

**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Wednesday, March 14, 2018  
390 W. Oak Valley Parkway Beaumont, CA 92223**

**AGENDA**

[www.bcvparks.com](http://www.bcvparks.com)

**DISTRICT CLOSED SESSION** – Closed Session to Begin at 5:00pm

Conference with Legal Counsel

1. Real property negotiations pursuant to Government Code Section 54956.8  
Item to discuss: Edison Easement

**WORKSHOP SESSION:** Workshop Session to Begin at 5:30pm

1. Master Plan, Capital Improvement Items
2. Board Member Interviews

**BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC):** None

**REGULAR SESSION:** Regular Session to Begin at 6:00pm

**Roll Call:**

Director Ward \_\_\_\_\_ Vacant Seat  
Treasurer Diercks \_\_\_\_\_ Vice-Chair/Secretary Hughes \_\_\_\_\_  
Chairman Flores \_\_\_\_\_

**Presentations:**

**Invocation:**

**Pledge of Allegiance:**

**Adjustments to Agenda:** Government code sec 54954.5(b) (2) provides “upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) “

1. **PUBLIC COMMENT:** Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a “Request to Speak Form” and give it to the clerk before the start of the meeting. There is a three (3) minute limit on public comments.

**2. CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 2.1 Minutes of February 15, 2018
- 2.2 Bank Balances February 2018
- 2.3 Warrants for February 2018

**3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:** (Includes Committee Reports)

- 3.1 Reserve Fund policy Revision
- 3.2 2018 Master Plan Capital Improvement Items
- 3.3 Developer Impact Fee, Public Hearing
- 3.4 Interview/Appointment of New Board Member.

Appoint a new Board Member due to the official resignation of Director Bartells on 2/9/2018

**4. DEPARTMENT REPORTS:**

Human Resources Administrator/Clerk of the Board: Janet Covington  
Financial Services Technician/Office Manager: Nancy Law  
Activities Coordinator: Amy Minjares  
Athletic Coordinator: Dodie Carlson  
Maintenance Foreman: Frank Flores  
General Manager: Duane Burk

**5. CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, BCVWD @ 5:00 pm
  - Noble Creek Community Center Effective September 8, 2018
- Finance – 1<sup>st</sup> Thursday of Every Month 5:00 pm NCCC
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm
- BCVRPD Board Meeting Schedule, NCCC
  - March 28, 2018 Special Meeting
  - Regular Scheduled Meetings
  - April 11, 2018, May 9, 2018 and June 13, 2018

5.2. Upcoming Holidays

Monday, May 28, 2018 Memorial Day

5.3. Events

March 29, 2018 Welcome Home Vietnam Vets  
March 31, 2018 Spring Fling  
April 21 & 22, 2018 Fishing Derby  
April 27, 2018 Arbor Day

## **DIRECTORS MATTERS/COMMITTEE REPORTS**

**6. ADJOURNMENT:**

**Any person with a disability who requires accommodations in order to participate in the meeting should telephone Janet Covington at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation**

**DECLARATION OF POSTING:** I declare under penalty of perjury, that I am employed by the Beaumont-Cherry Valley Recreation and Park District and the foregoing agenda was posted at the District office and web site March 9, 2018

  
Janet Covington, Human Resources Administrator/Clerk of the Board



Staff Report

Agenda Item No. 3.2

**To:** Chairman and Board Members  
**From:** Duane Burk, General Manager  
**Date:** March 14, 2018  
**Subject:** Capital Improvement List (Master Plan)

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Background and Analysis:

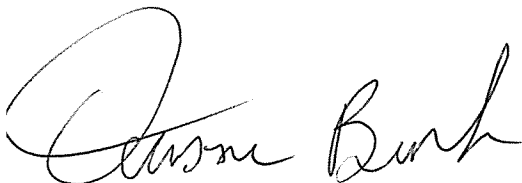
In July of 2016 the Board of Directors adopted a conceptual Master Plan this adoption was intended to update the existing 2006 Master Plan for Noble Creek Park. Additionally, the Board contracted with Todd Bagley Architects (TBLA) to identify a Master Plan list of improvements for consideration to expand the existing land at Noble Creek Park to accommodate the continual growth impact experienced within the Districts boundary. Also, TBLA compiled all future costs associated with the improvements.

Recommendations:

Staff recommends adoption of the Master Plan Capital Improvement list. Staff will at a later date organize the list as a 10 year Capital Improvement program for the Board consideration.

Fiscal Impact:

There is no fiscal impact at this time.



Duane Burk  
General Manager

# T B L A Landscape Architecture & Parkatecture

## PROJECTION OF CONSTRUCTION COSTS

### BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT NOBLE PARK MASTER PLAN

#### Approved Alternative 14 Feb 2018 Update

14-Feb-18

Prepared By: tb

| <u>Collegiate Field</u> | Description                | Quantity | Unit | Unit Costs | Total                  |
|-------------------------|----------------------------|----------|------|------------|------------------------|
|                         | Grading                    | 146,860  | sf   | 2.00       | \$ 293,720.00          |
|                         | Sewer Line                 | 1,040    | lf   | 11.00      | \$ 11,440.00           |
|                         | Waterline (From Well)      | 2,500    | lf   | 15.00      | \$ 37,500.00           |
|                         | Power Connection           | 1        | ea   | 35,000.00  | \$ 35,000.00           |
|                         | Switch Gear                | 1        | ea   | 100,000.00 | \$ 100,000.00          |
|                         | Scoreboard                 | 1        | ea   | Donated    | \$ -                   |
|                         | Flag pole wall             | 112      | sf   | 55.00      | \$ 6,160.00            |
|                         | Flagpole 40'               | 1        | ea   | 5,600.00   | \$ 5,600.00            |
|                         | Flagpole 38'               | 2        | ea   | 4,900.00   | \$ 9,800.00            |
|                         | Bleachers - 3 Row 20' long | 4        | ea   | 3,500.00   | \$ 14,000.00           |
|                         | Conc. Flatwork             | 11,938   | sf   | 10.00      | \$ 119,380.00          |
|                         | Outfield lights            | 7        | ea   | 62,000.00  | \$ 434,000.00          |
|                         | Bellfield Fencing          | 717      | lf   | 28.00      | \$ 20,076.00           |
|                         | Backstop Fencing           | 332      | lf   | 85.00      | \$ 28,220.00           |
|                         | Dugout                     | 2        | ea   | 6,200.00   | \$ 12,400.00           |
|                         | Drinking fountains         | 2        | ea   | 2,250.00   | \$ 4,500.00            |
|                         | Ball Field Artificial Turf | 135,404  | sf   | 22.00      | \$ 2,978,888.00        |
|                         | Ball field Cooling System  | 135,404  | sf   | 2.80       | \$ 379,131.20          |
|                         | <b>Total</b>               |          |      |            | <b>\$ 4,489,815.20</b> |

Collegiate Activity Area

|                              |       |    |  |            |    |                   |
|------------------------------|-------|----|--|------------|----|-------------------|
| Grading                      | 9,560 | \$ |  | 2.00       | \$ | 19,120.00         |
| CMB Road / Path              | 1,370 | \$ |  | 6.00       | \$ | 8,220.00          |
| Concession Restroom Building | 1     | \$ |  | 185,000.00 | \$ | 185,000.00        |
| Tables                       | 8     | \$ |  | 800.00     | \$ | 6,400.00          |
| Benches                      | 8     | \$ |  | 600.00     | \$ | 4,800.00          |
| Concrete Flatwork            | 6,700 | \$ |  | 10.00      | \$ | 67,000.00         |
| Drinking Fountain            | 1     | \$ |  | 2,250.00   | \$ | 2,250.00          |
| Shade Structure 24' sq       | 2     | \$ |  | 26,500.00  | \$ | 53,000.00         |
| <b>Total</b>                 |       |    |  |            |    | <b>345,790.00</b> |

Collegiate Playground Area

|                          |       |    |  |            |    |                   |
|--------------------------|-------|----|--|------------|----|-------------------|
| Play Equipment           | 1     | \$ |  | 100,000.00 | \$ | 100,000.00        |
| Play Area Fall Surfacing | 3,600 | \$ |  | 24.00      | \$ | 86,400.00         |
| Fibar fall surfacing     | 3,600 | \$ |  | 7.00       | \$ | 25,200.00         |
| Shade Sails              | 4     | \$ |  | 3,200.00   | \$ | 12,800.00         |
| Benches                  | 6     | \$ |  | 650.00     | \$ | 3,900.00          |
| Concrete Flatwork        | 3,900 | \$ |  | 10.00      | \$ | 39,000.00         |
| <b>Total</b>             |       |    |  |            |    | <b>267,300.00</b> |

Collegiate Exercise Area

|                           |       |    |  |          |    |                  |
|---------------------------|-------|----|--|----------|----|------------------|
| Shade Sails               | 6     | \$ |  | 3,200.00 | \$ | 19,200.00        |
| Exercise Equipment        | 8     | \$ |  | 2,800.00 | \$ | 22,400.00        |
| Concrete Flatwork         | 1,273 | \$ |  | 10.00    | \$ | 12,730.00        |
| Court Flatwork/ Surfacing | 1,273 | \$ |  | 3.30     | \$ | 4,200.90         |
| <b>Total</b>              |       |    |  |          |    | <b>58,530.90</b> |

Basketball Court

TBLA Landscape Architecture  
951.260.8003

**NOBLE PARK MASTER PLAN**

|                   |       |    |    |          |    |                  |
|-------------------|-------|----|----|----------|----|------------------|
| Concrete Flatwork | 5,900 | sf | \$ | 10.00    | \$ | 59,000.00        |
| Court Surfacing   | 2,250 | sf | \$ | 3.30     | \$ | 7,425.00         |
| Benches           | 12    | ea | \$ | 650.00   | \$ | 7,800.00         |
| Tables            | 2     | ea | \$ | 800.00   | \$ | 1,600.00         |
| Drinking Fountain | 2     | sf | \$ | 2,250.00 | \$ | 4,500.00         |
| <b>Total</b>      |       |    |    |          |    | <b>80,325.00</b> |

Collegiate Warm Up Areas / Open Space

|                      |         |    |    |        |    |                   |
|----------------------|---------|----|----|--------|----|-------------------|
| Trees 24" box        | 117     | ea | \$ | 260.00 | \$ | 30,420.00         |
| Turf - Hydro Seed    | 191,488 | sf | \$ | 0.09   | \$ | 17,233.92         |
| Tree Drip Irrigation | 117     | ea | \$ | 40.00  | \$ | 4,680.00          |
| Rotor Irrigation     | 191,488 | sf | \$ | 2.30   | \$ | 440,422.40        |
| <b>Total</b>         |         |    |    |        |    | <b>492,756.32</b> |

SCE Easement Area (District Installed)

|                       |         |    |    |        |    |                     |
|-----------------------|---------|----|----|--------|----|---------------------|
| Grading               | 394,340 | sf | \$ | 2.00   | \$ | 788,680.00          |
| 20' Wide CMB SCE Road | 35,640  | sf | \$ | 8.00   | \$ | 285,120.00          |
| 10' Wide DC Path      | 10,970  | ea | \$ | 3.50   | \$ | 38,395.00           |
| Turf -Hydro Seed      | 243,675 | sf | \$ | 0.09   | \$ | 21,930.75           |
| Mulch                 | 150,670 | sf | \$ | 0.50   | \$ | 75,335.00           |
| Trees - 15 gallon     | 82      | ea | \$ | 165.00 | \$ | 13,530.00           |
| <b>Total</b>          |         |    |    |        |    | <b>1,222,990.75</b> |

Gravel Parking Lot

|                 |        |    |    |        |    |                   |
|-----------------|--------|----|----|--------|----|-------------------|
| Grading         | 87,332 | sf | \$ | 2.00   | \$ | 174,664.00        |
| Trees - 24" box | 15     | ea | \$ | 260.00 | \$ | 3,900.00          |
| Trees-bubblers  | 15     | ea | \$ | 40.00  | \$ | 600.00            |
| CMB Parking Lot | 87,332 | sf | \$ | 8.00   | \$ | 698,656.00        |
| Conc. Curbs     | 1,452  | lf | \$ | 10.00  | \$ | 14,520.00         |
| <b>Total</b>    |        |    |    |        |    | <b>892,340.00</b> |

Equestrian Camp Spots

Single Camp Site Costs per Camp Site

|            |       |    |    |        |    |           |
|------------|-------|----|----|--------|----|-----------|
| Grading    | 6,830 | sf | \$ | 2.00   | \$ | 13,660.00 |
| Electrical | 1     | ea | \$ | 650.00 | \$ | 650.00    |
| Sewer      | 1     | ea | \$ | 480.00 | \$ | 480.00    |



|                                 |       |    |    |           |    |                   |
|---------------------------------|-------|----|----|-----------|----|-------------------|
| Horse Paddock 16 x 24           | 88    | If | \$ | 17.00     | \$ | 1,496.00          |
| Feed Locker                     | 1     | ea | \$ | 700.00    | \$ | 700.00            |
| Fire ring                       | 1     | ea | \$ | 686.00    | \$ | 686.00            |
| Trailer / Car Parking Conc. Pad | 1,847 | sf | \$ | 10.00     | \$ | 18,470.00         |
| Hose Bib                        | 2     | ea | \$ | 122.00    | \$ | 244.00            |
| Crushed Stone                   | 4,983 | sf | \$ | 1.50      | \$ | 7,474.50          |
| Trees                           | 3     | ea | \$ | 240.00    | \$ | 720.00            |
| Table                           | 1     | ea | \$ | 850.00    | \$ | 850.00            |
| Benches                         | 2     | ea | \$ | 500.00    | \$ | 1,000.00          |
| <b>Total</b>                    |       |    |    |           | \$ | <b>46,430.50</b>  |
| <b>Total 10 sites</b>           | 10    | ea | \$ | 46,430.50 | \$ | <b>464,305.00</b> |

**Equestrian Parking**

|                      |        |    |    |        |    |                   |
|----------------------|--------|----|----|--------|----|-------------------|
| Grading              | 89,062 | sf | \$ | 2.00   | \$ | 178,124.00        |
| CMB Parking Area     | 89,062 | sf | \$ | 8.00   | \$ | 712,496.00        |
| Concrete Curb        | 810    | If | \$ | 10.00  | \$ | 8,100.00          |
| Trees                | 21     | ea | \$ | 260.00 | \$ | 5,460.00          |
| Tree Drip Irrigation | 21     | ea | \$ | 40.00  | \$ | 840.00            |
| <b>Total</b>         |        |    |    |        | \$ | <b>905,020.00</b> |

**Park Trails (Expansion)**

|                |        |    |    |      |    |                   |
|----------------|--------|----|----|------|----|-------------------|
| 10' Wide Trail | 53,880 | sf | \$ | 3.50 | \$ | 188,580.00        |
| <b>Total</b>   |        |    |    |      | \$ | <b>188,580.00</b> |

**Expansion Park Refurbishment**

|                          |       |    |    |            |    |                   |
|--------------------------|-------|----|----|------------|----|-------------------|
| Play Equipment           | 1     | ls | \$ | 100,000.00 | \$ | 100,000.00        |
| Play Area Fall Surfacing | 3,600 | sf | \$ | 22.00      | \$ | 79,200.00         |
| Fiber fall surfacing     | 3,600 | sf | \$ | 7.00       | \$ | 25,200.00         |
| Shade Sails              | 4     | ea | \$ | 3,200.00   | \$ | 12,800.00         |
| Benches                  | 6     | ea | \$ | 650.00     | \$ | 3,900.00          |
| Concrete Flatwork        | 3,900 | sf | \$ | 10.00      | \$ | 39,000.00         |
| Horse Shoe Renovation    | 1     | ls | \$ | 5,000.00   | \$ | 5,000.00          |
| <b>Total</b>             |       |    |    |            | \$ | <b>265,100.00</b> |

**Community Center Expansion**

Existing Community Ceneter

|       |    |          |    |  |  |  |
|-------|----|----------|----|--|--|--|
| 5,000 | sf | Existing | \$ |  |  |  |
|-------|----|----------|----|--|--|--|

**TBLA Landscape Architecture**

951.260.8003

**NOBLE PARK MASTER PLAN**

Community Center / Office Wing Expansion 8,100 sf \$ 185.00 \$ 1,498,500.00  
**Total** **\$ 1,498,500.00**

Activity Center Building (new)

Activity Center 5,600 sf \$ 170.00 \$ 952,000.00  
**Total** **\$ 952,000.00**

Community Center Exercise Area (Outdoor)

Shade Sails 4 ea \$ 3,200.00 \$ 12,800.00  
 Exercise Equipment 6 ea \$ 2,800.00 \$ 16,800.00  
 Concrete Flatwork 1,273 sf \$ 10.00 \$ 12,730.00  
 Court Surfacing 1,273 sf \$ 3.30 \$ 4,200.90  
**Total** **\$ 46,530.90**

Field Lighting Upgrade

LED Lighting Upgrade 7 Fields 7 ea \$ 48,000.00 \$ 336,000.00  
**Total** **\$ 336,000.00**

Meadow Open Space

DG Paths 3" Deep 19,610 sf \$ 3.50 \$ 68,635.00  
 Ball Field Lights 7 ea \$ 32,000.00 \$ 224,000.00  
 Turf Repair 1 ls \$ 4,000.00 \$ 4,000.00  
 Irrigation Adjustment 1 ls \$ 12,000.00 \$ 12,000.00  
**Total** **\$ 296,635.00**

Open Space Parking Lot (Expansion)

Grading 20,319 sf \$ 2.00 \$ 40,638.00  
 CMB Parking Lot 20,319 sf \$ 6.00 \$ 121,914.00  
 Concrete Curb 997 ea \$ 10.00 \$ 9,970.00  
**Total** **\$ 131,884.00**

Dog Park Park (Expansion)

Chain Link Fence 480 ea \$ 32.00 \$ 15,360.00  
**Total** **\$ 15,360.00**

Horse Trail (Expansion)

TBLA Landscape Architecture 951.260.8003

**NOBLE PARK MASTER PLAN**



DG Trail  
3 PVC Rail Fence

56,000  
12,000

sf \$  
lf \$

5.00 \$  
30.00 \$  
\$

280,000.00  
360,000.00  
640,000.00

**Total**

**SUMMARY**

|   |    |                      |
|---|----|----------------------|
| Collegiate Fields                         | \$ | 4,489,815.20         |
| Collegiate Activity Area                  | \$ | 345,790.00           |
| Collegiate Playground Area                | \$ | 267,300.00           |
| Collegiate Exercise Area                  | \$ | 58,530.90            |
| Basketball Court                          | \$ | 80,325.00            |
| Collegiate Warm-up / Open Space           | \$ | 492,756.32           |
| SCE Easement Area Developed by District)  | \$ | 1,222,990.75         |
| CMB Parking Lot                           | \$ | 892,340.00           |
| Equestrian Camp Sites                     | \$ | 464,305.00           |
| Equestrian CMB Parking                    | \$ | 905,020.00           |
| Park Trails                               | \$ | 188,580.00           |
| Existing Park Expansion                   | \$ | 265,100.00           |
| Community Center Expansion                | \$ | 1,498,500.00         |
| Activity Center Building                  | \$ | 952,000.00           |
| Community Center Exercise Court (Outdoor) | \$ | 46,530.90            |
| Field 7 Lighting                          | \$ | 336,000.00           |
| Meadow Open Space                         | \$ | 296,635.00           |
| Open space Parking                        | \$ | 131,884.00           |
| Dog Park                                  | \$ | 15,360.00            |
| Horse Trail                               | \$ | 640,000.00           |
| <b>Sub-Total</b>                          | \$ | <b>13,589,763.07</b> |





**Staff Report**

Agenda Item No. 3.4

**To: Chairman and Board of Directors**

**From: Janet Covington, Human Resources Administrator**

**Date: March 8, 2018**

**Subject: Interview/Appointment of New Board Member**

**Background and Analysis:**

On January 9, 2018 the Beaumont Cherry Valley Recreation & Park District (BCVRPD) received a formal notice of resignation from Director Bartells. Director Bartells was appointed to the Board on July 13, 2016 due to the resignation of Director Franco. Director Bartells then ran for the seat unopposed in the November 2016 election and was appointed to a short term seat commencing December 2, 2016 and ending December 7, 2018.

Staying within the guidelines for an appointment, the District is required that within 60 days of notification of the vacancy or date of vacancy to appoint a new member to the remaining short term seat. (12/7/2018). Following the appointment, the seat will be up for election for a full 4 year term during the general election November 6, 2018.

The District followed all requirements for notifications and postings for the appointment. The District received two applications for the seat. The applications are attached for review.

**Fiscal Impact: None**

**Recommendations:**

Staff recommends that the Board review the applications, interview and appoint.

Respectfully Submitted,

Janet Covington  
Human Resources Administrator  
Clerk of the Board



# BEAUMONT – CHERRY VALLEY RECREATION AND PARK DISTRICT

## BOARD MEMBER APPLICATION

Application must be RECEIVED by March 8, 2018 by noon- Attn: Janet Covington  
390 W Oak Valley Parkway- Beaumont, Ca 92223  
(951)845-9555

MAR 1 10 18 PM 7:14

Name: Kenny Carlson Date: 3-1-18

Street Address: 1677 Vasili Lane Beaumont, CA 92223

Day Phone: (951) 719-5102 Evening Phone: ( ) \_\_\_\_\_

Please answer the following questions completely. Feel free to use a separate piece of paper if needed.

1) If appointed, can you serve out the remainder of the term (through December 8, 2018 noon)  
 Yes  No If no, please explain:

\_\_\_\_\_

2) Briefly state your qualifications:  
I worked for the park District for 8 years and I know how things run for events & daily tasks. I have ideas to improve the park District. I know a lot of people who attend the park's events and I hear their opinions

3) How would you define "Conflict of Interest"? Do you have any conflict of interest that would prevent you from participating in BCVRPD decisions?  
 Yes  No If yes, please explain:

Conflict of Interest is being apart of two things and trying decide for both.

4) What would your vision for the Park District's future be for the next 2 to 5 years and 5 to 10 years?  
2 to 5 years: Start updating the park in ways that make sense financially.  
5 to 10 years: The park and the other buildings and events to be an attraction for everybody to see what the District has to offer.

- 5) If you were a Board member representing BCVRPD, how would you define our mission statement? "The mission of Beaumont-Cherry Valley Recreation and Park District is to enrich and fulfill the lives of community members by providing parks, park facilities and recreational programs of outstanding quality. The District endeavors to meet the needs of its growing community by acquiring, constructing, improving, maintaining and operating recreation centers throughout the community".

That statement is Everything a Park District should be doing.

- 6) What do you think the Park District is doing right? What areas do you feel need improvement?

Park District is doing good with the park and buildings by updating. But there is ~~still~~ still room for improvement. Also needs better advertisement for Events.

- 7) What are your feelings on collaborative efforts with the other local entities? (e.g. BCVWD, BUSD, City of Beaumont)

Always need to work with others in the community.

- 8) Board members represent the District at numerous events and meetings. What are some of your previous volunteer experiences or leadership roles? What motivates you as a community volunteer for the District?

I have coached in the league for 8+ years. Always been a part of this park and I want to see this park District be the best around.

- 9) Do you have any concerns about joining the board?

None.

- 10) Which aspect(s) of our organization interests you most?

The park and Events.

11) What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of this organization?

I know alot of people that do construction and  
always willing to donate. I will do anything to help out.

12) What role are you willing to play in raising funds for the District?

Helping out with any way possible.

13) How would you describe your style in groups (e.g., outspoken, quiet, easily raise concerns, need time to come to an opinion, etc.)

I will give you my opinion on Items discussed.  
I also will make sure whats best for the district.

14) What challenges do you anticipate having in being able to fulfill your board commitments?

Challenges would be the direction of the path District  
going in the right path.

**This space is provided to permit you to make any additional statements**

I swear that I am a registered voter, a United States citizen 18 years or older, a resident of the District, and that all answers in this application are true and complete to the best of my knowledge.

Kenny Carlson  
Print Name

  
Signature

3-1-18  
Date





Beaumont Cherry Valley  
Recreation and Park District



# BEAUMONT - CHERRY VALLEY RECREATION AND PARK DISTRICT

## BOARD MEMBER APPLICATION

Application must be RECEIVED by March 8, 2018 by noon- Attn: Janet Covington  
390 W Oak Valley Parkway- Beaumont, Ca 92223  
(951)845-9555

Name: Armando De La Cruz Date: March 7, 2018

Street Address: 1287 Sunburst Dr.  
Beaumont, CA. 92223

Day Phone: (310) 877-7035 Evening Phone: (310) 877-7035

Please answer the following questions completely. Feel free to use a separate piece of paper if needed.

- 1) If appointed, can you serve out the remainder of the term (through December 8, 2018 noon)  
 Yes  No If no, please explain:

\_\_\_\_\_  
\_\_\_\_\_

- 2) Briefly state your qualifications:

AA Administration of Criminal Justice  
Minor in Sociology  
BA Liberal Studies from Cal State University of Dominguez Hills.  
currently enrolled in a credential/Master's program.

- 3) How would you define "Conflict of Interest"? Do you have any conflict of interest that would prevent you from participating in BCVRPD decisions?

Yes  No If yes, please explain:

A situation that prevents one from looking at a situation objectively. I do not have any conflict of interest that would prevent me in participating in BCVRPD decisions.

- 4) What would your vision for the Park District's future be for the next 2 to 5 years and 5 to 10 years?

In the next 2-5 years, I would like to embrace and understand the new Park Impact fee and how to utilize it. I would continue to expand programs to work with the existing ones. In the next 5-10 years, I would help in the acquisition on Bogart Park.

- 5) If you were a Board member representing BCVRPD, how would you define our mission statement? *"The mission of Beaumont-Cherry Valley Recreation and Park District is to enrich and fulfill the lives of community members by providing parks, park facilities and recreational programs of outstanding quality. The District endeavors to meet the needs of its growing community by acquiring, constructing, improving, maintaining and operating recreation centers throughout the community"*.

My function in the community is to have a positive impact on the quality of life for your constituents. We are directly responsible in providing recreational needs.

- 6) What do you think the Park District is doing right? What areas do you feel need improvement?

Kudos to the Park District for having a big baseball/softball program with over 1,000 kids.

- 7) What are your feelings on collaborative efforts with the other local entities? (e.g. BCVWD, BUSD, City of Beaumont)

I believe it is extremely important to have inner city cooperation.

- 8) Board members represent the District at numerous events and meetings. What are some of your previous volunteer experiences or leadership roles? What motivates you as a community volunteer for the District?

I was a Recreational Leader for several years with Bethune Transitional Center in Long Beach, CA. Bethune Transitional Center is a school for homeless students. I would like to reside in an amazingly family friendly community.

- 9) Do you have any concerns about joining the board?

I do not have any concerns about joining the board.

- 10) Which aspect(s) of our organization interests you most?

Special events.

- 11) What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of this organization?

I am an educator and connect well with kids. I ran a music production program Monday - Saturday for students in the Compton Unified School District.

- 12) What role are you willing to play in raising funds for the District?

I am willing to play any role in which I may be needed. I am a team-player.

- 13) How would you describe your style in groups (e.g., outspoken, quiet, easily raise concerns, need time to come to an opinion, etc.)

I'm usually outspoken and I voice my opinion. If I have any concerns about any situation, I voice my opinion / concerns.

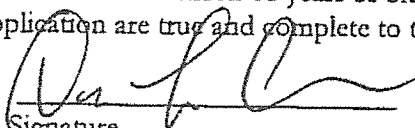
- 14) What challenges do you anticipate having in being able to fulfill your board commitments?

I do not believe I will anticipate any problems fulfilling my board commitments. I am attending National University, I am taking classes to obtain my teaching credential and a Master's degree. Besides school, I do not anticipate any challenges.

This space is provided to permit you to make any additional statements

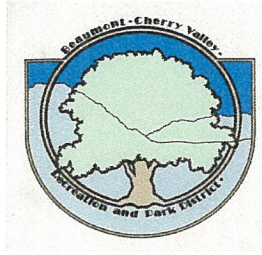
I swear that I am a registered voter, a United States citizen 18 years or older, a resident of the District, and that all answers in this application are true and complete to the best of my knowledge.

Armando DeLaCruz  
Print Name

  
Signature

3.8.2018  
Date





**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, February 15, 2018**

**MINUTES**

**DISTRICT CLOSED SESSION** – Closed Session to Begin at 5:00pm

Closed session began at 5:00pm

**Roll Call:**

Director Ward   X  

Director Bartells – A- Resigned, Did not attend via phone

Treasurer Diercks   X  

Vice-Chair/Secretary Hughes   X  

Chairman Flores   X  

Conference with Legal Counsel

1. Real property negotiations pursuant to Government Code Section 54956.8

Item to discuss: Edison Easement

Returned from closed session at 5:30 pm

Chairman Flores reported no action taken.

**WORKSHOP SESSION:** Workshop Session to Begin at 5:30pm

Workshop session began at 5:30pm

1. Future Development Impact Fee; Master Plan

General Manager, Duane Burk provided the background of the Districts 2006 Master Plan and future collection of developer impact fees for consideration. He introduced Marco Martinez of Best, Best and Krieger who is working on the Districts nexus study for mitigation fees. He introduced Nehul Thumar of David Taussig and Associates who completed the fee study. Duane stated that the City of Beaumont identifies our Master plan in their regional park fee collection system and as a result, the city collected a park fee on behalf of the district and passed 12% of the regional fee to the district for projects at Noble Creek Park. Those projects were constructed from 2006-2010 in an amount up to \$2.3 million. The District filed a government's claim against the City regarding the 12% fee collection and the City settled with the District amicably and there was an agreement that the District would move forward with our own fee and collect that fee at permit time and then update our Master plan. Joe Ortiz commented for the record, there were no admissions contrary to the claim. He also commented the Noble Creek has added value to the surrounding areas and with the fee, he hopes it will continue to increase value and spur development. He displayed the expansion map of Noble Creek Park and provided plans for the public to look at for comments. Duane reported the demand for our park exceeds the supply of fields and facilities and the City has grown in population from 17,000 in 2006 to 46,000 now. He reviewed the prevailing wage change and the annual increase of the minimum wage. Vice Chair/Secretary Hughes asked if we



could go back and collect back fees. Nehal Thumar said the fees would only be collected after the resolution is approved. Duane said he has spoken with developers regarding the fee. He said the District needs to consider adopting our developer impact fee for expansion of noble creek park to mitigate the demands of our facilities. The District has worked with the City administering and updating the 2006 Master plan with a new 2018 Master plan with consideration of adopting our own developer impact fee. The District contracted with TBLA Architects and David Taussig and Associates to develop and implement a New Master with the associated development impact fee. Duane will present a power point at the next meeting and he asked to bring a resolution for consideration for approval of the development impact fee. Duane asked for public comments. Vice Chair/Secretary Hughes thanked everyone for their support. Director Ward asked who would collect the fees. The attorney said they could be received by the City of Beaumont or the District depending on the type of fee and that would be worked out at a later date. Duane introduced David Dazlich, Deputy Director of Government Affairs) and he said he is looking forward to reviewing our nexus study but expressed he would like more time than the 14 days to review the. He requested 30 days. Chairman Flores stated he wants it expedited.  
The workshop ended at 6:00 pm  
Recessed for 5 minutes

**BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC):** None

**REGULAR SESSION:** Regular Session to Begin at 6:00pm

Regular session began at 6:08pm

**Roll Call:**

|                                |   |
|--------------------------------|---|
| Director Ward <u>  X  </u>     | Director Bartells – A- Resigned, Did not attend via phone |
| Treasurer Diercks <u>  X  </u> | Vice-Chair/Secretary Hughes <u>  X  </u>                  |
| Chairman Flores <u>  X  </u>   |   |

**Presentations:** None

**Invocation:** The Invocation was given by Vice Chair/Secretary Hughes in memory of the Florida school shooting.

**Pledge of Allegiance:** The pledge of allegiance was led by Director Ward

**Adjustments to Agenda:** None.

**1. PUBLIC COMMENT:**

Jeffrey Burke spoke regarding the dog park. He said the sprinklers are leaving puddles and he has been filling them in with dirt. He would like more handicapped parking maybe two to four more spaces. He fills Gopher holes all day long. He asked if the maintenance could set gopher traps in the evenings and remove them in the am.

Dick Meinhold, managing director representing CAST Players spoke regarding the facility use license agreement. He had concerns of the insurance requirement being increased from \$1,000,000.00 to \$2,000,000.00. He said his request for previous provisions inserted as well as the increase in insurance was previously denied. He stated the increase in their premium is too much for their group and they would need to raise their prices and feels that would lower attendance.

Chairman Flores stated he is looking into the matter and that compromises will need to be made. Duane will meet with Mr. Meinhold. Mr. Meinhold gave a copy of the liability form that CAST uses to Amy and Joe Ortiz requested a copy to review.

**2. CONSENT CALENDAR:**

2.1 Minutes of January 10, 2018

2.2 Bank Balances January 2018

2.3 Warrants for January 2018

Motion was made to accept items 2.1, 2.2 and 2.3.

