



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, May 10, 2023 5:15 p.m.

Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

AGENDA

www.bcvparks.com

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings. Government Code Section 54953 allows the legislative body to use teleconferencing when state or local officials have imposed or recommended measures to promote social distancing after making certain findings. See Gov. Code § 54953.

Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. 1.

The Workshop and Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 948 9929 3193

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/94899293193>

DISTRICT CLOSED SESSION: None.

WORKSHOP SESSION: Workshop Session to Begin at **5:15 p.m.**

- First Reading of Draft FY 23/24 & 24/25 Budget

REGULAR SESSION: Regular Session to Begin at **6:15 p.m.**

Roll Call: Director Aldrich, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

Invocation: Pastor Rob with Venture Church

Pledge of Allegiance: Chairman Hughes

Presentations: None.

Adjustments to Agenda: Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

1. PUBLIC COMMENT:

If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to ryann@bcvparks.com. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

2. CONSENT CALENDAR: Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of April 12, 2023

2.2 Bank Balances for April 2023

2.3 Warrants for April 2023

2.4 Approval of Athletic Facilities Coordinator Job Description/Organizational Chart

2.5 Approve Special Provision Allowing for Teleconference Meetings Pursuant to AB 361

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

None.

4. DEPARTMENT REPORTS:

Human Resources Assistant/Clerk of the Board: Ryann Flores

Athletic Coordinator: Dodie Carlson

Activities Coordinator: Lilian Averette

Assistant Maintenance Superintendent: Aaron Morris

Executive Assistant: Nancy Law

Assistant General Manager/Human Resources Administrator: Mickey Valdivia

General Manager: Duane Burk

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District. Next meeting September 6, 2023
- Finance – 1st Thursday of Every Month 4:00 p.m. NCCC.
- Personnel – 1st Tuesday of Every Month 11:30 a.m.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly 5:30 p.m.
- BCVRPD Board Meeting Schedule, NCCC
 - June 14, 2023
 - July 19, 2023
 - August 9, 2023
 - September 13, 2023
 - October 11, 2023
 - November 8, 2023
 - December 13, 2023

5.2 Upcoming Holidays

May 29, 2023 – Memorial Day Observed
July 4, 2023 – Independence Day
September 4, 2023 – Labor Day
November 11, 2023 – Veteran’s Day
November 23, 2023 – Thanksgiving Day
November 24, 2023 – Day after Thanksgiving
December 24, 2023 – Christmas Eve
December 25, 2023 – Christmas Day
December 31, 2023 – New Year’s Eve

5.3 Events

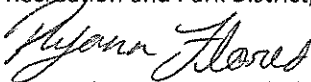
May 19, 2023 – Memorial Wall Dedication

6. DIRECTORS MATTERS/COMMITTEE REPORTS

7. ADJOURNMENT:

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Ryann Flores at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site May 5, 2023.



Ryann Flores, BCVRPD Clerk of the Board

Beaumont-Cherry Valley Recreation and Park District Workshop - FY 23/24 24/25 Budget Projections

	Approved FY 22/23 6/11/2022	Actual FY 22/23 as of 4/30/2023	Total Projects		Notes
			Projected FY 23/24	Projected FY 24/25	
Income					
Bogart Park					
40201 · Camping	\$ 30,000.00	\$ 28,623.87	\$ 30,000.00	\$ 30,000.00	
40202 · Gate Entrance	\$ 35,000.00	\$ 28,917.54	\$ 35,000.00	\$ 35,000.00	
40203 · Horse/Dog Entrance	\$ 100.00	\$ 128.00	\$ 150.00	\$ 150.00	
40204 · Wood Sales	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	
40205 · Annual Passes	\$ 12,000.00	\$ 16,500.00	\$ 14,000.00	\$ 14,000.00	
40207 · Caretaker Rent	\$ -	\$ 1,400.00	\$ 3,300.00	\$ 3,300.00	Raising Rent to \$275.00 (hasn't been raised since 2011)
40208 · RV Dump	\$ 500.00	\$ 710.00	\$ 500.00	\$ 500.00	
40209 · Fishing Pass	\$ 15,000.00	\$ 6,479.00	\$ 15,000.00	\$ 15,000.00	
Facility Use					
40101 · Registrations (BYB)	\$ 5,000.00	\$ 3,700.00	\$ 5,000.00	\$ 5,000.00	
40103 · Caretaker Rent	\$ 2,400.00	\$ 1,800.00	\$ 3,300.00	\$ 3,300.00	Raising Rent to \$275.00 (hasn't been raised since 2011)
40106 · Equestrian Arena	\$ 1,000.00	\$ 722.52	\$ 1,000.00	\$ 1,000.00	
40107 · Fields	\$ 5,000.00	\$ 2,900.00	\$ 5,000.00	\$ 5,000.00	
40109 · Grange	\$ 15,000.00	\$ 24,883.50	\$ 20,000.00	\$ 20,000.00	
40111 · NCCC/Franco Gardens	\$ 5,000.00	\$ 19,626.00	\$ 20,000.00	\$ 20,000.00	
40112 · Park	\$ 800.00	\$ 175.00	\$ 500.00	\$ 500.00	
40113 · RV Space	\$ 100,000.00	\$ 79,429.17	\$ 100,000.00	\$ 100,000.00	
40114 · Snack Bar	\$ 10,000.00	\$ 11,189.25	\$ 10,000.00	\$ 10,000.00	
40115 · Thunder Alley Racetrack	\$ 3,900.00	\$ 7,085.15	\$ 5,000.00	\$ 5,000.00	
40117 · 24B Station	\$ 1,000.00	\$ 1,350.00	\$ 1,200.00	\$ 1,200.00	
40118 · Franco Gardens	\$ 5,000.00	\$ 3,437.50	\$ 5,000.00	\$ 5,000.00	
40119 · NCCC	\$ 5,000.00	\$ 9,730.00	\$ 5,000.00	\$ 5,000.00	
40120 · Horseshoe Pits	\$ 200.00	\$ 50.00	\$ 200.00	\$ 200.00	
40122 · Maintenance Shop "C"	\$ 4,500.00	\$ 3,600.00	\$ 4,500.00	\$ 4,500.00	
Special Events Income					
40503 · Spring Fling	\$ 4,000.00	\$ 3,302.00	\$ 4,000.00	\$ 4,000.00	
40504 · Fishing Derby	\$ 4,000.00	\$ 3,560.00	\$ 4,000.00	\$ 4,000.00	
40505 · Movies	\$ 1,000.00	\$ 795.05	\$ 500.00	\$ 500.00	
40507 · Oktoberfest	\$ 15,000.00	\$ 39,065.99	\$ 20,000.00	\$ 20,000.00	
40508 · Parking (BYB)	\$ -	\$ 1,750.00	\$ 3,000.00	\$ 3,000.00	
40509 · Tournaments	\$ -	\$ 5,000.00	\$ -	\$ -	
40510 · Winterfest	\$ 5,000.00	\$ 8,036.00	\$ 10,000.00	\$ 10,000.00	
40512 · Pumpkin Carve	\$ 1,000.00	\$ 2,223.00	\$ 2,000.00	\$ 2,000.00	
40513 · Cinco De Mayo	\$ 2,000.00	\$ 245.00	\$ 2,000.00	\$ 2,000.00	
40515 · 1K/5K Run	\$ 3,000.00	\$ 1,490.00	\$ 1,500.00	\$ 1,500.00	
40516 · Beers Brats & Bogart Bash	\$ 5,000.00	\$ -	\$ -	\$ -	
State of California Revenue					
40001 · Property Tax Current Secured	\$ 1,517,087.00	\$ 1,421,928.48	\$ 1,547,428.74	\$ 1,578,377.32	2%
40002 · Property Tax Current Supplement	\$ 25,235.00	\$ 50,322.77	\$ 25,739.70	\$ 26,254.49	
40003 · Property Tax Current Unsecured	\$ 90,176.50	\$ 108,354.12	\$ 91,980.03	\$ 93,819.63	
40004 · Property Tax Prior Supplemental	\$ 13,905.00	\$ 24,035.31	\$ 14,183.10	\$ 14,466.76	
40005 · Property Tax Prior Unsecured	\$ 3,500.00	\$ 2,330.38	\$ 3,570.00	\$ 3,641.40	
40006 · CA Homeowners Tax Relief	\$ 10,815.00	\$ 9,703.94	\$ 11,031.30	\$ 11,251.93	
40007 · Redevelopment (RDA)	\$ 96,075.00	\$ 547.15	\$ 97,996.50	\$ 99,956.43	
40010 · Low Moderate Income Housing	\$ -	\$ 90,282.60			
40401 · Interest - Invested Funds	\$ 2,730.00	\$ 20,748.03	\$ 2,784.60	\$ 2,840.29	
40600 · Adult Softball	\$ 30,000.00	\$ 36,860.00	\$ -	\$ -	
40602 · Contract Instructor	\$ 4,000.00	\$ 6,024.30	\$ -	\$ -	
40701 · DTR House Rental	\$ 12,000.00	\$ 10,500.00	\$ 18,000.00	\$ -	
Expense					
Board of Directors					
50225 · Director Fees	\$ 36,000.00	\$ 18,000.00	\$ 36,000.00	\$ 36,000.00	
50226 · Training - Strategic Planning	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	
50229 - Facilitator	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	New Line Item
50227 · Travel and Conference	\$ 20,000.00	\$ 2,351.09	\$ 40,000.00	\$ 20,000.00	
50230 - Board Room/Facility IT	\$ -	\$ -	\$ 50,000.00	\$ 25,000.00	New Line Item
50228 · Election Expense	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00	



