fees, payable to BCVRPD for the above, shall be as follows:

- i. The following fees are good through the dates of this agreement
- ii. \$10.00 for each registered player for spring and fall baseball/softball leagues, and will provide a copy of each sign-up form.
- iii. SNACK BAR USAGE TO ONLY BE ALLOWED BY GENERAL MANAGER APPROVAL. \$167.00 for West snack bar per month and \$1.00 for East snack bar from January 1, 2021 – June 30, 2021.



Beaumont-Cherry Valley Recreation and Park District

- iv. SNACK BAR USAGE TO ONLY BE ALLOWED BY GENERAL MANAGER APPROVAL \$600.00 per snack bar per month July 1, 2021 – December 31, 2021
 - v. SNACK BAR USAGE TO ONLY BE ALLOWED BY GENERAL MANAGER APPROVAL Pay for the snack bars propane, electrical, and alarm service from January 1, 2021 – December 31, 2021.
 - vi. \$300.00 per year for Sewer cleaning.
 - vii. Payable within (10) days after Finance Services Technician invoices for the month and emails to mikehilburn@yahoo.com and mudbuster@aol.com.
 - viii. A late fee of \$25.00 will be added if not paid within 15 days of payment due date.
 - ix. There will be a \$35.00 fee payable in cash to all returned checks. This fee is required in order to restore contract.
- IX. BYB/SB shall during scheduled use perform set-up and take-down of all equipment used, and be responsible for the general cleanliness of the park after use.
- i. Cleanliness of the fields and bathrooms shall be the responsibility of BYB/SB during and after all facility use.
 - ii. BYB/SB will remove all trash to the outside trash containers after each use.
 - iii. BYB/SB shall not permit gatherings beyond that of MEETINGS, PRACTICES, AND GAMES before or after building/FACILITY use.
 - iv. BYB/SB shall abide by healthy distancing at a minimum distance of (6) feet apart for all users for the entirety of use at NOBLE CREEK REGIONAL PARK BALL FIELDS.
 - v. BYB/SB members, volunteers, and/or patrons will be recommended to wear masks while participating in MEETINGS, PRACTICES, AND GAMES.
 - vi. BYB/SB agrees to CALIFORNIA STATE GOVERNOR'S ORDERS and shall clean restroom facilities following each use of the NOBLE CREEK REGIONAL PARK BALL FIELDS with CDC approved COVID-19 viral cleaning products.
- X. Any building upgrades or permanent fixtures must be approved by BCVRPD prior to construction. Any licenses, fees, permits will be the responsibility of BYB/SB and must meet all City/County/State legal standards.



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- XI. BCVRPD is routinely doing upgrades to our facilities. During this time BYB/SB could have limited or no access during these upgrades. There will be no reimbursement for loss of anticipated revenue.
- XII. All fundraisers are subject to prior approval by the Board of Directors of BCVRPD.
- XIII. BCVRPD reserves the right to reassign BYB/SB to another facility if the NOBLE CREEK REGIONAL PARK should become unavailable due to an emergency.
- XIV. All keys shall be issued by BCVRPD. Keys must be returned to the District Office at the end of the agreement. BYB/SB shall not duplicate any keys. If a key is lost or stolen BYB/SB shall immediately report the loss to BCVRPD. BYB/SB will be charged the cost for re-keying of the building and for manufacture of new keys.
- XV. BYB/SB will provide the District a list of anyone that has been issued keys and for what location. **(Received:)**
- XVI. BYB/SB shall not make any changes to lock(s) on District property.
- XVII. Alarm codes shall be issued by BCVRPD. Alarm codes should only be shared with members that are issued keys.
 - i. BYB/SB will be responsible for any charges incurred by a false alarm to the NOBLE CREEK REGIONAL PARK from any BYB/SB volunteers or Board members entering the building for business.
- XVIII. BYB/SB will provide the District a list of anyone that has been issued the assigned alarm code. **(Received:)**
- XIX. BYB/SB shall promptly report any maintenance issues encountered during its use of the buildings in writing to BCVRPD. BCVRPD will address reported issues.
- XX. BYB/SB will be responsible for any damage to the facility caused by BYB/SB members, volunteers, and/or patrons. BCVRPD will repair damages and bill the cost to BYB/SB.
- XXI. BCVRPD reserves the right to enter and inspect the facility at any time for any purpose during use of the facility. User shall follow all directives from District representatives.
- XXII. BYB/SB members, volunteers, and patrons shall not interfere with the regular use of the facility by any other group or person. Excessive noise or other disruptive behavior is prohibited.
 - i. BYB/SB members, volunteers, and patrons agree to cooperate fully with all other facility users and District representative in a professional and courteous manner at all times.