**Initial Motion:** Vice Chair/Secretary Hughes

**Second:** Treasurer Diercks

**Result of Motion:** Carried 4-0

**Roll call Vote:**

**Director Ward:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Hughes:** Aye

**Chairman Flores:** Aye

**3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:**

3.1 Committee Assignments

Beaumont Youth Baseball Liaison

City of Beaumont Liaison

Bogart Park Liaison

Beaumont Youth Baseball Liaison: Chairman Flores appointed Treasurer Diercks.

City of Beaumont Liaison: Chairman Flores appointed Chairman Flores and Director Ward. The alternate will be Treasurer Diercks.

Bogart Park Liaison: Chairman Flores appointed Chairman Flores and Vice Chair Secretary Hughes. The alternate will be Chris Diercks.

With Director Bartells departure, his seat on the personnel committee will be replaced by Director Ward. The alternate will be Treasurer Diercks. The Finance committee seat will be replaced by Chairman Flores. Vice Chair/Secretary Hughes will be the alternate. The next finance meeting is scheduled for March 8, 2018 @ 5:00pm.

Motion was made to accept item 3.1 as listed above.

**Initial Motion:** Treasurer Diercks

**Second:** Director Ward

**Result of Motion:** Carried 4-0

**Roll call Vote:**

**Director Ward:** Aye

**Treasurer Diercks:** Aye

**Vice Chair/Secretary Hughes:** Aye

**Chairman Flores:** Aye

3.2 ADA Transition Plan (Verbal)

Duane reported on and provided a spreadsheet on ADA assessment and Capital Transition Plan for the District. He broke down the completed projects as well as those not completed yet. Chairman Flores asked if there can be an hour of operation for the handicap stalls. Treasurer Diercks will check on that.

The discussion was informational only. No action taken.

### 3.3 Master Plan Fee Study; Capital Improvements

Duane provided a copy of the Master plan for the Directors review. He also stated he wants to complete a capital improvement plan for the next 10 years.

The discussion was informational only. No action taken.

## 4. DEPARTMENT REPORTS:

### Human Resources Administrator/Clerk of the Board: Janet Covington

Janet reported there have not been any new hires. We had one departed employee. The District has 31 employees. She asked the Directors who have not returned their Statement of Economic Interest for the annual reporting requirement to return them. She reported there have not been any workers compensation cases and there is no update on the accident claim of 8/2016. She reported the Safety Compliance Company provided "Hearing" training on January 31, 2018. She asked if any Directors would like to attend Yucaipa's State of the City luncheon on April 12, 2018 @ 11:30 am. Director Ward will attend and possibly Duane and Dan Hughes. She invited all the Directors to Nick Hughes last day luncheon on Friday, February 16<sup>th</sup> @ 11:00am. Janet reviewed the time frame for Director Bartells replacement. Duane asked that if there are a large number of applicants that a special meeting is held to weed through the applicants for the interview process prior to the regular scheduled meeting and the appointment be made at that time. Joe Ortiz agreed.

### Financial Services Technician/Office Manager: Nancy Law

Nancy reported the finance committee met on February 8, 2018 and reviewed the January 2018 financials. She reported she received property tax disbursements for January in the amount of \$386,639.42. She stated she transferred \$3,000.00 into the Reserve Fund and deposited \$31,000.00 that was received for the Palmer and Mias Fires as well as \$74,036.41 from the December 2017 RDA disbursement bringing the balance to \$308,164.21 in the Reserve fund. Nancy stated the CDBG bid package has been sent to the attorneys for review. Nancy provided on the board package profit/loss statements for Oktoberfest and Pumpkin carve. She is working on the profit/loss for Winterfest. She submitted Art Lilly, of Dynasty Softball into collections. The finance committee has reviewed the mid-year budget. Nancy ordered license plates for both generators. She completed an updated monthly operating expense average for review that includes labor. The staff report will be presented at the next meeting. Nancy mailed the 1099's for 2017. She reported the front office received in January 47 phone calls with the highest volume of calls for RV reservations and Beaumont Youth Baseball. She also reported they had 14 walk-ins with the highest volume for the RV dump and activities coordinator. Nancy reported she and Duane met with Elite security regarding the current guard on our property and the company switched to a guard that had been doing a better job. Nancy reported the fountain in Franco Gardens has been repaired with the cost being borne to the facility user. The waterfalls in Franco Gardens and equestrian area have been repaired.

### Activities Coordinator: Amy Minjares

Amy reported she has met with all of the facility users and contract instructors. She is working on the next two events which are the Welcome Home Vietnam Veteran's event on March 29<sup>th</sup> and Spring Fling event on March 31<sup>st</sup> and she passed flyers out for both. Amy has sent out invitations to dignitaries for the Welcome Home Vietnam Veterans event and she has eight or nine veterans signed up for the event. Amy reported the fishing derby is scheduled for April 21 and 22. The Lions club and Kiwanis will be

helping at the event. She reported the movies have been ordered for Movies under the Stars. Amy reported she has attended various networking events.

Athletic Coordinator: Dodie Carlson

Dodie reported promoters are booked for tournaments thru July and she said Winterball season will be starting the last weeks of January and she has 10 teams over last year. And the casual employees will be filling in gopher holes in the ball fields next week. She reported they have been doing a lot of maintenance and bleacher repairs. Dodie thanked Chris Diercks for helping Beaumont Youth Baseball with their schedules. Dodie invited everyone to opening day on February 24<sup>th</sup>.

Maintenance Foreman: Frank Flores

Frank reported the maintenance department has been working on waterline repairs and that several old 4" lines blew out. He reported they fixed a clay valve in the RV park area and replaced 40 to 50 plants in the equestrian area as well as repairing the waterfall there. They also removed 12 trees in the quad area that were causing sidewalk damage. Chairman Flores stated he was at the park and is pleased with the park and it is good to see the park filled. He has not had any complaints.

General Manager: Duane Burk

Duane reported he attended the City of Beaumont's council meeting. They hired an assistant city manager and they held a ground breaking ceremony for the Potrero bridge project. Duane said he is glad we have an adhoc for the City of Beaumont to discuss our fee. Duane reported he attended the San Gorgonio Pass Water Agency meeting. They are working on a project at their recharge facility on the SE corner of Brookside. He said he ultimately wants a trail thru that area. Duane reported he attended with Kyla Brown the Beaumont Cherry Valley Water Districts meeting and they assigned an adhoc for Bogart Park. Duane also reported that LAFCO has sent a request for vacancy. He has the application if any members are interested. Duane will submit an application for Vice Chair/Secretary Hughes and Director Ward. Duane would like Park Districts represented.

**5. CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, BCVWD @ 5:00 pm
  - Noble Creek Community Center Effective September 8, 2018
- Finance – 1<sup>st</sup> Thursday of Every Month 5:00 pm NCCC
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm (Next meeting will be held at the Grange)
- BCVRPD Board Meeting Schedule, NCCC
  - March 14, 2018
  - April 11, 2018
  - May 9, 2018

5.2. Upcoming Holidays

Monday, February 19, 2018 President's Day

5.3. Events

- March 29, 2018 Welcome Home Vietnam Vets
- March 31, 2018 Spring Fling

## **DIRECTORS MATTERS/COMMITTEE REPORTS**

### **Director Ward:**

Denise complimented staff for a job well done. She loves the master plan and will take it home to review. She said she attended the Chamber breakfast which was on the new tax laws. She Congratulated and welcomed Amy and said she has received compliments regarding Amy and said thank you and she is glad Amy is here. Denise extended prayers to Director Bartell and for the Florida school shooting.

### **Treasurer Diercks:**

None

### **Vice Chair/Secretary Hughes:**

Thanks to Denise for helping with his breakfast at the Chamber breakfast. He mentioned Director Bartells and the Florida school shooting. He stated Joe Ortiz was appointed to the California Fair Employment Council and congratulated him. He thanked Nick Hughes for his time at the District. Denise congratulated Nick.

### **Chairman Flores:**

John stated he is pleased with the park and the function of it. He said he wanted the park full and it has happened. The park is full.

## **6. ADJOURNMENT:**

The meeting was adjourned at 7:02pm in the memory of the Marjory Stoneman Douglas High School shooting victims in Parkland Florida.



Beaumont Cherry Valley Recreation Park District

**Bank Account Balances**

As of 2/28/2018

|   | Starting Balance | Payables        | Deposits        | Ending Balance        | Notes/Comments             |
|---|------------------|-----------------|-----------------|-----------------------|----------------------------|
| 1 Bank of Hemet - Operating                   | \$ 58,562.25     | \$ 66,665.37    | \$ 187,999.30   | \$ 179,896.18         |                            |
| 2 Bank of Hemet - Payroll Account             | \$ 4,309.76      | \$ 47,446.13    | \$ 50,000.00    | \$ 6,863.63           | PR Thru 2/9/2018           |
| 3 Bank of Hemet - Project Account             | \$ 69,384.38     | \$ 8,318.60     | \$ 18,965.03    | \$ 80,030.81          |                            |
| 4 Bank of Hemet MM                            | \$ 11,416.26     |                 | \$ 12,584.15    | \$ 24,000.41          |                            |
| 5 Bank of Hemet - Reserve Fund                | \$ 308,164.21    |                 | \$ 3,029.09     | \$ 311,193.30         |                            |
| 6 Bank of Hemet - Quimby Account              | \$ 7,356.37      |                 | \$ 0.73         | \$ 7,357.10           |                            |
| 7 Petty Cash                                  | \$ 513.34        |                 |                 | \$ 513.34             |                            |
| 8 Riverside County Fund                       | \$ 728,842.40    |                 | \$ 386,639.42   | \$ 1,115,481.82       | FY 17/18 Tax Distributions |
|   | \$ 1,188,548.97  | \$ 122,430.10   | \$ 659,217.72   | \$ 1,725,336.59       |                            |
| 14 Bank of Hemet - Money Market               | <b>Balance</b>   | <b>Payables</b> | <b>Deposits</b> | <b>Revised</b>        | <b>Notes/Comments</b>      |
| 15 All  | \$ (55,071.74)   |                 | \$ 10,421.15    | \$ (44,650.59)        |                            |
| 16 NCM Tract# 29267                           | \$ 6,565.00      |                 |                 | \$ 6,565.00           |                            |
| 17 Verizon Wireless Cell Tower                | \$ 42,330.00     |                 | \$ 2,163.00     | \$ 44,493.00          |                            |
| 18 BCVRPD/BYB Joint Project Fund              | \$ 17,593.00     |                 |                 | \$ 17,593.00          |                            |
| 20 Total                                      | \$ 11,416.26     | \$ -            | \$ 12,584.15    | \$ 24,000.41          |                            |
| 22 Bank of Hemet - Project Account            | <b>Balance</b>   | <b>Payables</b> | <b>Deposits</b> | <b>Revised</b>        | <b>Notes/Comments</b>      |
| 23 All  | \$ (59,205.64)   | \$ 26.00        |                 | \$ (59,231.64)        |                            |
| 24 Fac Use/Bldgs                              | \$ 30,016.11     | \$ 926.29       | \$ 7,110.03     | \$ 36,199.85          |                            |
| 25 Equestrian Arena                           | \$ 1,907.48      | \$ 676.29       |                 | \$ 1,231.19           |                            |
| 26 Field Rentals (BCVRPD)                     | \$ 20,776.17     |                 | \$ 500.00       | \$ 21,276.17          |                            |
| 27 Adult Softball                             | \$ 28,607.41     | \$ 2,076.24     | \$ 2,875.00     | \$ 29,406.17          |                            |
| 28 Tournaments                                | \$ 115,681.99    |                 | \$ 3,625.00     | \$ 119,306.99         |                            |
| 29 Special Events                             | \$ (7,539.50)    | \$ 1,600.00     | \$ 670.00       | \$ (8,469.50)         |                            |
| 30 RV   | \$ 54,860.62     |                 | \$ 3,870.00     | \$ 58,730.62          |                            |
| 31 Field & Equipment Maintenance (Parking \$) | \$ (53,106.58)   | \$ 3,013.78     | \$ 115.00       | \$ (56,005.36)        |                            |
| 32 Banner Sales                               | \$ 21,908.75     |                 | \$ 200.00       | \$ 22,108.75          |                            |
| 33 Lights Field #7                            | \$ (57,702.26)   |                 | \$ -            | \$ (57,702.26)        |                            |
| 34 Master Plan/ Nexus Study                   | \$ (26,820.17)   |                 | \$ -            | \$ (26,820.17)        |                            |
| 35 #4 - Rock Retaining Wall                   | \$ -             |                 | \$ -            | \$ -                  |                            |
| 37 TOTAL PROJECT ACCOUNT                      | \$ 69,384.38     | \$ 8,318.60     | \$ 18,965.03    | \$ 80,030.81          |                            |
| 39 Bank of Hemet - Reserve Fund               | <b>Balance</b>   | <b>Payables</b> | <b>Deposits</b> | <b>Ending Balance</b> | <b>Notes/Comments</b>      |
| 40 Operating Reserve                          | \$ 135,000.00    |                 |                 | \$ 135,000.00         | NOT to be USED             |
| 41 Capital Reserve                            | \$ 232,727.24    |                 | \$ 3,029.09     | \$ 176,193.30         | Min Balance of \$50,000    |
| 54 TOTAL RESERVE ACCOUNT                      | \$ 308,164.21    | \$ -            | \$ 3,029.09     | \$ 311,193.30         | \$ 126,193.30              |

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

**Bank Account Balance**

As of 2/28/2018

|                  | Starting Balance | Payables | Deposits | Ending Balance | Notes/Comments |
|------------------|------------------|----------|----------|----------------|----------------|
| 55 Bank of Hemet | \$ 2,371.00      |          |          | \$ 2,371.00    |                |

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank Of Hemet - Operating  
February 2018**

| Type                      | Date       | Num        | Name                          | Memo   | Amount     |
|---------------------------|------------|------------|-------------------------------|--|------------|
| Bank of Hemet - Operating |            |            |                               |  |            |
| Check                     | 02/01/2018 | 121303     | Dan Hughes                    | Director Fees - January 2018   | -500.00    |
| Bill Pmt -Check           | 02/01/2018 | 02082018   | Nextiva                       | Telephone Monthly Service  | -219.14    |
| Bill Pmt -Check           | 02/01/2018 | 02022018   | Rosalind Otero                | Employee - Retirement Medical  | -173.89    |
| Check                     | 02/02/2018 |            | Uber                          | Trip Error, Reimbursed Cash  | -21.12     |
| Check                     | 02/02/2018 | Fee        | Global Pay                    | Credit Card Machine - \$7,105.00 Sales   | -399.72    |
| Check                     | 02/05/2018 | DB02052018 | EI Charro                     | Business Meal - Dean Wetter, GM Valley Wide, Andy Minor GIS Consultant, Duane Burk, GM | -44.70     |
| General Journal           | 02/07/2018 | 988        |                               | Transfer to Payroll for PR 02092018  | -25,000.00 |
| General Journal           | 02/07/2018 | 989        |                               | Transfer to Project for Monthly Transfer   | -14,592.58 |
| Check                     | 02/08/2018 | 121304     | Beaumont Chamber of Commerce  | Chamber Good Morning Breakfast (2) Minjares, Amy & Ward, Denise                        | -40.00     |
| Check                     | 02/08/2018 | 121305     | Amy Minjares                  | Phone Case/Chamber Breakfast Reimbursement   | -29.99     |
| Bill Pmt -Check           | 02/13/2018 | 121306     | Slugg Bugg Pest Control       | Pest Control Bi-Monthly Service  | -350.00    |
| Check                     | 02/13/2018 | 121307     | Denise Ward                   | Director Fee's - December 2017/January 2018  | -300.00    |
| Bill Pmt -Check           | 02/13/2018 | 121308     | Acorn Technology Services     | IT Monthly Service   | -1,630.00  |
| Bill Pmt -Check           | 02/13/2018 | 121309     | Apex Urgent Care, Inc.        | Medical Exam - Minjares, Amy & Hartig Christian  | -200.00    |
| Bill Pmt -Check           | 02/13/2018 | 121310     | BDL Alarms, Inc.              | Alarm Monthly Service  | -224.00    |
| Bill Pmt -Check           | 02/13/2018 | 121311     | Beaumont Home Center          | Deadbolt, Fountain Repair, Stock Bolts and Nuts  | -258.09    |
| Bill Pmt -Check           | 02/13/2018 | 121312     | Beaumont Safe & Lock          | Deadbolt (Thunder Alley) Keys Janitor's Closet   | -120.87    |
| Bill Pmt -Check           | 02/13/2018 | 121313     | Beaumont Unique Flowers       | Mike and Sue Lara Plant Arrangement (City Council Mother Passing)                      | -100.00    |
| Bill Pmt -Check           | 02/13/2018 | 121314     | Best Best & Krieger           | Legal Services, Fee Study SCE Easement, Improvement Corp                               | -1,147.02  |
| Bill Pmt -Check           | 02/13/2018 | 121315     | BMI                           | Music Permit - 1/1/2017 - 12/31/2018   | -691.00    |
| Bill Pmt -Check           | 02/13/2018 | 121316     | Cherry Valley Chamber         | Chamber Membership Renewal   | -25.00     |
| Bill Pmt -Check           | 02/13/2018 | 121317     | Chris Taylor's Plumbing       | NCCC Men's Restroom Handicap Stall   | -158.78    |
| Bill Pmt -Check           | 02/13/2018 | 121318     | CR&R 01467                    | Utilities - Trash - Grange   | -136.46    |
| Bill Pmt -Check           | 02/13/2018 | 121319     | Department of Justice         | Fingerprinting - Harteg, Christian   | -32.00     |
| Bill Pmt -Check           | 02/13/2018 | 121320     | Elite Security Solutions, Inc | Security Monthly Service   | -2,064.00  |
| Bill Pmt -Check           | 02/13/2018 | 121321     | First Bankcard 8849           | Postage/Stamps   | -115.99    |
| Bill Pmt -Check           | 02/13/2018 | 121322     | Jan-King of California, Inc   | Janitorial Monthly Service   | -1,285.19  |
| Bill Pmt -Check           | 02/13/2018 | 121323     | Pacific Alarm Services        | Hockey Lights Monthly Service  | -69.50     |
| Bill Pmt -Check           | 02/13/2018 | 121324     | Postmaster                    | 12 Month Annual PO Box Rental  | -296.00    |



**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank Of Hemet - Operating  
February 2018**

| Type            | Date       | Num         | Name                              | Memo   | Amount    |
|-----------------|------------|-------------|-----------------------------------|--|-----------|
| Bill Pmt -Check | 02/13/2018 | 121325      | Safety Compliance Company         | Safety Meeting 1/31/2018 - Topic #26 - Hearing Protection      | -250.00   |
| Bill Pmt -Check | 02/13/2018 | 121326      | Smith Pipe & Supply               | Irrigation   | -1,494.89 |
| Bill Pmt -Check | 02/13/2018 | 121327      | Tri-Lakes Team Sportswear         | Uniforms Alyssa & Kaylee Office Shirts                         | -210.36   |
| Bill Pmt -Check | 02/13/2018 | 121328      | Turf Star, Inc.                   | VOID: Reissued (2) Separate Checks                             | 0.00      |
| Bill Pmt -Check | 02/13/2018 | 121329      | UniFirst Corp                     | Uniforms Monthly Service                                       | -684.53   |
| Bill Pmt -Check | 02/13/2018 | 121330      | UNUM                              | Employee Disability Insurance - March 2018                     | -374.95   |
| Bill Pmt -Check | 02/13/2018 | 121331      | Frontier Communications           | Internet Monthly Service                                       | -484.33   |
| Bill Pmt -Check | 02/13/2018 | 1018148-50  | CalPers                           | Employee Retirement  | -3,495.99 |
| Bill Pmt -Check | 02/13/2018 | 1001018154  | CALPERS-OPEB                      | Rate Plan 1357 Accrued Liability Actuarial 6/2015              | -3,282.08 |
| Bill Pmt -Check | 02/13/2018 | 01312018    | Nationwide Retirement Solutions   | Employee Extra Retirement                                      | -250.00   |
| Bill Pmt -Check | 02/13/2018 | 1019        | Office Depot                      | Office Supplies  | -136.33   |
| Bill Pmt -Check | 02/13/2018 | 109209169   | The Gas Company                   | Utilities - Gas - Grange/NCCC/Woman's Club                     | -462.63   |
| Bill Pmt -Check | 02/13/2018 | 7259983735  | Verizon Wireless                  | Wireless Phone Monthly Service                                 | -761.48   |
| Bill Pmt -Check | 02/13/2018 | 69835245813 | Waste Management of the IE        | Utilities - Trash - Woman's Club/NCCC/ Park & Green Waste      | -2,053.04 |
| Bill Pmt -Check | 02/13/2018 | 121332      | Turf Star, Inc.                   | Field Equipment Monthly Service                                | -408.38   |
| Check           | 02/13/2018 | DB02132018  | The Sand Trap Bar & Grill         | Business Meal - Burk, Duane & Ward, Denise - Per Board Meeting | -36.06    |
| Check           | 02/14/2018 | 121333      | Bruce Bartells                    | Director Fees - Dec 2017/Jan 2018                              | -400.00   |
| Check           | 02/14/2018 | 121334      | Alyssa R Fuimaono                 | Refundable Security Deposit - 2/10/2018 - Birthday Party       | -250.00   |
| Check           | 02/14/2018 | 121335      | Ryann Flores                      | Mileage Reimbursement  | -17.66    |
| Check           | 02/14/2018 | 121336      | Alyssa R Fuimaono                 | Mileage Reimbursement  | -38.91    |
| Check           | 02/14/2018 | 121337      | Linda Russell                     | Refundable Security Deposit - 2/3/18 - Anniversary             | -500.00   |
| Check           | 02/14/2018 | 121338      | William E. Salinas                | Refundable Security Deposit - 2/2/18                           | -250.00   |
| Bill Pmt -Check | 02/14/2018 | 121339      | Turf Star, Inc.                   | Down Payment (2) Workman GTX Gas                               | -605.93   |
| Check           | 02/14/2018 | AF02142018  | Amazon.com                        | TV Wall Mount  | -11.99    |
| Check           | 02/15/2018 | JC02152018  | Stater Bros                       | Nick Hughes - going away party                                 | -10.27    |
| Check           | 02/15/2018 | OD02152018  | Office Depot                      | Office Supplies  | -3.21     |
| Check           | 02/16/2018 | 121340      | Chris Diercks.                    | Director Fees January/February 2018                            | -400.00   |
| Check           | 02/16/2018 | JC02162019  | El Martachi Taco Shop             | Nick's Going Away Lunch  | -222.58   |
| Bill Pmt -Check | 02/16/2018 | 121341      | So. Cal. West Coast Electric Inc. | Electrical Drawings - NCCC ADA Accessibility Project           | -943.57   |
| Check           | 02/20/2018 | DB02202018  | Sun Lakes Country Club            | Business Meal - Burk, Duane & Parpartian, Gail - Rebranding    | -30.52    |
| Check           | 02/21/2018 | 121342      | Penny Aranza                      | Refundable Security Deposit - 2/15/2018 - Memorial             | -250.00   |

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank Of Hemet - Operating  
February 2018**

| Type            | Date       | Num         | Name                         | Memo  | Amount    |
|-----------------|------------|-------------|------------------------------|---|-----------|
| Bill Pmt -Check | 02/21/2018 | 121343      | BCVWD 8-000                  | Utilities - Water - Woman's Club                                      | -202.68   |
| Bill Pmt -Check | 02/21/2018 | 121344      | BCVWD 8-001                  | Utilities - Water - Park  | -2,370.42 |
| Bill Pmt -Check | 02/21/2018 | 121345      | BCVWD 8-002                  | Utilities - Water - Park  | -2,310.35 |
| Bill Pmt -Check | 02/21/2018 | 121346      | BCVWD 8-003                  | Utilities - Water - NCCC  | -388.12   |
| Bill Pmt -Check | 02/21/2018 | 121347      | Blue Shield                  | Employee Dental Insurance   | -354.20   |
| Bill Pmt -Check | 02/21/2018 | 121348      | Ferrillgas                   | Utilities - Propane - Snack Bar                                       | -233.62   |
| Bill Pmt -Check | 02/21/2018 | 121349      | Frontier Communications      | Telephone Monthly Service   | -717.83   |
| Bill Pmt -Check | 02/21/2018 | 121350      | Image Source                 | Printing Monthly Service  | -253.79   |
| Bill Pmt -Check | 02/21/2018 | 121351      | Jani-King of California, Inc | Janitorial Monthly Service Difference                                 | -83.01    |
| Bill Pmt -Check | 02/21/2018 | 121352      | SingerLewak LLP              | Audit Monthly Billing thru January/ State Controllers Report          | -4,050.00 |
| Bill Pmt -Check | 02/21/2018 | 121353      | UniFirst Corp                | Uniforms Monthly Service  | -183.26   |
| Bill Pmt -Check | 02/21/2018 | 121354      | Xerox Financial Services     | Monthly Lease Payment - C60 S/N: E2B648350                            | -559.07   |
| Bill Pmt -Check | 02/21/2018 | 1001022384  | CalPers                      | Employee Medical Insurance  | -4,240.74 |
| Bill Pmt -Check | 02/21/2018 | MM5FL94465  | Chevron                      | Field Equipment Gas Cans (DSL/Reg)                                    | -415.64   |
| Bill Pmt -Check | 02/21/2018 | 302512731   | The Home Depot               | Small Tools/Shop Supplies   | -192.25   |
| Bill Pmt -Check | 02/21/2018 | 1022386-88  | CalPers                      | Employee Retirement   | -3,479.42 |
| Check           | 02/21/2018 | DB02212018  | Expedia                      | Burk, Duane - Conference CARPPD - May 29 - June 2 2018                | -183.43   |
| Bill Pmt -Check | 02/22/2018 | E02098402   | VSP-Vision Service Plan      | Employee Vision Insurance   | -53.55    |
| Bill Pmt -Check | 02/22/2018 | 76245053731 | SCE ( 6245)                  | Utilities - Electric (Tennis Courts, Horse Arena, Fields #5&#6)       | -570.31   |
| Bill Pmt -Check | 02/22/2018 | 50135053931 | SCE (0135)                   | Utilities - Electric (Woman's Club, Grange, BYB Snack Bar NCCC, Main) | -2,204.67 |
| Bill Pmt -Check | 02/22/2018 | 195053731   | SCE (0195)                   | Utilities - Electric (Field #1 - #4)                                  | -555.61   |
| Bill Pmt -Check | 02/22/2018 | 50435053331 | SCE (0435)                   | Utilities - Electric (Fire Camp Lighting/Panel)                       | -121.79   |
| Bill Pmt -Check | 02/22/2018 | 41947053331 | SCE (1947)                   | Utilities - Electric (Hughes Trailer)                                 | -102.78   |
| Bill Pmt -Check | 02/22/2018 | 2062053731  | SCE (2062)                   | Utilities - Electricity (RV Park)                                     | -598.82   |
| Bill Pmt -Check | 02/22/2018 | 179053931   | SCE (6179)                   | Utilities - Electric (General Electric & Thunder Alley)               | -1,637.35 |
| Check           | 02/23/2018 | 121355      | Janet Covington              | PerDiam (4) Days - LCW Conference 2/23-2/28/18                        | -337.73   |
| Check           | 02/23/2018 | 121356      | Nancy Law                    | PerDiam (4) Days - LCW Conference 2/23-2/28/18                        | -296.00   |
| Bill Pmt -Check | 02/23/2018 | 41382295477 | Colonial Life                | Employee Life Insurance   | -569.28   |
| Bill Pmt -Check | 02/23/2018 | 121357      | TLC Landscape Services, Inc. | Landscaping Monthly Service   | -820.00   |
| Check           | 02/24/2018 | JC02242018  | Walgreens                    | 3-Day Bus Pass - LCW Conference 2/25/18 - 2/28/18                     | -66.00    |
| Check           | 02/26/2018 | JC02262018  | USA Cab                      | Airport Taxi to LCW Conference  | -50.95    |

**Beaumont Cherry Valley Recreation & Park District**

**Check Warrant**

**Bank Of Hemet - Operating  
February 2018**

| Type            | Date       | Num        | Name            | Memo   | Amount           |
|-----------------|------------|------------|-----------------|--|------------------|
| General Journal | 02/28/2018 | 997        |                 | Transferred from Riverside County Fund for Bills & Payroll | 150,000.00       |
| Check           | 02/28/2018 | JC02282018 | Grand Limousine | Taxi to Airport LCW Conference                             | -60.00           |
|                 |            |            |                 | <b>TOTAL</b>   | <b>53,192.60</b> |

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Project**  
**February 2018**

| Type                                   | Date       | Num  | Name                             | Memo  | Amount          |
|--|------------|------|----------------------------------|---|-----------------|
| <b>Bank of Hemet - Project Account</b> |            |      |                                  |   |                 |
| General Journal                        | 02/07/2018 | 989  |                                  |   |                 |
| Check                                  | 02/08/2018 | 4028 | Pete Gerlach                     | Transferred from Operating for Monthly Transfer           | 14,592.58       |
| Check                                  | 02/08/2018 | 4029 | Chris Neal                       | Umpire  | -150.00         |
| Bill Pmt -Check                        | 02/13/2018 | 4030 | Beaumont Sate & Lock             | Umpires   | -90.00          |
| Bill Pmt -Check                        | 02/13/2018 | 4031 | Cherry Valley Nursery            | Reattach Latch/ Install Adjust pull Bar (Woman's Club)    | -154.00         |
| Bill Pmt -Check                        | 02/13/2018 | 4032 | First Team                       | Grounds up keep   | -676.29         |
| Bill Pmt -Check                        | 02/13/2018 | 4033 | Luther's Truck & Equipment, Inc. | Adult Softball T-Shirts - "Braves & Babes"                | -116.37         |
| Bill Pmt -Check                        | 02/13/2018 | 4034 | Napa Auto Parts                  | Front right Tractor Tire Field Equipment                  | -281.81         |
| Bill Pmt -Check                        | 02/13/2018 | 4035 | Ponderific Adventures            | Battery Grounds Master 360/Small Tools                    | -187.39         |
| Bill Pmt -Check                        | 02/13/2018 | 4036 | Turf Star, Inc.                  | Franco Garden Fountain Repair/Equestrian Waterfall Repair | -715.50         |
| Check                                  | 02/14/2018 | 4037 | Chris Neal                       | Repair Toro Grounds Master 360                            | -79.49          |
| Check                                  | 02/14/2018 | 4038 | Pete Gerlach                     | Umpire  | -150.00         |
| Check                                  | 02/16/2018 | 4039 | Cash                             | Umpires   | -180.00         |
| Check                                  | 02/21/2018 | 4040 | Pete Gerlach                     | BYB Opening Day - Parking Fee                             | -1,600.00       |
| Check                                  | 02/21/2018 | 4041 | Chris Neal                       | Umpire  | -180.00         |
| Bill Pmt -Check                        | 02/21/2018 | 4042 | BSN Sports                       | Umpire  | -60.00          |
| Bill Pmt -Check                        | 02/21/2018 | 4043 | Cherry Valley Nursery            | Tetherball/Softballs                                      | -1,149.87       |
| Bill Pmt -Check                        | 02/21/2018 | 4044 | Diamond Environmental Services   | Fill Sand, Top Soil & DG                                  | -2,352.61       |
| Check                                  | 02/21/2018 | Fee  | Global Pay                       | Porta Potty Field #7 Monthly Service                      | -112.48         |
|  |            |      |                                  | Credit Card Machine - \$ Sales                            | -26.00          |
|  |            |      |                                  | <b>TOTAL</b>  | <b>6,330.77</b> |



**Staff Report**

Agenda Item No. **3.1**

**To:** Board of Directors:  
**From:** Nancy Law, Financial Services Technician/Office Manager  
**Via:** Duane Burk, General Manager  
**Date:** March 14, 2018  
**Subject:** Reserve Fund Policy Revision

**Background and Analysis:**

In February of 2015 the District realized the prudent responsibility of starting a Reserve fund with an initial deposit of \$10,000.00, at that time, the District deposited \$2,000.00 a month to a reserve account.

On May 10, 2017 the Board approved the Reserve Fund Policy and directed staff to Deposit monthly \$3,000.00 into the Reserve Fund account, Also to keep a minimum balance of \$135,000.00 for Operating Reserve and minimum balance of \$50,000.00 for Capital Reserve.

On February 8, 2018 as a result of the annual review, the finance committee recommends an increase to the Operating Reserve account, because staff has recalculated the annual operating expenses to be \$200,000.00, Also, Finance Committee recommends increasing the monthly deposit from \$3,000.00 to \$5,000.00.

**Recommendations:**

Staff and Finance Committee recommend a \$65,000.00 deposit from the general fund to the reserve fund account, and to approve the revised Reserve Fund Policy.

**Fiscal Impact:**

The Reserve Fund Policy will have no fiscal impact. However, the new Operating Reserve balance will be \$200,000.00

Respectfully Submitted,

  
Nancy Law  
Business Services Coordinator



|                        |                      |                     |                     |
|------------------------|----------------------|---------------------|---------------------|
| Policy<br>Reserve Fund | <u>Policy Number</u> | <u>Date Adopted</u> | <u>Date Revised</u> |
|                        | RF-1, Revised        | 5/10/2017           | 3/5/2018            |

**Purpose**

Properly designed policies send a positive signal to the community that the Board is committed to the District’s long-term financial health and viability. Prudent financial management and best practices dictate that the District maintains appropriate reserves for emergency use and capital projects. Capital facilities and additional investment in capital are essential to maintain the desired level of service for the Districts residents.