**Beaumont-Cherry Valley Recreation and Park District
Workshop - FY 23/24 24/25 Budget Projections**

Bogart											
Professional Services											
50147 - Weather TRAK (Hydropoint)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50184 - Landscape Services	\$ -	\$ 34,231.58	\$ 45,760.00	\$ -	\$ 49,420.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50185 - CEQA	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities											
50160 - Electricity	\$ 16,500.00	\$ 12,077.41	\$ 15,000.00	\$ -	\$ 16,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50161 - Trash	\$ 8,500.00	\$ 6,489.54	\$ 8,700.00	\$ -	\$ 9,396.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50162 - Telephone & Internet	\$ 3,000.00	\$ 2,337.00	\$ 3,000.00	\$ -	\$ 3,240.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50163 - Water	\$ 30,000.00	\$ 16,815.38	\$ 30,000.00	\$ -	\$ 31,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50148 - Stocking Pond	\$ 15,000.00	\$ 9,975.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50149 - Signage	\$ 1,000.00	\$ 2,244.30	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50150 - Computer/IT	\$ 2,500.00	\$ 1,570.66	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50151 - Grounds Equipment	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50152 - Keys	\$ 500.00	\$ 717.78	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50153 - Office Supplies	\$ 1,000.00	\$ 1,353.80	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50140 - Restrooms	\$ 2,500.00	\$ 1,912.09	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50141 - Seed	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50142 - Tank	\$ 500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50143 - Trees	\$ 1,500.00	\$ 21,025.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50144 - Grounds	\$ 20,000.00	\$ 33,222.61	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50156 - Fertilizer	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50157 - Irrigation	\$ 5,000.00	\$ 1,684.72	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50158 - Kiosk Gate	\$ 3,000.00	\$ 9,366.93	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50159 - Lighting & Electrical	\$ 1,000.00	\$ 1,700.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50164 - Playground	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50165 - Pond	\$ 9,000.00	\$ 2,342.07	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50166 - Well	\$ 4,000.00	\$ 10,325.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50167 - Janitorial Supplies	\$ 1,000.00	\$ 57.89	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50168 - Uniforms	\$ 700.00	\$ 433.33	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50169 - Pest Control	\$ 3,000.00	\$ 2,131.11	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contract Services											
50170 - Acorn Technology	\$ 25,000.00	\$ 18,865.00	\$ 29,220.00	\$ -	\$ 31,557.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50171 - Bay Alarms	\$ 2,700.00	\$ 2,172.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50172 - Jani King	\$ 30,800.00	\$ 26,873.98	\$ 31,000.00	\$ -	\$ 31,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50173 - Memories by Darci Walls	\$ 3,500.00	\$ 1,239.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50175 - Slugg Bugg	\$ 3,300.00	\$ 3,530.00	\$ 3,300.00	\$ -	\$ 3,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50176 - Landscaping Service	\$ 10,000.00	\$ 7,800.00	\$ 37,440.00	\$ -	\$ 40,435.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50177 - Turf Star	\$ 10,000.00	\$ 7,215.04	\$ 12,000.00	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50178 - Cliff's/Clarks Pest Control, Inc.	\$ 5,000.00	\$ 5,735.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50180 - Paychecks Flex	\$ 1,700.00	\$ 1,487.50	\$ 2,000.00	\$ -	\$ 2,160.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50181 - Streamline	\$ 5,040.00	\$ 2,940.00	\$ 5,040.00	\$ -	\$ 5,040.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50182 - Star Pro Security	\$ 56,200.00	\$ 53,102.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50183 - Clover	\$ -	\$ 1,551.62	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dues/Subscriptions/Memberships											
50205 - CARPD	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50206 - CSDA	\$ 5,752.00	\$ 7,262.00	\$ 7,300.00	\$ -	\$ 7,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50208 - Amazon Prime	\$ 130.00	\$ 173.91	\$ 200.00	\$ -	\$ 210.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50211 - CalPELRA	\$ 740.00	\$ -	\$ 410.00	\$ -	\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50212 - Chamber Memberships	\$ 550.00	\$ 150.00	\$ 600.00	\$ -	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50213 - CPRS	\$ 850.00	\$ 970.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50214 - NRPA	\$ 400.00	\$ 180.00	\$ 900.00	\$ -	\$ 900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50215 - GFOA	\$ 160.00	\$ 160.00	\$ 160.00	\$ -	\$ 160.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50217 - The Record Gazette	\$ 60.00	\$ -	\$ 60.00	\$ -	\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50218 - STMA	\$ 400.00	\$ 285.00	\$ 400.00	\$ -	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50219 - CSMFO	\$ 50.00	\$ 125.00	\$ 125.00	\$ -	\$ 125.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50221 - PAPA	\$ 100.00	\$ 50.00	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50229 - Costco	\$ 150.00	\$ 150.00	\$ 150.00	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Purchases - Buildings											
50248 - East	\$ 800.00	\$ -	\$ 800.00	\$ -	\$ 800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50249 - West	\$ 800.00	\$ -	\$ 800.00	\$ -	\$ 800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50245 - Grange	\$ 6,500.00	\$ 4,377.06	\$ 6,500.00	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50246 - Maintenance	\$ 1,400.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50247 - NCCC	\$ 6,500.00	\$ 6,398.48	\$ 8,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50250 - Woman's Club	\$ 800.00	\$ -	\$ 4,000.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Beaumont-Cherry Valley Recreation and Park District
Workshop - FY 23/24 24/25 Budget Projections**