Beaumont-Cherry Valley Recreation and Park District

XXIII. BYB/SB agrees to charge parking fees for Boys Warm up All Star Tournament JUNE 9th, 2021 – JUNE 14th, 2021, Softball All-Stars “C” District June 18-21, AND PONY All-Stars BYB Hosting JUNE 24-29, JULY 1-6, AND ~~JUNE 8-13~~ **JULY 8-11, 2021.**

- i. BYB/SB Board of Directors will decide the amount to distribute to BCVRPD for fair share costs, the money received will go to the Improvement Corporation fund balance.

XXIV. FORCE MAJEURE

- i. Force Majeure Events: Notwithstanding anything to the contrary contained in this agreement, the BCVRPD shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a “Force Majeure Event” includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority, and other causes beyond their control. BYB/SB waives any right of recovery against BCVRPD and BYB/SB shall not charge results of “acts of God” to BCVRPD, its officers, employees, or agents.

XXV. In the performance of this agreement, BYB/SB shall comply with all applicable provisions of the California Fair Employment Practices Act, California Government Code Section 12940-48, and all applicable state and federal laws, including but not limited to all regulations set forth by Riverside County and the Department of Health.

XXVI. Any outside vendors utilized for BYB/SB events shall follow all necessary city legal requirements. Any damage to BCVRPD property by their vendors is responsibility of BYB/SB to repair and/or clean.

XXVII. Any volunteers operating a motorized vehicle must have a valid CA driver’s license and insurance.

XXVIII. BYB/SB shall not assign or attempt to assign any portion of this agreement.

XXIX. BYB/SB agrees to turn all field lights off by 10:00pm each night in use unless prior approval from the General Manager of BCVRPD.

XXX. BYB/SB will have the opportunity to place advertisement banners on the inside ball field fences from January 31, 2021 – June 30, 2021. Any other locations will require prior approval of the General Manager. The placement, removal and maintenance/appearance of the banners will be the sole responsibility of BYB/SB. Any banner deemed inappropriate by the District standards will require immediate removal. If the banner is not removed in a timely manner the District will remove the banner.

XXXI. Noble Creek Community Park is one of Riverside County’s Fire Camp Bases and animal evacuation centers in the event of a natural disaster. The park can be shut



Beaumont-Cherry Valley Recreation and Park District

down to the public on very short notice. You will be required to leave the park due to a sudden park closure. There will be no reimbursement for loss of anticipated revenue.

- XXXII. BYB/SB shall maintain its own liability insurance, naming BCVRPD as additional insured.
- i. **Minimum Requirements:** BYB/SB shall, at its own expense procure and maintain for the duration of the agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the agreement by BYB/SB, its agents, representatives, employees, or subcontractors. BYB/SB shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the agreement. Insurance dates must cover January 1 through December 31 of each year. Such insurance shall meet at least the following minimum levels of coverage:
 - i. **Minimum Scope of Insurance:** Coverage shall be at least as broad as the latest version of the following:
 1. *General Liability:* Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001);
 2. *Automobile Liability:* Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); and,
 3. *Workers' Compensation and Employer's Liability:* Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
 - ii. **Minimum Limits of Insurance:** BYB/SB shall maintain limits no less than:
 1. *General Liability:* Two Million Dollars (\$2,000,000.00) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used including, but not limited to form CG 2503, either the general aggregate limit shall apply separately to this agreement/location or the general aggregate limit shall be twice the required occurrence limit;
 2. *Automobile Liability:* One Million Dollars (\$1,000,000.00) per accident for bodily injury and property damage; and
 3. *Worker's Compensation and Employers' Liability:* Workers' Compensation limits as required by the Labor Code of the State of California. Employer's Liability limits of One Million



Beaumont-Cherry Valley Recreation and Park District

Dollars (\$1,000,000.00) per accident for bodily injury or disease.