This policy provides direction for maintaining adequate reserves to ensure that there are appropriate levels of working capital in the District’s funds to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenses) and to ensure stable services and fees.

**Policy**

The Financial department will deposit monthly \$5,000.00 from the District Operating account into the Reserve account. The Reserve account shall maintain a minimum balance of 2 months operating expenses to be review annually. After the Reserve minimum has been satisfied, the Financial department shall continue the \$5,000.00 monthly contribution along with any one time revenues. Contributions exceeding the Reserve minimum balance of the 2 month operating expenses shall be used for funding capital improvements depreciation, or future grant matching revenues per Board Approval and/or replacement programs.

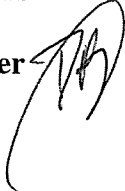
Operating Reserve: Shall have a minimum balance of \$200,000.00, a two (2) month operating expenses to be reviewed annually for changes and/or cost of living reflections. This balance can only be used by 4/5 majority vote of the Board.

Capital Reserve: Shall have a minimum balance of \$50,000.00, to be used of funding capital improvements, depreciation, future grant matching revenues, and or replacement programs upon Board Approval. This balance can be used by 4/5 majority vote of the Board.



Staff Report

Agenda Item No. 3.3

To: Chairman and Board Members  
From: Duane Burk, General Manager   
Date: March 14, 2018  
Subject: Developer Impact Fee Public Hearing

Background and Analysis:

California special districts are authorized to adopt, impose and collect development impact fees on new development in order to defray the costs of new park facilities that are made necessary by the impacts created by such new development.

In order to analyze these factors, the District commissioned a study to calculate and determine the cost of paying for and developing new park amenities and recreation facilities. The study, titled the "BCV Recreation & Parks District Development Impact Fee Justification Study" ("Nexus Study") includes a detailed description of the proposed facilities and amenities to be developed, the proposed development impact fee to be charged and how the fee was calculated. Unfortunately, some of the assumptions that formed the basis for the calculations were only confirmed by the County of Riverside late last week. As a result, the fee calculations will need to be adjusted and a revised. It is anticipated that the original fee amounts proposed will be reduced since additional developable land was confirmed.

Recommendations:

Staff recommends the Board:

1. Open the public hearing;
2. Receive any public testimony; and
3. Keep the public hearing open and continue consideration of this matter to **March 28, 2018** at **5:00 pm** in the meeting chambers of 390 W. Oak Valley Parkway, Beaumont, CA 92223

Fiscal Impact:

It is anticipated that ultimate adoption of the Fee Program will generate funds that can be used to for the phased construction of the park facilities and amenities.



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

**Department Report**

Agenda Item No. 4

**To: Chairman and Board of Directors**

**From: Janet Covington, Human Resources Administrator/Clerk of the Board**

**Date: March 14, 2018**

**Employees:**

New Hires: 0

Departed Employees: 0

Total Employees: 31

**Reports:**

Director's "Statement of Economic Interest" for their annual reporting update.

**Workers Compensation Cases:**

None to Report

**Training:**

Safety Compliance Company provided "Back Safety" training on February 21, 2018 in the maintenance department.

Nancy Law and Janet Covington attended the Liebert Cassidy Whitmore 20<sup>th</sup> Annual Public Sector Employment Law Conference in San Francisco and have already implemented a change learned from the conference.

Amy Minjares completed Workplace Harassment Prevention for Manager and Supervisors training in February.

Safety Compliance Co. provided Evacuation Preparedness training February 22, 2018.

CPR training is scheduled for March 16 and March 17.

Handout: Defining Proper Roles for Elected and Staff officials

**Other:**

1 pending accident claim – Flores, Date of Injury 8/5/2016

Received a status update on February 26<sup>th</sup>. An Order to Show Cause is scheduled for April 17, 2018 and the Trial Setting Conference is scheduled for June 13, 2018. Walsh & Associates will continue to keep the District apprised of any significant developments.

**Fiscal Impact/Recommendations:**

This report is for informational purposes only.

Respectfully Submitted,

Janet Covington, Human Resources Administrator/Clerk of the Board





# Who Does What? Defining Proper Roles for Elected and Staff Officials

Best Best & Krieger Webinar

February 13, 2018



Best Best & Krieger



Company/BestBestKrieger



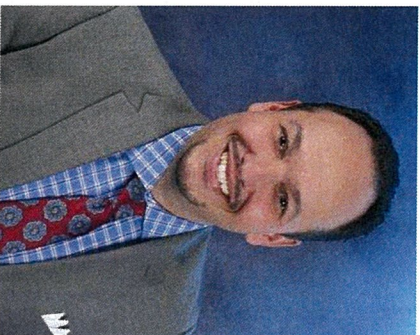
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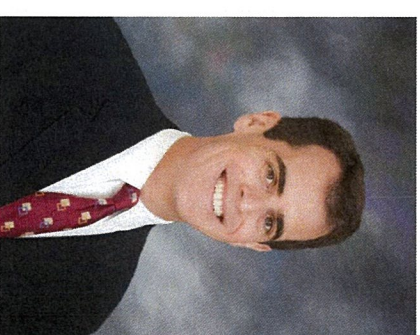
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ATTORNEYS AT LAW



# Presenters



Ruben Duran



Christopher Pisano

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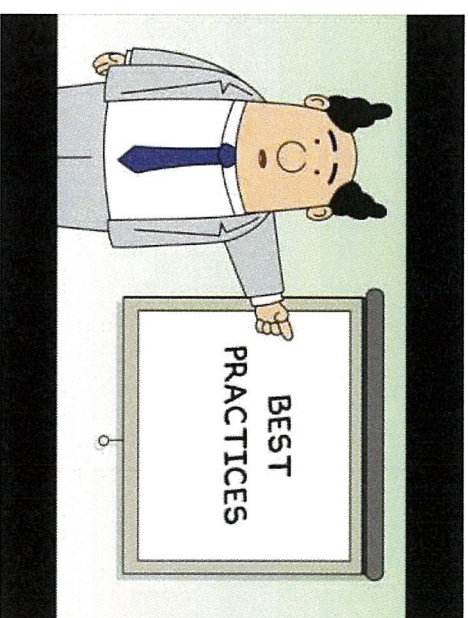


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# Best Practices

- “A method or technique that has consistently shown results superior to those achieved with other means, and that is used as a benchmark.” - Businessdictionary.com



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# Agenda

- Best Practices in the context of:
  - Structural Framework-Division of Roles and Responsibilities
  - Legal Issues
  - Employment and Management Issues
- Financial Issues



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# Best Practices: Division of Roles and Responsibilities



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# Roles of Board Member vs. Roles of Staff

- The “What”
- The “How”



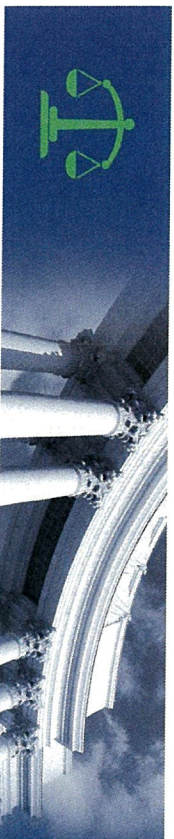
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# Board's Role, the What

- Board Member:
  - Represent the Citizens
- Board as a Whole:
  - Debate and Create Policy
  - Set the priorities for the agency
  - Make rules for the agency to live by
  - Select leaders of staff
  - Responsible for fiscal sustainability of organization
  - Create a mission statement and strategic plan



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# Staff's Role – the How

- Staff Member:
  - Inform and educate the Board
  - Provide an environment that allows Board members to represent the citizens and carry out Board responsibilities
  - Facilitate policy implementation
  - Make priorities into a reality
  - Run the agency day-to-day



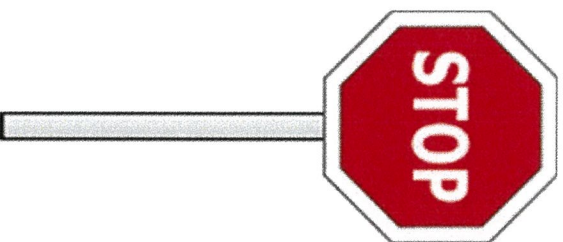
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# Put it Into Practice

- DO NOT  
MISTAKE  
PARTISANSHIP  
FOR ADVOCACY.  
THERE IS A  
DIFFERENCE  
BETWEEN  
MAKING POLICY  
AND THE DAY  
TO DAY  
BUSINESS OF  
AN AGENCY.



- Example:
  - Request from Neighborhood for STOP Sign.
  - Staff Recommends Against It
- Best Practice:
  - Resist the urge to take sides;
  - Sometimes the politically unpopular thing is the right thing to do from a policy and practical effects perspective.



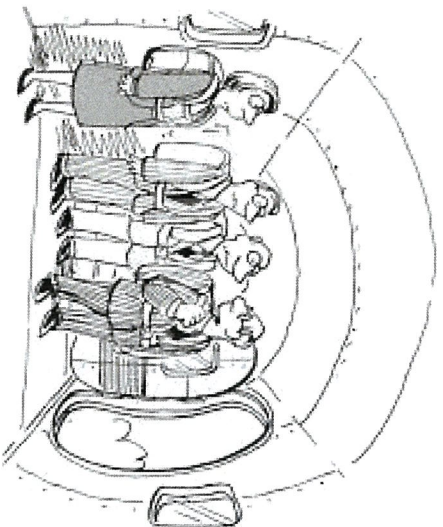
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# Put it Into Practice

- **REMEMBER THAT YOU ARE PART OF A TEAM – DON'T ASK A STAFF MEMBER TO RESEARCH AN ISSUE FOR YOU AND THEN SPRING IT ON THE OTHER BOARD MEMBERS.**



"Helen, you're the Team Leader, why don't you jump first?"

- Example:
  - 2 days before Bd. Mtg., members asks staff to prepare a report on consent item
  - Doesn't share report with other members but pulls item from consent and seeks to debate.

- Best Practice:
  - Everyone should have the same information so all are prepared.
  - Don't use staff to make your colleagues look bad.



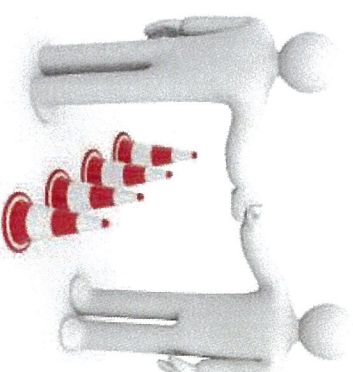
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# Role of Board Member vs. Role of Staff Takeaways

- Board Members and Staff Members have different roles
- Board Members must not micro-manage
- Staff must not overstep and attempt to set policy
- There must be transparency, integrity, and trust for Board and Staff to carry out their roles



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# Best Practices: Legal Issues



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# Discretionary Immunity

- Board member not liable for an injury resulting from an act or omission in his or her discretion (Gov. Code § 820.2)
  - Two Part test:
    - Decision had to be made at policy or planning level
    - Decision cannot involve actual fraud, corruption, or malice (*Johnson v. State of California* (1968) 69 Cal.2d 782)
- *note: Immunity for speech from dais.*

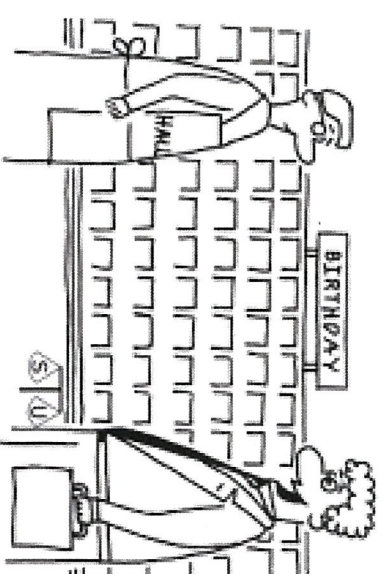


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# Local Officials' Immunity

- Board member not vicariously liable for injuries caused by the act or omission of the public entity or advisory body (Gov. Code § 820.9)
  - A public official is not immune from liability for injuries caused by his/her own wrongful conduct.



Do you have an "I'm Sorry" card that stops short of admitting liability?

Stu's Views

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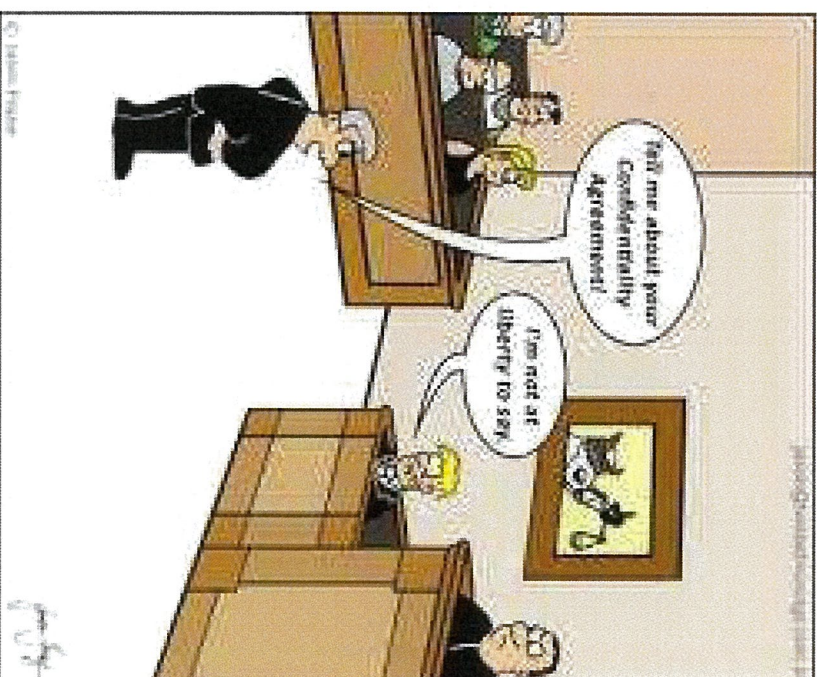
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# Confidentiality

- While there is a need for transparency, there must be confidentiality of information obtained in closed session
  - Board members may not disclose confidential information obtained in closed session
  - Board member could face injunction or referral to grand jury for a willful violation (Gov. Code § 54963)
  - The Agency could face liability for improper disclosure
  - Practical difficulties if litigation later ensues



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# Put it into Practice

## CRITICIZE THE PROJECT OR THE PROCESS, NOT THE PERSON.



- Example:
  - During a manager presentation on a project at a board meeting, board member A tells the manager that she is “a vote away from losing her job.”
- Best Practice:
  - Sometimes necessary to disassociate person from project.
  - Threatening to fire is not conducive to cooperation and teamwork;
  - Making it personal lowers morale.



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# Best Practices: Employment and Management Issues



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- “Being President is like running a cemetery: you’ve got a lot of people under you and nobody’s listening.” - President Bill Clinton



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# Hiring the General Manager (City Manager, CEO, etc.)

- Best Practices: Must hire well qualified, competent and skilled candidate who can get the job done
- Board members have to answer to voters/rate-payers about their choice
- Use a search firm?
- Any role for legal counsel?



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# Interacting with the General Manager

- The GM is the gatekeeper between the Board and agency Staff
- Keeping a good candidate in place involves respecting his or her management style and giving deference to new or innovative strategies
- Best Practice: Hire a good Manager and give them room to manage
- Remember Brown Act rules re staff briefing and answering questions

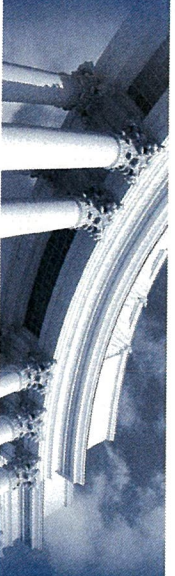
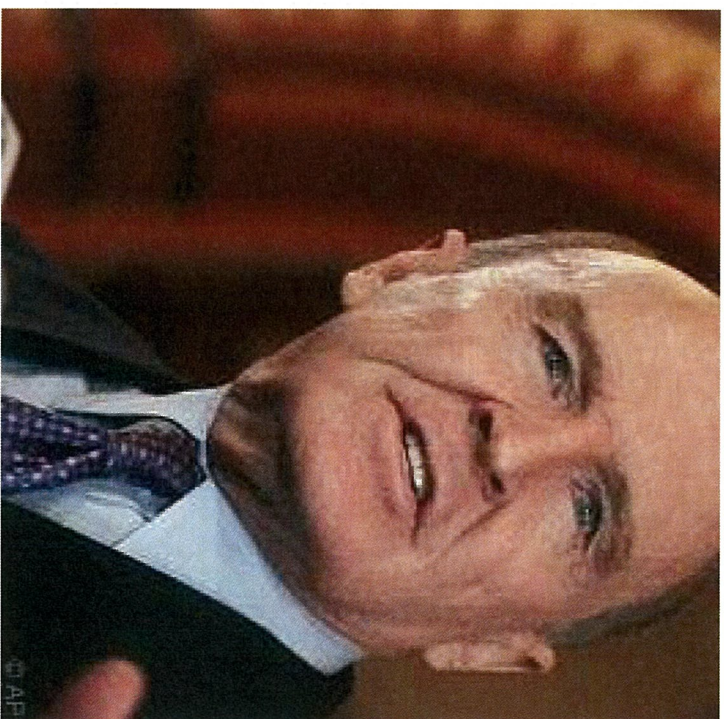


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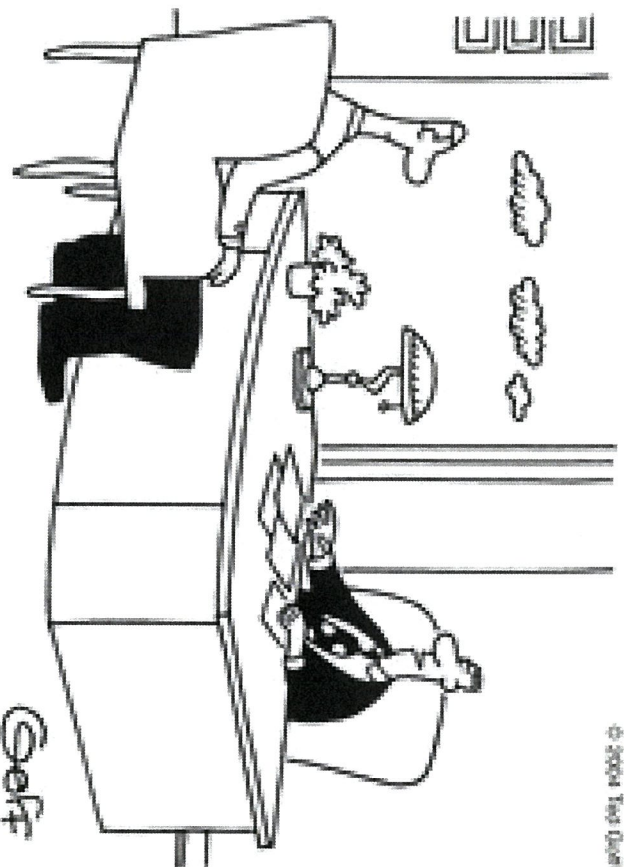
- “If you pick the right people and give them the opportunity to spread their wings...you almost don't have to manage them.”-Jack Welch, Former Chairman and CEO of General Electric



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© 2004 Ted Duff

**"I don't have time to write performance reviews, so I'll just criticize you in public from time to time."**



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# Put it Into Practice

## DO NOT PUBLICLY CRITICIZE AGENCY STAFF.

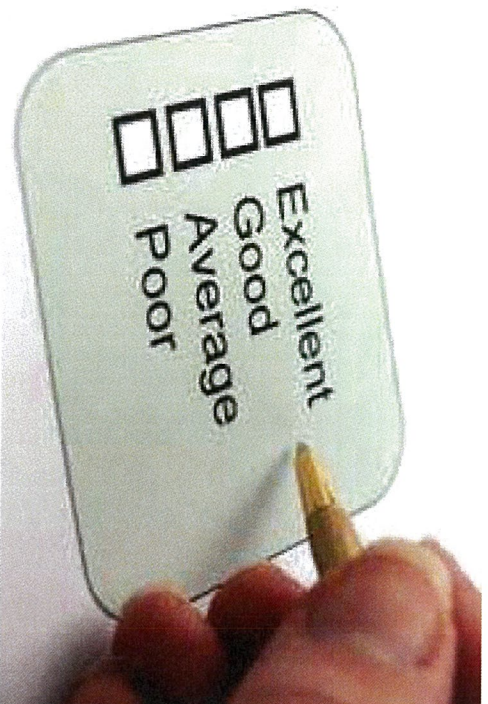
- Example:
  - Budget update with unpopular budget cuts to balance the budget. Cuts will increase the time it takes to serve constituents. Board member publicly condemns the staff for deciding to take these steps to balance the budget.
- Best Practice:
  - Staff are experts when it comes to running the day to day aspects of the agency. Criticizing the staff publicly for making the difficult decisions they must make to keep the agency running is not a good way to promote a good relationship between the two.
  - Undermining the staff's knowledge in public serves no other purpose than to create public distrust toward all of government. Provide constructive criticism privately.



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# Evaluating Performance of GM



- Brown Act Closed Session—Public Employee Performance Review (Gov. Code § 54957)
- Best Practice: Evaluate GM based on how well he or she performed in carrying out objectives of the organization
- Best Practice: Discuss management style and approach of staff members only within the narrow context of evaluating GM performance



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# Paying the General Manager— Factors to Consider

- Salary should be based on performance and outcomes
- Salary must be set within constraints of the budget in both short-term and long-term projections



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# Paying the General Manager— Mechanics for Setting Salary and Adjustments

- Brown Act Closed Session exception for labor negotiation with unrepresented public employee (Gov. Code § 54957.6)—time to explain position of Board to Negotiator behind closed doors
- Best negotiator depends on environment of agency (Best Practice: Legal Counsel)
- Negotiator's job is just to be the messenger— carries the Board's position to the GM
- Approve salary adjustment in open session at subsequent meeting



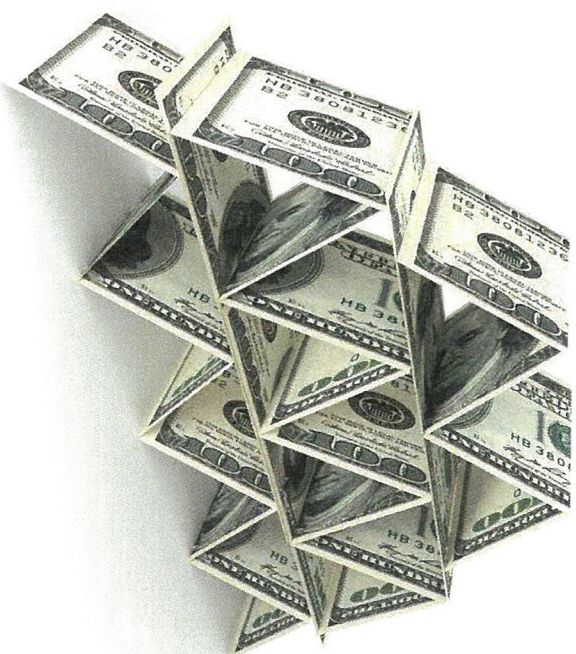
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# Staff Salaries

- Board can approve salary ranges while not interfering with GM's ability to manage
- Board sets the scale, GM has discretion within that scale
- Best Practice: Formal process for salary oversight



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# Salary Schedules

**Resolved**

- Best Practice: Adopt a salary schedule resolution with salary ranges for every position
- Grant GM discretion over setting salaries within range
- Set up annual or bi-annual review of salaries for compliance with schedule



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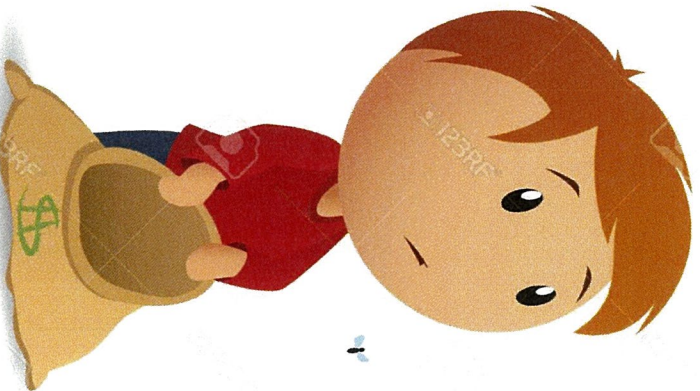
# Best Practices: Financial Issues



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# Budget Oversight



- Budget is a priority-setting document, i.e. it is a management tool
- Budget must have a long-term focus, as well as short-term analysis
- Process should begin 3-6 months prior to adoption
- Best Practice: Public workshop(s) early to discuss short-term and long-term fiscal health
- Lay out budget deficiencies clearly—fewer fights when everyone knows the money is tight
- Budget workshops to educate all stakeholders



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# Auditing Best Practices



- Audit is the evaluation of organization's fiscal health
- Always have financials audited by an independent organization
- Best Practice: Change auditors every five years, use an RFP process



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# Final Takeaways

- An organization where everyone understands their roles and stays within them is a well-functioning organization
- Board should leave most oversight of staff to General Manager
- Planning the budget in an early, open way ensures the whole organization can be on the same team
- Board evaluation of staff performance should be limited to General Manager and how he or she manages other employees
- Board should rely on staff to help accomplish the organization's goals
- Board can rely on legal counsel to help guide the organization through the legal framework so that goals are achieved and risk is eliminated or at least minimized

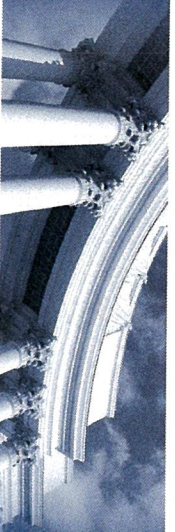


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- “Trust, but verify.” -  
President Ronald  
Reagan



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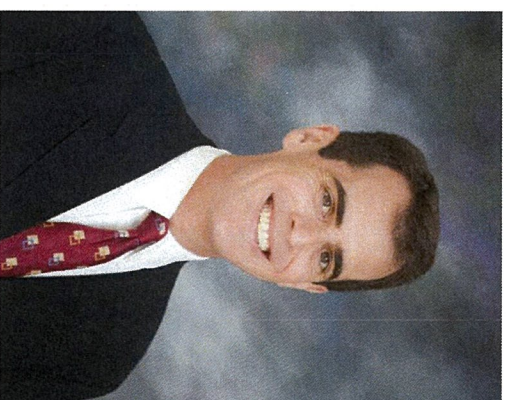


# Questions?



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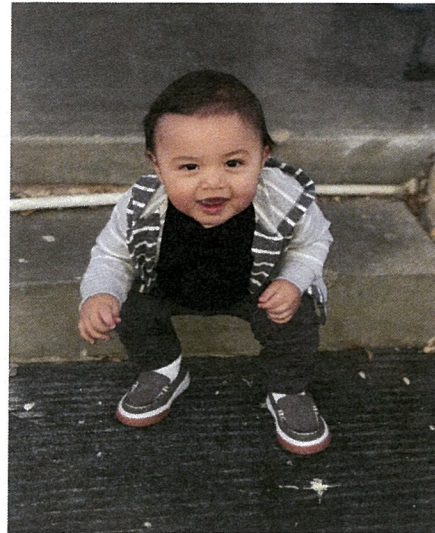
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## What's Happening???

A special first birthday shout out to all three of these beautiful boys! Alyssa's son, Maisyn, turned one years old on February 8th. Janet's grandson, Gunner, and Aaron's son, Koi who both turned one years old on February 15th!

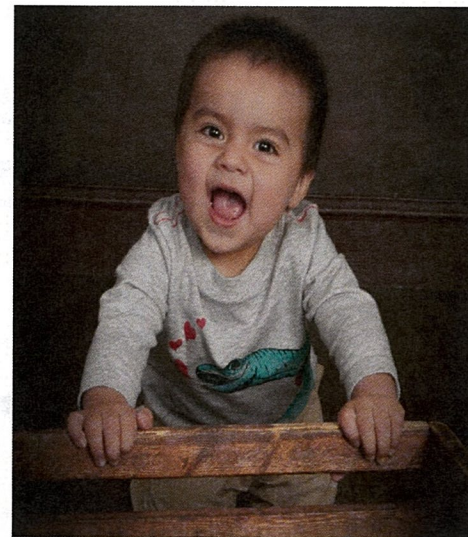
*Happy birthday to you three boys!*



*Maisyn*



*Gunner*



*Koi*



**Shake it up!!!**

### Green Smoothie for Detoxification

**Ingredients:**

- 1 cup kale (coarsely chopped)
- 1 green apple (coarsely chopped)
- 1 ripe banana
- ½ cup parsley leaves

**Top 10**  
Home Remedies

1. Blend the ingredients in a blender with 2 ¼ or 2 ½ cups of water.
2. Start by drinking 1 cup of this smoothie daily. Gradually increase the dosage to 3-4 cups a day for at least 3 weeks.

## Healthy Corner

### Garlic Parmesan Roasted Asparagus

INGREDIENTS:

- ½ pound fresh asparagus
- ½ teaspoon salt
- ½ teaspoon fresh ground black pepper
- 3 cloves minced garlic
- 2-3 Tablespoons parmesan cheese

Instructions:

1. Preheat oven to 425 degrees. Line a rimmed baking sheet with aluminum foil and set aside.
2. Rinse the asparagus and trim off woody end pieces. Spread out in a thin layer on top of the prepared cookie sheet.
3. Spray the asparagus lightly with a coat of olive oil spray. Sprinkle with salt, pepper, garlic, and parmesan cheese. Use your hands to mix the asparagus with all of the ingredients, then lay out into an even layer again. Spray with one more light coat of olive oil.

Bake in the preheated oven for 8 minutes. Remove from oven and serve immediately. Enjoy!



**Congratulations to the soon  
to be Mother!!!!  
Kaylee Thornton's due  
June 27th, 2018**

**AMAZING  
LOVING  
STRONG  
HAPPY  
SELFLESS  
GRACEFUL**

## Your Trash - My Treasure



*Have something your not using  
but someone else may want?  
List it here.  
For Sell (or free)*

**WATER  
IS YOUR  
BEST  
FRIEND**

February 22, 2018



Please give any suggestions you may have to me for the next issue of your "Employee Newsletter".  
-Janet

### Calendar of Events

- Welcome Home Vietnam Veterans Day  
Thursday, March 29, 2018
- Spring Fling  
Saturday, March 31 2018
- Fishing Derby  
Saturday, April 21, 2018 & Sunday  
April 22, 2018
- Arbor Day  
Friday, April 27, 2018
- Memorial Wall Dedication  
Saturday, May 12, 2018
- Movies Under the Stars  
Monday June 11—Monday July 23
- 28th Annual Oktoberfest  
September 21-23, 2018
- Pumpkin Carve  
Saturday, October 27, 2018
- 25th Annual Winterfest  
Friday, November 30 & Saturday,  
December 1, 2018

MEET YOUR NEW  
ACTIVITIES  
COORDINATOR

**Amy Minjares**



### Human Resources Corner

If you are working an event off site such as the Woman's Club or Grange please email

Janet and cc: Amy your hours.

janet@bcvparks.com

amy@bcvparks.com

### 2017 Employee Awards

Aaron Morris—Employee of the Year

Nancy Law—Director's Choice

Nancy Law—General Manager's Choice

David Alonso—Part Timer of the Year

Rodrigo Camacho—"Make it happen"

### 5th Years of Service

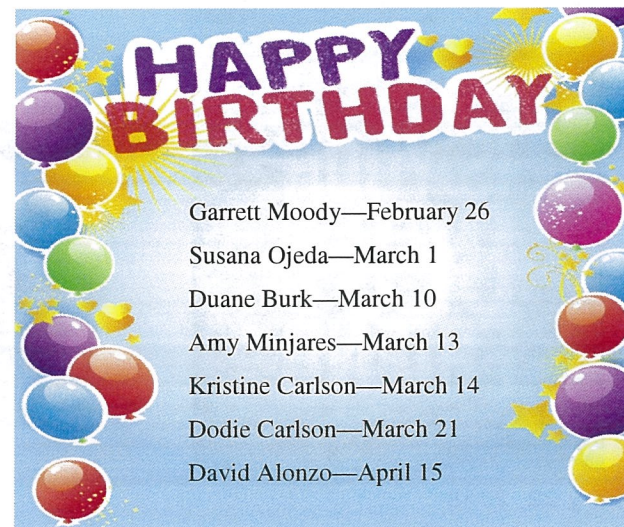
Dodie Carlson

Alyssa Fuimaono

Alainah Ortiz

Nick Hughes

David Alonzo



# EMPLOYEE NEWSLETTER

Beaumont-Cherry Valley  
Recreation & Park  
District

February 22, 2018

## Employee of the Year Aaron Morris



### Inside This Issue

|                         |   |
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### Hot Company News

Staff BBQ

June 15, 2018



Congratulations to Aaron Morris for achieving the Employee of the Year award of 2017. Aaron has been with Beaumont-Cherry Valley Recreation and Park District for 7 years and has represented our company with pride! Thank you so much for your hard work and we cant wait to see what 2018 has in store for you!





BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

## **Department Report**

**To:** Board of Directors  
**From:** Nancy Law, Financial Services Technician/Office Manager  
**Date:** March 14, 2018

---

The Finance Committee will meet Thursday, March 8, 2018 to review February 2018 Financial Reports for Fiscal Year 2017-2018.

The Monthly Financial Report consisted of the Profit & Loss, Profit & Loss Previous Year Comparison, Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Financial Services Technician has not received any disbursements as of March 5, 2018 for February 2018.

The Finance Services Technician has transferred into the Reserve fund the \$3,000.00 monthly contribution which brings our balance to \$311,193.30.

### **Additional items:**

- ❖ Finance is working on changes for the CDBG Bid Package with our Attorney's.
- ❖ Finance has finished Profit & Loss for Winterfest.
- ❖ Finance attended the LCW Conference with HR and was very informative.
- ❖ Staff Received (304) phone calls highest volume for RV's, BYB and (51) Hang ups.
- ❖ Staff Received (36) Walk-in's highest volume for NCCC Rental and Activities Coordinator.

**Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

Nancy Law  
Financial Services Technician/Office Manager



## Department Report

**To:** Board of Directors  
**From:** Amy Minjares, Activities Coordinator  
**Date:** March 14, 2018

### **New Contract Instructor –**

Pending completion of required documentation, we will have a new contract instructor beginning this month. She will teach once a month at the Women's Club a DIY plaster paint class.

**Facilities –** The new TV has been installed in the lobby of the District office. It continuously scrolls our event flyers and highlights pictures of our facilities and what we offer at the district. We are busy with facility rentals and showing the property to potential facility users.

### **Upcoming District Events –**

- March 29<sup>th</sup> - Welcome Home Vietnam Veterans Day – To date we have received 10 names that will be honored. The deadline for name submittal is March 15<sup>th</sup>.
- March 31<sup>st</sup> - Spring Fling – Met with sponsor churches and discussed location & new layout, day of activities and logistics. Met with Frank Flores, Facilities Maintenance Foreman, discussed layout, logistics, set up and day of activities. To date we have 5 food vendors and 25 arts/crafts and info vendors. Required permits are in process with the City and County. Entertainment lineup is in process.
- April 21<sup>st</sup> & 22<sup>nd</sup> - Fishing Derby – Event flyer has been completed and is posted in the lobby. Pre-registration is now being accepted in the office. Lions Club & Kiwanis will participate again this year.
- April 27<sup>th</sup> - Arbor Day – Event flyer is in process. Also, in process of securing the trees and volunteer assistance.
- May 12<sup>th</sup> - Memorial Wall Dedication – Information and nomination form has been posted on our website and social media. Press release was submitted to the Record Gazette. Deadline for nominations is March 21<sup>st</sup>. Committee members will review nominations and names will be submitted to the Board at the special Board meeting on March 28<sup>th</sup>.
- June 11<sup>th</sup> - July 23<sup>rd</sup> (Monday evenings)- Movies Under the Stars – Met with Pastor Paul from Church for Family to discuss layout and movie selections that have been secured with Swank.

**Spring Get Together** – Tentatively scheduled for May 11<sup>th</sup> at 5:00pm at Noble Creek Community Center. Meet and Greet with Board of Directors and all of the Facility Users /Contract Instructors.

### **Community Networking/Meetings –**

March 6<sup>th</sup> – Beaumont City Council Meeting  
March 9<sup>th</sup> - Good Morning Beaumont Business Breakfast

The Facilities Ad Hoc will meet March 27, 2018 and April 10, 2018

**Recommendations:** This report is for informational purposes only.



Respectfully Submitted,

A handwritten signature in black ink that reads "Amy Minjares". The signature is written in a cursive style with a large initial "A".

Amy Minjares  
Activities Coordinator



# BEAUMONT-CHERRY VALLEY RECREATION & PARK DISTRICT

## Department Report

**To:** Chairman and Board Members  
**From:** Dodie Carlson – Athletic Coordinator  
**Date:** March 7, 2018

---

### Reports:

The Winter Slow Pitch Season is moving along well with make up games mixed in. The random rain has contributed to that.

I have been working on the upcoming calendar for weekend tournaments. We are 90% booked thru July 2018.

I will be working on cost comparisons with other Baseball facilities to see if we are inline with our field rental fees.

### Other:

Along with BYB we have been adding field equipment and repairing Soft Toss cages and L-Screens.

### Recommendations:

This report is for Informational purposes only.

Respectfully Submitted,

*Dodie Carlson*

**Dodie Carlson**  
**Athletic Coordinator**

**Beaumont-Cherry Valley Recreation & Park District**  
**Department Report**

**Maintenance**

**To:** Chairman and Board Members  
**From:** Frank Flores, Maintenance Foreman  
**Date:** February 2018  
**Subject:** Opening Day "BYB"/WC Leak/LED Lighting

---

**Background and Analysis:**

The Maintenance Department ordered and installed 25 tons of Pro Gold Softball Mix spread throughout all 7 baseball fields. Maintenance also restocked all outside bins with sand, soil and dg to get us through to the next physical year. The Women's Club had a busy month; there was a water heater connection leak that was repaired, insulation installed to the ceiling of the main theater room and new LED lighting installed inside and outside of the building. Maintenance has been attacking the gopher problems and is working on irrigation leaks popping up in the District. Opening day for BYB was a well-attended and organized; the parking lots were full all day with parents and players. The games and prizes were fun for all who participated; we look forward to our next events at the end of the month.

- Repaired asphalt leak.
- Gopher treatments throughout the District.
- Safety sight inspections.
- Women's Club LED lighting.
- Women's Club ceiling insulation.
- Women's Club back door lock replaced and rekeyed.

**Fiscal Impact:**

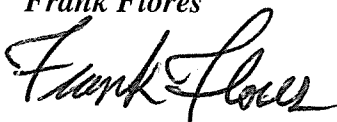
Pro Gold Softball mix: \$3,417.44  
Top Soil: \$434.99  
Fill Sand: 573.88  
DG: \$988.50

**Recommendations:**

The Maintenance Department has no recommendations at this time.  
For informational purposes only.

Thank you,

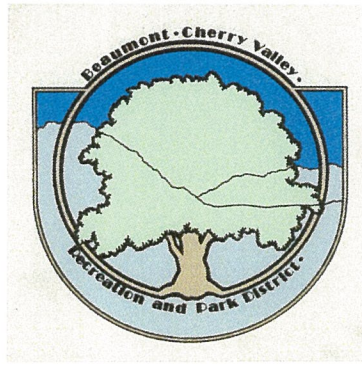
Frank Flores





BINDER

**BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT**



**FINANCIAL REPORT**

**February 2018**

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|------------------------------|---|
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### FEBRUARY 2018

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| WARRANT REGISTER – BANK OF HEMET – RESERVE ACCOUNT | NO TRANSACTIONS   |
| WARRANT REGISTER – BANK OF HEMET – QIMBY ACCOUNT   | NO TRANSACTIONS   |
| GENERAL LEDGER                                     | (AS PER REQUEST)  |



Beaumont Cherry Valley Recreation Park District

**Bank Account Balances**

As of 2/28/2018

|   | Starting Balance | Payables        | Deposits        | Ending Balance        | Notes/Comments             |
|---|------------------|-----------------|-----------------|-----------------------|----------------------------|
| 1 Bank of Hemet - Operating                   | \$ 58,562.25     | \$ 66,665.37    | \$ 187,999.30   | \$ 179,896.18         |                            |
| 2 Bank of Hemet - Payroll Account             | \$ 4,309.76      | \$ 47,446.13    | \$ 50,000.00    | \$ 6,863.63           | PR Thru 2/9/2018           |
| 3 Bank of Hemet - Project Account             | \$ 69,384.38     | \$ 8,318.60     | \$ 18,965.03    | \$ 80,030.81          |                            |
| 4 Bank of Hemet MM                            | \$ 11,416.26     |                 | \$ 12,584.15    | \$ 24,000.41          |                            |
| 5 Bank of Hemet - Reserve Fund                | \$ 308,164.21    |                 | \$ 3,029.09     | \$ 311,193.30         |                            |
| 6 Bank of Hemet - Quimby Account              | \$ 7,356.37      |                 | \$ 0.73         | \$ 7,357.10           |                            |
| 7 Petty Cash                                  | \$ 513.34        |                 |                 | \$ 513.34             |                            |
| 8 Riverside County Fund                       | \$ 728,842.40    |                 | \$ 386,639.42   | \$ 1,115,481.82       | FY 17/18 Tax Distributions |
|   | \$ 1,188,548.97  | \$ 122,430.10   | \$ 659,217.72   | \$ 1,725,336.59       |                            |
| 14 Bank of Hemet - Money Market               | <b>Balance</b>   | <b>Payables</b> | <b>Deposits</b> | <b>Revised</b>        | <b>Notes/Comments</b>      |
| 15 All  | \$ (55,071.74)   |                 | \$ 10,421.15    | \$ (44,650.59)        |                            |
| 16 NCM Tract# 29267                           | \$ 6,565.00      |                 |                 | \$ 6,565.00           |                            |
| 17 Verizon Wireless Cell Tower                | \$ 42,330.00     |                 | \$ 2,163.00     | \$ 44,493.00          |                            |
| 18 BCVRPD/BYB Joint Project Fund              | \$ 17,593.00     |                 |                 | \$ 17,593.00          |                            |
| 20 Total                                      | \$ 11,416.26     | \$ -            | \$ 12,584.15    | \$ 24,000.41          |                            |
| 22 Bank of Hemet - Project Account            | <b>Balance</b>   | <b>Payables</b> | <b>Deposits</b> | <b>Revised</b>        | <b>Notes/Comments</b>      |
| 23 All  | \$ (59,205.64)   | \$ 26.00        |                 | \$ (59,231.64)        |                            |
| 24 Fac Use/Bldgs                              | \$ 30,016.11     | \$ 926.29       | \$ 7,110.03     | \$ 36,199.85          |                            |
| 25 Equestrian Arena                           | \$ 1,907.48      | \$ 676.29       |                 | \$ 1,231.19           |                            |
| 26 Field Rentals (BCVRPD)                     | \$ 20,776.17     |                 | \$ 500.00       | \$ 21,276.17          |                            |
| 27 Adult Softball                             | \$ 28,607.41     | \$ 2,076.24     | \$ 2,875.00     | \$ 29,406.17          |                            |
| 28 Tournaments                                | \$ 115,681.99    |                 | \$ 3,625.00     | \$ 119,306.99         |                            |
| 29 Special Events                             | \$ (7,539.50)    | \$ 1,600.00     | \$ 670.00       | \$ (8,469.50)         |                            |
| 30 RV   | \$ 54,860.62     |                 | \$ 3,870.00     | \$ 58,730.62          |                            |
| 31 Field & Equipment Maintenance (Parking \$) | \$ (53,106.58)   | \$ 3,013.78     | \$ 115.00       | \$ (56,005.36)        |                            |
| 32 Banner Sales                               | \$ 21,908.75     |                 | \$ 200.00       | \$ 22,108.75          |                            |
| 33 Lights Field #7                            | \$ (57,702.26)   |                 | \$ -            | \$ (57,702.26)        |                            |
| 34 Master Plan/ Nexus Study                   | \$ (26,820.17)   |                 | \$ -            | \$ (26,820.17)        |                            |
| 35 #4 - Rock Retaining Wall                   | \$ -             |                 | \$ -            | \$ -                  |                            |
| 37 TOTAL PROJECT ACCOUNT                      | \$ 69,384.38     | \$ 8,318.60     | \$ 18,965.03    | \$ 80,030.81          |                            |
| 39 Bank of Hemet - Reserve Fund               | <b>Balance</b>   | <b>Payables</b> | <b>Deposits</b> | <b>Ending Balance</b> | <b>Notes/Comments</b>      |
| 40 Operating Reserve                          | \$ 135,000.00    |                 |                 | \$ 135,000.00         | NOT to be USED             |
| 41 Capital Reserve                            | \$ 232,727.24    |                 | \$ 3,029.09     | \$ 176,193.30         | Min Balance of \$50,000    |
| 54 TOTAL RESERVE ACCOUNT                      | \$ 308,164.21    | \$ -            | \$ 3,029.09     | \$ 311,193.30         | \$ 126,193.30              |

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

**Bank Account Balance**

As of 2/28/2018

|                  | Starting Balance | Payables | Deposits | Ending Balance | Notes/Comments |
|------------------|------------------|----------|----------|----------------|----------------|
| 55 Bank of Hemet | \$ 2,371.00      |          |          | \$ 2,371.00    |                |



# Beaumont Cherry Valley Recreation & Park District

## Profit & Loss

February 2018

|                                    | Feb 18    | Feb 17    |
|------------------------------------|-----------|-----------|
| <b>Ordinary Income/Expense</b>     |           |           |
| <b>Income</b>                      |           |           |
| Adult Softball                     | 2,875.00  | 850.00    |
| Banner Sales                       | 200.00    | 2,750.00  |
| Contract Instructor                | 472.20    | 464.23    |
| <b>Facility Use</b>                |           |           |
| Caretaker Rent                     | 200.00    | 200.00    |
| Dog House                          | 150.00    | 300.00    |
| Dog Park                           | 125.00    | 125.00    |
| Dump Station                       | 140.00    | 0.00      |
| Fields                             | 500.00    | 187.50    |
| Grange                             | 4,240.00  | 1,770.00  |
| Hockey/Tennis Lights               | 40.00     | 10.00     |
| NCCC                               | 750.00    | 0.00      |
| NCCC/Franco Gardens                | 265.00    | 2,900.00  |
| Park                               | 150.00    | 0.00      |
| RV Space                           | 3,760.00  | 2,503.05  |
| Snack Bar                          | 1,316.89  | 4,881.50  |
| Thunder Alley Racetrack            | 330.00    | 236.25    |
| Women's Club                       | 1,060.03  | 688.68    |
| <b>Total Facility Use</b>          | 13,026.92 | 13,801.98 |
| Quimby Fee's                       | 0.00      | 3,497.03  |
| Returned Check Charges             | 35.00     | 0.00      |
| <b>Special Events Income</b>       |           |           |
| Easter Spring Fling                | 695.00    | 125.00    |
| Music Festival                     | 0.00      | 95.00     |
| Oktoberfest                        | 0.00      | 365.00    |
| Parking                            | 115.00    | 5,570.89  |
| Tournaments                        | 3,625.00  | 5,790.00  |
| <b>Total Special Events Income</b> | 4,435.00  | 11,945.89 |
| Verizon Cell Tower                 | 2,163.00  | 2,100.00  |
| <b>Total Income</b>                | 23,207.12 | 35,409.13 |
| <b>Gross Profit</b>                | 23,207.12 | 35,409.13 |
| <b>Expense</b>                     |           |           |
| Adult Softball Expense             | 1,369.40  | 570.00    |
| Banner Sales Expense               | 0.00      | 1,487.50  |
| <b>Board of Directors</b>          |           |           |
| Director Fees                      | 1,600.00  | 1,200.00  |
| Travel and Conference              | 360.38    | 0.00      |
| <b>Total Board of Directors</b>    | 1,960.38  | 1,200.00  |
| Business Meals                     | 111.28    | 39.40     |
| Car Allowance                      | 461.54    | 461.54    |
| <b>Contract Services</b>           |           |           |
| Acorn Technology                   | 1,630.00  | 1,555.00  |
| BDL Alarms, Inc.                   | 224.00    | 314.00    |

# Beaumont Cherry Valley Recreation & Park District

## Profit & Loss

February 2018

|   | Feb 18           | Feb 17           |
|---|------------------|------------------|
| Elite Security                                | 2,064.00         | 0.00             |
| Jani King                                     | 1,368.20         | 1,143.52         |
| Pacific Alarm                                 | 69.50            | 0.00             |
| Slugg Bugg                                    | 350.00           | 285.00           |
| TLC Landscaping                               | 820.00           | 820.00           |
| Turf Star                                     | 0.00             | 1,406.05         |
| <b>Total Contract Services</b>                | <b>6,525.70</b>  | <b>5,523.57</b>  |
| Credit Card % Fees                            | 425.72           | 326.67           |
| <b>Dues/Subscriptions/Memberships</b>         |                  |                  |
| Chamber Memberships                           | 25.00            | 25.00            |
| <b>Total Dues/Subscriptions/Memberships</b>   | <b>25.00</b>     | <b>25.00</b>     |
| Equipment Purchases                           | 605.93           | 0.00             |
| Finance Charges                               | 0.00             | 18.05            |
| Grounds Equipment                             | 271.74           | 230.89           |
| <b>Human Resources/Risk Management</b>        |                  |                  |
| CalPERS - Retirement                          | 2,175.25         | 3,750.89         |
| CalPERS - Unfunded Health                     | 306.89           | 304.59           |
| CalPERS - Unfunded Retiree                    | 5,018.75         | 3,088.31         |
| Employee Live-Scan Fingerprinting             | 32.00            | 0.00             |
| Employee Training & Seminars                  |                  |                  |
| Conferences                                   | 654.85           | 0.00             |
| <b>Total Employee Training &amp; Seminars</b> | <b>654.85</b>    | <b>0.00</b>      |
| <b>Insurance - Employee's</b>                 |                  |                  |
| 457 Employee Pension Plan                     | -250.00          | 125.00           |
| Admin Fee                                     | 14.60            | 10.66            |
| Dental Insurance                              | 354.20           | 303.60           |
| Disability Insurance                          | -328.38          | 20.83            |
| Flex Benefit Plan                             | 963.64           | 2,694.60         |
| Health Insurance                              | 4,093.14         | 3,113.80         |
| Life Insurance                                | 113.78           | 146.27           |
| Vision Insurance                              | 53.55            | 45.90            |
| <b>Total Insurance - Employee's</b>           | <b>5,014.53</b>  | <b>6,460.66</b>  |
| Insurance - Workers comp                      | 0.00             | -562.00          |
| Medical Exam Expense                          | 200.00           | 0.00             |
| Payroll Tax Expense                           | 2,982.72         | 3,264.39         |
| Salaries                                      | 48,522.35        | 49,168.59        |
| <b>Total Human Resources/Risk Management</b>  | <b>64,907.34</b> | <b>65,475.43</b> |
| <b>Janitorial Supplies</b>                    |                  |                  |
| Supplies                                      | 178.53           | 519.10           |
| <b>Total Janitorial Supplies</b>              | <b>178.53</b>    | <b>519.10</b>    |
| Meeting Expenses                              | 222.58           | 0.00             |
| <b>Office Expenses</b>                        |                  |                  |
| Copier Lease                                  | 812.86           | 968.80           |
| Notary  | 0.00             | 61.00            |
| Office Furniture                              | 11.99            | 0.00             |

# Beaumont Cherry Valley Recreation & Park District

## Profit & Loss

February 2018

|                                      | <u>Feb 18</u>   | <u>Feb 17</u>   |
|--------------------------------------|-----------------|-----------------|
| Office Supplies                      | 154.53          | 650.92          |
| Postage/PO Box                       | 296.00          | 284.00          |
| <b>Total Office Expenses</b>         | <u>1,275.38</u> | <u>1,964.72</u> |
| <b>Professional Fee's</b>            |                 |                 |
| Legal Fee's                          | 1,147.02        | 2,285.55        |
| Payroll Processing                   | 356.00          | 382.15          |
| <b>Total Professional Fee's</b>      | <u>1,503.02</u> | <u>2,667.70</u> |
| <b>Public Relations</b>              |                 |                 |
| Chamber Breakfast/Installation       | 65.27           | 163.54          |
| Flowers                              | 0.00            | 195.00          |
| <b>Total Public Relations</b>        | <u>65.27</u>    | <u>358.54</u>   |
| <b>Repairs and Maintenance</b>       |                 |                 |
| Benches                              | 352.47          | 0.00            |
| Buildings                            |                 |                 |
| Equestrian Bldg                      | 926.29          | 0.00            |
| Grange                               | 0.00            | 37.00           |
| NCCC                                 | 0.00            | 5,889.24        |
| Woman's Club                         | 0.00            | 46.47           |
| <b>Total Buildings</b>               | <u>926.29</u>   | <u>5,972.71</u> |
| Field Equipment                      |                 |                 |
| Equipment - Fields                   | 0.00            | 105.08          |
| Fuel                                 | 415.64          | 435.67          |
| <b>Total Field Equipment</b>         | <u>415.64</u>   | <u>540.75</u>   |
| Franco Gardens                       | 471.25          | 294.00          |
| Grounds                              |                 |                 |
| DG                                   | 1,249.21        | 0.00            |
| Fields                               |                 |                 |
| Clay                                 | 0.00            | 114.47          |
| Quick Dry                            | 0.00            | 148.98          |
| Restroom                             | 112.48          | 1,077.31        |
| <b>Total Fields</b>                  | <u>112.48</u>   | <u>1,340.76</u> |
| Grounds - Repair                     | 379.25          | 0.00            |
| Playground                           | 0.00            | 712.50          |
| Sand                                 | 568.80          | 0.00            |
| Soil                                 | 534.60          | 0.00            |
| <b>Total Grounds</b>                 | <u>2,844.34</u> | <u>2,053.26</u> |
| Keys/Locks                           | 49.00           | 194.72          |
| Lights & Electrical                  | 0.00            | 432.40          |
| <b>Total Repairs and Maintenance</b> | <u>5,058.99</u> | <u>9,487.84</u> |
| <b>Safety</b>                        | 0.00            | 250.00          |
| <b>Security</b>                      | 0.00            | 2,307.50        |
| <b>Snack Bar Expense</b>             | 0.00            | 2,078.65        |
| <b>Special Events Expense</b>        |                 |                 |
| Joint Event Expenses                 | 0.00            | 174.68          |
| Parking Expense                      | 1,600.00        | 0.00            |



# Beaumont Cherry Valley Recreation & Park District

## Profit & Loss

February 2018

|                                       | <u>Feb 18</u>            | <u>Feb 17</u>            |
|---------------------------------------|--------------------------|--------------------------|
| Winterfest                            | 0.00                     | 2,398.75                 |
| <b>Total Special Events Expense</b>   | <b>1,600.00</b>          | <b>2,573.43</b>          |
| <b>Telephone &amp; Internet</b>       |                          |                          |
| Telephone/Internet                    | 936.97                   | 1,161.83                 |
| Wireless Phones                       | 761.48                   | 591.36                   |
| <b>Total Telephone &amp; Internet</b> | <b>1,698.45</b>          | <b>1,753.19</b>          |
| <b>Uniform Expense</b>                | <b>96.36</b>             | <b>611.90</b>            |
| <b>Utilities</b>                      |                          |                          |
| Electricity                           | 5,791.33                 | 4,638.25                 |
| Gas                                   | 357.22                   | 602.13                   |
| Propane                               | -1,105.73                | 0.00                     |
| Sewer                                 | 0.00                     | 185.59                   |
| Trash                                 | 2,189.50                 | 1,911.89                 |
| Water                                 | 5,271.57                 | 1,824.13                 |
| <b>Total Utilities</b>                | <b>12,503.89</b>         | <b>9,161.99</b>          |
| <b>Vehicle Expenses</b>               |                          |                          |
| Mileage                               | 56.57                    | 257.21                   |
| Vehicle Expenses                      | 0.00                     | 197.81                   |
| <b>Total Vehicle Expenses</b>         | <b>56.57</b>             | <b>455.02</b>            |
| <b>Total Expense</b>                  | <b>100,923.07</b>        | <b>108,060.13</b>        |
| <b>Net Ordinary Income</b>            | <b>-77,715.95</b>        | <b>-72,651.00</b>        |
| <b>Other Income/Expense</b>           |                          |                          |
| <b>Other Income</b>                   |                          |                          |
| Other income                          |                          |                          |
| Interest income                       | 29.82                    | 30.00                    |
| <b>Total Other income</b>             | <b>29.82</b>             | <b>30.00</b>             |
| <b>Total Other Income</b>             | <b>29.82</b>             | <b>30.00</b>             |
| <b>Other Expense</b>                  |                          |                          |
| <b>Capital Expenditures.</b>          |                          |                          |
| NCCC Restroom ADA Upgrades            | 943.57                   | 0.00                     |
| Restroom Modification & ADA Req       | 0.00                     | -39,517.16               |
| <b>Total Capital Expenditures.</b>    | <b>943.57</b>            | <b>-39,517.16</b>        |
| <b>Total Other Expense</b>            | <b>943.57</b>            | <b>-39,517.16</b>        |
| <b>Net Other Income</b>               | <b>-913.75</b>           | <b>39,547.16</b>         |
| <b>Net Income</b>                     | <b><u>-78,629.70</u></b> | <b><u>-33,103.84</u></b> |

**Beaumont Cherry Valley Recreation & Park District**  
**Profit & Loss Prev Year Comparison**  
 July 2017 through February 2018

|   | <u>Jul '17 - Feb 18</u> | <u>Jul '16 - Feb 17</u> | <u>\$ Change</u> | <u>% Change</u> |
|---|-------------------------|-------------------------|------------------|-----------------|
| <b>Operating Income/Expense</b>               |                         |                         |                  |                 |
| <b>Income</b>                                 |                         |                         |                  |                 |
| <b>Adult Softball</b>                         | 20,784.00               | 13,803.00               | 6,981.00         | 50.58%          |
| <b>Banner Sales</b>                           | 10,575.00               | 12,950.00               | -2,375.00        | -18.34%         |
| <b>Contract Instructor</b>                    | 3,321.95                | 4,877.68                | -1,555.73        | -31.9%          |
| <b>Facility Use</b>                           |                         |                         |                  |                 |
| <b>Caretaker Rent</b>                         | 1,600.00                | 1,600.00                | 0.00             | 0.0%            |
| <b>Dog House</b>                              | 950.00                  | 1,500.00                | -550.00          | -36.67%         |
| <b>Dog Park</b>                               | 442.01                  | 125.00                  | 317.01           | 253.61%         |
| <b>Dump Station</b>                           | 700.00                  | 0.00                    | 700.00           | 100.0%          |
| <b>Equestrian Arena</b>                       | 525.00                  | 1,225.00                | -700.00          | -57.14%         |
| <b>Fields</b>                                 | 6,465.25                | 3,061.25                | 3,404.00         | 111.2%          |
| <b>Franco Gardens</b>                         | 100.00                  | 0.00                    | 100.00           | 100.0%          |
| <b>Grange</b>                                 | 19,502.50               | 26,000.00               | -6,497.50        | -24.99%         |
| <b>Hockey/Tennis Lights</b>                   | 310.00                  | 250.00                  | 60.00            | 24.0%           |
| <b>NCCC</b>                                   | 3,740.00                | 0.00                    | 3,740.00         | 100.0%          |
| <b>NCCC/Franco Gardens</b>                    | 7,230.00                | 13,305.00               | -6,075.00        | -45.66%         |
| <b>Park</b>                                   | 650.00                  | 650.00                  | 0.00             | 0.0%            |
| <b>RV Space</b>                               | 28,575.00               | 23,059.05               | 5,515.95         | 23.92%          |
| <b>Snack Bar</b>                              | 13,991.78               | 71,471.75               | -57,479.97       | -80.42%         |
| <b>Thunder Alley Racetrack</b>                | 1,983.75                | 1,597.50                | 386.25           | 24.18%          |
| <b>Women's Club</b>                           | 13,410.59               | 10,856.33               | 2,554.26         | 23.53%          |
| <b>Total Facility Use</b>                     | 100,175.88              | 154,700.88              | -54,525.00       | -35.25%         |
| <b>Fire Camp</b>                              | 46,000.00               | 12,000.00               | 34,000.00        | 283.33%         |
| <b>Grants</b>                                 |                         |                         |                  |                 |
| <b>Laura May Stewart</b>                      | 6,000.00                | 0.00                    | 6,000.00         | 100.0%          |
| <b>Total Grants</b>                           | 6,000.00                | 0.00                    | 6,000.00         | 100.0%          |
| <b>Miscellaneous (Reelsmaster 4000 Sales)</b> | 9,024.07                | 0.00                    | 9,024.07         | 100.0%          |
| <b>Quimby Fee's</b>                           | 3,854.10                | 3,497.03                | 357.07           | 10.21%          |
| <b>Recycling</b>                              | 1,007.82                | 271.79                  | 736.03           | 270.81%         |
| <b>Returned Check Charges</b>                 | 35.00                   | 0.00                    | 35.00            | 100.0%          |
| <b>Special Events Income</b>                  |                         |                         |                  |                 |
| <b>Easter Spring Fling</b>                    | 695.00                  | 325.00                  | 370.00           | 113.85%         |
| <b>Movies</b>                                 | 1,870.52                | 3,334.55                | -1,464.03        | -43.91%         |
| <b>Music Festival</b>                         | 9,279.62                | 95.00                   | 9,184.62         | 9,668.02%       |
| <b>Oktoberfest</b>                            | 37,281.25               | 32,683.85               | 4,597.40         | 14.07%          |
| <b>Parking</b>                                | 18,773.60               | 18,982.89               | -209.29          | -1.1%           |
| <b>Pumpkin Carve</b>                          | 1,323.00                | 0.00                    | 1,323.00         | 100.0%          |
| <b>Tournaments</b>                            | 71,018.97               | 56,012.20               | 15,006.77        | 26.79%          |
| <b>Winter Wish</b>                            | 681.00                  | 0.00                    | 681.00           | 100.0%          |
| <b>Winterfest</b>                             | 8,459.01                | 21,806.42               | -13,347.41       | -61.21%         |
| <b>Total Special Events Income</b>            | 149,381.97              | 133,239.91              | 16,142.06        | 12.12%          |
| <b>State of California Revenue</b>            |                         |                         |                  |                 |

**Beaumont Cherry Valley Recreation & Park District**  
**Profit & Loss Prev Year Comparison**  
 July 2017 through February 2018

|  | <u>Jul '17 - Feb 18</u> | <u>Jul '16 - Feb 17</u> | <u>\$ Change</u>  | <u>% Change</u> |
|--|-------------------------|-------------------------|-------------------|-----------------|
| CA Homeowners Tax Relief                 | 8,502.62                | 16,980.61               | -8,477.99         | -49.93%         |
| Interest - Invested Funds                | 5,466.25                | 1,243.03                | 4,223.22          | 339.75%         |
| Low Moderate Income Housing              | 8,747.08                | 0.00                    | 8,747.08          | 100.0%          |
| Property Tax Current Secured             | 867,354.22              | 850,956.78              | 16,397.44         | 1.93%           |
| Property Tax Current Supplement          | 14,257.70               | 4,803.14                | 9,454.56          | 196.84%         |
| Property Tax Current Unsecured           | 65,965.37               | 60,224.08               | 5,741.29          | 9.53%           |
| Property Tax Prior Supplemental          | 9,489.87                | 7,189.21                | 2,300.66          | 32.0%           |
| Property Tax Prior Unsecured             | 3,716.53                | 3,033.84                | 682.69            | 22.5%           |
| Redevelopment (RDA)                      | 74,036.41               | 0.00                    | 74,036.41         | 100.0%          |
| State Board of Equalization              | 0.00                    | 20,472.05               | -20,472.05        | -100.0%         |
| <b>Total State of California Revenue</b> | <u>1,057,536.05</u>     | <u>964,902.74</u>       | <u>92,633.31</u>  | <u>9.6%</u>     |
| Verizon Cell Tower                       | 17,304.00               | 14,700.00               | 2,604.00          | 17.71%          |
| Winter Wish                              | 0.00                    | 360.80                  | -360.80           | -100.0%         |
| <b>Total Income</b>                      | <u>1,424,999.84</u>     | <u>1,315,303.83</u>     | <u>109,696.01</u> | <u>8.34%</u>    |
| <b>Expense</b>                           |                         |                         |                   |                 |
| Adult Softball Expense                   | 11,811.14               | 7,066.67                | 4,744.47          | 67.14%          |
| Advertising & Publicity                  | 0.00                    | 6,514.20                | -6,514.20         | -100.0%         |
| Awards & Recognition                     | 10.88                   | 364.84                  | -353.96           | -97.02%         |
| Bank Fees                                | 315.50                  | 476.31                  | -160.81           | -33.76%         |
| Bank Service Charges                     | 20.00                   | 0.00                    | 20.00             | 100.0%          |
| Banner Sales Expense                     | 3,771.25                | 4,515.00                | -743.75           | -16.47%         |
| <b>Board of Directors</b>                |                         |                         |                   |                 |
| Director Fees                            | 12,200.00               | 11,100.00               | 1,100.00          | 9.91%           |
| Travel and Conference                    | 360.38                  | 0.00                    | 360.38            | 100.0%          |
| <b>Total Board of Directors</b>          | <u>12,560.38</u>        | <u>11,100.00</u>        | <u>1,460.38</u>   | <u>13.16%</u>   |
| Business Meals                           | 928.93                  | 1,152.49                | -223.56           | -19.4%          |
| Car Allowance                            | 3,923.09                | 4,015.41                | -92.32            | -2.3%           |
| Computer Equip & Maintenance             | 3,363.62                | 2,817.95                | 545.67            | 19.36%          |
| <b>Contract Services</b>                 |                         |                         |                   |                 |
| Acorn Technology                         | 12,665.00               | 10,885.00               | 1,780.00          | 16.35%          |
| BDL Alarms, Inc.                         | 1,792.00                | 488.00                  | 1,304.00          | 267.21%         |
| Elite Security                           | 14,448.00               | 0.00                    | 14,448.00         | 100.0%          |
| Jani King                                | 10,170.84               | 5,581.81                | 4,589.03          | 82.21%          |
| Memories by Darci Walls                  | 729.00                  | 490.00                  | 239.00            | 48.78%          |
| Pacific Alarm                            | 486.50                  | 69.50                   | 417.00            | 600.0%          |
| Slugg Bugg                               | 1,560.00                | 1,140.00                | 420.00            | 36.84%          |
| TLC Landscaping                          | 6,560.00                | 6,560.00                | 0.00              | 0.0%            |
| Turf Star                                | 4,218.26                | 1,649.49                | 2,568.77          | 155.73%         |
| <b>Total Contract Services</b>           | <u>52,629.60</u>        | <u>26,863.80</u>        | <u>25,765.80</u>  | <u>95.91%</u>   |
| Credit Card % Fees                       | 3,035.97                | 3,315.04                | -279.07           | -8.42%          |
| Delivery Fees                            | 36.58                   | 64.80                   | -28.22            | -43.55%         |
| <b>Dues/Subscriptions/Memberships</b>    |                         |                         |                   |                 |
| Cal Chamber of Commerce                  | 98.41                   | 86.91                   | 11.50             | 13.23%          |