Human Resources/Risk Management					
Employee Training & Seminars					
50125 · Conferences	\$ 20,000.00	\$ 7,894.93	\$ 16,000.00	\$ 12,500.00	
50126 · License Renewal	\$ 900.00	\$ 3,119.12	\$ 3,000.00	\$ 3,500.00	
50128 · School Tuitions/Books	\$ 2,000.00	\$ 817.00	\$ 8,000.00	\$ 4,500.00	
50129 · Workshops/Webinars	\$ 7,000.00	\$ 230.00	\$ 4,000.00	\$ 3,000.00	
Insurance - Employee's					
50105 · 457 Employee Pension Plan	\$ 7,000.00	\$ 4,618.92	\$ 11,500.00	\$ 11,500.00	
50106 · Admin Fee	\$ 160.00	\$ 188.33	\$ 250.00	\$ 250.00	
50107 · Dental Insurance	\$ 5,200.00	\$ 4,182.20	\$ 7,700.00	\$ 7,700.00	
50108 · Disability Insurance	\$ -	\$ 1,067.75	\$ 1,000.00	\$ 1,200.00	
50109 · Flex Benefit Plan	\$ 14,800.00	\$ 20,919.56	\$ 23,500.00	\$ 24,100.00	
50110 · Health Insurance	\$ 60,000.00	\$ 47,685.63	\$ 100,000.00	\$ 125,000.00	
50111 · Accident Insurance	\$ 2,000.00	\$ 2,619.13	\$ 3,500.00	\$ 4,000.00	
50112 · Vision Insurance	\$ 800.00	\$ 431.81	\$ 800.00	\$ 1,000.00	
50102 · CalPERS - Retirement	\$ 70,000.00	\$ 54,484.29	\$ 80,000.00	\$ 85,000.00	
50103 · CalPERS - Unfunded Health	\$ -	\$ 2,405.88	\$ 3,500.00	\$ 3,500.00	
50104 · CalPERS - Unfunded Retiree	\$ 120,000.00	\$ 65,716.47	\$ 120,000.00	\$ 120,000.00	
50114 · Insurance - Liability (Capri)	\$ 70,000.00	\$ 77,716.00	\$ 80,000.00	\$ 85,000.00	
50115 · Insurance - Workers comp	\$ 30,000.00	\$ 45,877.92	\$ 50,000.00	\$ 55,000.00	
50116 · Payroll Tax Expense	\$ 35,000.00	\$ 32,557.38	\$ 35,000.00	\$ 35,000.00	
50117 · Salaries	\$ 985,000.00	\$ 981,879.25	\$ 1,200,000.00	\$ 1,250,000.00	
50120 · Medical Exam Expense	\$ 1,000.00	\$ 1,335.00	\$ 1,000.00	\$ 1,000.00	
50121 · Employee Fingerprinting	\$ 1,000.00	\$ 452.00	\$ 1,000.00	\$ 1,000.00	
50122 · Employee (Shoe) Reimbursement	\$ 3,000.00	\$ 1,185.93	\$ 5,000.00	\$ 5,000.00	
50123 · Employee Cellular Reimbursement	\$ 500.00	\$ -	\$ 1,000.00	\$ 1,000.00	
Janitorial Supplies					
50264 · Park/Grounds	\$ 2,500.00	\$ -	\$ 1,000.00	\$ 1,000.00	
50265 · Supplies	\$ 15,000.00	\$ 10,521.69	\$ 15,000.00	\$ 15,000.00	
50267 · Uniform Expense	\$ 6,000.00	\$ 5,754.82	\$ 13,000.00	\$ 13,000.00	
Licenses and Permits					
50235 · County Health Department	\$ 1,500.00	\$ 503.00	\$ 1,500.00	\$ 1,500.00	
50236 · LAFCO Fees	\$ 800.00	\$ 656.04	\$ 800.00	\$ 800.00	
50239 · Music Permit	\$ 800.00	\$ 30.00	\$ 800.00	\$ 800.00	
50241 · Alarm Permit	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	
50242 · Fish & Wildlife	\$ 68.50	\$ 152.44	\$ 400.00	\$ 400.00	
Office Expenses					
50270 · Copier Lease	\$ 10,700.00	\$ 9,899.37	\$ 10,700.00	\$ 10,700.00	
50272 · Office Furniture	\$ 5,000.00	\$ 1,597.07	\$ 9,000.00	\$ 4,000.00	
50273 · Office Supplies	\$ 10,000.00	\$ 12,706.09	\$ 13,000.00	\$ 13,000.00	
50274 · PO Box	\$ 410.00	\$ 430.00	\$ 430.00	\$ 430.00	
50275 · Recycling/Shredding	\$ 300.00	\$ 145.00	\$ 300.00	\$ 300.00	
50276 · Postage/Stamps	\$ 7,000.00	\$ 1,097.50	\$ 2,000.00	\$ 2,000.00	
Professional Fee's					
50190 · Auditing	\$ 32,000.00	\$ 21,312.00	\$ 35,000.00	\$ 35,000.00	
50191 · Professional Services	\$ 50,000.00	\$ 50,460.50	\$ 50,000.00	\$ 50,000.00	
50192 · Legal Fee's	\$ 50,000.00	\$ 70,110.87	\$ 50,000.00	\$ 50,000.00	
50194 · Bogart Finance Study	\$ -	\$ 9,484.00	\$ -	\$ -	
50196 · GASB 68	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	
50197 · GASB 74/75	\$ 7,000.00	\$ -	\$ 7,000.00	\$ 7,000.00	
50198 · State Controller's Report	\$ 1,260.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
50199 · Valuation/Appraisal	\$ -	\$ 174.00	\$ 1,000.00	\$ 1,000.00	
50200 · Payroll Processing	\$ 6,500.00	\$ 5,072.50	\$ 9,500.00	\$ 9,500.00	
50201 · Social Media	\$ 15,000.00	\$ 36,745.00	\$ 45,760.00	\$ 45,760.00	
Public Relations					
50280 · Business Cards	\$ 500.00	\$ 1,297.30	\$ 2,000.00	\$ 500.00	
50281 · Chamber Breakfast/Installation	\$ 5,000.00	\$ 8,675.07	\$ 2,000.00	\$ 2,000.00	
50282 · Flowers	\$ 2,000.00	\$ 1,187.05	\$ 3,500.00	\$ 3,500.00	
50283 · Flag Program	\$ 75.00	\$ -	\$ 75.00	\$ 75.00	
50284 · Holiday Cards	\$ 300.00	\$ 288.23	\$ 1,200.00	\$ 1,200.00	
50285 · Marketing	\$ 3,000.00	\$ 3,601.13	\$ 3,000.00	\$ 3,000.00	