- iii. **Insurance Endorsements:** The insurance policies shall contain the following provisions, or BYB/SB shall provide endorsements on forms supplied or approved by the BCVRPD to add the following provisions to the insurance policies:
- iv. **General Liability:** The general liability policy shall be endorsed to state that:
 1. The DISTRICT, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured with respect to the activity or operations performed by or on behalf of the BYB/SB; and,
 2. The insurance coverage shall be primary insurance as respects the BCVRPD, its directors, officials, officers, employees, agents, and volunteers, or if excess, shall stand in a unbroken chain of coverage excess of the BYB/SB scheduled underlying coverage. Any insurance or self-insurance maintained by the BCVRPD, its directors, officials, officers, employees, agents, and volunteers shall be excess of the BYB/SB insurance and shall not be called upon to contribute with it in anyway.
- v. **Automobile Liability:** The automobile liability policy shall be endorsed to state that:
 1. BCVRPD, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured's with respect to the ownership operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the BYB/SB or for which BYB/SB is responsible; and
 2. The insurance coverage shall be primary insurance as respects the BCVRPD, its directors, officials, officers, employees, agents, and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the BYB/SB scheduled underlying coverage. Any insurance or self-insurance maintained by BCVRPD, its directors, officials, officers, employees, agents, and volunteers shall be excess of the BYB/SB insurance and shall not be called upon to contribute with it in anyway.
- vi. **Workers' Compensation and Employer's Liability Coverage:** The insurer shall agree to waive all rights of subrogation against the BCVRPD, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work performed by BYB/SB.



Beaumont-Cherry Valley Recreation and Park District

- vii. **All Coverages:** Each insurance policy required by this agreement shall be endorsed to state that:
1. Coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the BCVRPD; and,
 2. Any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the BCVRPD, its directors, officials, officers, employees, agents, and volunteers.
- viii. **Separation of Insured's; No Special Limitations:** All insurance required by this section shall contain standard separation of insured's provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the BCVRPD, its directors, officials, officers, employees, agents and volunteers.
- ix. **Deductibles and Self-Insurance Retentions:** Any deductibles or self-insured retentions must be declared to and approved by BCVRPD. BYB/SB shall guarantee that, at the option of the BCVRPD, either:
1. The insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the BCVRPD, its directors, officials, officers, employees, agents, and volunteers; or
 2. BYB/SB shall procure a bond guaranteeing payment of losses and related investigation costs, claims, and administrative and defense expenses.
- x. **Acceptability of Insurers:** Insurance is to be placed with insurers with a current A:M. Best's rating no less than A:VIII, licensed to do business in California, and satisfactory to the DISTRICT.
- xi. **Verification of Coverage:** BYB/SB shall furnish DISTRICT with original certificates of insurance and endorsements effecting coverage required by the agreement on forms.
- xii. **Satisfactory to the BCVRPD:** The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements must be received and approved by the BCVRPD before the activity commences. The BCVRPD reserves the right to require complete, certified copies of all required insurance policies, at any time.



Beaumont-Cherry Valley Recreation and Park District

- xiii. **Reporting of Claims:** BYB/SB shall report to the BCVRPD, in addition to the insurer, any and all insurance claims submitted by BYB/SB in connection with this agreement.

XXXIII. BYB/SB shall indemnify, defend, and hold harmless (BCVRPD), its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the BYB/SB use or occupancy of a facility or property controlled by the (BCVRPD), unless solely caused by the gross negligence or willful misconduct of (BCVRPD), its officers, employees, or agents.

XXXIV. BYB/SB shall defend, with counsel of its choosing and at BYB/SB own cost, expense and risk, any and all claims, suits, actions or other proceedings of every kind covered by the section that may be brought or instituted against BCVRPD or its directors, officials, officers, employees, volunteers and agents. BYB/SB shall pay and satisfy any judgment, award or decree that may be rendered against BCVRPD or its directors, officials, officers, employees, volunteers and agents as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for BCVRPD's attorney's fees and costs, including expert witness fees. BYB/SB shall reimburse BCVRPD and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the BCVRPD, its directors, officials, officers, employees, agents and volunteers.