**Beaumont Cherry Valley Recreation & Park District**  
**Profit & Loss Prev Year Comparison**  
 July 2017 through February 2018

|   | <u>Jul '17 - Feb 18</u> | <u>Jul '16 - Feb 17</u> | <u>\$ Change</u> | <u>% Change</u> |
|---|-------------------------|-------------------------|------------------|-----------------|
| CARPD   | 1,500.00                | 1,500.00                | 0.00             | 0.0%            |
| Chamber Memberships                           | 251.67                  | 25.00                   | 226.67           | 906.68%         |
| CPRS  | 475.00                  | 475.00                  | 0.00             | 0.0%            |
| CSDA  | 1,820.55                | 1,875.00                | -54.45           | -2.9%           |
| The Press Enterprise                          | 224.12                  | 224.12                  | 0.00             | 0.0%            |
| The Record Gazette                            | 39.95                   | 39.95                   | 0.00             | 0.0%            |
| <b>Total Dues/Subscriptions/Memberships</b>   | <b>4,409.70</b>         | <b>4,225.98</b>         | <b>183.72</b>    | <b>4.35%</b>    |
| <b>Equipment - Buildings</b>                  |                         |                         |                  |                 |
| <b>Snack Bar</b>                              |                         |                         |                  |                 |
| East  | 0.00                    | 162.50                  | -162.50          | -100.0%         |
| <b>Total Snack Bar</b>                        | <b>0.00</b>             | <b>162.50</b>           | <b>-162.50</b>   | <b>-100.0%</b>  |
| <b>Total Equipment - Buildings</b>            | <b>0.00</b>             | <b>162.50</b>           | <b>-162.50</b>   | <b>-100.0%</b>  |
| Equipment Purchases                           | 67,676.51               | 1,615.00                | 66,061.51        | 4,090.5%        |
| Facility Usage Expenses                       | 4,374.72                | 2,857.43                | 1,517.29         | 53.1%           |
| Finance Charges                               | 183.43                  | 467.67                  | -284.24          | -60.78%         |
| Grounds Equipment                             | 3,096.18                | 4,840.96                | -1,744.78        | -36.04%         |
| <b>Human Resources/Risk Management</b>        |                         |                         |                  |                 |
| CalPERS - Retirement                          | 20,015.11               | 27,304.33               | -7,289.22        | -26.7%          |
| CalPERS - Unfunded Health                     | 2,306.21                | 2,420.46                | -114.25          | -4.72%          |
| CalPERS - Unfunded Retiree                    | 37,732.22               | 21,618.17               | 16,114.05        | 74.54%          |
| Employee Live-Scan Fingerprinting             | 160.00                  | 433.00                  | -273.00          | -63.05%         |
| <b>Employee Training &amp; Seminars</b>       |                         |                         |                  |                 |
| Conferences                                   | 5,682.90                | 4,063.48                | 1,619.42         | 39.85%          |
| Fred Pryor Training                           | 1,592.00                | 1,631.00                | -39.00           | -2.39%          |
| License Renewal                               | 105.00                  | 388.00                  | -283.00          | -72.94%         |
| School Tuitions/Books                         | 378.00                  | 2,196.24                | -1,818.24        | -82.79%         |
| Workshop/Webinars                             | 0.00                    | 619.00                  | -619.00          | -100.0%         |
| <b>Total Employee Training &amp; Seminars</b> | <b>7,757.90</b>         | <b>8,897.72</b>         | <b>-1,139.82</b> | <b>-12.81%</b>  |
| <b>Insurance - Employee's</b>                 |                         |                         |                  |                 |
| 457 Employee Pension Plan                     | 125.00                  | 0.00                    | 125.00           | 100.0%          |
| Admin Fee                                     | 111.05                  | 86.34                   | 24.71            | 28.62%          |
| Dental Insurance                              | 2,684.90                | 2,227.95                | 456.95           | 20.51%          |
| Disability Insurance                          | -174.61                 | -32.53                  | -142.08          | -436.77%        |
| Flex Benefit Plan                             | 13,003.69               | 21,304.74               | -8,301.05        | -38.96%         |
| Health Insurance                              | 30,502.73               | 23,178.52               | 7,324.21         | 31.6%           |
| Life Insurance                                | 951.93                  | 1,000.66                | -48.73           | -4.87%          |
| Vision Insurance                              | 409.51                  | 355.16                  | 54.35            | 15.3%           |
| <b>Total Insurance - Employee's</b>           | <b>47,614.20</b>        | <b>48,120.84</b>        | <b>-506.64</b>   | <b>-1.05%</b>   |
| Insurance - Liability (Capri)                 | 28,587.00               | 21,699.75               | 6,887.25         | 31.74%          |
| Insurance - Workers comp                      | 18,538.25               | 13,985.00               | 4,553.25         | 32.56%          |
| Medical Exam Expense                          | 935.00                  | 735.00                  | 200.00           | 27.21%          |
| Payroll Tax Expense                           | 18,821.42               | 20,600.06               | -1,778.64        | -8.63%          |
| Salaries                                      | 437,211.50              | 459,564.33              | -22,352.83       | -4.86%          |

**Beaumont Cherry Valley Recreation & Park District**  
**Profit & Loss Prev Year Comparison**  
July 2017 through February 2018

|  | <u>Jul '17 - Feb 18</u> | <u>Jul '16 - Feb 17</u> | <u>\$ Change</u> | <u>% Change</u> |
|--|-------------------------|-------------------------|------------------|-----------------|
| <b>Total Human Resources/Risk Management</b> | 619,678.81              | 625,378.66              | -5,699.85        | -0.91%          |
| <b>Janitorial Supplies</b>                   |                         |                         |                  |                 |
| Janitorial services                          | 0.00                    | 526.04                  | -526.04          | -100.0%         |
| Park/Grounds                                 | 1,079.02                | 0.00                    | 1,079.02         | 100.0%          |
| Snack Bars                                   | 0.00                    | 108.98                  | -108.98          | -100.0%         |
| Supplies                                     | 8,751.38                | 12,804.67               | -4,053.29        | -31.66%         |
| <b>Total Janitorial Supplies</b>             | 9,830.40                | 13,439.69               | -3,609.29        | -26.86%         |
| <b>Late Fee's</b>                            | 177.02                  | 181.66                  | -4.64            | -2.55%          |
| <b>Licenses and Permits</b>                  |                         |                         |                  |                 |
| County Health Department                     | 720.00                  | 0.00                    | 720.00           | 100.0%          |
| LAFCO Fees                                   | 384.07                  | 373.81                  | 10.26            | 2.75%           |
| Music Permit                                 | 349.00                  | 342.00                  | 7.00             | 2.05%           |
| Licenses and Permits - Other                 | 0.00                    | 746.00                  | -746.00          | -100.0%         |
| <b>Total Licenses and Permits</b>            | 1,453.07                | 1,461.81                | -8.74            | -0.6%           |
| <b>Meeting Expenses</b>                      | 623.78                  | 691.79                  | -68.01           | -9.83%          |
| <b>Miscellaneous expenses</b>                |                         |                         |                  |                 |
| Master Plan Facility Improv/SCE              | 0.00                    | 10,310.00               | -10,310.00       | -100.0%         |
| Nexus Study                                  | 8,432.00                | 4,800.00                | 3,632.00         | 75.67%          |
| Over/short                                   | 0.00                    | 7.00                    | -7.00            | -100.0%         |
| <b>Total Miscellaneous expenses</b>          | 8,432.00                | 15,117.00               | -6,685.00        | -44.22%         |
| <b>Office Expenses</b>                       |                         |                         |                  |                 |
| Copier Lease                                 | 6,405.96                | 5,857.85                | 548.11           | 9.36%           |
| Notary                                       | 0.00                    | 640.77                  | -640.77          | -100.0%         |
| Office Furniture                             | 9,383.54                | 323.55                  | 9,059.99         | 2,800.18%       |
| Office Supplies                              | 3,248.39                | 4,093.39                | -845.00          | -20.64%         |
| Postage/PO Box                               | 958.21                  | 1,167.01                | -208.80          | -17.89%         |
| Recycling/Shredding                          | 275.00                  | 0.00                    | 275.00           | 100.0%          |
| <b>Total Office Expenses</b>                 | 20,271.10               | 12,082.57               | 8,188.53         | 67.77%          |
| <b>Professional Fee's</b>                    |                         |                         |                  |                 |
| Auditing                                     | 16,030.00               | 9,373.00                | 6,657.00         | 71.02%          |
| Legal Fee's                                  | 19,997.75               | 22,282.31               | -2,284.56        | -10.25%         |
| Other Consultants                            |                         |                         |                  |                 |
| GASB 68                                      | 1,050.00                | 1,950.00                | -900.00          | -46.15%         |
| GASB 74/75                                   | 1,530.00                | 0.00                    | 1,530.00         | 100.0%          |
| State Controller's Report                    | 1,050.00                | 0.00                    | 1,050.00         | 100.0%          |
| Other Consultants                            | 0.00                    | 8,310.35                | -8,310.35        | -100.0%         |
| <b>Total Other Consultants</b>               | 3,630.00                | 10,260.35               | -6,630.35        | -64.62%         |
| Payroll Processing                           | 3,591.40                | 3,780.45                | -189.05          | -5.0%           |
| <b>Total Professional Fee's</b>              | 43,249.15               | 45,696.11               | -2,446.96        | -5.36%          |
| <b>Public Relations</b>                      |                         |                         |                  |                 |
| Business Cards                               | 1,183.85                | 623.40                  | 560.45           | 89.9%           |
| Chamber Breakfast/Installation               | 1,062.14                | 1,849.75                | -787.61          | -42.58%         |
| Flowers                                      | 1,346.25                | 344.99                  | 1,001.26         | 290.23%         |

**Beaumont Cherry Valley Recreation & Park District**  
**Profit & Loss Prev Year Comparison**  
 July 2017 through February 2018

|                                    | <u>Jul '17 - Feb 18</u> | <u>Jul '16 - Feb 17</u> | <u>\$ Change</u> | <u>% Change</u> |
|------------------------------------|-------------------------|-------------------------|------------------|-----------------|
| <b>Total Public Relations</b>      | 3,592.24                | 2,818.14                | 774.10           | 27.47%          |
| <b>Repairs and Maintenance</b>     |                         |                         |                  |                 |
| <b>Benches</b>                     | 352.47                  | 0.00                    | 352.47           | 100.0%          |
| <b>Buildings</b>                   |                         |                         |                  |                 |
| Equestrian Bldg                    | 926.29                  | 6,305.02                | -5,378.73        | -85.31%         |
| Grange                             | 2,336.28                | 1,635.18                | 701.10           | 42.88%          |
| Maintenance                        | 18,512.29               | 0.00                    | 18,512.29        | 100.0%          |
| NCCC                               | 2,820.79                | 11,044.36               | -8,223.57        | -74.46%         |
| <b>Snack Bar</b>                   |                         |                         |                  |                 |
| West                               | 0.00                    | 162.50                  | -162.50          | -100.0%         |
| <b>Total Snack Bar</b>             | 0.00                    | 162.50                  | -162.50          | -100.0%         |
| <b>Woman's Club</b>                | 555.95                  | 5,170.72                | -4,614.77        | -89.25%         |
| <b>Total Buildings</b>             | 25,151.60               | 24,317.78               | 833.82           | 3.43%           |
| <b>Dog Park</b>                    | 2,885.17                | 736.50                  | 2,148.67         | 291.74%         |
| <b>Erosion Control</b>             | 0.00                    | 10,319.85               | -10,319.85       | -100.0%         |
| <b>Field Equipment</b>             |                         |                         |                  |                 |
| Equipment - Fields                 | 5,477.68                | 20,420.00               | -14,942.32       | -73.18%         |
| Fuel                               | 3,667.05                | 4,158.97                | -491.92          | -11.83%         |
| <b>Total Field Equipment</b>       | 9,144.73                | 24,578.97               | -15,434.24       | -62.79%         |
| <b>Franco Gardens</b>              | 560.65                  | 4,912.57                | -4,351.92        | -88.59%         |
| <b>Grounds</b>                     |                         |                         |                  |                 |
| DG                                 | 1,249.21                | 0.00                    | 1,249.21         | 100.0%          |
| Fertilizer                         | 0.00                    | 2,323.48                | -2,323.48        | -100.0%         |
| <b>Fields</b>                      |                         |                         |                  |                 |
| Chalk                              | 1,433.65                | 894.40                  | 539.25           | 60.29%          |
| Clay                               | 417.81                  | 114.47                  | 303.34           | 265.0%          |
| Field Topper                       | 1,356.20                | 276.50                  | 1,079.70         | 390.49%         |
| Quick Dry                          | 558.00                  | 1,385.72                | -827.72          | -59.73%         |
| Restroom                           | 1,788.46                | 2,294.25                | -505.79          | -22.05%         |
| <b>Total Fields</b>                | 5,554.12                | 4,965.34                | 588.78           | 11.86%          |
| <b>Grounds - Repair</b>            | 7,007.01                | 0.00                    | 7,007.01         | 100.0%          |
| Irrigation                         | 7,536.33                | 2,138.37                | 5,397.96         | 252.43%         |
| Pest Control                       | 646.42                  | 797.27                  | -150.85          | -18.92%         |
| Playground/Grounds                 | 70.34                   | 4,926.84                | -4,856.50        | -98.57%         |
| Round-Up/Dye                       | 0.00                    | 99.38                   | -99.38           | -100.0%         |
| Sand                               | 1,124.57                | 36.00                   | 1,088.57         | 3,023.81%       |
| Seed                               | 5,499.12                | 7,462.80                | -1,963.68        | -26.31%         |
| Soil                               | 534.60                  | 815.40                  | -280.80          | -34.44%         |
| <b>Total Grounds</b>               | 29,221.72               | 23,564.88               | 5,656.84         | 24.01%          |
| <b>Hazardous Material Disposal</b> | 3,379.67                | 0.00                    | 3,379.67         | 100.0%          |
| <b>Keys/Locks</b>                  | 662.39                  | 1,609.29                | -946.90          | -58.84%         |
| <b>Lights &amp; Electrical</b>     | 7,889.92                | 7,551.52                | 338.40           | 4.48%           |
| <b>RV Park</b>                     | 2,729.39                | 0.00                    | 2,729.39         | 100.0%          |



**Beaumont Cherry Valley Recreation & Park District**  
**Profit & Loss Prev Year Comparison**  
July 2017 through February 2018

|                                       | <u>Jul '17 - Feb 18</u> | <u>Jul '16 - Feb 17</u> | <u>\$ Change</u>  | <u>% Change</u> |
|---------------------------------------|-------------------------|-------------------------|-------------------|-----------------|
| Sewer                                 | 0.00                    | 620.08                  | -620.08           | -100.0%         |
| <b>Total Repairs and Maintenance</b>  | <b>81,977.71</b>        | <b>98,211.44</b>        | <b>-16,233.73</b> | <b>-16.53%</b>  |
| Safety                                | 2,706.04                | 3,953.34                | -1,247.30         | -31.55%         |
| Security                              | 2,133.50                | 12,098.50               | -9,965.00         | -82.37%         |
| Signage                               | 0.00                    | 1,369.90                | -1,369.90         | -100.0%         |
| Snack Bar Expense                     | 0.00                    | 29,952.84               | -29,952.84        | -100.0%         |
| <b>Special Events Expense</b>         |                         |                         |                   |                 |
| 4th of July Celebration               | 7,500.00                | 0.00                    | 7,500.00          | 100.0%          |
| Fishing Derby                         | 15.19                   | 0.00                    | 15.19             | 100.0%          |
| Joint Event Expenses                  | 3,982.68                | 4,660.87                | -678.19           | -14.55%         |
| Movies Under the Stars                | 757.15                  | 498.70                  | 258.45            | 51.83%          |
| Music Festival                        | 14,539.17               | 11,366.56               | 3,172.61          | 27.91%          |
| Oktoberfest                           | 36,907.94               | 25,094.37               | 11,813.57         | 47.08%          |
| Parking Expense                       | 2,529.81                | 0.00                    | 2,529.81          | 100.0%          |
| Pumpkin Carve                         | 1,745.70                | 740.60                  | 1,005.10          | 135.71%         |
| Pumpkin Patch                         | 0.00                    | 1,850.18                | -1,850.18         | -100.0%         |
| Spring Fling                          | 138.28                  | 12.63                   | 125.65            | 994.85%         |
| Tournaments                           | 2,143.92                | 2,118.16                | 25.76             | 1.22%           |
| Welcome Home Vietnam Veterans         | 437.76                  | 0.00                    | 437.76            | 100.0%          |
| Winter Wish                           | 444.77                  | 310.85                  | 133.92            | 43.08%          |
| Winterfest                            | 12,906.89               | 12,341.59               | 565.30            | 4.58%           |
| <b>Total Special Events Expense</b>   | <b>84,049.26</b>        | <b>58,994.51</b>        | <b>25,054.75</b>  | <b>42.47%</b>   |
| Staff Holiday Party                   | 4,488.65                | 3,057.16                | 1,431.49          | 46.82%          |
| Staff Picnic/BBQ                      | 669.75                  | 0.00                    | 669.75            | 100.0%          |
| <b>Telephone &amp; Internet</b>       |                         |                         |                   |                 |
| Telephone/Internet                    | 12,720.49               | 8,715.78                | 4,004.71          | 45.95%          |
| Wireless Phones                       | 3,993.50                | 6,842.60                | -2,849.10         | -41.64%         |
| <b>Total Telephone &amp; Internet</b> | <b>16,713.99</b>        | <b>15,558.38</b>        | <b>1,155.61</b>   | <b>7.43%</b>    |
| Uniform Expense                       | 1,946.01                | 7,063.05                | -5,117.04         | -72.45%         |
| <b>Utilities</b>                      |                         |                         |                   |                 |
| Electricity                           | 56,280.75               | 46,603.99               | 9,676.76          | 20.76%          |
| Gas                                   | 1,879.94                | 3,533.46                | -1,653.52         | -46.8%          |
| Propane                               | 5,751.50                | 0.00                    | 5,751.50          | 100.0%          |
| Sewer                                 | 6,887.50                | 6,808.02                | 79.48             | 1.17%           |
| Trash                                 | 20,787.28               | 18,200.13               | 2,587.15          | 14.22%          |
| Water                                 | 50,348.64               | 42,578.86               | 7,769.78          | 18.25%          |
| <b>Total Utilities</b>                | <b>141,935.61</b>       | <b>117,724.46</b>       | <b>24,211.15</b>  | <b>20.57%</b>   |
| <b>Vehicle Expenses</b>               |                         |                         |                   |                 |
| Chevy                                 | 707.61                  | 0.00                    | 707.61            | 100.0%          |
| Ford - F350                           | 2,712.70                | 0.00                    | 2,712.70          | 100.0%          |
| Ford - F550                           | 222.52                  | 0.00                    | 222.52            | 100.0%          |
| Fuel                                  | 460.29                  | 551.43                  | -91.14            | -16.53%         |
| Mileage                               | 512.19                  | 1,108.71                | -596.52           | -53.8%          |

**Beaumont Cherry Valley Recreation & Park District**  
**Profit & Loss Prev Year Comparison**  
July 2017 through February 2018

|                                    | <u>Jul '17 - Feb 18</u> | <u>Jul '16 - Feb 17</u> | <u>\$ Change</u>  | <u>% Change</u> |
|------------------------------------|-------------------------|-------------------------|-------------------|-----------------|
| Stage                              | 6,496.20                | 0.00                    | 6,496.20          | 100.0%          |
| Vehicle Expenses - Other           | 292.50                  | 197.81                  | 94.69             | 47.87%          |
| <b>Total Vehicle Expenses</b>      | <b>11,404.01</b>        | <b>1,857.95</b>         | <b>9,546.06</b>   | <b>513.8%</b>   |
| <b>Total Expense</b>               | <b>1,227,479.58</b>     | <b>1,149,145.01</b>     | <b>78,334.57</b>  | <b>6.82%</b>    |
| <b>Net Operating Income</b>        | <b>197,520.26</b>       | <b>166,158.82</b>       | <b>31,361.44</b>  | <b>18.87%</b>   |
| <b>Other Income/Expense</b>        |                         |                         |                   |                 |
| <b>Other Income</b>                |                         |                         |                   |                 |
| <b>Other income</b>                |                         |                         |                   |                 |
| Interest income                    | 215.86                  | 87.20                   | 128.66            | 147.55%         |
| Other income                       | 0.00                    | 81.77                   | -81.77            | -100.0%         |
| <b>Total Other income</b>          | <b>215.86</b>           | <b>168.97</b>           | <b>46.89</b>      | <b>27.75%</b>   |
| <b>Total Other Income</b>          | <b>215.86</b>           | <b>168.97</b>           | <b>46.89</b>      | <b>27.75%</b>   |
| <b>Other Expense</b>               |                         |                         |                   |                 |
| <b>Capital Expenditures.</b>       |                         |                         |                   |                 |
| #01 - Maint. Bldg & Restroom       | 62,133.95               | 0.00                    | 62,133.95         | 100.0%          |
| #03 - NCCC Improvements            | 26,685.00               | 15,454.67               | 11,230.33         | 72.67%          |
| #04 - Rock Retaining Wall          | 20,846.91               | 0.00                    | 20,846.91         | 100.0%          |
| #08 - Bathroom Repair              | 22,651.60               | 0.00                    | 22,651.60         | 100.0%          |
| ADA Concrete and Handrail          | 0.00                    | 6,984.52                | -6,984.52         | -100.0%         |
| Kubota Utility Vehicle             | 0.00                    | 16,027.88               | -16,027.88        | -100.0%         |
| Lights @ Field #7                  | 0.00                    | 105,926.10              | -105,926.10       | -100.0%         |
| NCCC Restroom ADA Upgrades         | 14,493.68               | 0.00                    | 14,493.68         | 100.0%          |
| Restroom Modification & ADA Req    | 0.00                    | 67,454.23               | -67,454.23        | -100.0%         |
| Upgrade Horse Arena ETI Bldg.      | 0.00                    | 1,775.88                | -1,775.88         | -100.0%         |
| <b>Total Capital Expenditures.</b> | <b>146,811.14</b>       | <b>213,623.28</b>       | <b>-66,812.14</b> | <b>-31.28%</b>  |
| <b>Total Other Expense</b>         | <b>146,811.14</b>       | <b>213,623.28</b>       | <b>-66,812.14</b> | <b>-31.28%</b>  |
| <b>Net Other Income</b>            | <b>-146,595.28</b>      | <b>-213,454.31</b>      | <b>66,859.03</b>  | <b>31.32%</b>   |
| <b>Net Income</b>                  | <b>50,924.98</b>        | <b>-47,295.49</b>       | <b>98,220.47</b>  | <b>207.67%</b>  |

# Beaumont Cherry Valley Recreation & Park District Profit & Loss Budget vs. Actual

July 2017 through February 2018

TOTAL

|                                      | Jul '17 - Feb 18 | Budget     | \$ Over Budget | % of Budget |
|--------------------------------------|------------------|------------|----------------|-------------|
| <b>Operating Income/Expense</b>      |                  |            |                |             |
| <b>Income</b>                        |                  |            |                |             |
| <b>Adult Softball</b>                | 20,784.00        | 20,000.00  | 784.00         | 103.92%     |
| <b>Banner Sales</b>                  | 10,575.00        | 18,000.00  | -7,425.00      | 58.75%      |
| <b>Contract Instructor</b>           | 3,321.95         | 7,000.00   | -3,678.05      | 47.46%      |
| <b>Facility Use</b>                  |                  |            |                |             |
| <b>Caretaker Rent</b>                | 1,600.00         | 2,400.00   | -800.00        | 66.67%      |
| <b>Dog House</b>                     | 950.00           | 3,600.00   | -2,650.00      | 26.39%      |
| <b>Dog Park</b>                      | 442.01           |            |                |             |
| <b>Dump Station</b>                  | 700.00           | 1,500.00   | -800.00        | 46.67%      |
| <b>Equestrian Arena</b>              | 525.00           | 2,100.00   | -1,575.00      | 25.0%       |
| <b>Fields</b>                        | 6,465.25         | 17,000.00  | -10,534.75     | 38.03%      |
| <b>Franco Gardens</b>                | 100.00           | 5,000.00   | -4,900.00      | 2.0%        |
| <b>Grange</b>                        | 19,502.50        | 35,000.00  | -15,497.50     | 55.72%      |
| <b>Hockey/Tennis Lights</b>          | 310.00           | 500.00     | -190.00        | 62.0%       |
| <b>NCCC</b>                          | 3,740.00         | 10,000.00  | -6,260.00      | 37.4%       |
| <b>NCCC/Franco Gardens</b>           | 7,230.00         | 6,000.00   | 1,230.00       | 120.5%      |
| <b>Park</b>                          | 650.00           | 1,500.00   | -850.00        | 43.33%      |
| <b>RV Space</b>                      | 28,575.00        | 35,000.00  | -6,425.00      | 81.64%      |
| <b>Snack Bar</b>                     | 13,991.78        | 85,000.00  | -71,008.22     | 16.46%      |
| <b>Thunder Alley Racetrack</b>       | 1,983.75         | 2,835.00   | -851.25        | 69.97%      |
| <b>Women's Club</b>                  | 13,410.59        | 15,000.00  | -1,589.41      | 89.4%       |
| <b>Total Facility Use</b>            | 100,175.88       | 222,435.00 | -122,259.12    | 45.04%      |
| <b>Fire Camp</b>                     | 46,000.00        | 0.00       | 46,000.00      | 100.0%      |
| <b>Grants</b>                        |                  |            |                |             |
| <b>Laura May Stewart</b>             | 6,000.00         |            |                |             |
| <b>Total Grants</b>                  | 6,000.00         |            |                |             |
| <b>Miscellaneous</b>                 | 9,024.07         |            |                |             |
| <b>Quimby Fee's</b>                  | 3,854.10         | 0.00       | 3,854.10       | 100.0%      |
| <b>Recycling</b>                     | 1,007.82         |            |                |             |
| <b>Returned Check Charges</b>        | 35.00            |            |                |             |
| <b>Special Events Income</b>         |                  |            |                |             |
| <b>Easter Spring Fling</b>           | 695.00           | 3,200.00   | -2,505.00      | 21.72%      |
| <b>Fishing Derby</b>                 | 0.00             | 8,000.00   | -8,000.00      | 0.0%        |
| <b>Memorial Wall</b>                 | 0.00             | 0.00       | 0.00           | 0.0%        |
| <b>Movies</b>                        | 1,870.52         | 3,500.00   | -1,629.48      | 53.44%      |
| <b>Music Festival</b>                | 9,279.62         | 10,000.00  | -720.38        | 92.8%       |
| <b>Oktoberfest</b>                   | 37,281.25        | 33,000.00  | 4,281.25       | 112.97%     |
| <b>Parking</b>                       | 18,773.60        | 30,000.00  | -11,226.40     | 62.58%      |
| <b>Pumpkin Carve</b>                 | 1,323.01         | 1,000.00   | 323.01         | 132.3%      |
| <b>Tournaments</b>                   | 71,018.97        | 70,000.00  | 1,018.97       | 101.46%     |
| <b>Welcome Home Vietnam Veterans</b> | 0.00             | 0.00       | 0.00           | 0.0%        |
| <b>Winter Wish</b>                   | 681.00           | 500.00     | 181.00         | 136.2%      |
| <b>Winterfest</b>                    | 8,459.01         | 10,000.00  | -1,540.99      | 84.59%      |



**Beaumont Cherry Valley Recreation & Park District  
Profit & Loss Budget vs. Actual**

July 2017 through February 2018

TOTAL

|  | Jul '17 - Feb 18 | Budget       | \$ Over Budget | % of Budget |
|--|------------------|--------------|----------------|-------------|
| <b>Total Special Events Income</b>       | 149,381.98       | 169,200.00   | -19,818.02     | 88.29%      |
| <b>State of California Revenue</b>       |                  |              |                |             |
| CA Homeowners Tax Relief                 | 8,502.62         | 23,425.40    | -14,922.78     | 36.3%       |
| Interest - Invested Funds                | 5,466.25         | 2,380.23     | 3,086.02       | 229.65%     |
| Low Moderate Income Housing              | 8,747.08         |              |                |             |
| Property Tax Current Secured             | 867,354.22       | 1,308,500.00 | -441,145.78    | 66.29%      |
| Property Tax Current Supplement          | 14,257.70        | 14,500.00    | -242.30        | 98.33%      |
| Property Tax Current Unsecured           | 65,965.37        | 62,030.80    | 3,934.57       | 106.34%     |
| Property Tax Prior Supplemental          | 9,489.87         | 7,974.00     | 1,515.87       | 119.01%     |
| Property Tax Prior Unsecured             | 3,716.53         | 3,124.86     | 591.67         | 118.93%     |
| Redevelopment (RDA)                      | 74,036.41        |              |                |             |
| State Board of Equalization              | 0.00             | 32,900.00    | -32,900.00     | 0.0%        |
| <b>Total State of California Revenue</b> | 1,057,536.05     | 1,454,835.29 | -397,299.24    | 72.69%      |
| <b>Verizon Cell Tower</b>                | 17,304.00        | 25,956.00    | -8,652.00      | 66.67%      |
| <b>Total Income</b>                      | 1,424,999.85     | 1,917,426.29 | -492,426.44    | 74.32%      |
| <b>Gross Profit</b>                      | 1,424,999.85     | 1,917,426.29 | -492,426.44    | 74.32%      |
| <b>Expense</b>                           |                  |              |                |             |
| Adult Softball Expense                   | 11,811.14        | 25,000.00    | -13,188.86     | 47.25%      |
| Advertising & Publicity                  | 0.00             | 0.00         | 0.00           | 0.0%        |
| Awards & Recognition                     | 10.88            | 1,000.00     | -989.12        | 1.09%       |
| Bank Fees                                | 315.50           | 0.00         | 315.50         | 100.0%      |
| Bank Service Charges                     | 20.00            |              |                |             |
| Banner Sales Expense                     | 3,771.25         | 7,000.00     | -3,228.75      | 53.88%      |
| Board of Directors                       |                  |              |                |             |
| Director Fees                            | 12,200.00        | 36,000.00    | -23,800.00     | 33.89%      |
| Training - Strategic Planning            | 0.00             | 20,000.00    | -20,000.00     | 0.0%        |
| Travel and Conference                    | 0.00             | 25,000.00    | -25,000.00     | 0.0%        |
| <b>Total Board of Directors</b>          | 12,560.38        | 81,000.00    | -68,439.62     | 15.51%      |
| Business Meals                           | 928.93           | 3,000.00     | -2,071.07      | 30.96%      |
| Car Allowance                            | 3,923.09         | 6,000.00     | -2,076.91      | 65.39%      |
| Computer Equip & Maintenance             | 3,363.62         | 12,500.00    | -9,136.38      | 26.91%      |
| Contract Services                        |                  |              |                |             |
| Acorn Technology                         | 12,665.00        | 19,000.00    | -6,335.00      | 66.66%      |
| BDL Alarms, Inc.                         | 1,792.00         | 3,000.00     | -1,208.00      | 59.73%      |
| Elite Security                           | 14,448.00        | 23,000.00    | -8,552.00      | 62.82%      |
| Jani King                                | 10,170.84        | 16,000.00    | -5,829.16      | 63.57%      |
| Memories by Darci Walls                  | 729.00           | 1,200.00     | -471.00        | 60.75%      |
| Pacific Alarm                            | 486.50           | 900.00       | -413.50        | 54.06%      |
| Slugg Bugg                               | 1,560.00         | 1,875.00     | -315.00        | 83.2%       |
| TLC Landscaping                          | 6,560.00         | 10,000.00    | -3,440.00      | 65.6%       |
| Turf Star                                | 4,218.26         | 8,400.00     | -4,181.74      | 50.22%      |
| <b>Total Contract Services</b>           | 52,629.60        | 83,375.00    | -30,745.40     | 63.12%      |
| Credit Card % Fees                       | 3,035.97         | 3,000.00     | 35.97          | 101.2%      |
| Delivery Fees                            | 36.58            | 700.00       | -663.42        | 5.23%       |