**Beaumont-Cherry Valley Recreation and Park District
Workshop - FY 23/24 24/25 Budget Projections**

Repairs and Maintenance								
Buildings								
50303 · East Snack Bar	\$ 500.00	\$ -	\$ 500.00	\$ 500.00				
50304 · West Snack Bar	\$ 500.00	\$ -	\$ 500.00	\$ 500.00				
50298 · Equestrian Bldg	\$ 5,000.00	\$ -	\$ 2,000.00	\$ 2,000.00				
50299 · Grange	\$ 10,000.00	\$ 6,342.32	\$ 15,000.00	\$ 15,000.00				
50300 · NCCC	\$ 2,000.00	\$ 13,951.39	\$ 10,000.00	\$ 10,000.00				
50301 · Woman's Club	\$ 2,000.00	\$ 2,723.08	\$ 2,000.00	\$ 2,000.00				
50302 · DTR Ranch Property	\$ 2,000.00	\$ -	\$ 1,000.00	\$ 1,000.00				
50305 · Maintenance	\$ 2,000.00	\$ 1,082.05	\$ 2,000.00	\$ 2,000.00				
Field Equipment								
50308 · Equipment - Fields	\$ 35,000.00	\$ 12,271.10	\$ 35,000.00	\$ 35,000.00				
50309 · Fuel	\$ 10,000.00	\$ 6,543.19	\$ 10,000.00	\$ 10,000.00				
50310 · Baseball Equipment	\$ 20,000.00	\$ -	\$ 10,000.00	\$ 10,000.00				
Fields								
50321 · Chalk	\$ 800.00	\$ 482.12	\$ 800.00	\$ 800.00				
50322 · Clay	\$ 2,500.00	\$ -	\$ 1,000.00	\$ 1,000.00				
50323 · Field Topper	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00				
50324 · Quick Dry	\$ 250.00	\$ -	\$ 1,000.00	\$ 1,000.00				
50325 · Restroom Repairs	\$ 2,500.00	\$ 25,138.69	\$ 2,500.00	\$ 2,500.00				
50326 · Ready Mix Concrete	\$ 200.00	\$ -	\$ 3,000.00	\$ 3,000.00				
50332 · Conditioner	\$ 4,000.00	\$ -	\$ 2,000.00	\$ 2,000.00				
50333 · Fertilizer	\$ 3,500.00	\$ 1,232.69	\$ 1,200.00	\$ 1,200.00				
50334 · Gypsum	\$ 2,500.00	\$ -	\$ 1,000.00	\$ 1,000.00				
50335 · Seed	\$ 5,000.00	\$ 2,001.89	\$ 2,500.00	\$ 2,500.00				
50336 · Soil Testing	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00				
50337 · Broadleaf	\$ 500.00	\$ -	\$ 500.00	\$ 500.00				
50339 · Irrigation	\$ 3,000.00	\$ 41.86	\$ 3,000.00	\$ 3,000.00				
Grounds								
50312 · Fertilizer	\$ 2,500.00	\$ 372.41	\$ 1,000.00	\$ 1,000.00				
50313 · Irrigation	\$ 5,000.00	\$ 3,994.37	\$ 4,000.00	\$ 4,000.00				
50314 · Pest Control	\$ 2,000.00	\$ 2,766.35	\$ 3,000.00	\$ 3,000.00				
50315 · Playground/Grounds	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00				
50316 · Round-Up/Dye	\$ 3,000.00	\$ 2,926.13	\$ 3,000.00	\$ 3,000.00				
50317 · Sand	\$ 1,500.00	\$ 382.97	\$ 1,000.00	\$ 1,000.00				
50318 · Seed	\$ 1,000.00	\$ -	\$ 500.00	\$ 500.00				
50319 · Soil	\$ 500.00	\$ -	\$ 500.00	\$ 500.00				
50327 · DG	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00				
50328 · Grounds - Repair	\$ 20,000.00	\$ 24,775.73	\$ 25,000.00	\$ 25,000.00				
50329 · Mulch Ground Cover	\$ 400.00	\$ -	\$ 400.00	\$ 400.00				
50338 · Tree Trimming	\$ 10,000.00	\$ 8,400.00	\$ 15,000.00	\$ 15,000.00				
50290 · Erosion Control	\$ 8,000.00	\$ -	\$ 4,000.00	\$ 4,000.00				
50291 · Franco Gardens	\$ 1,000.00	\$ 850.00	\$ 2,000.00	\$ 2,000.00				
50292 · Hazardous Material Disposal	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00				
50293 · Keys/Locks	\$ 1,000.00	\$ 1,444.16	\$ 1,000.00	\$ 1,000.00				
50294 · Lights & Electrical	\$ 2,500.00	\$ -	\$ 2,000.00	\$ 2,000.00				
50295 · RV Park	\$ 2,000.00	\$ 721.58	\$ 2,000.00	\$ 2,000.00				
50296 · Sewer	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00				
50306 · Dog Park	\$ 1,500.00	\$ 1,063.84	\$ 1,000.00	\$ 1,000.00				
50320 · Horseshoe Pits	\$ 4,500.00	\$ 255.96	\$ 4,000.00	\$ 4,000.00				
50330 · Tennis/Hockey Courts	\$ 500.00	\$ 752.94	\$ 2,000.00	\$ 2,000.00				
50331 · Bleacher Repairs	\$ 2,000.00	\$ 600.00	\$ 2,000.00	\$ 2,000.00				



Beaumont-Cherry Valley Recreation and Park District Workshop - FY 23/24 24/25 Budget Projections