XXXV. In the event of litigation between parties arising out or connected with this agreement, the prevailing party in such litigation shall be entitled to recover, in addition to any other amounts, reasonable attorney's fees and costs of such litigation.

XXXVI. This agreement represents the entire and integrated agreement of the parties and supersedes any and all prior negotiations, representations, or agreements, either written or oral. This agreement may be amended only by written instrument signed by both parties.

XXXVII. This agreement and any dispute hereunder shall be governed by and interpreted according to the laws of the State of California. Venue shall be in Riverside County.

XXXVIII. All notices pertaining to this agreement shall be in writing and addressed as follows:

- i. Beaumont-Cherry Valley Recreation and Park District
390 W Oak Valley Parkway
Beaumont CA 92223
- ii. BYB/SB
950 Beaumont, Ave P.O. Box
Beaumont, CA 92223



Beaumont-Cherry Valley Recreation and Park District

XXXIX. This agreement is to be affective on ~~April 12~~ **JUNE 9**, 2021 and end on December 31, 2021. It may be extended by mutual agreement. Cancellation by either party will require a (90) day written notice.

The Parties acknowledge that each has all requisite power and authority to conduct its business and to execute, deliver, and perform the agreement. Each party warrants that the individuals who have signed this agreement have the legal power, right, and authority to make this agreement and bind each respective party.

Duane Burk, General Manager (BCVRPD)

Mike Hilburn, President(BYB/SB)

Date

Date



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator/Clerk of the Board

Date: June 9, 2021

Employees:

We have 21 employees. We hired one recreation assistant and have advertisements in the newspaper, web site and at the high school for recreation assistants and part time maintenance positions.

Reports:

Workers Compensation Cases/Incidents/Accidents – No employee cases. (787) days since our last employee accident).

Training:

- Please submit your Harassment and Ethics training certificates if you have not already. They were due in January.
- CPR/First Aid/Emergency Action Plan and Evacuation drill was completed May 26, 2021 with 11 staff attending.
- Please submit Form 470s as soon as possible if you have not already.
- Supervisors attended their first meeting for succession planning. They will be on going.

Other:

- April and May Employee of the Month will be celebrated at the Employee Picnic. The employee tour of the Danny Thomas Ranch was postponed. Date to be determined.
- Duane Burk will be speaking at the Beaumont Chamber breakfast on Friday, August 13 @ 7:30 am. Let me know if you are able to attend.
- The July 14, 2021 Board meeting is expected to be cancelled.
- Summer BBQ is Friday, June 18, 2021 noon to 4:00pm @ Bogart Park. We will have the pond stocked for fishing, taco cart, employee of the month celebration and prizes.
- Bill Hanley's Celebration of Life. June 19, 2021 3:00 to 6:00pm. It is at the Fascination Ranch 35600 Singleton Road Calimesa. Linda would like everyone to dress in cruise or tropical attire.
 - Governor's Order # N 29-20 has not been rescinded yet. (Allowance of virtual board meetings).
 - Jesse Camacho graduated from Beaumont High School. He has been with the District since May 2018.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Janet Covington

Janet Covington, Human Resources Administrator/Clerk of the Board

Company Picnic



Please join us for our staff company picnic for some fishing, games, food, and tons more fun! Don't forget to bring the family!

Highlights

- Fishing
- Prizes
- Taco Cart
- Employee of the Month Announcement

Beaumont-Cherry Valley Recreation & Park District

Bogart Regional Park
9600 International Park Rd. Beaumont, CA 92223

RSVP to Janet @ janet@bcvparks.com by Friday, June 11th

Time: Noon - 4:00pm

Date: 06/18/2021



**Parks
Make
Life
Better!**



Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Nancy Law, Financial Services Technician/Office Manager
Date: June 9th, 2021

The Finance Committee met Thursday, June 3rd, 2021 to review May 2021 Financial Reports for Fiscal Year 2020-2021.

The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Financial Services Technician has not received deposits into the Riverside County Fund for May 2021 as of June 3rd, 2021.

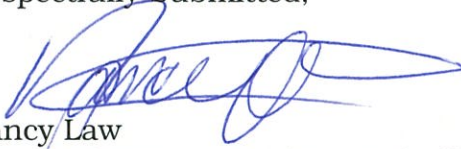
The Financial Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for May 2021 bringing our balance to \$253,634.64, and transferred in to the Project account 7,500.00 monthly contribution for the loan payment due in November bringing our balance to \$52,500.00.