**Beaumont Cherry Valley Recreation & Park District  
Profit & Loss Budget vs. Actual**

July 2017 through February 2018

TOTAL

|   | <u>Jul '17 - Feb 18</u> | <u>Budget</u>    | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---|-------------------------|------------------|-----------------------|--------------------|
| <b>Dues/Subscriptions/Memberships</b>         |                         |                  |                       |                    |
| Cal Chamber of Commerce                       | 98.41                   | 100.00           | -1.59                 | 98.41%             |
| CalPELRA                                      | 0.00                    | 700.00           | -700.00               | 0.0%               |
| CARPD   | 1,500.00                | 1,500.00         | 0.00                  | 100.0%             |
| Chamber Memberships                           | 251.67                  | 385.00           | -133.33               | 65.37%             |
| CPRS  | 475.00                  | 475.00           | 0.00                  | 100.0%             |
| CSDA  | 1,820.55                | 1,875.00         | -54.45                | 97.1%              |
| NRPA  | 0.00                    | 165.00           | -165.00               | 0.0%               |
| The Press Enterprise                          | 224.12                  | 225.00           | -0.88                 | 99.61%             |
| The Record Gazette                            | 39.95                   | 40.00            | -0.05                 | 99.88%             |
| <b>Total Dues/Subscriptions/Memberships</b>   | <b>4,409.70</b>         | <b>5,465.00</b>  | <b>-1,055.30</b>      | <b>80.69%</b>      |
| <b>Election Expense</b>                       | <b>0.00</b>             | <b>0.00</b>      | <b>0.00</b>           | <b>0.0%</b>        |
| <b>Equipment - Buildings</b>                  |                         |                  |                       |                    |
| Grange  | 0.00                    | 800.00           | -800.00               | 0.0%               |
| NCCC  | 0.00                    | 800.00           | -800.00               | 0.0%               |
| Snack Bar                                     |                         |                  |                       |                    |
| East  | 0.00                    | 800.00           | -800.00               | 0.0%               |
| West  | 0.00                    | 800.00           | -800.00               | 0.0%               |
| <b>Total Snack Bar</b>                        | <b>0.00</b>             | <b>1,600.00</b>  | <b>-1,600.00</b>      | <b>0.0%</b>        |
| <b>Woman's Club</b>                           | <b>0.00</b>             | <b>800.00</b>    | <b>-800.00</b>        | <b>0.0%</b>        |
| <b>Total Equipment - Buildings</b>            | <b>0.00</b>             | <b>4,000.00</b>  | <b>-4,000.00</b>      | <b>0.0%</b>        |
| <b>Equipment Purchases</b>                    | <b>67,676.51</b>        | <b>25,000.00</b> | <b>42,676.51</b>      | <b>270.71%</b>     |
| <b>Facility Usage Expenses</b>                | <b>4,374.72</b>         |                  |                       |                    |
| <b>Finance Charges</b>                        | <b>183.43</b>           |                  |                       |                    |
| <b>Grounds Equipment</b>                      | <b>3,096.18</b>         | <b>6,500.00</b>  | <b>-3,403.82</b>      | <b>47.63%</b>      |
| <b>Human Resources/Risk Management</b>        |                         |                  |                       |                    |
| CalPERS - Retirement                          | 20,015.11               | 64,000.00        | -43,984.89            | 31.27%             |
| CalPERS - Unfunded Health                     | 2,306.21                | 29,557.00        | -27,250.79            | 7.8%               |
| CalPERS - Unfunded Retiree                    | 37,732.22               | 38,300.00        | -567.78               | 98.52%             |
| Employee Live-Scan Fingerprint                | 0.00                    | 600.00           | -600.00               | 0.0%               |
| Employee Live-Scan Fingerprinting             | 160.00                  |                  |                       |                    |
| <b>Employee Training &amp; Seminars</b>       |                         |                  |                       |                    |
| Conferences                                   | 5,682.90                | 8,000.00         | -2,317.10             | 71.04%             |
| Fred Pryor Training                           | 1,592.00                | 1,200.00         | 392.00                | 132.67%            |
| License Renewal                               | 105.00                  | 815.00           | -710.00               | 12.88%             |
| School Tuitions/Books                         | 378.00                  | 7,000.00         | -6,622.00             | 5.4%               |
| Workshops/Webinars                            | 0.00                    | 1,500.00         | -1,500.00             | 0.0%               |
| <b>Total Employee Training &amp; Seminars</b> | <b>7,757.90</b>         | <b>18,515.00</b> | <b>-10,757.10</b>     | <b>41.9%</b>       |
| <b>Insurance - Employee's</b>                 |                         |                  |                       |                    |
| 457 Employee Pension Plan                     | 125.00                  |                  |                       |                    |
| Admin Fee                                     | 111.05                  | 150.00           | -38.95                | 74.03%             |
| Dental Insurance                              | 2,684.90                | 4,336.20         | -1,651.30             | 61.92%             |
| Disability Insurance                          | -174.61                 |                  |                       |                    |
| Flex Benefit Plan                             | 13,003.69               | 34,000.00        | -20,996.31            | 38.25%             |

**Beaumont Cherry Valley Recreation & Park District  
Profit & Loss Budget vs. Actual**

July 2017 through February 2018

TOTAL

|  | <u>Jul '17 - Feb 18</u> | <u>Budget</u>       | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--|-------------------------|---------------------|-----------------------|--------------------|
| Health Insurance                             | 30,502.73               | 52,000.00           | -21,497.27            | 58.66%             |
| Life Insurance                               | 951.93                  | 1,900.00            | -948.07               | 50.1%              |
| Vision Insurance                             | 409.51                  | 600.00              | -190.49               | 68.25%             |
| <b>Total Insurance - Employee's</b>          | <b>47,614.20</b>        | <b>92,986.20</b>    | <b>-45,372.00</b>     | <b>51.21%</b>      |
| Insurance - Liability (Capri)                | 28,587.00               | 23,539.73           | 5,047.27              | 121.44%            |
| Insurance - Workers comp                     | 18,538.25               | 31,386.30           | -12,848.05            | 59.07%             |
| Medical Exam Expense                         | 935.00                  | 1,300.00            | -365.00               | 71.92%             |
| Payroll Tax Expense                          | 18,821.42               | 32,500.00           | -13,678.58            | 57.91%             |
| Salaries                                     | 437,211.50              | 797,658.00          | -360,446.50           | 54.81%             |
| <b>Total Human Resources/Risk Management</b> | <b>619,678.81</b>       | <b>1,130,342.23</b> | <b>-510,663.42</b>    | <b>54.82%</b>      |
| <b>Janitorial Supplies</b>                   |                         |                     |                       |                    |
| Park/Grounds                                 | 1,079.02                |                     |                       |                    |
| Supplies                                     | 8,751.38                |                     |                       |                    |
| Janitorial Supplies - Other                  | 0.00                    | 20,000.00           | -20,000.00            | 0.0%               |
| <b>Total Janitorial Supplies</b>             | <b>9,830.40</b>         | <b>20,000.00</b>    | <b>-10,169.60</b>     | <b>49.15%</b>      |
| Late Fee's                                   | 177.02                  |                     |                       |                    |
| <b>Licenses and Permits</b>                  |                         |                     |                       |                    |
| County Health Department                     | 720.00                  | 1,600.00            | -880.00               | 45.0%              |
| LAFCO Fees                                   | 384.07                  | 400.00              | -15.93                | 96.02%             |
| Music Permit                                 | 349.00                  |                     |                       |                    |
| <b>Total Licenses and Permits</b>            | <b>1,453.07</b>         | <b>2,000.00</b>     | <b>-546.93</b>        | <b>72.65%</b>      |
| Meeting Expenses                             | 623.78                  | 0.00                | 623.78                | 100.0%             |
| <b>Miscellaneous expenses</b>                |                         |                     |                       |                    |
| Nexus Study                                  | 8,432.00                |                     |                       |                    |
| <b>Total Miscellaneous expenses</b>          | <b>8,432.00</b>         |                     |                       |                    |
| <b>Office Expenses</b>                       |                         |                     |                       |                    |
| Copier Lease                                 | 6,405.96                | 10,500.00           | -4,094.04             | 61.01%             |
| Office Furniture                             | 9,383.54                | 6,000.00            | 3,383.54              | 156.39%            |
| Office Supplies                              | 3,248.39                | 5,500.00            | -2,251.61             | 59.06%             |
| Postage/PO Box                               | 958.21                  | 1,000.00            | -41.79                | 95.82%             |
| Recycling/Shredding                          | 275.00                  |                     |                       |                    |
| <b>Total Office Expenses</b>                 | <b>20,271.10</b>        | <b>23,000.00</b>    | <b>-2,728.90</b>      | <b>88.14%</b>      |
| <b>Professional Fee's</b>                    |                         |                     |                       |                    |
| Auditing                                     | 16,030.00               | 10,626.00           | 5,404.00              | 150.86%            |
| Legal Fee's                                  | 19,997.75               | 25,000.00           | -5,002.25             | 79.99%             |
| Other Consultants                            |                         |                     |                       |                    |
| GASB 68                                      | 1,050.00                |                     |                       |                    |
| GASB 74/75                                   | 1,530.00                | 3,060.00            | -1,530.00             | 50.0%              |
| State Controller's Report                    | 1,050.00                |                     |                       |                    |
| <b>Total Other Consultants</b>               | <b>3,630.00</b>         | <b>3,060.00</b>     | <b>570.00</b>         | <b>118.63%</b>     |
| Payroll Processing                           | 3,591.40                | 6,000.00            | -2,408.60             | 59.86%             |
| <b>Total Professional Fee's</b>              | <b>43,249.15</b>        | <b>44,686.00</b>    | <b>-1,436.85</b>      | <b>96.79%</b>      |
| <b>Public Relations</b>                      |                         |                     |                       |                    |
| Business Cards                               | 1,183.85                | 700.00              | 483.85                | 169.12%            |



# Beaumont Cherry Valley Recreation & Park District Profit & Loss Budget vs. Actual

July 2017 through February 2018

TOTAL

|                                | Jul '17 - Feb 18 | Budget           | \$ Over Budget   | % of Budget    |
|--------------------------------|------------------|------------------|------------------|----------------|
| Chamber Breakfast/Installation | 1,062.14         | 2,600.00         | -1,537.86        | 40.85%         |
| Flowers                        | 1,346.25         | 700.00           | 646.25           | 192.32%        |
| <b>Total Public Relations</b>  | <b>3,592.24</b>  | <b>4,000.00</b>  | <b>-407.76</b>   | <b>89.81%</b>  |
| <b>Repairs and Maintenance</b> |                  |                  |                  |                |
| <b>Benches</b>                 | 352.47           |                  |                  |                |
| <b>Buildings</b>               |                  |                  |                  |                |
| Equestrian Bldg                | 926.29           | 1,000.00         | -73.71           | 92.63%         |
| Grange                         | 2,336.28         | 3,000.00         | -663.72          | 77.88%         |
| Maintenance                    | 18,512.29        |                  |                  |                |
| NCCC                           | 2,820.79         | 6,000.00         | -3,179.21        | 47.01%         |
| <b>Snack Bar</b>               |                  |                  |                  |                |
| East                           | 0.00             | 1,000.00         | -1,000.00        | 0.0%           |
| West                           | 0.00             | 1,000.00         | -1,000.00        | 0.0%           |
| <b>Total Snack Bar</b>         | <b>0.00</b>      | <b>2,000.00</b>  | <b>-2,000.00</b> | <b>0.0%</b>    |
| Woman's Club                   | 555.95           | 6,000.00         | -5,444.05        | 9.27%          |
| Buildings - Other              | 0.00             |                  |                  |                |
| <b>Total Buildings</b>         | <b>25,151.60</b> | <b>18,000.00</b> | <b>7,151.60</b>  | <b>139.73%</b> |
| Dog Park                       | 2,885.17         | 2,000.00         | 885.17           | 144.26%        |
| Erosion Control                | 0.00             | 1,500.00         | -1,500.00        | 0.0%           |
| <b>Field Equipment</b>         |                  |                  |                  |                |
| Equipment - Fields             | 5,477.68         | 8,000.00         | -2,522.32        | 68.47%         |
| Fuel                           | 3,667.05         | 6,500.00         | -2,832.95        | 56.42%         |
| <b>Total Field Equipment</b>   | <b>9,144.73</b>  | <b>14,500.00</b> | <b>-5,355.27</b> | <b>63.07%</b>  |
| Franco Gardens                 | 560.65           | 15,000.00        | -14,439.35       | 3.74%          |
| <b>Grounds</b>                 |                  |                  |                  |                |
| DG                             | 1,249.21         | 2,000.00         | -750.79          | 62.46%         |
| Fertilizer                     | 0.00             | 5,500.00         | -5,500.00        | 0.0%           |
| <b>Fields</b>                  |                  |                  |                  |                |
| Chalk                          | 1,433.65         | 1,500.00         | -66.35           | 95.58%         |
| Clay                           | 417.81           | 4,000.00         | -3,582.19        | 10.45%         |
| Field Topper                   | 1,356.20         | 500.00           | 856.20           | 271.24%        |
| Quick Dry                      | 558.00           | 1,000.00         | -442.00          | 55.8%          |
| Restroom                       | 1,788.46         |                  |                  |                |
| Fields - Other                 | 0.00             |                  |                  |                |
| <b>Total Fields</b>            | <b>5,554.12</b>  | <b>7,000.00</b>  | <b>-1,445.88</b> | <b>79.35%</b>  |
| Grounds - Repair               | 7,007.01         |                  |                  |                |
| Irrigation                     | 7,536.33         | 10,000.00        | -2,463.67        | 75.36%         |
| Mulch Ground Cover             | 0.00             | 400.00           | -400.00          | 0.0%           |
| Pest Control                   | 646.42           |                  |                  |                |
| Playground/Grounds             | 70.34            | 3,000.00         | -2,929.66        | 2.35%          |
| Sand                           | 1,124.57         | 1,500.00         | -375.43          | 74.97%         |
| Seed                           | 5,499.12         | 5,500.00         | -0.88            | 99.98%         |
| Soil                           | 534.60           | 1,500.00         | -965.40          | 35.64%         |
| Grounds - Other                | 0.00             |                  |                  |                |

# Beaumont Cherry Valley Recreation & Park District Profit & Loss Budget vs. Actual

July 2017 through February 2018

TOTAL

|                                       | Jul '17 - Feb 18 | Budget            | \$ Over Budget    | % of Budget    |
|---------------------------------------|------------------|-------------------|-------------------|----------------|
| Total Grounds                         | 29,221.72        | 36,400.00         | -7,178.28         | 80.28%         |
| Hazardous Material Disposal           | 3,379.67         | 1,000.00          | 2,379.67          | 337.97%        |
| Keys/Locks                            | 662.39           | 1,000.00          | -337.61           | 66.24%         |
| Lights & Electrical                   | 7,889.92         | 12,000.00         | -4,110.08         | 65.75%         |
| RV Park                               | 2,729.39         | 15,000.00         | -12,270.61        | 18.2%          |
| Sewer                                 | 0.00             | 2,000.00          | -2,000.00         | 0.0%           |
| Tennis/Hockey Courts                  | 0.00             | 2,000.00          | -2,000.00         | 0.0%           |
| Repairs and Maintenance - Other       | 0.00             |                   |                   |                |
| <b>Total Repairs and Maintenance</b>  | <b>81,977.71</b> | <b>120,400.00</b> | <b>-38,422.29</b> | <b>68.09%</b>  |
| Safety                                | 2,706.04         | 4,900.00          | -2,193.96         | 55.23%         |
| Security                              | 2,133.50         |                   |                   |                |
| Signage                               | 0.00             | 5,000.00          | -5,000.00         | 0.0%           |
| Snack Bar Expense                     | 0.00             | 20,000.00         | -20,000.00        | 0.0%           |
| Special Events Expense                |                  |                   |                   |                |
| 4th of July Celebration               | 7,500.00         | 8,500.00          | -1,000.00         | 88.24%         |
| Arbor Day                             | 0.00             | 700.00            | -700.00           | 0.0%           |
| Fishing Derby                         | 15.19            | 7,500.00          | -7,484.81         | 0.2%           |
| Joint Event Expenses                  | 3,982.68         |                   |                   |                |
| Memorial Wall                         | 0.00             | 2,400.00          | -2,400.00         | 0.0%           |
| Movies Under the Stars                | 757.15           | 4,000.00          | -3,242.85         | 18.93%         |
| Music Festival                        | 14,539.17        | 12,000.00         | 2,539.17          | 121.16%        |
| Oktoberfest                           | 36,907.94        | 27,000.00         | 9,907.94          | 136.7%         |
| Parking Expense                       | 2,529.81         |                   |                   |                |
| Pumpkin Carve                         | 1,745.70         | 2,600.00          | -854.30           | 67.14%         |
| Spring Fling                          | 138.28           | 2,500.00          | -2,361.72         | 5.53%          |
| Tournaments                           | 2,143.92         | 2,000.00          | 143.92            | 107.2%         |
| Welcome Home Vietnam Veterans         | 437.76           | 2,200.00          | -1,762.24         | 19.9%          |
| Winter Wish                           | 444.77           | 500.00            | -55.23            | 88.95%         |
| Winterfest                            | 12,906.89        | 20,000.00         | -7,093.11         | 64.53%         |
| <b>Total Special Events Expense</b>   | <b>84,049.26</b> | <b>91,900.00</b>  | <b>-7,850.74</b>  | <b>91.46%</b>  |
| Staff Holiday Party                   | 4,488.65         | 4,000.00          | 488.65            | 112.22%        |
| Staff Picnic/BBQ                      | 669.75           | 1,000.00          | -330.25           | 66.98%         |
| Telephone & Internet                  |                  |                   |                   |                |
| Telephone/Internet                    | 12,720.49        | 10,000.00         | 2,720.49          | 127.21%        |
| Wireless Phones                       | 3,993.50         | 6,000.00          | -2,006.50         | 66.56%         |
| <b>Total Telephone &amp; Internet</b> | <b>16,713.99</b> | <b>16,000.00</b>  | <b>713.99</b>     | <b>104.46%</b> |
| Uniform Expense                       | 1,946.01         | 7,000.00          | -5,053.99         | 27.8%          |
| Utilities                             |                  |                   |                   |                |
| Electricity                           | 56,280.75        | 73,643.92         | -17,363.17        | 76.42%         |
| Gas                                   | 1,879.94         | 5,270.00          | -3,390.06         | 35.67%         |
| Propane                               | 5,751.50         | 2,300.00          | 3,451.50          | 250.07%        |
| Sewer                                 | 6,887.50         | 10,500.00         | -3,612.50         | 65.6%          |
| Trash                                 | 20,787.28        | 19,100.00         | 1,687.28          | 108.83%        |
| Water                                 | 50,348.64        | 33,700.00         | 16,648.64         | 149.4%         |

# Beaumont Cherry Valley Recreation & Park District Profit & Loss Budget vs. Actual

July 2017 through February 2018

TOTAL

|                                    | Jul '17 - Feb 18        | Budget                    | \$ Over Budget           | % of Budget           |
|------------------------------------|-------------------------|---------------------------|--------------------------|-----------------------|
| Total Utilities                    | 141,935.61              | 144,513.92                | -2,578.31                | 98.22%                |
| <b>Vehicle Expenses</b>            |                         |                           |                          |                       |
| Chevy                              | 707.61                  |                           |                          |                       |
| Ford - F350                        | 2,712.70                |                           |                          |                       |
| Ford - F550                        | 222.52                  |                           |                          |                       |
| Fuel                               | 460.29                  | 3,700.00                  | -3,239.71                | 12.44%                |
| Mileage                            | 512.19                  | 2,000.00                  | -1,487.81                | 25.61%                |
| Stage                              | 6,496.20                |                           |                          |                       |
| Vehicle Expenses - Other           | 292.50                  |                           |                          |                       |
| <b>Total Vehicle Expenses</b>      | <u>11,404.01</u>        | <u>5,700.00</u>           | <u>5,704.01</u>          | <u>200.07%</u>        |
| <b>Total Expense</b>               | <u>1,227,773.82</u>     | <u>1,907,982.15</u>       | <u>-680,208.33</u>       | <u>64.35%</u>         |
| <b>Net Operating Income</b>        | 197,226.03              | 9,444.14                  | 187,781.89               | 2,088.34%             |
| <b>Other Income/Expense</b>        |                         |                           |                          |                       |
| <b>Other Income</b>                |                         |                           |                          |                       |
| Other income                       |                         |                           |                          |                       |
| Interest income                    | 215.86                  | 400.00                    | -184.14                  | 53.97%                |
| <b>Total Other income</b>          | <u>215.86</u>           | <u>400.00</u>             | <u>-184.14</u>           | <u>53.97%</u>         |
| <b>Total Other Income</b>          | 215.86                  | 400.00                    | -184.14                  | 53.97%                |
| <b>Other Expense</b>               |                         |                           |                          |                       |
| <b>Capital Expenditures.</b>       |                         |                           |                          |                       |
| #01 - Maint. Bldg & Restroom       | 62,133.95               | 40,000.00                 | 22,133.95                | 155.34%               |
| #02 - Looping Domestic Water       | 0.00                    | 5,000.00                  | -5,000.00                | 0.0%                  |
| #03 - NCCC Improvements            | 26,685.00               | 20,000.00                 | 6,685.00                 | 133.43%               |
| #04 - Rock Retaining Wall          | 20,846.91               | 17,000.00                 | 3,846.91                 | 122.63%               |
| #05 - Woman's Club Improvements    | 0.00                    | 15,000.00                 | -15,000.00               | 0.0%                  |
| #06 - Field #1 Fencing             | 0.00                    | 18,000.00                 | -18,000.00               | 0.0%                  |
| #07 - ADA Drinking Fountains       | 0.00                    | 3,300.00                  | -3,300.00                | 0.0%                  |
| #08 - Bathroom Repair              | 22,651.60               | 5,000.00                  | 17,651.60                | 453.03%               |
| #09 - Kiosk Refresh                | 0.00                    | 3,000.00                  | -3,000.00                | 0.0%                  |
| #10 - Wood Bleacher Replacement    | 0.00                    | 5,000.00                  | -5,000.00                | 0.0%                  |
| #11 - Grange Lights & Controls     | 0.00                    | 5,000.00                  | -5,000.00                | 0.0%                  |
| NCCC Restroom ADA Upgrades         | 14,493.68               |                           |                          |                       |
| Transition Plan ADA                | 0.00                    | 5,000.00                  | -5,000.00                | 0.0%                  |
| <b>Total Capital Expenditures.</b> | <u>146,811.14</u>       | <u>141,300.00</u>         | <u>5,511.14</u>          | <u>103.9%</u>         |
| <b>Total Other Expense</b>         | <u>146,811.14</u>       | <u>141,300.00</u>         | <u>5,511.14</u>          | <u>103.9%</u>         |
| <b>Net Other Income</b>            | <u>-146,595.28</u>      | <u>-140,900.00</u>        | <u>-5,695.28</u>         | <u>104.04%</u>        |
| <b>Net Income</b>                  | <u><u>50,630.75</u></u> | <u><u>-131,455.86</u></u> | <u><u>182,086.61</u></u> | <u><u>-38.52%</u></u> |



**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank Of Hemet - Operating  
February 2018**

| Type                             | Date       | Num        | Name                          | Memo   | Amount     |
|----------------------------------|------------|------------|-------------------------------|--|------------|
| <b>Bank of Hemet - Operating</b> |            |            |                               |  |            |
| Check                            | 02/01/2018 | 121303     | Dan Hughes                    | Director Fees - January 2018   | -500.00    |
| Bill Pmt -Check                  | 02/01/2018 | 02082018   | Nextiva                       | Telephone Monthly Service  | -219.14    |
| Bill Pmt -Check                  | 02/01/2018 | 02022018   | Rosalind Otero                | Employee - Retirement Medical  | -173.89    |
| Check                            | 02/02/2018 |            | Uber                          | Trip Error, Reimbursed Cash  | -21.12     |
| Check                            | 02/02/2018 | Fee        | Global Pay                    | Credit Card Machine - \$7,105.00 Sales   | -399.72    |
| Check                            | 02/05/2018 | DB02052018 | EI Charro                     | Business Meal - Dean Wetter, GM Valley Wide, Andy Minor GIS Consultant, Duane Burk, GM | -44.70     |
| General Journal                  | 02/07/2018 | 988        |                               | Transfer to Payroll for PR 02092018  | -25,000.00 |
| General Journal                  | 02/07/2018 | 989        |                               | Transfer to Project for Monthly Transfer   | -14,592.58 |
| Check                            | 02/08/2018 | 121304     | Beaumont Chamber of Commerce  | Chamber Good Morning Breakfast (2) Minjares, Amy & Ward, Denise                        | -40.00     |
| Check                            | 02/08/2018 | 121305     | Amy Minjares                  | Phone Case/Chamber Breakfast Reimbursement   | -29.99     |
| Bill Pmt -Check                  | 02/13/2018 | 121306     | Slugg Bugg Pest Control       | Pest Control Bi-Monthly Service  | -350.00    |
| Check                            | 02/13/2018 | 121307     | Denise Ward                   | Director Fee's - December 2017/January 2018  | -300.00    |
| Bill Pmt -Check                  | 02/13/2018 | 121308     | Acorn Technology Services     | IT Monthly Service   | -1,630.00  |
| Bill Pmt -Check                  | 02/13/2018 | 121309     | Apex Urgent Care, Inc.        | Medical Exarn - Minjares, Amy & Hartig Christian                                       | -200.00    |
| Bill Pmt -Check                  | 02/13/2018 | 121310     | BDL Alarms, Inc.              | Alarm Monthly Service  | -224.00    |
| Bill Pmt -Check                  | 02/13/2018 | 121311     | Beaumont Home Center          | Deadbolt, Fountain Repair, Stock Bolts and Nuts  | -258.09    |
| Bill Pmt -Check                  | 02/13/2018 | 121312     | Beaumont Safe & Lock          | Deadbolt (Thunder Alley) Keys Janitor's Closet   | -120.87    |
| Bill Pmt -Check                  | 02/13/2018 | 121313     | Beaumont Unique Flowers       | Mike and Sue Lara Plant Arrangement (City Council Mother Passing)                      | -100.00    |
| Bill Pmt -Check                  | 02/13/2018 | 121314     | Best Best & Krieger           | Legal Services, Fee Study SCE Easement, Improvement Corp                               | -1,147.02  |
| Bill Pmt -Check                  | 02/13/2018 | 121315     | BMI                           | Music Permit - 1/1/2017 - 12/31/2018   | -691.00    |
| Bill Pmt -Check                  | 02/13/2018 | 121316     | Cherry Valley Chamber         | Chamber Membership Renewal   | -25.00     |
| Bill Pmt -Check                  | 02/13/2018 | 121317     | Chris Taylor's Plumbing       | NCCC Men's Restroom Handicap Stall   | -158.78    |
| Bill Pmt -Check                  | 02/13/2018 | 121318     | CR&R 01467                    | Utilities - Trash - Grange   | -136.46    |
| Bill Pmt -Check                  | 02/13/2018 | 121319     | Department of Justice         | Fingerprinting - Harteg, Christian   | -32.00     |
| Bill Pmt -Check                  | 02/13/2018 | 121320     | Elite Security Solutions, Inc | Security Monthly Service   | -2,064.00  |
| Bill Pmt -Check                  | 02/13/2018 | 121321     | First Bankcard 8849           | Postage/Stamps   | -115.99    |
| Bill Pmt -Check                  | 02/13/2018 | 121322     | Jani-King of California, Inc  | Janitorial Monthly Service   | -1,285.19  |
| Bill Pmt -Check                  | 02/13/2018 | 121323     | Pacific Alarm Services        | Hockey Lights Monthly Service  | -69.50     |
| Bill Pmt -Check                  | 02/13/2018 | 121324     | Postmaster                    | 12 Month Annual PO Box Rental  | -296.00    |

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank Of Hemet - Operating  
February 2018**

| Type            | Date       | Num         | Name                              | Memo   | Amount    |
|-----------------|------------|-------------|-----------------------------------|--|-----------|
| Bill Pmt -Check | 02/13/2018 | 121325      | Safety Compliance Company         | Safety Meeting 1/31/2018 - Topic #26 - Hearing Protection      | -250.00   |
| Bill Pmt -Check | 02/13/2018 | 121326      | Smith Pipe & Supply               | Irrigation   | -1,494.89 |
| Bill Pmt -Check | 02/13/2018 | 121327      | Tri-Lakes Team Sportswear         | Uniforms Alyssa & Kaylee Office Shirts                         | -210.36   |
| Bill Pmt -Check | 02/13/2018 | 121328      | Turf Star, Inc.                   | VOID: Reissued (2) Separate Checks                             | 0.00      |
| Bill Pmt -Check | 02/13/2018 | 121329      | UniFirst Corp                     | Uniforms Monthly Service                                       | -684.53   |
| Bill Pmt -Check | 02/13/2018 | 121330      | UNUM                              | Employee Disability Insurance - March 2018                     | -374.95   |
| Bill Pmt -Check | 02/13/2018 | 121331      | Frontier Communications           | Internet Monthly Service                                       | -484.33   |
| Bill Pmt -Check | 02/13/2018 | 1018148-50  | CalPERS                           | Employee Retirement  | -3,495.99 |
| Bill Pmt -Check | 02/13/2018 | 1001018154  | CalPERS-OPEB                      | Rate Plan 1357 Accrued Liability Actuarial 6/2015              | -3,282.08 |
| Bill Pmt -Check | 02/13/2018 | 01312018    | Nationwide Retirement Solutions   | Employee Extra Retirement                                      | -250.00   |
| Bill Pmt -Check | 02/13/2018 | 1019        | Office Depot                      | Office Supplies  | -136.33   |
| Bill Pmt -Check | 02/13/2018 | 109209169   | The Gas Company                   | Utilities - Gas - Grange/NCCC/Woman's Club                     | -462.63   |
| Bill Pmt -Check | 02/13/2018 | 725983735   | Verizon Wireless                  | Wireless Phone Monthly Service                                 | -761.48   |
| Bill Pmt -Check | 02/13/2018 | 69835245813 | Waste Management of the IE        | Utilities - Trash - Woman's Club/NCCC/ Park & Green Waste      | -2,053.04 |
| Bill Pmt -Check | 02/13/2018 | 121332      | Turf Star, Inc.                   | Field Equipment Monthly Service                                | -408.38   |
| Check           | 02/13/2018 | DB02132018  | The Sand Trap Bar & Grill         | Business Meal - Burk, Duane & Ward, Denise - Per Board Meeting | -36.06    |
| Check           | 02/14/2018 | 121333      | Bruce Bartells                    | Director Fees - Dec 2017/Jan 2018                              | -400.00   |
| Check           | 02/14/2018 | 121334      | Alyssa R Fuimaono                 | Refundable Security Deposit - 2/10/2018 - Birthday Party       | -250.00   |
| Check           | 02/14/2018 | 121335      | Ryann Flores                      | Mileage Reimbursement  | -17.66    |
| Check           | 02/14/2018 | 121336      | Alyssa R Fuimaono                 | Mileage Reimbursement  | -38.91    |
| Check           | 02/14/2018 | 121337      | Linda Russell                     | Refundable Security Deposit - 2/3/18 - Anniversary             | -500.00   |
| Check           | 02/14/2018 | 121338      | William E. Salinas                | Refundable Security Deposit -2/2/18                            | -250.00   |
| Bill Pmt -Check | 02/14/2018 | 121339      | Turf Star, Inc.                   | Down Payment (2) Workman GTX Gas                               | -605.93   |
| Check           | 02/14/2018 | AF02142018  | Amazon.com                        | TV Wall Mount  | -11.99    |
| Check           | 02/15/2018 | JC02152018  | Staler Bros                       | Nick Hughes - going away party                                 | -10.27    |
| Check           | 02/15/2018 | OD02152018  | Office Depot                      | Office Supplies  | -3.21     |
| Check           | 02/16/2018 | 121340      | Chris Diercks.                    | Director Fees January/February 2018                            | -400.00   |
| Check           | 02/16/2018 | JC02162019  | El Mantachi Taco Shop             | Nick's Going Away Lunch  | -222.58   |
| Bill Pmt -Check | 02/16/2018 | 121341      | So. Cal. West Coast Electric Inc. | Electrical Drawings - NCCC ADA Accessibility Project           | -943.57   |
| Check           | 02/20/2018 | DB02202018  | Sun Lakes Country Club            | Business Meal - Burk, Duane & Parparlan, Gail - Rebranding     | -30.52    |
| Check           | 02/21/2018 | 121342      | Penny Araiza                      | Refundable Security Deposit - 2/15/2018 - Memorial             | -250.00   |