Special Events Expense								
50350 · 4th of July Celebration	\$ 8,500.00	\$ -	\$ 8,500.00	\$ -				Discussing with City if Needed
50351 · Fishing Derby	\$ 10,000.00	\$ 10,071.21	\$ 13,000.00	\$ 13,000.00				
50352 · Joint Event Expenses	\$ 10,000.00	\$ 4,254.59	\$ 18,000.00	\$ 18,000.00				
50353 · Memorial Wall	\$ 6,000.00	\$ 1,245.19	\$ 3,000.00	\$ 3,000.00				
50354 · Movies Under the Stars	\$ 3,000.00	\$ 980.00	\$ 3,000.00	\$ 3,000.00				
50356 · Oktoberfest	\$ 40,000.00	\$ 74,055.81	\$ 70,000.00	\$ 70,000.00				
50358 · Pumpkin Carve	\$ 4,000.00	\$ 4,147.89	\$ 5,000.00	\$ 5,000.00				
50359 · Spring Fling	\$ 5,000.00	\$ 3,820.20	\$ 6,000.00	\$ 6,000.00				
50360 · Tournaments	\$ 2,000.00	\$ 1,341.97	\$ 2,000.00	\$ 2,000.00				
50361 · Welcome Home Vietnam Veterans	\$ 4,000.00	\$ 1,545.81	\$ 4,000.00	\$ 4,000.00				
50363 · Winterfest	\$ 20,000.00	\$ 24,576.66	\$ 25,000.00	\$ 25,000.00				
50364 · Arbor Day	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00				
50365 · Beer, Brat & Bogart Bash	\$ 8,000.00	\$ -	\$ -	\$ -				Discontinue Event
50367 · Misc. City of Beaumont Events	\$ -	\$ 386.65	\$ 2,000.00	\$ 2,000.00				
50369 · Cinco De Mayo	\$ 8,000.00	\$ 1,255.86	\$ 20,000.00	\$ 20,000.00				
50370 · 1K/5K Run	\$ 5,000.00	\$ 3,019.26	\$ 7,000.00	\$ 7,000.00				
Cherry Festival	\$ -	\$ -	\$ -	\$ -				? On Future Site 2024
Telephone & Internet								
50400 · Telephone/Internet	\$ 10,000.00	\$ 8,686.76	\$ 12,000.00	\$ 12,000.00				
50401 · Wireless Phones	\$ 8,000.00	\$ 9,466.10	\$ 10,000.00	\$ 8,000.00				
Utilities								
50390 · Electricity	\$ 85,000.00	\$ 95,760.28	\$ 107,800.00	\$ 116,424.00				
50391 · Gas	\$ 7,000.00	\$ 9,392.92	\$ 11,000.00	\$ 11,880.00				
50392 · Sewer	\$ 20,000.00	\$ 547.64	\$ 1,200.00	\$ 17,000.00				
50393 · Trash	\$ 30,000.00	\$ 22,296.65	\$ 35,000.00	\$ 27,800.00				
50394 · Water	\$ 50,000.00	\$ 41,580.35	\$ 55,000.00	\$ 59,400.00				Contingent on no rate changes
50395 · Propane	\$ 5,000.00	\$ 2,806.85	\$ 5,000.00	\$ 5,400.00				
Vehicle Expenses								
50375 · Chevy	\$ 2,500.00	\$ 2,388.96	\$ 2,500.00	\$ 2,500.00				
50376 · Fuel	\$ 16,000.00	\$ 12,771.20	\$ 20,000.00	\$ 20,000.00				
50377 · Mileage	\$ 300.00	\$ 531.81	\$ 1,000.00	\$ 1,000.00				
50378 · Chevy (Malibu)	\$ 1,000.00	\$ 408.48	\$ 1,000.00	\$ 1,000.00				
50379 · Ford - F350	\$ 4,500.00	\$ 20.00	\$ 1,000.00	\$ 1,000.00				
50380 · Ford - F550	\$ 2,500.00	\$ 3,981.20	\$ 1,000.00	\$ 1,000.00				
50382 · Trailer	\$ 1,000.00	\$ -	\$ 500.00	\$ 500.00				
50383 · Water Trailer	\$ 2,000.00	\$ 1,788.94	\$ 2,000.00	\$ 2,000.00				
50384 · 2019 Chev. Traverse	\$ 2,000.00	\$ 922.30	\$ 2,000.00	\$ 2,000.00				
50385 · Ford - F150 XLT	\$ 3,000.00	\$ 2,548.40	\$ 2,000.00	\$ 2,000.00				
50100 · Car Allowance	\$ 6,000.00	\$ 5,076.94	\$ 6,000.00	\$ 6,000.00				
50408 · Staff Picnic/BBQ	\$ 3,000.00	\$ -	\$ 12,000.00	\$ 12,000.00				
50409 · Staff Holiday Party	\$ 9,350.00	\$ 9,516.52	\$ 20,000.00	\$ 20,000.00				
50410 · Employee of the Quarter	\$ 4,000.00	\$ 2,223.29	\$ 4,000.00	\$ 4,000.00				
50411 · Equipment Purchases	\$ 155,000.00		\$ 30,000.00	\$ 50,000.00				
50412 · Grounds Equipment	\$ 7,000.00	\$ 16,091.50	\$ 10,000.00	\$ 10,000.00				
50413 · Adult Softball Expense	\$ 25,000.00	\$ 596.63	\$ 18,000.00	\$ 18,000.00				
50414 · Advertising & Publicity	\$ 1,000.00	\$ 596.63	\$ 1,000.00	\$ 1,000.00				
50415 · Awards & Recognition	\$ 1,000.00	\$ 901.26	\$ 2,500.00	\$ 1,200.00				
50417 · Business Meals	\$ 7,000.00	\$ 4,424.41	\$ 7,000.00	\$ 7,000.00				
50418 · Computer Equip & Maintenance	\$ 20,000.00	\$ 4,535.32	\$ 32,000.00	\$ 37,000.00				
50420 · Meeting Expenses	\$ 5,000.00	\$ 2,461.72	\$ 3,000.00	\$ 3,000.00				
50421 · Safety	\$ 10,000.00	\$ 9,281.31	\$ 10,000.00	\$ 10,000.00				
50423 · Signage	\$ 5,000.00	\$ 744.69	\$ 2,500.00	\$ 2,500.00				
50427 · Field Wars	\$ 1,650.00	\$ 1,636.76	\$ 1,700.00	\$ 1,700.00				
50600 · DT Ranch Property	\$ 5,000.00	\$ 22,346.57	\$ 20,000.00	\$ 20,000.00				



**Beaumont-Cherry Valley Recreation and Park District
Workshop - FY 23/24 24/25 Budget Projections**

Capital Expenditures					
50020 · Field #1 Improvements	\$ -	\$ 30,366.92	\$ -	\$ -	
50062 · NCCC Interior Improvements	\$ -	\$ 27,423.14	\$ -	\$ -	
50032 · Transition Plan ADA	\$ 80,000.00	\$ -	\$ 80,000.00	\$ 80,000.00	
50035 · Field #2 Improvements	\$ 25,000.00	\$ 15,557.27	\$ -	\$ -	
50036 · Field #3 Improvements	\$ 25,000.00	\$ 15,138.40	\$ -	\$ -	
50078 · Bogart Day Use Parking Lot	\$ -	\$ 5,074.00	\$ -	\$ -	
50084 · Bogart Sewer Line Extension	\$ -	\$ 32,886.66	\$ -	\$ -	
50086 · Pond	\$ -	\$ 48,574.88	\$ -	\$ -	
50095 · Maintenance Shop	\$ -	\$ 95,838.53	\$ -	\$ -	
50097 · Bogart Pavilion	\$ -	\$ 7,413.09	\$ -	\$ -	
50703 · Bogart Meadow Irrigation	\$ -	\$ 34,568.22	\$ -	\$ -	
50713 · Candlelight Trail Flag Pole	\$ -	\$ 28,500.54	\$ -	\$ -	
50714 · Bogart Trash Enclosures	\$ -	\$ 22,269.34	\$ -	\$ -	
50043 · Field Lighting Project	\$ -	\$ 2,264.00	\$ -	\$ -	
50065 · Park Expansion (Fields 8 & 9)	\$ -	\$ 19,500.00	\$ -	\$ -	
50066 · Collegiate Playground Area	\$ 30,000.00	\$ 31,371.98	\$ -	\$ -	
50073 · Meadow Lighting	\$ -	\$ 9,260.00	\$ -	\$ -	
50076 · Field #1 Restrooms	\$ -	\$ 112,571.74	\$ -	\$ -	
50093 · Main Water Line Project	\$ -	\$ 1,367.38	\$ -	\$ -	
50096 · Grange Block Wall/Fencing	\$ -	\$ 3,538.32	\$ -	\$ -	
50099 · Woman's Club Trash Enclosure	\$ -	\$ 17.33	\$ -	\$ -	
50700 · Grange Hall Trash Enclosure	\$ -	\$ 130.00	\$ -	\$ -	
50705 · NCCC Door Swipe Card Entry	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	
50706 · Restroom Auto Locking System	\$ 70,000.00	\$ -	\$ 70,000.00	\$ -	
50707 · Radios/Repeaters	\$ -	\$ 4,215.30	\$ -	\$ -	
50708 · Field #1R ADA Walkway/Parking	\$ -	\$ 80,512.92	\$ -	\$ -	
50709 · BBQ Pit	\$ -	\$ 22,023.31	\$ -	\$ -	
50711 · Field #4 Fencing	\$ -	\$ 19,018.00	\$ -	\$ -	
Field #4 Improvements			\$ 6,100.00	\$ -	Turfplaning
Field #5 Improvements			\$ 10,000.00	\$ -	Turfplaning
Field #6 Improvements			\$ 10,000.00	\$ -	Turfplaning
Field #7 Improvements			\$ 9,500.00	\$ -	Turfplaning
Grange Flooring			\$ 3,000.00	\$ -	
Grange Landscaping			\$ 15,000.00	\$ -	
Grange Wall Fencing/Rod Iron			\$ 45,000.00	\$ -	
NCCC - Restrooms			\$ 100,000.00	\$ -	
NCCC - BBQ			\$ 15,000.00	\$ -	
Franco Garden - Grass/Heaters			\$ 25,000.00	\$ -	
Woman's Club Flooring			\$ 25,000.00	\$ -	
Woman's Club Kitchen			\$ 20,000.00	\$ -	
Woman's Club Exterior/Interior Paint			\$ 50,000.00	\$ -	Contingent on City of Beaumont Downtown façade Improvements Program
Bogart Money Machine			\$ 46,000.00	\$ -	
Bogart Kiosk Building			\$ -	\$ -	Unknown number at this time.
			\$ 6,085,093.97	\$ 5,728,841.85	



