



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Wednesday, August 8, 2018

MINUTES

DISTRICT CLOSED SESSION – Closed Session to Begin at 5:00pm (1 Item)

Closed session began at 5:06pm

Roll Call:

Director De La Cruz X Director Ward A Treasurer Diercks arrived at 5:13pm Vice-Chair/Secretary Hughes X Chairman Flores X

Conference with Legal Counsel

1. Property Negotiations, Cell Tower. Pursuant to Government Code Section 54956.8 A special meeting will be held 8/13/2018 at 4:00 pm (closed session) regarding a cloud on the title of District property.

Returned from closed session at 5:50pm with no reportable action taken.

BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC) WORKSHOP SESSION:

Workshop Session to Begin at 5:30pm

1. Approval of the Beaumont Cherry Valley Recreation & Park Improvement Corporation Steering Committee
See BCVRPIC minutes.

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 6:00pm

Regular session began at 6:09pm

Roll Call:

Director De La Cruz X Director Ward A Treasurer Diercks X
Vice-Chair/Secretary Hughes arrived at 6:12pm Chairman Flores X

Presentations: None

Invocation: The invocation was given by Pastor Scott Mason, Beaumont Presbyterian

Pledge of Allegiance: The pledge of allegiance was led by Director De La Cruz

Adjustments to Agenda: None

1. PUBLIC COMMENT:

Jeffrey Burke, a patron of the dog park spoke. He indicated there are no issues with the dog park. He said there have been some dog attacks with one attack resulting in over \$1000.00 in expenses and he is trying to find the owner. He said his group is taking care of the dog park as much as possible with the tools supplied to them.

Mayor, Mike Lara of the City of Beaumont spoke and he provided an update of things happening within the City. He said the community services director, Bob Sherwood retired and he introduced Elizabeth Gibbs, as their new community services director and said she still oversees transit. Elizabeth provided a background of her work history at the City. She said the City has been working on landscaping and park issues and she looks forward to working with Duane. She thanked the Board for the contribution to the 4th of July spectacular. She said the city adopted recognition as a Purple Heart City. Signs will be placed in all parks throughout the city and she offered to give the District a sign for our parking lot.

2. CONSENT CALENDAR:

- 2.1 Minutes of July 11, 2018
- 2.2 Bank Balances July 2018
- 2.3 Warrants for July 2018

Motion was made to accept items 2.1, 2.2 and 2.3.

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks

Result of Motion: Carried 4-0

Roll call Vote:

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:

3.1 Authorize and designate the proceeds from the Spooky Spectacular and Oktoberfest Tournament for a winter wish Family.

Duane spoke about the previous contributions.

Motion was made to accept item 3.1. The motion was made to authorize and approve the proceeds from the tournaments towards a Winterwish family with any additional money raised going to the foundation. The directors also designated additional money needed under \$750.00 will come from the corporation.

Initial Motion: Vice Chair/Secretary Hughes

Second: Chairman Flores

Result of Motion: Carried 4-0

Roll call Vote:

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

Janet reported that there were not any employee changes at the time the department report was written but the District has now hired a new activities coordinator, Kyle Simpson for a total of 34 employees. Janet reported she submitted the fiscal year end OPEB (Other Post-Employee Benefits) contribution summary for GASB reporting purposes on July 19, 2018 to the CERBT (California Employers' Retirement Benefit Trust). She reported the Biennial

Conflict of Interest Code will be reviewed by the end of August and updated if found necessary. Janet reported there have not been any workers compensation cases. The Safety Compliance Company provided "golf cart safety" training in the maintenance department and the 2nd quarter safety committee report was submitted to CAPRI. She also reported she attended webinar training on Social Media and the First Amendment provided by Best, Best and Krieger as well as attended full day training on HR laws with Nancy Law. She stated election packages will be available at her office or they can be picked up at the Registrar of Voters office until August 10. She has been working with the auditors and the accountant providing requested information. The District sent an arrangement to Kathy Wagner who underwent major surgery and the District received a letter of thanks form the City of Beaumont for our involvement in their Fourth of July event. Janet asked if the Directors would like her to set up training on "Robert's Rules of Order" and asked them to let Duane know.

Financial Services Technician/Office Manager: Nancy Law

Nancy reported that the Finance Committee met to review the July 2018 Financial Reports. She reported she received preliminary deposits for June and nothing for July. Nancy transferred into the reserve fund the monthly contribution of \$5000.00 as well as RDA in the amount of 76,923.08 bringing the balance to \$352,051.69. She has been helping the General Manger with the CDBG project. She reported she attended the HR class with Janet and it was very interesting. Nancy is preparing her files for this fiscal year. Nancy reported she has been working with Laurie, the CPA gathering the last few things for the auditors and reported the audit is expected to be done in September. She said she has been working with Linda Hanley at the Bank of Hemet on a new program called positive pay where we send a list of checks issued along with the amounts and those will be the only checks that will be paid for fraud prevention purposes. Nancy said they are working on Oktoberfest. They have five food and 10 craft vendors. The office staff received 223 phone calls with the highest volume for RV's and the office manager. They had 27 hang ups. We received 81 walk-in's with the highest volume for Duane and interviews. Nancy reported she and Duane met with the Security Company to resolve problems and also with Patsy of Acres and Neighbors for some of their issues.