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank Of Hemet - Operating  
February 2018**

| Type            | Date       | Num         | Name                         | Memo   | Amount    |
|-----------------|------------|-------------|------------------------------|--|-----------|
| Bill Pmt -Check | 02/21/2018 | 121343      | BCVWD 8-000                  | Utilities - Water - Woman's Club                                       | -202.68   |
| Bill Pmt -Check | 02/21/2018 | 121344      | BCVWD 8-001                  | Utilities - Water - Park   | -2,370.42 |
| Bill Pmt -Check | 02/21/2018 | 121345      | BCVWD 8-002                  | Utilities - Water - Park   | -2,310.35 |
| Bill Pmt -Check | 02/21/2018 | 121346      | BCVWD 8-003                  | Utilities - Water - NCCC   | -388.12   |
| Bill Pmt -Check | 02/21/2018 | 121347      | Blue Shield                  | Employee Dental Insurance  | -354.20   |
| Bill Pmt -Check | 02/21/2018 | 121348      | Ferrillgas                   | Utilities - Propane - Snack Bar  | -233.62   |
| Bill Pmt -Check | 02/21/2018 | 121349      | Frontier Communications      | Telephone Monthly Service  | -717.83   |
| Bill Pmt -Check | 02/21/2018 | 121350      | Image Source                 | Printing Monthly Service   | -253.79   |
| Bill Pmt -Check | 02/21/2018 | 121351      | Jani-King of California, Inc | Janitorial Monthly Service Difference                                  | -83.01    |
| Bill Pmt -Check | 02/21/2018 | 121352      | SingerLewak LLP              | Audit Monthly Billing thru January/ State Controllers Report           | -4,050.00 |
| Bill Pmt -Check | 02/21/2018 | 121353      | UniFirst Corp                | Uniforms Monthly Service   | -183.26   |
| Bill Pmt -Check | 02/21/2018 | 121354      | Xerox Financial Services     | Monthly Lease Payment - C60 S/N: E2B648350                             | -559.07   |
| Bill Pmt -Check | 02/21/2018 | 1001022384  | CalPERS                      | Employee Medical Insurance   | -4,240.74 |
| Bill Pmt -Check | 02/21/2018 | MM5FL94465  | Chevron                      | Field Equipment Gas Cans (DSL/Reg)                                     | -415.64   |
| Bill Pmt -Check | 02/21/2018 | 302512731   | The Home Depot               | Small Tools/Shop Supplies  | -192.25   |
| Bill Pmt -Check | 02/21/2018 | 1022386-88  | CalPERS                      | Employee Retirement  | -3,479.42 |
| Check           | 02/21/2018 | DB02212018  | Expedia                      | Burk, Duane - Conference CARPD - May 29 - June 2 2018                  | -183.43   |
| Bill Pmt -Check | 02/22/2018 | E02098402   | VSP-Vision Service Plan      | Employee Vision Insurance  | -53.55    |
| Bill Pmt -Check | 02/22/2018 | 76245053731 | SCE (6245)                   | Utilities - Electric (Tennis Courts, Horse Arena, Fields #5&#6)        | -570.31   |
| Bill Pmt -Check | 02/22/2018 | 50135053931 | SCE (0135)                   | Utilities - Electric (Woman's Club, Grange, BYB Snack Bar NCCC, Maint) | -2,204.67 |
| Bill Pmt -Check | 02/22/2018 | 195053731   | SCE (0195)                   | Utilities - Electric (Field #1 - #4)                                   | -555.61   |
| Bill Pmt -Check | 02/22/2018 | 50435053331 | SCE (0435)                   | Utilities - Electric (Fire Camp Lighting/Panel)                        | -121.79   |
| Bill Pmt -Check | 02/22/2018 | 41947053331 | SCE (1947)                   | Utilities - Electric (Hughes Trailer)                                  | -102.78   |
| Bill Pmt -Check | 02/22/2018 | 2062053731  | SCE (2062)                   | Utilities - Electricity (RV Park)                                      | -598.82   |
| Bill Pmt -Check | 02/22/2018 | 179053931   | SCE (6179)                   | Utilities - Electric (General Electric & Thunder Alley)                | -1,637.35 |
| Check           | 02/23/2018 | 121355      | Janet Covington              | PerDiem (4) Days - LCW Conference 2/23-2/28/18                         | -337.73   |
| Check           | 02/23/2018 | 121356      | Nancy Law                    | PerDiem (4) Days - LCW Conference 2/23-2/28/18                         | -296.00   |
| Bill Pmt -Check | 02/23/2018 | 41382295477 | Colonial Life                | Employee Life Insurance  | -569.28   |
| Bill Pmt -Check | 02/23/2018 | 121357      | TLC Landscape Services, Inc. | Landscape Monthly Service  | -820.00   |
| Check           | 02/24/2018 | JC02242018  | Walgreens                    | 3-Day Bus Pass - LCW Conference 2/25/18 - 2/28/18                      | -66.00    |
| Check           | 02/26/2018 | JC02262018  | USA Cab                      | Airport Taxi to LCW Conference   | -50.95    |



**Beaumont Cherry Valley Recreation & Park District**

**Check Warrant**

**Bank Of Hemet - Operating  
February 2018**

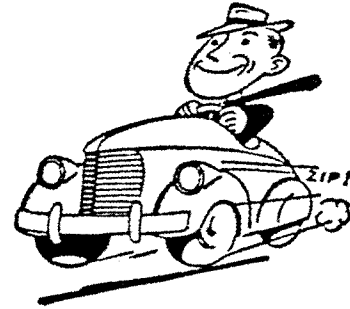
| Type            | Date       | Num        | Name            | Memo   | Amount           |
|-----------------|------------|------------|-----------------|--|------------------|
| General Journal | 02/28/2018 | 997        |                 | Transferred from Riverside County Fund for Bills & Payroll | 150,000.00       |
| Check           | 02/28/2018 | JC02282018 | Grand Limousine | Taxi to Airport LCW Conference                             | -60.00           |
| <b>TOTAL</b>    |            |            |                 |  | <b>53,192.60</b> |

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Project**  
**February 2018**

| Type                                   | Date       | Num  | Name                             | Memo  | Amount          |
|--|------------|------|----------------------------------|---|-----------------|
| <b>Bank of Hemet - Project Account</b> |            |      |                                  |   |                 |
| General Journal                        | 02/07/2018 | 989  |                                  | Transferred from Operating for Monthly Transfer           | 14,592.58       |
| Check                                  | 02/08/2018 | 4028 | Pete Gerlach                     | Umpire  | -150.00         |
| Check                                  | 02/08/2018 | 4029 | Chris Neal                       | Umpires   | -90.00          |
| Bill Pmt -Check                        | 02/13/2018 | 4030 | Beaumont Safe & Lock             | Reattach Latch/ Install Adjust pull Bar (Woman's Club)    | -154.00         |
| Bill Pmt -Check                        | 02/13/2018 | 4031 | Cherry Valley Nursery            | Grounds up keep   | -676.29         |
| Bill Pmt -Check                        | 02/13/2018 | 4032 | First Team                       | Adult Softball T-Shirts - "Braves & Babes"                | -116.37         |
| Bill Pmt -Check                        | 02/13/2018 | 4033 | Luther's Truck & Equipment, Inc. | Front right Tractor Tire Field Equipment                  | -281.81         |
| Bill Pmt -Check                        | 02/13/2018 | 4034 | Napa Auto Parts                  | Battery Grounds Master 360/Small Tools                    | -187.39         |
| Bill Pmt -Check                        | 02/13/2018 | 4035 | Ponderific Adventures            | Franco Garden Fountain Repair/Equestrian Waterfall Repair | -715.50         |
| Bill Pmt -Check                        | 02/13/2018 | 4036 | Turf Star, Inc.                  | Repair Toro Grounds Master 360                            | -79.49          |
| Check                                  | 02/14/2018 | 4037 | Chris Neal                       | Umpire  | -150.00         |
| Check                                  | 02/14/2018 | 4038 | Pete Gerlach                     | Umpires   | -180.00         |
| Check                                  | 02/16/2018 | 4039 | Cash                             | BYB Opening Day - Parking Fee                             | -1,600.00       |
| Check                                  | 02/21/2018 | 4040 | Pete Gerlach                     | Umpire  | -180.00         |
| Check                                  | 02/21/2018 | 4041 | Chris Neal                       | Umpire  | -60.00          |
| Bill Pmt -Check                        | 02/21/2018 | 4042 | BSN Sports                       | Tetherball/Softballs                                      | -1,149.87       |
| Bill Pmt -Check                        | 02/21/2018 | 4043 | Cherry Valley Nursery            | Fill Sand, Top Soil & DG                                  | -2,352.61       |
| Bill Pmt -Check                        | 02/21/2018 | 4044 | Diamond Environmental Services   | Porta Potty Field #7 Monthly Service                      | -112.48         |
| Check                                  | 02/21/2018 | Fee  | Global Pay                       | Credit Card Machine - \$ Sales                            | -26.00          |
| <b>TOTAL</b>                           |            |      |                                  |   | <b>6,330.77</b> |

**Parking Fee Day**  
**BYB Opening Day**

|                 |     | <u>2018</u>        |      | <u>2017</u> |
|-----------------|-----|--------------------|------|-------------|
| Income          |     |                    |      |             |
| Parking Tickets | 949 | \$ 4,745.80        | 1114 | \$ 5,570.89 |
| Expenses        |     |                    |      |             |
| Security        |     | \$ 387.00          |      |             |
| Labor           |     | \$ 118.57          |      |             |
|                 |     | <u>\$ 505.57</u>   |      |             |
| Net Income      |     | <u>\$ 4,240.23</u> |      |             |



\* (2) Missing Parking Tickets - \$10.00

**This parking fee day is a 50/50 split after expenses:**  
50% to BCVRPD/BYB Joint Project Fund  
50% to Field & Equipment Maintenance (Parking \$)



# Winterfest Profit & Loss

| Income                 | 2017 |                      | 2016 |                      | 2015 |                      |
|------------------------|------|----------------------|------|----------------------|------|----------------------|
| Craft Vendors(Inside)  | 17   | \$ 1,080.00          | 18   | \$ 1,100.00          | 24   | \$ 1,480.00          |
| Craft Vendors(Outside) | 17   | \$ 765.00            | 15   | \$ 765.00            | 16   | \$ 855.00            |
| Food Vendors           | 4    | \$ 595.00            | 7    | \$ 1,155.00          | 3    | \$ 435.00            |
| Bounce House Vendor    |      | \$ -                 | 1    | \$ 90.00             | 1    | \$ 35.00             |
| Sponsors               | 8    | \$ 4,050.00          | 3    | \$ 1,822.00          | 10   | \$ 1,880.00          |
| Hay Rides (\$1)        | 700  | \$ 700.00            | 302  | \$ 302.00            |      | \$ -                 |
| Ice Skating Rink (\$3) | 604  | \$ 1,814.01          |      |                      |      | \$ -                 |
| Admission/Snow Hill    |      | \$ -                 |      | \$ 3,252.95          | 707  | \$ 2,123.50          |
| Raffle                 |      | \$ -                 |      | \$ 166.50            |      | \$ -                 |
| Mugs                   |      | \$ -                 | 2    | \$ 12.00             |      | \$ 75.00             |
| <b>Net Income</b>      |      | <b>\$ 9,004.01</b>   |      | <b>\$ 8,665.45</b>   |      | <b>\$ 6,883.50</b>   |
| <b>Expenses</b>        |      |                      |      |                      |      |                      |
| Advertising            |      |                      |      |                      |      |                      |
| Record Gazette         |      | \$ 787.20            |      | \$ 524.80            |      | \$ 524.80            |
| The Press Enterprise   |      | \$ -                 |      | \$ 530.00            |      | \$ 525.00            |
| City Sign Permit       |      | N/A                  |      | N/A                  |      | \$ 25.00             |
| Costume Rental         |      | N/A                  |      | \$ 44.00             |      | \$ 47.78             |
| Decorations/Supplies   |      |                      |      |                      |      |                      |
| Craft Table            |      | \$ 149.51            |      | \$ 83.34             |      | N/A                  |
| Decorations            |      | \$ 167.44            |      | \$ 1,207.56          |      | \$ 1,262.91          |
| Lights/Tree            |      | \$ 156.82            |      | \$ 418.93            |      | \$ 359.78            |
| Entertainment          |      | \$ 150.00            |      | \$ 375.00            |      | N/A                  |
| Gift Baskets           |      | N/A                  |      | \$ 129.44            |      | \$ 129.44            |
| Hay Rental             |      | \$ 44.00             |      | \$ 150.00            |      | \$ 170.00            |
| Health Permit          |      | \$ 200.65            |      | \$ 197.57            |      | \$ 190.00            |
| Light Towers           |      | \$ 601.20            |      | \$ 347.50            |      | \$ 607.42            |
| Restrooms              |      | N/A                  |      | \$ 239.40            |      | \$ 255.60            |
| Security               |      | \$ 688.00            |      | \$ 255.00            |      | \$ 225.00            |
| Snow Hill/Ice Rink     |      | \$ 9,595.00          |      | \$ 5,431.21          |      | \$ 5,273.10          |
| Thank you Board        |      | \$ 183.60            |      | \$ 129.60            |      | \$ 120.00            |
| Vendor Reimbursment    |      | \$ -                 |      | \$ 70.00             |      | \$ 60.00             |
| Wristbands             |      | N/A                  |      | N/A                  |      | \$ 104.40            |
| Labor                  |      | \$ 3,231.56          |      | \$ 3,350.67          |      | \$ 2,657.66          |
|                        |      | <b>\$ 15,954.98</b>  |      | <b>\$ 13,484.02</b>  |      | <b>\$ 12,537.89</b>  |
| <b>Net Income</b>      |      | <b>\$ (6,950.97)</b> |      | <b>\$ (4,818.57)</b> |      | <b>\$ (5,654.39)</b> |

## Donations:

Andrew Trotter - mini Candy Canes  
 BYB - Candy/Craft Table Decorations

\* No missing Ice Skating Tickets

\* (13) missing Hay Tickets - \$13.00

|          | Hay Rides | Skating Rink |
|----------|-----------|--------------|
| Friday   | 294       | 212          |
| Saturday | 379       | 296          |
| Sunday   |           | 78           |

Cost an Extra \$1900.00 + Labor of \$197.43 a total of \$2,097.43 for Sunday Our Income on Sunday was \$234.00.

DAVID  
**TAUSSIG**  
& ASSOCIATES, INC.

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Public Finance  
Facilities Planning  
Urban Economics

**BEAUMONT-CHERRY VALLEY  
RECREATION AND PARKS  
DISTRICT**

**DEVELOPMENT IMPACT  
FEE JUSTIFICATION  
STUDY**

**MARCH 8, 2018**

**Prepared for  
BEAUMONT-CHERRY VALLEY  
RECREATION AND PARKS DISTRICT**

**Prepared by  
DAVID TAUSSIG & ASSOCIATES, INC.  
5000 Birch Street, Suite 6000  
Newport Beach, California 92660  
(800) 969-4382**

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Newport Beach  
San Francisco  
San Jose  
Riverside  
Dallas  
Houston



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APPENDIX

- A. DEMOGRAPHICS BACKUP

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In order to adequately plan for new development through the year 2025 and identify the public facilities and costs associated with mitigating the direct and cumulative impacts of new development, David Taussig & Associates, Inc. ("DTA") was retained by the District to prepare an AB 1600 Fee Justification Study (the "Fee Study"). This Fee Study will meet the requirements of California Government Code Section 66000 known as the "Mitigation Fee Act" and will achieve the following goals related to said section:

- Ensure that the development impact fees do not exceed the estimated reasonable cost of providing the service for which the fee is imposed
- Provide a clear and concise document that will serve as the basis for the proposed fee levels

The Beaumont-Cherry Valley Recreation and Parks District (the "District") encompasses the entirety of the City of Beaumont and an area in unincorporated Riverside County known as Cherry Valley. The County of Riverside currently collects an existing Quimby Fee for the District for the unincorporated area of the District's service area. Following adoption of this Fee Study, the District will no longer collect the Quimby Fee. The District will collect the fee indicated herein for all property within the District boundary in both the City of Beaumont and the area of unincorporated Riverside County. Therefore, the Fee calculated in this Fee Study, as well as the information (i.e. demographics, facilities, etc.) described herein relate to all property within the District, including the City of Beaumont and the area within the unincorporated Riverside County.

A development impact fee is a one-time charge imposed by a local agency on new development to recover, or partially recover, the estimated reasonable cost of providing public facilities needed to mitigate the impacts of such new development. Further discussion on the legal limitations related to imposing development impact fees is discussed in Section II, "Legal Requirements." This Fee Study and the resulting Fee structure will focus on the justification for imposing impact fees to fund, or partially fund park and recreation facilities necessary to mitigate the impacts of new development in the District.

The District has identified the need to levy impact fees to pay for park facilities, community centers, and trails to serve property within the City of Beaumont and the portion of the District within the unincorporated area of the County. The Fees will finance facilities on the Needs List (see Section IV herein) at levels identified by the District as appropriate for new development within the City of Beaumont and the portion of the District within the unincorporated area of the County. Upon the adoption of the Fee Study and required legal documents by the District's Board of Directors all new development within the City of Beaumont and the portion of the District within the unincorporated area of the County will be required to pay its "fair share" of the cost of facilities on the Needs List through these updated Fees.

### A. AB 1600 LEGAL REQUIREMENTS

Prior to World War II, development in California was held responsible for very little of the cost of public infrastructure. Public improvements were financed primarily through jurisdictional general funds and utility charges. It was not uncommon during this period for speculators to subdivide tracts of land without providing any public improvements, expecting the closest city to eventually annex a project and provide public improvements and services.

However, starting in the late 1940s, the use of impact fees grew with the increased planning and regulation of new development. During the 1960s and 1970s, the California Courts broadened the right of local government to impose fees on developers for public improvements that were not located on project sites. More recently, with the passage of Proposition 13, the limits on general revenues for new infrastructure have resulted in new development being held responsible for a greater share of public improvements, and both the use and levels of impact fees have grown substantially. Higher fee levels were undoubtedly driven in part by a need to offset the decline in funds for infrastructure development from other sources. Spending on public facilities at all levels of government was \$161 per capita in 1965, but it had fallen by almost fifty percent to less than \$87 per capita by 1984 (measured in constant dollars).

The levy of impact fees is one authorized method of financing the public facilities necessary to mitigate the impacts of new development, as the levy of such fees provides funding to maintain an agency's required for an increased service population. A fee is "a monetary exaction, other than a tax or special assessment, which is charged by a local agency to the applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project..." (California Government Code, Section 66000). A fee may be levied for each type of capital improvement required for new development, with the payment of the fee occurring prior to the beginning of construction of a dwelling unit or non-residential building (or prior to the expansion of existing buildings of these types). Fees are often levied at final map recordation, issuance of a certificate of occupancy, or more commonly, at building permit issuance. However, Assembly Bill ("AB") 2604 (Torrico) which was signed into law in August 2008, encourages public agencies to defer the collection of fees until close of escrow to an end user in an attempt to assist California's troubled building industry.

Assembly Bill ("AB") 1600, which created Section 66000 et. seq. of the Government



Code, was enacted by the State of California in 1987. This Fee Study for the District is intended to meet the nexus or benefit requirements of AB 1600, which mandates that there is a nexus between the Fees imposed, the use of the Fees, and the development projects on which the Fees are imposed.

In 2006, Government Code Section 66001 was amended to clarify that a fee cannot include costs attributable to existing deficiencies, but can fund costs used to maintain the existing level of service or meet an adopted level of service that is consistent with the general plan.

Section 66000 et seq. of the Government Code requires that all public agencies satisfy the following requirements when establishing, increasing or imposing a fee as a condition of new development:

1. Identify the purpose of the fee. (Government Code Section 66001(a)(1)).
2. Identify the use to which the fee will be put. (Government Code Section 66001(a)(2)).
3. Determine that there is a reasonable relationship between the fee's use and the type of development on which the fee is to be imposed. (Government Code Section 66001(a)(3)).
4. Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is to be imposed. (Government Code Section 66001(a)(4)).
5. Discuss how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed (Government Code Section 66001(b)).

The sections below present each of the five requirements listed above as they relate to the imposition of the proposed Fees.

1. Purpose of the Fee (Government Code Section 66001(a)(1))

New residential development within the District will generate additional residents who will require additional park facilities, community centers, and trails. Land for these facilities will have to be acquired and recreation facilities and equipment will have to be expanded, constructed or purchased to meet this increased demand.

This Fee Study has been prepared in response to the projected direct and cumulative effect of future development. Each new development will contribute to the need for new park facilities, community centers, and trails. Without future development many of the new public facilities on the Needs List would not be necessary as the existing facilities are adequate to serve existing



development within the District. In instances where facilities would be built regardless of new development, the costs of such facilities have been allocated to new and existing development based on their respective level of benefit.

The proposed impact Fee will be charged to all future development within the service area of the District located within the City of Beaumont and the portion of the District within the unincorporated area of the County. First, the residents associated with any new development in such area will regularly utilize and benefit from park facilities, community centers, and trails. Second, these residents are dependent on and, in fact, may not have chosen to utilize their development, except for residential, retail, employment and recreational opportunities located nearby on other existing and future development. Third, the availability of residents and customers throughout the District has a growth-inducing impact without which some of the "in-fill" development would not occur. As a result, all development projects in the District contribute to the cumulative impacts of development.

The impact Fees will be used for the acquisition, installation, and construction of park facilities, community centers, and trails identified on the Needs List and other appropriate costs to mitigate the direct and cumulative impacts of new development in the District.

2. The Use to Which the Fee is to be Put (Government Code Section 66001(a)(2))

The Fee will be used for the acquisition, installation, and construction of the park facilities, community centers, and trails identified on the Needs List, included in Section IV of the Fee Study and other appropriate costs to mitigate the direct and cumulative impacts of new development in the District. The Fee will provide a source of revenue to the District to allow for the acquisition, installation, and construction of park facilities, community centers, and trails, which in turn will enhance the quality of life in the District.

3. Determine That There is a Reasonable Relationship Between the Fee's Use and the Type of Development Project Upon Which the Fee is Imposed (Benefit Relationship) (Government Code Section 66001(a)(3))

Each new development within the District will contribute to the need for new public facilities. Consequently, new development within the District contributes to the direct and cumulative impacts of development on park facilities, community centers, and trails and creates the need for new facilities to accommodate growth.

As previously mentioned, the Fees will be expended for the acquisition, installation, and construction of the park facilities, community centers, and trails identified on the Needs List (included in Section IV) and other authorized uses, as that is the purpose for which the Fee is collected. All new development creates either a direct impact on park facilities, community centers, and trails

or contributes to the cumulative impact on park facilities, community centers, and trails. Moreover, this impact is generally equalized among all types of development because it is the increased demands for new park facilities, community centers, and trails created by the future residents that create the impact upon existing facilities.

For the foregoing reasons, there is a reasonable relationship between the acquisition, construction, and installation of the facilities on the Needs List and new development within the District as required under Section 66001(a)(3) of the Mitigation Fee Act.

4. Determine How There is a Reasonable Relationship Between the Need for the Public Facilities and the Type of Development Project Upon Which the Fee is Imposed (Impact Relationship) (Government Code Section 66001(a)(4))

As set forth in parts 1, 2, and 3 of Section II, all new development contributes to the direct and cumulative impacts on park facilities, community centers, and trails. As previously stated, all new development within the District contributes to the direct and cumulative impacts of development on park facilities, community centers, and trails and creates the need for new facilities to accommodate growth.

For the reasons presented herein, there is a reasonable relationship between the need for the public facility and all new development in the District as required under Section 66001(a)(4) of the Mitigation Fee Act.

5. The Relationship Between the Amount of the Fee and the Cost of the Public Facilities Attributable to the Development Upon Which the Fee is Imposed ("Rough Proportionality" Relationship) (Government Code 66001(b))

As set forth above, all new development in the District impacts park facilities, community centers, and trails. Moreover, each individual development project and its related increase in population and employment, along with the cumulative impacts of all development in the District, will adversely impact existing facilities. Thus, imposition of the Fee to finance the facilities on the Needs List is an efficient, practical, and equitable method of permitting development to proceed in a responsible manner.

As set forth in Section V and Appendix A of the Fee Study, the proposed Fee amounts are roughly proportional to the impacts resulting from new development. Thus there is a reasonable relationship between the amount of the Fee and the cost of the facilities.

Please see Table II-1 below for a summary of the AB 1600 Nexus requirements as described above.



TABLE II-1  
PARK AND RECREATION FACILITIES  
AB1600 NEXUS TEST

| AB1600 Code Section | Description   | Justification   |
|---------------------|---|---|
| 66001(a)(1)         | Identify the purpose of the fee   | Provide a revenue source that will provide funds to construct various park facilities, community centers, and trails that will mitigate the impacts of new residential and non-residential development.   |
| 66001(a)(2)         | Identify the use to which the fee is to be put  | The acquisition, installation, and construction of park facilities, community centers, and trails.  |
| 66001(a)(3)         | Demonstrate how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed                      | New residential development will generate additional residents who will increase the demand for park facilities, community centers, and trails within the District. Land will have to be purchased and improved to meet this increased demand, thus a reasonable relationship exists between the need for park and open space facilities and the impact of residential development. Fees collected from new development will be used exclusively for park and open space facilities identified on the Needs List. |
| 66001(a)(4)         | Demonstrate how there is a reasonable relationship between the need for the public facilities and the type of development project on which the fee is imposed | The additional residents from new development within the District will impact demand for park facilities, community centers, and trails. New park facilities are needed to mitigate the impacts of the additional residents.  |
| 66001(b)            | Demonstrate how there is a reasonable relationship between the amount of the fee and the cost of the public facility  | The Fee is based on the cost to provide new park facilities, community centers, and trails. The proposed Fee amounts are roughly proportional to the impacts resulting from new development.  |



In order to determine the public facilities needed to serve new development as well as establish Fee amounts to fund such facilities, the City of Beaumont provided DTA with projections of future development within the District through the year 2025. The demographics projections described herein is related to property within the City of Beaumont and the portion of the District within the unincorporated area of the County. DTA categorized developable residential land uses as Single Family Residential Property and Multi-Family Residential Property. There is no Fee collected on non-residential development. More information regarding how each land use is defined is included in Section V herein. The projected residential development, as categorized in such way, is the basis for allocating the costs of impact from new development among different land use categories.

**A. POPULATION AND HOUSING PROJECTIONS**

The demographic projection is based on California Department of Finance data and information provided by the City of Beaumont as well as information provided by the County of Riverside Planning Department related to demographics in the unincorporated area of the County. This information was used to estimate the population and number of housing units to be built through 2025.

Existing Residents and Residential Units

See Table III-1 below for the total number of existing residents and residential units in the portion of the District within the City of Beaumont.

**TABLE III-1**  
CITY OF BEAUMONT  
EXISTING DEVELOPMENT (2017)

| Land Use                  | Population                | Number of Units           | Residents Per Unit      | EBU Per Unit | Total Number of EBUs |
|---------------------------|---------------------------|---------------------------|-------------------------|--------------|----------------------|
| Single Family Residential | 39,372 <sup>3</sup>       | 12,909 <sup>1</sup>       | 3.05 <sup>2</sup>       | 1.000        | 12,909               |
| Multi-Family Residential  | 6,332 <sup>3</sup>        | 2,291 <sup>1</sup>        | 2.76 <sup>2</sup>       | 0.906        | 2,076                |
| <b>Total</b>              | <b>45,705<sup>1</sup></b> | <b>15,200<sup>1</sup></b> | <b>3.01<sup>1</sup></b> |              | <b>14,985</b>        |

The existing population of 45,705 residents and 15,200 residential units in the City of Beaumont as indicated in the table above is based on California Department of Finance data as of January 1, 2017. The residents per unit for Single Family Residential units is based on a typical factor for this region. Residents per unit for Multi-Family Residential units is estimated by DTA in order to match the total residents and units as indicated by the California Department of Finance.

1 Based on California Department of Finance data as of 1/1/17.

2 Residents per unit for SFR is based on a typical factor for this region. Residents per unit for MFR is estimated by DTA in order to match the total residents and units as indicated by the California Department of Finance.

3 Based on Residents per unit factors multiplied by number of units.

See Table III-2 below for the total number of existing residents and residential units in the portion of the District located in the unincorporated Riverside County.

TABLE III-2

UNINCORPORATED RIVERSIDE COUNTY  
EXISTING DEVELOPMENT (2017)

| Land Use                  | Population               | Number of Units          | Residents Per Unit      | EBU Per Unit | Total Number of EBUs |
|---------------------------|--------------------------|--------------------------|-------------------------|--------------|----------------------|
| Single Family Residential | 6,057                    | 2,183 <sup>5</sup>       | 2.78                    | 1.000        | 2,183                |
| Multi-Family Residential  | 974                      | 387 <sup>5</sup>         | 2.51                    | 0.906        | 351                  |
| <b>Total</b>              | <b>7,031<sup>4</sup></b> | <b>2,570<sup>4</sup></b> | <b>2.74<sup>4</sup></b> |              | <b>2,534</b>         |

The existing population of 7,031 residents and 2,570 residential units in the unincorporated Riverside County as indicated in the table above is based on estimates provided by the County of Riverside Planning Department. DTA estimated the number of units by land use based on the same proportionate share as that in the City.

See Table III-3 below for the total number of existing residents and residential units in the District, including the City of Beaumont and the area within the unincorporated Riverside County.

TABLE III-3

BEAUMONT-CHERRY VALLEY RECREATION AND PARKS DISTRICT  
EXISTING DEVELOPMENT (2017)<sup>6</sup>

| Land Use                  | Population    | Number of Units | Residents Per Unit | EBU Per Unit | Total Number of EBUs |
|---------------------------|---------------|-----------------|--------------------|--------------|----------------------|
| Single Family Residential | 45,430        | 15,092          | 3.01               | 1.000        | 15,092               |
| Multi-Family Residential  | 7,307         | 2,678           | 2.73               | 0.906        | 2,427                |
| <b>Total</b>              | <b>52,736</b> | <b>17,770</b>   | <b>2.97</b>        |              | <b>17,519</b>        |

#### Future Residents and Residential Units

See Table III-4 below for the total number of future residents and residential units in the portion of the District within the City of Beaumont from 2017 through 2025.

<sup>4</sup> Based on estimates provided by the County Planning Department 3/8/18.

<sup>5</sup> Based on same proportionate share of total units in the City.

<sup>6</sup> Based on sum of portion of the District within the City of Beaumont and the portion of the District located in the unincorporated area of the County.



TABLE III-4

CITY OF BEAUMONT  
NEW DEVELOPMENT (2017 TO 2025)

| Land Use                  | Population                | Number of Units           | Residents Per Unit | EBU Per Unit | Total Number of EBUs |
|---------------------------|---------------------------|---------------------------|--------------------|--------------|----------------------|
| Single Family Residential | 41,495 <sup>8</sup>       | 14,264 <sup>8</sup>       | 2.91               | 1.000        | 14,264               |
| Multi-Family Residential  | 0 <sup>8</sup>            | 0 <sup>8</sup>            | 2.64 <sup>7</sup>  | 0.906        | 0                    |
| <b>Total</b>              | <b>41,495<sup>8</sup></b> | <b>14,264<sup>8</sup></b> | <b>2.91</b>        |              | <b>14,264</b>        |

The future population of 41,495 residents in the City of Beaumont as indicated the table above is based on information provided by the City of Beaumont. The future residents per unit for Multi-Family Residential units of 2.64 as indicated above is estimated based on the existing EBU per unit of 0.906.

See Table III-5 below for the total number of future residents and residential units in the portion of the District located in the unincorporated Riverside County from 2017 through 2025.

TABLE III-5

UNINCORPORATED RIVERSIDE COUNTY  
NEW DEVELOPMENT (2017 TO 2025)

| Land Use                  | Population               | Number of Units          | Residents Per Unit | EBU Per Unit | Total Number of EBUs |
|---------------------------|--------------------------|--------------------------|--------------------|--------------|----------------------|
| Single Family Residential | 3,264 <sup>4</sup>       | 1,193 <sup>4</sup>       | 2.74               | 1.000        | 1,193                |
| Multi-Family Residential  | 0 <sup>4</sup>           | 0 <sup>4</sup>           | 2.48               | 0.906        | 0                    |
| <b>Total</b>              | <b>3,264<sup>4</sup></b> | <b>1,193<sup>4</sup></b> | <b>2.74</b>        |              | <b>1,193</b>         |

The future population of 3,264 residents and 1,193 residential units in unincorporated Riverside County as indicated the table above is based on estimates provided by the County of Riverside Planning Department.

See Table III-6 below for the total number of future residents and residential units in the District, including the City of Beaumont and the area within the unincorporated Riverside County, from 2017 through 2025.

<sup>4</sup> Based on estimates provided by the County Planning Department 3/8/18.

<sup>7</sup> Estimated residents per unit based on existing EBU per unit of 0.906.

<sup>8</sup> Based on information provided by the City of Beaumont 5/4/17.



**TABLE III-6**  
**BEAUMONT-CHERRY VALLEY RECREATION AND PARKS DISTRICT**  
**NEW DEVELOPMENT (2017 TO 2025)<sup>6</sup>**

| Land Use                  | Population    | Number of Units | Residents Per Unit | EBU Per Unit | Total Number of EBUs |
|---------------------------|---------------|-----------------|--------------------|--------------|----------------------|
| Single Family Residential | 44,759        | 15,457          | 2.90               | 1.000        | 15,457               |
| Multi-Family Residential  | 0             | 0               | 2.62               | 0.906        | 0                    |
| <b>Total</b>              | <b>44,759</b> | <b>15,457</b>   | <b>2.90</b>        |              | <b>15,457</b>        |

Total Residents and Residential Units in 2025

See Table III-7 below for the total number of residents and residential units in the portion of the District within the City of Beaumont in the year 2025.