Beaumont-Cherry Valley Recreation and Park District
Budget Projections FY 23/24 24/25

Income	Approved FY 22/23 6/11/2022		Actual FY 22/23 as of 4/30/2023		Mickey Valdivia AGM/HRA		Aaron Morris Asst. Maintenance Superintendent		Lilian Averette Activities Coordinator		Ryann Flores Clerk of the Board/HR Assistant		Nancy Law Executive Assistant		Duane Burk General Manager		Total Projects		Notes
	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	
Bogart Park																			
40201 - Camping	\$ 30,000.00	\$ 28,623.87											\$ 30,000.00	\$ 30,000.00			\$ 30,000.00	\$ 30,000.00	
40202 - Gate Entrance	\$ 35,000.00	\$ 28,917.54											\$ 35,000.00	\$ 35,000.00			\$ 35,000.00	\$ 35,000.00	
40203 - Horse/Dog Entrance	\$ 100.00	\$ 128.00											\$ 150.00	\$ 150.00			\$ 150.00	\$ 150.00	
40204 - Wood Sales	\$ 100.00	\$ -											\$ 100.00	\$ 100.00			\$ 100.00	\$ 100.00	
40205 - Annual Passes	\$ 12,000.00	\$ 16,500.00											\$ 14,000.00	\$ 14,000.00			\$ 14,000.00	\$ 14,000.00	
40207 - Caretaker Rent	\$ -	\$ 1,400.00											\$ 3,300.00	\$ 3,300.00			\$ 3,300.00	\$ 3,300.00	Raising Rent to 6275.00 (hasn't been raised since 2011)
40208 - RV Dump	\$ 500.00	\$ 710.00											\$ 500.00	\$ 500.00			\$ 500.00	\$ 500.00	
40209 - Fishing Pass	\$ 15,000.00	\$ 6,479.00											\$ 15,000.00	\$ 15,000.00			\$ 15,000.00	\$ 15,000.00	
Facility Use																			
40101 - Registrations (BYB)	\$ 5,000.00	\$ 3,700.00											\$ 5,000.00	\$ 5,000.00			\$ 5,000.00	\$ 5,000.00	
40103 - Caretaker Rent	\$ 2,400.00	\$ 1,800.00											\$ 3,300.00	\$ 3,300.00			\$ 3,300.00	\$ 3,300.00	Raising Rent to 6275.00 (hasn't been raised since 2011)
40106 - Equestrian Arena	\$ 1,000.00	\$ 722.52											\$ 1,000.00	\$ 1,000.00			\$ 1,000.00	\$ 1,000.00	
40107 - Fields	\$ 5,000.00	\$ 2,900.00											\$ 5,000.00	\$ 5,000.00			\$ 5,000.00	\$ 5,000.00	
40109 - Grange	\$ 15,000.00	\$ 24,883.50											\$ 20,000.00	\$ 20,000.00			\$ 20,000.00	\$ 20,000.00	
40111 - NCCC/Franco Gardens	\$ 5,000.00	\$ 19,626.00											\$ 20,000.00	\$ 20,000.00			\$ 20,000.00	\$ 20,000.00	
40112 - Park	\$ 800.00	\$ 175.00											\$ 500.00	\$ 500.00			\$ 500.00	\$ 500.00	
40113 - RV Space	\$ 100,000.00	\$ 79,429.17											\$ 100,000.00	\$ 100,000.00			\$ 100,000.00	\$ 100,000.00	
40114 - Snack Bar	\$ 10,000.00	\$ 11,189.25											\$ 10,000.00	\$ 10,000.00			\$ 10,000.00	\$ 10,000.00	
40115 - Thunder Alley Racetrack	\$ 3,900.00	\$ 7,085.15											\$ 5,000.00	\$ 5,000.00			\$ 5,000.00	\$ 5,000.00	
40117 - 24B Station	\$ 1,000.00	\$ 1,350.00											\$ 1,200.00	\$ 1,200.00			\$ 1,200.00	\$ 1,200.00	
40118 - Franco Gardens	\$ 5,000.00	\$ 3,437.50											\$ 5,000.00	\$ 5,000.00			\$ 5,000.00	\$ 5,000.00	
40119 - NCCC	\$ 5,000.00	\$ 9,730.00											\$ 5,000.00	\$ 5,000.00			\$ 5,000.00	\$ 5,000.00	
40120 - Horseshoe Pits	\$ 200.00	\$ 50.00											\$ 200.00	\$ 200.00			\$ 200.00	\$ 200.00	
40122 - Maintenance Shop "C"	\$ 4,500.00	\$ 3,600.00											\$ 4,500.00	\$ 4,500.00			\$ 4,500.00	\$ 4,500.00	
Special Events Income																			
40503 - Spring Fling	\$ 4,000.00	\$ 3,302.00											\$ 4,000.00	\$ 4,000.00			\$ 4,000.00	\$ 4,000.00	
40504 - Fishing Derby	\$ 4,000.00	\$ 3,560.00											\$ 4,000.00	\$ 4,000.00			\$ 4,000.00	\$ 4,000.00	
40505 - Movies	\$ 1,000.00	\$ 795.05											\$ 500.00	\$ 500.00			\$ 500.00	\$ 500.00	
40507 - Oktoberfest	\$ 15,000.00	\$ 39,065.99											\$ 20,000.00	\$ 20,000.00			\$ 20,000.00	\$ 20,000.00	
40508 - Parking (BYB)	\$ -	\$ 1,750.00											\$ 3,000.00	\$ 3,000.00			\$ 3,000.00	\$ 3,000.00	
40509 - Tournaments	\$ -	\$ 5,000.00											\$ -	\$ -			\$ -	\$ -	
40510 - Winterfest	\$ 5,000.00	\$ 8,036.00											\$ 10,000.00	\$ 10,000.00			\$ 10,000.00	\$ 10,000.00	
40512 - Pumpkin Carve	\$ 1,000.00	\$ 2,223.00											\$ 2,000.00	\$ 2,000.00			\$ 2,000.00	\$ 2,000.00	
40513 - Cinco De Mayo	\$ 2,000.00	\$ 245.00											\$ 2,000.00	\$ 2,000.00			\$ 2,000.00	\$ 2,000.00	
40515 - 1K/5K Run	\$ 3,000.00	\$ 1,490.00											\$ 1,500.00	\$ 1,500.00			\$ 1,500.00	\$ 1,500.00	
40516 - Beers Brats & Bogart Bash	\$ 5,000.00	\$ -											\$ -	\$ -			\$ -	\$ -	
State of California Revenue																			
40001 - Property Tax Current Secured	\$ 1,517,087.00	\$ 1,421,928.48											\$ 1,547,428.74	\$ 1,578,377.32			\$ 1,547,428.74	\$ 1,578,377.32	2%
40002 - Property Tax Current Supplement	\$ 25,235.00	\$ 50,322.77											\$ 25,739.70	\$ 26,254.49			\$ 25,739.70	\$ 26,254.49	
40003 - Property Tax Current Unsecured	\$ 90,176.50	\$ 108,354.12											\$ 91,980.03	\$ 93,819.63			\$ 91,980.03	\$ 93,819.63	
40004 - Property Tax Prior Supplemental	\$ 13,905.00	\$ 24,035.31											\$ 14,183.10	\$ 14,466.76			\$ 14,183.10	\$ 14,466.76	
40005 - Property Tax Prior Unsecured	\$ 3,500.00	\$ 2,330.38											\$ 3,570.00	\$ 3,641.40			\$ 3,570.00	\$ 3,641.40	
40006 - CA Homeowners Tax Relief	\$ 10,815.00	\$ 9,703.94											\$ 11,031.30	\$ 11,251.93			\$ 11,031.30	\$ 11,251.93	
40007 - Redevelopment (RDA)	\$ 96,075.00	\$ 547.15											\$ 97,996.50	\$ 99,956.43			\$ 97,996.50	\$ 99,956.43	
40010 - Low Moderate Income Housing	\$ -	\$ 90,282.60											\$ -	\$ -			\$ -	\$ -	
40401 - Interest - Invested Funds	\$ 2,730.00	\$ 20,748.03											\$ 2,784.60	\$ 2,840.29			\$ 2,784.60	\$ 2,840.29	
40600 - Adult Softball	\$ 30,000.00	\$ 36,860.00											\$ -	\$ -			\$ -	\$ -	
40602 - Contract Instructor	\$ 4,000.00	\$ 6,024.30											\$ -	\$ -			\$ -	\$ -	
40701 - DTR House Rental	\$ 12,000.00	\$ 10,500.00											\$ 18,000.00	\$ -			\$ 18,000.00	\$ -	
Expense																			
Board of Directors																			
50225 - Director Fees	\$ 36,000.00	\$ 18,000.00											\$ 36,000.00	\$ 36,000.00			\$ 36,000.00	\$ 36,000.00	
50226 - Training - Strategic Planning	\$ 25,000.00	\$ -											\$ 25,000.00	\$ -			\$ 25,000.00	\$ -	
50229 - Facilitator	\$ 15,000.00	\$ -											\$ 15,000.00	\$ -			\$ 15,000.00	\$ -	New Line Item
50227 - Travel and Conference	\$ 20,000.00	\$ 2,351.09											\$ 40,000.00	\$ 20,000.00			\$ 40,000.00	\$ 20,000.00	
50230 - Board Room/Facility IT	\$ -	\$ -											\$ 50,000.00	\$ 25,000.00			\$ 50,000.00	\$ 25,000.00	New Line Item
50228 - Election Expense	\$ 70,000.00	\$ -											\$ -	\$ 70,000.00			\$ -	\$ 70,000.00	