Activities Coordinator:

Duane introduced Kyle Simpson, the new activities coordinator and provided a background of his education and work history. Nancy Law reported that the movies went well and they are working on Oktoberfest.

Athletic Coordinator: Dodie Carlson

Dodie reported slow pitch is moving along. The teams have increased this season and she expects the same for the fall season. She said she needs field 8 and that she has to turn practice teams away. The coming weekend tournaments have been cancelled so the employees will be catching up on projects. Dodie said the district currently offers a T-shirt for the 1st place teams and she would like to carry over a credit to the following season in lieu of the T-shirts. Dodie spoke on behalf of Beaumont Youth Baseball and said they held their board elections and they have two new people on their board. Fall ball will start right after Labor Day. The board gave Duane the authority to make the decision of carrying over a credit for the winning team for the next season. Duane wants the option on the facility use agreement. The credit will only apply to the next season and will not carry over passed that season.

Maintenance Foreman: Frank Flores

Frank said the District passed a random inspection from the Riverside County Pesticide Use department. He said he and Aaron attended a pesticide use seminar. Frank reported the drain line by fields five and six is almost completed. He reported they repaired the fence in the dog park that a tree fell on and they also installed a new water hose spigot in the small dog park. Frank said they installed a drinking fountain by field two and they will be installing another one by field four.

General Manager: Duane Burk

Duane reported he attended a conference in Minnesota regarding some new equipment we may be purchasing and the management of turf and the testing of it. He said there will be an impact bestowed on us at some time and he thanked the Board for his attendance. He reported he was on vacation for a week but came back for interviews. Duane said he attended the State of the City with Vice Chair Hughes and feels they are doing a great job and has made a 360 degree turn. Duane reported he has good relationships with city management and the police department and said that government agencies are supposed to collaborate together. He felt Nancy Carroll did an excellent job at the luncheon. He said he plans on attending the planning commission meeting next Tuesday discussing their general plan amendment. Duane said he attended the Bogart meeting and it is moving in the right direction. He stated the drainage issue between fields five & six has been resolved and the first phase of the water line project has been installed. Duane reported the CDBG project is moving along with ADA access and is continuing on with the restroom and brides room. He said he is excited about the steering committee and raising money for improvements of the park.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, BCVWD @ 5:00 pm
 - Noble Creek Community Center Effective September 5, 2018
- Finance – 1st Thursday of Every Month 5:00 pm NCCC
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm
- BCVRPD Board Meeting Schedule, NCCC
 - September 12, 2018
 - October 10, 2018
 - November 14, 2018

5.2. Upcoming Holidays

Monday, September 3, 2018 – Labor Day
Monday, November 12, 2018 – Veteran’s Day, Observed

5.3. Events

Oktoberfest-September 21-23, 2018
Pumpkin Carve – October 27, 2018
Winterfest – November 30 to December 1, 2018

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando thanked everyone for their attendance and reported he met with Janet and Duane regarding his paperwork for the election. Armando welcomed Kyle. He thanked

everyone for all they do and he thanked Jeffrey Burke for his services at the dog park. Armando thanked everyone for all their hard work and dedication to the park.

Director Ward: Absent

Treasurer Diercks:

Chris welcomed Kyle and expressed his thanks for the flowers sent to his mother in laws services and the use of the facilities. He thanked staff for all the good work their doing.

Vice Chair/Secretary Hughes:

Dan welcomed Kyle. He asked the general manager to look into the Purple Heart signs. Dan said he attended the State of the City and personally called Mayor Carroll to congratulate her on a great job. He said he spoke to her about working together to make a lot of things work in the city. He told her that it is no secret we are looking at regionalizing and we should work together getting the job done. He asked to adjourn the meeting in memory of Palmetta Valdivia and Armando's niece. Dan gave a Bogart park update and said we are in negotiations for taking over Bogart Park and it looks like we will be taking it over. He said there are some questions on maintaining the streets and other issues and feels it will be great for the constituents. He said we are currently in negotiations with the county and the water district has pretty much accepted. He stated he and Duane will be leaving tonight's meeting and attending the water districts meeting.

Chairman Flores:

John welcomed Kyle and hopes to see him succeed. He expressed to Kyle new ideas are welcomed. He congratulated the City on Elizabeth's position. He said he is looking forward to working with the City and used the expression "One community, One direction". John likes the direction we are going and has a great commitment to Bogart Park. HE said it will be a lot of work and looks forward to acquiring it. He challenges all of the board to visit the park.

6. ADJOURNMENT:

Motion was made to adjourn the meeting in honor of Palmetta Valdivia and Natalie Alatorre at 6:55pm.