**TABLE III-7**  
**CITY OF BEAUMONT**  
**BUILDOUT (2025)**

| Land Use                  | Population                | Number of Units           | Residents Per Unit | EBU Per Unit | Total Number of EBUs |
|---------------------------|---------------------------|---------------------------|--------------------|--------------|----------------------|
| Single Family Residential | 80,868                    | 27,173                    | 2.98               | 1.000        | 27,173               |
| Multi-Family Residential  | 6,332                     | 2,291                     | 2.76               | 0.929        | 2,076                |
| <b>Total</b>              | <b>87,200<sup>8</sup></b> | <b>29,464<sup>8</sup></b> | <b>2.96</b>        |              | <b>29,249</b>        |

See Table III-8 below for the total number of residents and residential units in the unincorporated Riverside County in the year 2025.

**TABLE III-8**  
**UNINCORPORATED RIVERSIDE COUNTY**  
**BUILDOUT (2025)**

| Land Use                  | Population   | Number of Units | Residents Per Unit | EBU Per Unit | Total Number of EBUs |
|---------------------------|--------------|-----------------|--------------------|--------------|----------------------|
| Single Family Residential | 4,043        | 1,359           | 2.98               | 1.000        | 3,376                |
| Multi-Family Residential  | 317          | 115             | 2.76               | 0.929        | 351                  |
| <b>Total</b>              | <b>4,360</b> | <b>1,473</b>    | <b>2.96</b>        |              | <b>3,727</b>         |

<sup>6</sup> Based on sum of portion of the District within the City of Beaumont and the portion of the District located in the unincorporated area of the County.

<sup>8</sup> Based on information provided by the City of Beaumont 5/4/17.

SECTION III: DEMOGRAPHICS

See Table III-9 below for the total number of residents and residential units in the District in the year 2025.

TABLE III-9  
BEAUMONT-CHERRY VALLEY RECREATION AND PARKS DISTRICT  
BUILDOUT (2025)<sup>6</sup>

| Land Use                  | Population    | Number of Units | Residents Per Unit | EBU Per Unit | Total Number of EBUs |
|---------------------------|---------------|-----------------|--------------------|--------------|----------------------|
| Single Family Residential | 90,189        | 30,549          | 2.95               | 1.000        | 30,549               |
| Multi-Family Residential  | 7,307         | 2,678           | 2.73               | 0.924        | 2,427                |
| <b>Total</b>              | <b>97,495</b> | <b>33,227</b>   | <b>2.93</b>        |              | <b>32,976</b>        |

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<sup>6</sup> Based on sum of portion of the District within the City of Beaumont and the portion of the District located in the unincorporated area of the County.

## SECTION IV: NEEDS LIST

Identification of the facilities to be financed is a critical component of any development impact fee program. In the broadest sense the purpose of impact fees is to protect the public health, safety, and general welfare by providing for adequate public facilities. "Public Facilities" per Government Code 66000 include "public improvements, public services, and community amenities." Fees imposed for a public capital facility improvement cannot be used for maintenance or services.

Government Code 66000 requires that if impact fees are going to be used to finance public facilities, those facilities must be identified. Identification of the facilities may be made in an applicable general or specific plan, other public documents, or by reference to a Capital Improvement Program (CIP) or Capital Improvement Plan. For purposes of the District's Fee program the Needs List is intended to be the official public document identifying the facilities eligible to be financed, in whole or in part, through the levy of a development fee on new development in the District. The Needs List is organized by facility element (or type) and includes a cost section consisting of three columns, which are listed below:

| Column Title                         | Contents  | Source   |
|--------------------------------------|---|--|
| Total Cost for Facility              | The total estimated facility cost including construction, land acquisition, and equipment (as applicable) | District                                       |
| Percent Allocated to New Development | Percentage amount representing the roughly proportional impact of new development on facility             | Calculated by DTA based on input from District |
| Cost Allocated to New Development    | Dollar amount representing the roughly proportional impact of new development on facility                 | Calculated by DTA                              |

The District provided a detailed list of park facilities, community centers, and trails that would be needed to meet increased demand resulting from new development in the District. For purposes of the Fee program, it was determined that a planning horizon through 2025 would be appropriate. The Needs List on the following page identifies those facilities needed to serve future development through 2025.



BEAUMONT-CHERRY VALLEY RECREATION AND PARKS DISTRICT  
NEEDS LIST THROUGH 2025

| FACILITY NAME                           | TOTAL COSTS FOR FACILITY (\$2017) [1] | % OF COST ALLOCATED TO NEW DEVELOPMENT | COST ALLOCATED TO NEW DEVELOPMENT |
|---|---------------------------------------|--|-----------------------------------|
| <b>A. Park Facilities</b>               |                                       |  |                                   |
| Collegiate Field                        | \$4,489,815                           | 46.87%                                 | \$2,104,533                       |
| Collegiate Activity Area                | \$345,790                             | 46.87%                                 | \$162,084                         |
| Collegiate Playground Area              | \$267,300                             | 46.87%                                 | \$125,293                         |
| Collegiate Exercise Area                | \$58,531                              | 46.87%                                 | \$27,435                          |
| Basketball Court                        | \$80,325                              | 46.87%                                 | \$37,651                          |
| Collegiate Warm Up Areas/Open Space     | \$492,756                             | 46.87%                                 | \$230,972                         |
| Southern California Edison Improvements | \$1,222,991                           | 46.87%                                 | \$573,258                         |
| Parking Improvements                    | \$1,929,244                           | 46.87%                                 | \$904,304                         |
| Equestrian Camp Spots                   | \$464,305                             | 46.87%                                 | \$217,636                         |
| Existing Park Expansions                | \$265,100                             | 46.87%                                 | \$124,262                         |
| Ball Field 7 Lighting                   | \$336,000                             | 46.87%                                 | \$157,495                         |
| Open Space Improvements                 | \$296,635                             | 46.87%                                 | \$139,043                         |
| Dog Park                                | \$15,360                              | 46.87%                                 | \$7,200                           |
| <b>B. Community Centers</b>             |                                       |  |                                   |
| Community Center Expansion              | \$1,498,500                           | 100.00%                                | \$1,498,500                       |
| Activity Center Building                | \$952,000                             | 100.00%                                | \$952,000                         |
| Community Center Exercise Area          | \$46,531                              | 100.00%                                | \$46,531                          |
| <b>C. Trails</b>                        |                                       |  |                                   |
| Horse Trail                             | \$640,000                             | 64.35%                                 | \$411,815                         |
| Park Trails                             | \$188,580                             | 64.35%                                 | \$121,344                         |
| <b>TOTAL FACILITIES</b>                 | <b>\$13,589,763</b>                   |  | <b>\$7,841,355</b>                |

[1] Based on costs provided by the District.

Section 66000 of the Government Code requires that a reasonable relationship exist between the need for public facilities and the type of development on which a fee is imposed. The need for public facilities is related to the level of service demanded, which varies in proportion to the EBUs generated by a particular land use type.

The calculation of development impact fees required a determination of the appropriate measure of benefit for each facility, as well as the service area impacted by the facility. With respect to the population being served, it was determined that all future facilities were designed to meet the needs of future residents and visitors to new development, and not to satisfy existing unmet needs. Based on the City of Beaumont general plan, DTA established Fees for the following two land use categories to acknowledge the difference in impacts resulting from various land uses and to make the resulting Fee program implementable. These same two land use categories will apply for the County of Riverside property as well. There is no Fee collected on non-residential development.

| Land Use Classification   | Notes  |
|---------------------------|--|
| Single Family Residential | <ul style="list-style-type: none"> <li>Residential development consisting of single-family detached units. Under this land use designation, development intensities of between 0 to 4 units per acre are permitted. The corresponding population intensity is 14 persons per acre.</li> </ul>  |
| Multi-Family Residential  | <ul style="list-style-type: none"> <li>Higher density multiple-family development. Multiple-family developments in the City included both apartments, condominiums, and all other units not included in the land use classification above. Under this land use designation, development intensities of between 0 to 22 units per acre are permitted. The corresponding population density for this land use designation is 70 persons per acre.</li> </ul> |

For purposes of determining the impact fees due, any “second unit” or “accessory dwelling unit” shall be considered a separate residential unit and shall be subject to this Fee. Pursuant to Section 65852.2 of the Government Code, a “second unit” or “accessory dwelling unit” is an attached or a detached residential dwelling unit which provides complete independent living facilities for one or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family dwelling unit is situated.

The equivalent benefit unit (“EBU”) concept was utilized to determine whether there is a reasonable relationship between the need for a public facility and the land use type of the development on which a fee for an individual facility is imposed.

The costs associated with facilities needed to serve new residential development are identified in the Needs List. The facilities cost per EBU is the total cost of the facility that is allocated to new development divided by the total number of EBUs. After the cost per EBU is determined, the facility fee amount for each land use category is the product of the EBU factor for each land use category and the cost per EBU. The following sections present the analysis undertaken to apportion costs on the Needs List.



SECTION V: FEE CALCULATION

A. EXISTING FACILITIES

The District provided a detailed breakdown of the existing park facilities as summarized in Table V-1 below. All of the existing facilities indicated below are utilized by residents within the District.

TABLE V-1  
BEAUMONT-CHERRY VALLEY RECREATION AND PARKS DISTRICT (EXISTING PARK FACILITIES)

| FACILITY NAME                                  |                           |
|--|---------------------------|
| <b>Existing Recreation and Park Facilities</b> |                           |
|  | <b><u>Acreage</u></b>     |
| <u>Noble Creek Park</u>                        | 37.00 [1]                 |
| Total Existing Recreation and Park Facilities  | 37.00                     |
| <b>Existing Trails</b>                         |                           |
|  | <b><u>Lineal Feet</u></b> |
| Multi-Use Trail                                | 5,167                     |
| <u>Equestrian Trail</u>                        | 3,402                     |
| Total Trails                                   | 8,569                     |
| <b>Existing Community Centers</b>              |                           |
|  | <b><u>Bldg. SF.</u></b>   |
| Noble Creek Community Center                   | 5,022                     |
| Cherry Valley Grange                           | 4,785                     |
| <u>Beaumont Women's Club</u>                   | 5,021                     |
| Total Existing Community Centers               | 14,828                    |

[1] Based on actual developed acres.

B. EQUIVALENT BENEFIT UNITS (EBU)

In order to equitably allocate the costs between future residents, availability of use is measured in terms of equivalent benefit units or (EBUs) with one (1) EBU representing the potential recreation usage of a single-family residential unit.

See Table V-2 below for a summary of the total number of EBUs in the portion of the District within the City of Beaumont at buildout in the year 2025.

TABLE V-2  
CITY OF BEAUMONT  
EQUIVALENT BENEFIT UNIT SUMMARY AT BUILDOUT

| Land Use Type | Number of Existing EBUs | Number of Future EBUs | Total Number of EBUs | Percentage of Existing EBUs | Percentage of Future EBUs |
|---------------|-------------------------|-----------------------|----------------------|-----------------------------|---------------------------|
| Single Family | 12,909                  | 14,264                | 27,173               | 47.51%                      | 52.49%                    |
| Multi-Family  | 2,076                   | 0                     | 2,076                | 100.00%                     | 0.00%                     |
| <b>Total</b>  | <b>14,985</b>           | <b>14,264</b>         | <b>29,249</b>        | <b>51.23%</b>               | <b>48.77%</b>             |

See Table V-3 below for a summary of the total number of EBUs in the portion of the District located in the unincorporated area of the County at buildout in the year 2025.



**TABLE V-3  
UNINCORPORATED RIVERSIDE COUNTY  
EQUIVALENT BENEFIT UNIT SUMMARY AT BUILDOUT**

| Land Use Type | Number of Existing EBUs | Number of Future EBUs | Total Number of EBUs | Percentage of Existing EBUs | Percentage of Future EBUs |
|---------------|-------------------------|-----------------------|----------------------|-----------------------------|---------------------------|
| Single Family | 2,183                   | 1,193                 | 3,376                | 64.66%                      | 35.34%                    |
| Multi-Family  | 351                     | 0                     | 351                  | 100.00%                     | 0.00%                     |
| <b>Total</b>  | <b>2,534</b>            | <b>1,193</b>          | <b>3,727</b>         | <b>67.99%</b>               | <b>32.01%</b>             |

See Table V-4 below for a summary of the total number of EBUs in the District at buildout in the year 2025.

**TABLE V-4  
BEAUMONT-CHERRY VALLEY RECREATION AND PARKS DISTRICT  
EQUIVALENT BENEFIT UNIT SUMMARY AT BUILDOUT <sup>6</sup>**

| Land Use Type | Number of Existing EBUs | Number of Future EBUs | Total Number of EBUs | Percentage of Existing EBUs | Percentage of Future EBUs |
|---------------|-------------------------|-----------------------|----------------------|-----------------------------|---------------------------|
| Single Family | 15,092                  | 15,457                | 30,549               | 49.40%                      | 50.60%                    |
| Multi-Family  | 2,427                   | 0                     | 2,427                | 100.00%                     | 0.00%                     |
| <b>Total</b>  | <b>17,519</b>           | <b>15,457</b>         | <b>32,976</b>        | <b>53.13%</b>               | <b>46.87%</b>             |

### C. ALLOCATION OF COSTS

Included in the Needs List are park and recreation facilities used by District residents for recreational purposes. The Needs List includes general and recreational facilities and improvements, expansion to the existing Community Center, and new Trail Facilities located in the District.

In order to equitably allocate costs, the District determined which facilities on the needs list are required for new development only or for existing and new development. New residential development in the District is responsible for 100% of the costs related to the acquisition and construction of new Community Center facilities and improvements that are needed to accommodate future residents. For those facilities that the District determined were needed to serve both existing and future development in the District, costs were allocated based on the total number of EBUs at buildout.

<sup>6</sup> Based on sum of portion of the District within the City of Beaumont and the portion of the District located in the unincorporated area of the County.

### Park Facilities

Table V-5 summarizes the allocation of the costs of general and recreational facilities to existing and new development. The District currently has 37 acres of existing park facilities. The District determined that multiple park facilities and improvements are needed to adequately serve both existing and new development. The costs of improvements to park facilities are allocated based on percentage of total EBUs as shown in Table V-5 below.

**TABLE V-5**  
**ALLOCATION OF ALL FACILITIES EXCEPT TRAILS & COMMUNITY CENTER**

| Type of Development  | EBUs          | Percentage of Total EBUs |
|----------------------|---------------|--------------------------|
| Existing Development | 17,519        | 53.13%                   |
| Future Development   | 15,457        | 46.87%                   |
| <b>Total</b>         | <b>32,976</b> | <b>100.00%</b>           |

### Future Trail Facilities

Table V-6 summarizes the allocation of the future trail facilities costs to existing and new development. The District currently has 8,569 lineal feet of existing trail facilities. The District determined that 22,988 new lineal feet are needed to adequately serve both existing and new development, bringing the total to 31,557 lineal feet. Therefore, after providing a credit to existing development for the existing 8,569 lineal feet, 35.65% of the costs will be allocated to existing development and 64.35% will be allocated to new development as shown below.

**TABLE V-6**  
**ALLOCATION OF TRAIL FACILITIES COST**

| Type of Development  | EBUs          | Percentage of Total EBUs | Total Lineal Feet in 2025 | Lineal Feet Credit | Allocated Lineal Feet | Percentage of Costs Allocated |
|----------------------|---------------|--------------------------|---------------------------|--------------------|-----------------------|-------------------------------|
| Existing Development | 17,519        | 53.13%                   | 16,765                    | (8,569)            | 8,196                 | 35.65%                        |
| Future Development   | 15,457        | 46.87%                   | 14,792                    | 0                  | 14,792                | 64.35%                        |
| <b>Total</b>         | <b>32,976</b> | <b>100.00%</b>           | <b>31,557</b>             | <b>(8,569)</b>     | <b>22,988</b>         | <b>100.00%</b>                |

### Future Community Center Facilities

Table V-7 summarizes the allocation of the future community center facilities costs to existing and new development. The District currently has 14,828 square feet of existing community center facilities. The District determined that 12,960 new building square feet are needed to adequately serve both existing and new development, bringing the total to 27,788 square feet. Therefore, after providing a credit to existing development for the existing 14,828 square feet, 100.00% will be allocated to new development as shown below.



TABLE V-7  
ALLOCATION OF COMMUNITY CENTER FACILITIES COST

| Type of Development  | EBUs          | Percentage of Total EBUs | Total SF in 2025 | SF Credit       | Allocated SF  | Percentage of Costs Allocated |
|----------------------|---------------|--------------------------|------------------|-----------------|---------------|-------------------------------|
| Existing Development | 17,519        | 53.13%                   | 14,763           | (14,828)        | (65)          | 0.00%                         |
| Future Development   | 15,457        | 46.87%                   | 13,025           | 0               | 13,025        | 100.00%                       |
| <b>Total</b>         | <b>32,976</b> | <b>100.00%</b>           | <b>27,788</b>    | <b>(14,828)</b> | <b>12,960</b> | <b>100.00%</b>                |

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SECTION VI: TOTAL FEE AMOUNTS

The total facilities costs for all new facilities and existing facility improvements on the Needs List is \$13,589,763. If development takes place as projected in Section III, the Fee amounts presented in Table VI-1 below are expected to finance 57.70% of the total park and recreation improvements on the Needs List.

TABLE VI-1  
BEAUMONT-CHERRY VALLEY RECREATION AND PARKS DISTRICT  
PARK AND RECREATION FACILITIES  
FEE AMOUNTS

| Land Use Type | EBUs Per Unit | Number of Future EBUs | Fee Per EBU | Cost Allocated to New Development |
|---------------|---------------|-----------------------|-------------|-----------------------------------|
| Single Family | 1.000         | 15,457                | \$507.30    | \$7,841,336                       |
| Multi-Family  | 0.906         | 0                     | \$459.61    | \$0                               |
| Total         |               | 15,457                |             | \$7,841,336                       |

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SECTION VII: SUMMARY OF FEES

The total Fee amounts to finance new development's share of the costs of facilities in the Needs List are summarized in Table VII-1.

TABLE VII-1  
BEAUMONT-CHERRY VALLEY RECREATION AND PARKS DISTRICT  
DEVELOPMENT IMPACT FEE SUMMARY

| Facility                       | Single Family Residential (DU) | Multi-Family Residential (DU) |
|--------------------------------|--------------------------------|-------------------------------|
| Park and Recreation Facilities | \$507.30                       | \$459.61                      |

For purposes of determining the impact fees due, any "second unit" or "accessory dwelling unit" (as determined pursuant to Section 65852.2 of the Government Code) shall be considered a separate residential unit and shall be subject to this Fee.

Lastly, it is recommended that the District include in its Resolution to adopt the Fees recommended in this Fee Study, a provision to automatically increase the Fees annually tied to an inflation index, such as the Engineering News Record Construction Price Index, or some other reasonable measure of inflation.

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Appendix A

Demographics Backup

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**BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT  
DEMOGRAPHICS & EQUIVALENT BENEFIT UNIT SUMMARY**

**CITY OF BEAUMONT**

**EXISTING DEVELOPMENT (2017)**

| Land Use                     | Population        | Number of Units   | Residents per Unit | EBU Per Unit | Total Number of EBUs |
|------------------------------|-------------------|-------------------|--------------------|--------------|----------------------|
| Single Family Residence (DU) | 39,372 [5]        | 12,909 [1]        | 3.05 [4]           | 1.000        | 12,909               |
| Multi-Family Residence (DU)  | 6,332 [5]         | 2,291 [1]         | 2.76 [4]           | 0.906        | 2,076                |
| <b>Total</b>                 | <b>45,705 [1]</b> | <b>15,200 [1]</b> | <b>3.01 [1]</b>    |              | <b>14,985</b>        |

**NEW DEVELOPMENT (2017 - 2025)**

| Land Use                     | Population        | Number of Units   | Residents per Unit | EBU Per Unit | Total Number of EBUs |
|------------------------------|-------------------|-------------------|--------------------|--------------|----------------------|
| Single Family Residence (DU) | 41,495 [3]        | 14,264 [3]        | 2.91               | 1.000        | 14,264               |
| Multi-Family Residence (DU)  | 0 [3]             | 0 [3]             | 2.64 [2]           | 0.906        | 0                    |
| <b>Total</b>                 | <b>41,495 [3]</b> | <b>14,264 [3]</b> | <b>2.91</b>        |              | <b>14,264</b>        |

**BUILDOUT (2025)**

| Land Use                     | Population        | Number of Units   | Residents per Unit | EBU Per Unit | Total Number of EBUs |
|------------------------------|-------------------|-------------------|--------------------|--------------|----------------------|
| Single Family Residence (DU) | 80,868            | 27,173            | 2.98               | 1.000        | 27,173               |
| Multi-Family Residence (DU)  | 6,332             | 2,291             | 2.76               | 0.929        | 2,076                |
| <b>Total</b>                 | <b>87,200 [3]</b> | <b>29,464 [3]</b> | <b>2.96</b>        |              | <b>29,249</b>        |

**EBU SUMMARY**

| Land Use                     | Number of Existing EBUs | Number of Future EBUs | Total Number of EBUs | Percentage of Existing EBUs | Percentage of Future EBUs |
|------------------------------|-------------------------|-----------------------|----------------------|-----------------------------|---------------------------|
| Single Family Residence (DU) | 12,909                  | 14,264                | 27,173               | 47.51%                      | 52.49%                    |
| Multi-Family Residence (DU)  | 2,076                   | 0                     | 2,076                | 100.00%                     | 0.00%                     |
| <b>Total</b>                 | <b>14,985</b>           | <b>14,264</b>         | <b>29,249</b>        | <b>51.23%</b>               | <b>48.77%</b>             |

[1] Based on California Department of Finance data as of 1/1/17.

[2] Estimated residents per unit based on existing EBU per unit of 0.906.

[3] Based on information provided by the City of Beaumont 5/4/17.

[4] Residents per unit for SFR is based on a typical factor for this region. Residents per unit for MFR is estimated by DTA in order to match the total residents and units as indicated by the California Department of Finance.

[5] Based on Residents per unit factors multiplied by number of units.

**CHERRY VALLEY (UNINCORPORATED AREA OF THE COUNTY)**

**EXISTING DEVELOPMENT (2017)**

| Land Use                     | Population       | Number of Units  | Residents per Unit | EBU Per Unit | Total Number of EBUs |
|------------------------------|------------------|------------------|--------------------|--------------|----------------------|
| Single Family Residence (DU) | 6,057            | 2,183 [7]        | 2.78               | 1.000        | 2,183                |
| Multi-Family Residence (DU)  | 974              | 387 [7]          | 2.51               | 0.906        | 351                  |
| <b>Total</b>                 | <b>7,031 [6]</b> | <b>2,570 [6]</b> | <b>2.74 [6]</b>    |              | <b>2,534</b>         |

**NEW DEVELOPMENT (2017 - 2025)**

| Land Use                     | Population       | Number of Units  | Residents per Unit | EBU Per Unit | Total Number of EBUs |
|------------------------------|------------------|------------------|--------------------|--------------|----------------------|
| Single Family Residence (DU) | 3,264 [6]        | 1,193 [6]        | 2.74               | 1.000        | 1,193                |
| Multi-Family Residence (DU)  | 0 [6]            | 0 [6]            | 2.48               | 0.906        | 0                    |
| <b>Total</b>                 | <b>3,264 [6]</b> | <b>1,193 [6]</b> | <b>2.74</b>        |              | <b>1,193</b>         |

**BUILDOUT (2025)**

| Land Use                     | Population   | Number of Units | Residents per Unit | EBU Per Unit | Total Number of EBUs |
|------------------------------|--------------|-----------------|--------------------|--------------|----------------------|
| Single Family Residence (DU) | 4,043        | 1,359           | 2.98               | 1.000        | 3,376                |
| Multi-Family Residence (DU)  | 317          | 115             | 2.76               | 0.929        | 351                  |
| <b>Total</b>                 | <b>4,360</b> | <b>1,473</b>    | <b>2.96</b>        |              | <b>3,727</b>         |

**EBU SUMMARY**

| Land Use                     | Number of Existing EBUs | Number of Future EBUs | Total Number of EBUs | Percentage of Existing EBUs | Percentage of Future EBUs |
|------------------------------|-------------------------|-----------------------|----------------------|-----------------------------|---------------------------|
| Single Family Residence (DU) | 2,183                   | 1,193                 | 3,376                | 64.66%                      | 35.34%                    |
| Multi-Family Residence (DU)  | 351                     | 0                     | 351                  | 100.00%                     | 0.00%                     |
| <b>Total</b>                 | <b>2,534</b>            | <b>1,193</b>          | <b>3,727</b>         | <b>67.99%</b>               | <b>32.01%</b>             |

[6] Based on estimates provided by the County Planning Department 3/8/18.

[7] Based on same proportionate share of total units in the City.

**TOTAL [8]**

**EXISTING DEVELOPMENT (2017)**

| Land Use                     | Population    | Number of Units | Residents per Unit | EBU Per Unit | Total Number of EBUs |
|------------------------------|---------------|-----------------|--------------------|--------------|----------------------|
| Single Family Residence (DU) | 45,430        | 15,092          | 3.01               | 1.000        | 15,092               |
| Multi-Family Residence (DU)  | 7,307         | 2,678           | 2.73               | 0.906        | 2,427                |
| <b>Total</b>                 | <b>52,736</b> | <b>17,770</b>   | <b>2.97</b>        |              | <b>17,519</b>        |

**NEW DEVELOPMENT (2017 - 2025)**

| Land Use                     | Population    | Number of Units | Residents per Unit | EBU Per Unit | Total Number of EBUs |
|------------------------------|---------------|-----------------|--------------------|--------------|----------------------|
| Single Family Residence (DU) | 44,759        | 15,457          | 2.90               | 1.000        | 15,457               |
| Multi-Family Residence (DU)  | 0             | 0               | 2.62               | 0.906        | 0                    |
| <b>Total</b>                 | <b>44,759</b> | <b>15,457</b>   | <b>2.90</b>        |              | <b>15,457</b>        |

**BUILDOUT (2025)**

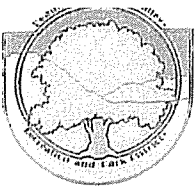
| Land Use                     | Population    | Number of Units | Residents per Unit | EBU Per Unit | Total Number of EBUs |
|------------------------------|---------------|-----------------|--------------------|--------------|----------------------|
| Single Family Residence (DU) | 90,189        | 30,549          | 2.95               | 1.000        | 30,549               |
| Multi-Family Residence (DU)  | 7,307         | 2,678           | 2.73               | 0.924        | 2,427                |
| <b>Total</b>                 | <b>97,495</b> | <b>33,227</b>   | <b>2.93</b>        |              | <b>32,976</b>        |

**EBU SUMMARY**

| Land Use                     | Number of Existing EBUs | Number of Future EBUs | Total Number of EBUs | Percentage of Existing EBUs | Percentage of Future EBUs |
|------------------------------|-------------------------|-----------------------|----------------------|-----------------------------|---------------------------|
| Single Family Residence (DU) | 15,092                  | 15,457                | 30,549               | 49.40%                      | 50.60%                    |
| Multi-Family Residence (DU)  | 2,427                   | 0                     | 2,427                | 100.00%                     | 0.00%                     |
| <b>Total</b>                 | <b>17,519</b>           | <b>15,457</b>         | <b>32,976</b>        | <b>53.13%</b>               | <b>46.87%</b>             |

[8] Based on sum of portion of the District within the City of Beaumont and the portion of the District located in the unincorporated area of the County.





**BEAUMONT-CHERRY VALLEY  
RECREATION AND PARK DISTRICT  
REQUEST TO SPEAK**

We welcome you to the board meeting of the Beaumont-Cherry Valley Recreation and Park District, and we will be glad to listen to your comments on any issues of interest. In order for the Board to recognize you to speak on an item on or off the agenda, please complete this form and return it to the clerk before the start of the meeting. Individuals are limited to three (3) minutes. Additional time may be allowed for relative presentation.

If you would like to speak on a topic on the agenda please provide the item # 3.3  
If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: Alex Q. ede

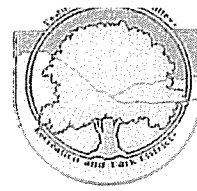
Date: 3-14-18

Address: 1595 Flamingo st

Phone # \_\_\_\_\_

Representing: \_\_\_\_\_

Thank you for your Cooperation & Participation



**BEAUMONT-CHERRY VALLEY  
RECREATION AND PARK DISTRICT  
REQUEST TO SPEAK**

We welcome you to the board meeting of the Beaumont-Cherry Valley Recreation and Park District, and we will be glad to listen to your comments on any issues of interest. In order for the Board to recognize you to speak on an item on or off the agenda, please complete this form and return it to the clerk before the start of the meeting. Individuals are limited to three (3) minutes. Additional time may be allowed for relative presentation.

If you would like to speak on a topic on the agenda please provide the item # 3.3 Developer Fees  
If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: David Parrill

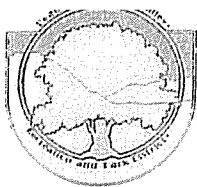
Date: 3/14/18

Address: ~~951-505~~

Phone # 951-505-2594

Representing: BZA Riverside

Thank you for your Cooperation & Participation



BEAUMONT-CHERRY VALLEY  
RECREATION AND PARK DISTRICT  
REQUEST TO SPEAK

We welcome you to the board meeting of the Beaumont-Cherry Valley Recreation and Park District, and we will be glad to listen to your comments on any issues of interest. In order for the Board to recognize you to speak on an item on or off the agenda, please complete this form and return it to the clerk before the start of the meeting. Individuals are limited to three (3) minutes. Additional time may be allowed for relative presentation.

If you would like to speak on a topic on the agenda please provide the item # 3.3

If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: EDWARD HOFMANN

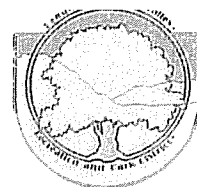
Date: 3-14-18

Address: 1170 MASSACHUSETTS AVE

Phone # 909-708-9043

Representing: MYSELF

Thank you for your Cooperation & Participation



BEAUMONT-CHERRY VALLEY  
RECREATION AND PARK DISTRICT  
REQUEST TO SPEAK

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If you would like to speak on a topic on the agenda please provide the item # 3.3

If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: Mike Hillburn

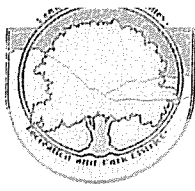
Date: 3-14-18

Address: 1719 MIRANDA LANE

Phone # 951-623-7452

Representing: BYBSB

Thank you for your Cooperation & Participation



BEAUMONT-CHERRY VALLEY  
RECREATION AND PARK DISTRICT  
REQUEST TO SPEAK

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If you would like to speak on a topic on the agenda please provide the item # 3.3

If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: Rick Roark /maddi

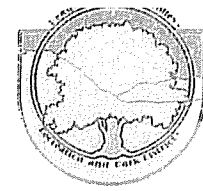
Date: \_\_\_\_\_

Address: 13057 Bowler Hwy CF

Phone # 904-957-0899

Representing: \_\_\_\_\_

Thank you for your Cooperation & Participation



BEAUMONT-CHERRY VALLEY  
RECREATION AND PARK DISTRICT  
REQUEST TO SPEAK

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If you would like to speak on a topic on the agenda please provide the item # 3.3

If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: Andrew Bressler

Date: \_\_\_\_\_

Address: 35884 Trounnot

Phone # 909 223 8080

Representing: \_\_\_\_\_

Thank you for your Cooperation & Participation





BEAUMONT-CHERRY VALLEY  
RECREATION AND PARK DISTRICT  
REQUEST TO SPEAK

We welcome you to the board meeting of the Beaumont-Cherry Valley Recreation and Park District, and we will be glad to listen to your comments on any issues of interest. In order for the Board to recognize you to speak on an item on or off the agenda, please complete this form and return it to the clerk before the start of the meeting. Individuals are limited to three (3) minutes. Additional time may be allowed for relative presentation.

If you would like to speak on a topic on the agenda please provide the item # 3.4

If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

Public Comment

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: Frank Flores

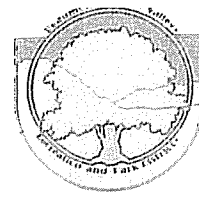
Date: 3/14/18

Address: BCVRPD

Phone # 951-505-8096

Representing: BCVRPD

Thank you for your Cooperation & Participation



BEAUMONT-CHERRY VALLEY  
RECREATION AND PARK DISTRICT  
REQUEST TO SPEAK

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If you would like to speak on a topic on the agenda please provide the item # \_\_\_\_\_

If you would like to speak on an item not on the agenda please provide a brief description of the item you wish to discuss:

Thank You

Public Comment

When the Chairman calls you to speak, please state your name and group affiliation for the record.

PLEASE PRINT:

Name: MIKE LARA

Date: 3/14/18

Address: 1271 Chestnut Ave

Phone # \_\_\_\_\_

Representing: \_\_\_\_\_

Thank you for your Cooperation & Participation