Beaumont-Cherry Valley Recreation and Park District
Budget Projections FY 23/24 24/25

Table with columns for Department, Approved FY 22/23, Actual FY 22/23, and projected budgets for FY 23/24 and FY 24/25 for various staff members (Mickey Valdivia, Aaron Morris, Lilian Averette, Ryann Flores, Nancy Law, Duane Burk) and Total Projects.

Beaumont-Cherry Valley Recreation and Park District
Budget Projections FY 23/24 24/25

Table with columns for Project Name, Approved FY 22/23, Actual FY 22/23, and projected budgets for FY 23/24 and FY 24/25 across various categories like Repairs and Maintenance, Field Equipment, Fields, Grounds, and Special Events Expense. Includes a 'Total Projects' summary and a 'Notes' column.

Beaumont-Cherry Valley Recreation and Park District
Budget Projections FY 23/24 24/25

	Approved FY 22/23 6/11/2022	Actual FY 22/23 as of 4/30/2023	Mickey Valdivia AGM/HRA		Aaron Morris Asst. Maintenance Superintendent		Lilian Averette Activities Coordinator		Ryann Flores Clerk of the Board/HR Assistant		Nancy Law Executive Assistant		Duane Burk General Manager		Total Projects		Notes	
			Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25	Projected FY 23/24	Projected FY 24/25				
50097 - Bogart Pavilion	\$ -	\$ 7,413.09																
50703 - Bogart Meadow Irrigation	\$ -	\$ 34,568.22																
50713 - Candlelight Trail Flag Pole	\$ -	\$ 28,500.54																
50714 - Bogart Trash Enclosures	\$ -	\$ 22,269.34																
50043 - Field Lighting Project	\$ -	\$ 2,264.00																
50065 - Park Expansion (Fields 8 & 9)	\$ -	\$ 19,500.00																
50066 - Collegiate Playground Area	\$ 30,000.00	\$ 31,371.98																
50073 - Meadow Lighting	\$ -	\$ 9,260.00																
50076 - Field #1 Restrooms	\$ -	\$ 112,571.74																
50093 - Main Water Line Project	\$ -	\$ 1,367.38																
50096 - Grange Block Wall/Fencing	\$ -	\$ 3,538.32																
50099 - Woman's Club Trash Enclosure	\$ -	\$ 17.33																
50700 - Grange Hall Trash Enclosure	\$ -	\$ 130.00																
50705 - NCCC Door Swipe Card Entry	\$ 30,000.00	\$ -											\$ 30,000.00					
50706 - Restroom Auto Locking System	\$ 70,000.00	\$ -											\$ 70,000.00					
50707 - Radios/Repeaters	\$ -	\$ 4,215.30																
50708 - Field #1R ADA Walkway/Parking	\$ -	\$ 80,512.92																
50709 - BBQ Pit	\$ -	\$ 22,023.31																
50711 - Field #4 Fencing	\$ -	\$ 19,018.00																
Field #4 Improvements					\$ 6,100.00	\$ -												Turfplanning
Field #5 Improvements					\$ 10,000.00	\$ -												Turfplanning
Field #6 Improvements					\$ 10,000.00	\$ -												Turfplanning
Field #7 Improvements					\$ 9,500.00	\$ -												Turfplanning
Grange Flooring													\$ 3,000.00					
Grange Landscaping													\$ 15,000.00					
Grange Wall Fencing/Rod Iron													\$ 45,000.00					
NCCC - Restrooms													\$ 100,000.00					
NCCC - BBQ													\$ 15,000.00					
Franco Garden - Grass/Heaters													\$ 25,000.00					
Woman's Club Flooring													\$ 25,000.00					
Woman's Club Kitchen													\$ 20,000.00					
Woman's Club Exterior/Interior Paint													\$ 50,000.00					Contingent on City of Beaumont Downtown Facade Improvement Program
Bogart Money Machine					\$ 46,000.00	\$ -							\$ -					Unknown number at this time
Bogart Kiosk Building													\$ -					
	\$ 1,744,300.00	\$ 1,836,800.00	\$ 472,200.00	\$ 390,200.00	\$ 293,810.00	\$ 283,020.00	\$ 205,000.00	\$ 184,500.00	\$ 2,829,548.97	\$ 2,880,186.85	\$ 540,235.00	\$ 154,135.00	\$ 6,085,093.97	\$ 5,728,841.85				

Notes:
Requested New Account: Facility IT

Notes:
Request New Account: Turfplanning

Added: additional break down sheet of needs

Notes:
Cherry Festival???