Additional items:

- ❖ Finance attended on 5/18/2021 a webinar “Thinking On Your Feet”.
- ❖ Finance attended on 5/27/2021 a webinar “What Every Finance Officer Needs to Know About Risk Management”.
- ❖ Finance attended on 5/26/2021 CPR Training.
- ❖ Finance working with Auditors on their sample selections.

Recommendations: This report is for informational purposes only.

Respectfully Submitted,



Nancy Law
Financial Services Technician/Office Manager



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Kyle Simpson, Activities Coordinator
Date: June 9th, 2021

Facility Users:

Facility Rentals have been ongoing in a limited capacity

COVID-19 Testing Facility at the Woman's Club will continue through June 30th, 2021.

There are currently 3 different skating groups renting out the hockey rink, they have practices scheduled daily

Beaumont High school Tennis team will be practicing Tuesday mornings at the Tennis Courts

I have been approached by 2 different instructors to teach a Yoga class and a Spanish class, paperwork for each instructor is in progress

Upcoming District Events:

National Fitness Court

I have been coaching the staff Tuesday and Thursday mornings running a variety of classes

Movies Under the Stars

Starting Monday 6/14/21 running Monday nights through 7/19/21 besides 7/5/21

Movies in order Toy Story 4, The Secret Life of Pets 2, Sonic The Hedgehog, The Croods A New Age, and The Goonies

I reserved a large blow-up screen to show the Goonies on July 19th

It will be drive-in style movie showing, like the City of Beaumont did at Easter

Oktoberfest

Scheduled for September 17-19

I currently have 3 bands committed via email/word to perform

Band performance contracts are in progress

Vendor applications have been sent out, we have received 2 applications back

I have placed the order for 30 kegs of Spaten Oktoberfest beer, more beer will be ordered

Community Events/Meetings/Networking

Calimesa Chamber Breakfast is scheduled for 6/8/21

Beaumont Chamber Breakfast 6/11/21

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Kyle Simpson, Activities Coordinator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Aaron Morris, Maintenance Foreman
Date: 6/09/2021

Report:

Good Evening Board,

Here are a few items the Maintenance Department has been working on:

Work Items:

- Preparing to complete and submit the 2nd Quarter Safety Committee Report.
- Troubleshooting the Well and Tank irrigation system to help fill the pond due to increased evaporation during the day.
- Reaching out to vendors for seed and fertilizer options for the Bogart Day Use Meadow.
- Finished installing the irrigation system for the trees up at the new property.
- Staff helped set up the stage for the Foundation's Market Night, Beaumont Youth Baseball's Closing Ceremony, and the Annual Avila Horseshoe Memorial Tournament.
- Working with and training new staff to help out the Maintenance Department.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Aaron Morris
Maintenance Foreman



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

To: Chairman and Board of Directors
From: Dodie Carlson, Athletic Coordinator
Date: June 2, 2021

Reports:

The spring adult ball is in the final stages for the season. We will be having playing playoffs later this month. We will be starting the summer season the 2nd or 3rd week of July in order to stay on track for the remainder of the year.

The calendar only has BYB events scheduled as of now. BYB will be hosting 4 tournaments this year. June 9-13, 19th Warm up tournament, June 18 -20, "C" District Softball, June 30 – July 3 Pony Baseball All Stars, and July 8 – 11, Pony Softball All - Stars

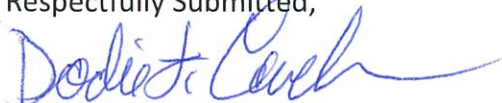
I would like to thank the Board of Directors, General Manager, and staff for their constant work of trying to keep ahead of the curve with their moving parts of this district.

Other:

BYB will be doing a park cleanup weekend June 4 – 6 staff was gracious enough to haul in some top soil which they will get spread on all the fields to help level them up. They plan on weed eating all the fence lines, filling gopher/squirrel holes, just doing over all sprucing up the park. They are very grateful to have such a wonderful relationship with the district. Thank you

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,


Dodie Carlson, Athletic Coordinator