Notes:
Request New Account:
Facilitator \$ 15,000.00
Board Room \$ 50,000.00
Zoom \$ 2,000.00

Notes:
Grange Floor/Landscaping \$ 30,000.00
Wall/Rod Iron \$ 30,000.00
Fencing \$ 10,000.00
NCCC - Restroom \$ 15,000.00
NCCC - BBQ \$ 15,000.00
Franco Garden Grass & Heaters \$ 15,000.00
Woman's Club Flooring \$ 25,000.00
Kitchen \$ 20,000.00
Exterior/Interior Paint \$ 50,000.00

Notes:
Request New Account:
Facilitator \$ 15,000.00
Board Room \$ 50,000.00
Zoom \$ 2,000.00

Turfplanning
Facility IT

Cherry Festival ???

Capital Improvements Requests:
Shade Structure Fitness Court
Bogart Money Machine
Swing Set at Bogart Regional Park
Playground NCRP Fields 1/2



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, April 12, 2023 5:15 p.m.

MINUTES

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

DISTRICT CLOSED SESSION – None.

WORKSHOP SESSION: Workshop Session to Begin at **5:15 p.m.**

Workshop session began at 5:45 p.m.

Invocation: Pastor Erik Wade with Sunrise Church gave the Invocation and spoke on behalf of Sunrise Church.

Pledge of Allegiance: Director Aldrich led the pledge of allegiance.

Presentations: Activities Coordinator, Lilian Averette, presented a Welcome Home Vietnam Veterans certificate.

- Patty Harsch presented the Triple Crown and Protect the Game program.

REGULAR SESSION: Regular Session followed Workshop Session.

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 6:33 p.m.

Assistant General Manager, Mickey Valdivia, noted the tremendous impact that Triple Crown has had on the District. The idea of building a 24 site campground was influenced by their visit to an event hosted by Triple Crown. He also stated that the District had offered a scholarship for a young man who could not afford to go to Steamboat Springs. This young man, Jonny Cuevas, is now with the Charleston Riverdows Single A Affiliate of the Tampa Bay Rays. He informed the Board that the employee families that attended the meeting with their children for the PARS scholarship were the Fuimaono, McCafferty, Morris, and Fuerte families.

Kathleen Billinger with the USA Pickle ball stated herself and her husband are ambassadors to the City of Beaumont and April is National Pickle Ball Month. Presentations were made with the intent to introduce and promote the game within the city. It is recognized as the #1 growing sport in the United States. The goal is to bring recognition and attendance through pickle ball to the city and the park, as after playing for a few hours the group always eats and therefore, puts money back into the city. They are on Facebook as The Beaumont Pickle Ball Club. The group contains 50 members and is looking for a home to play; they host free classes at the Chatigny Center for all ages.

Public comment ended at 6:41 p.m.

Roll Call:

Director Aldrich: Present

Director Ward: Present

Treasurer Flores: Present via teleconference

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

2. CONSENT CALENDAR:

2.1 Minutes of March 8, 2023

2.2 Bank Balances for March 2023

2.3 Warrants for March 2023

2.4 CPS HR Audit Update

2.5 CAPRI Liability & Property Program: 2023/2024

2.6 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.6. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing. General Manager, Duane Burk, confirmed that the finance committee met and approved items 2.2 and 2.3 as well as the HR Audit is still in progress.

Motion was made to accept items 2.1, 2.2, 2.3, 2.4, 2.5 and 2.6.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Director Ward

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3 ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

None.

4. DEPARTMENT REPORTS:

Human Resources Assistant/Clerk of the Board:

- The Human Resources Assistant/Clerk of the Board has completed the following:
 - Submitted the Form 700's
 - Hosted the 1st Quarter Employee of the Quarter Luncheon
 - Alyssa Fuimaono was awarded Employee of the Quarter (also promoted to Full-Time)
 - There are a total of 32 employees and 5 Board members that need to complete the AB 1825 Sexual Harassment Avoidance Training
 - As of today, 15 employees have completed the training including myself
 - Renewed the CAPRI Liability & Property Program: 2023/2024
 - I am currently working on the 2023/2024 Budget.
- The Human Resources Assistant/Clerk of the Board has attended the following:
 - Good Morning Beaumont Breakfast on Friday, March 10, 2023
 - Banning Chamber Sunrise Breakfast on Wednesday, March 15, 2023
 - Welcome Home Vietnam Veterans on Friday, March 24, 2023

- Fishing Derby on April 1 & 2, 2023

Executive Assistant: Nancy Law

- The Finance Committee met Monday, April 10th, 2023 to review March 2023 Financial Reports for Fiscal Year 2022-2023.
- The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Executive Assistant has received Preliminary deposits in the amount of \$42,863.22 for March 2023.
- The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for March 2023, bringing our Reserve balance to \$164,104.84, and transferred into the Money Market account \$7,500.00 monthly contributions for March 2023 bringing our balance to \$203,637.01.
- Executive Assistant has been working with the Auditors for FY 21/22.
- Executive Assistant has been completing Payroll for the Month.
- Executive Assistant is working on 2022 Government Compensation in California Report.
- Executive Assistant is working on CSDA Transparency Certificate renewal.
- Executive Assistant has completed the CDBG Bogart Parking Lot Bid Package, and has sent it out for Advertisement with a Bid Opening Date of May 2nd, 2023.
- Executive Assistant has been working on (2) Year budget Prep/Worksheets.
- Executive Assistant conducted Parking Fee Day on 3/4/2023 (BYB/SB Opening Day)
- Executive Assistant attended Facility AdHOC on 3/14/2023.
- Executive Assistant attended Bogart AdHOC on 3/28/2023.
- Executive Assistant attended Quarter Safety Meeting on 3/30/2023.
- Executive Assistant attended the Beaumont Chamber Breakfast

Activities Coordinator: Lilian Averette

Facilities Users:

- Noble Creek - Yoga Monday's & Wednesday's
Line Dancing Monday's
Library Tuesday's
- Grange - San Geronio Garden Club once a month
Cherry Valley Acers and Neighbors once a month
Martial Arts Mondays
Guitar Lessons Tuesday's
Calico Quails Square dancing Wednesday's
- Woman's Club - Woman's Club – Spaghetti Fundraiser 4/8/2023
Historical Society – Special Event 4/13/2023

District Events:

- Arbor Day April 28, 2023
Bogart Park and Noble Creek Field 1

District Past Events:

- Welcome Home Vietnam Veterans
March 24, 2023 was held at Noble Creek Copper Room
20 Certificates and names were called
- Fishing Derby
April 1-2, 2023 Bogart Park
192 kids participated and 45 adults and over 425 lb. fish was caught
- Spring Fling April 8, 2023
Noble Creek Regional Park Field 7 and Meadow

Activities Coordinator presented an event video to the Board.

Community/Networking:

- BYB opening day March 3, 2023
- Good Morning Beaumont Breakfast on Friday March 10, 2023
- Banning Chamber Sunrise Breakfast on Wednesday March 15, 2023
- Banning Installation dinner on March 16, 2023

Assistant Maintenance Superintendent: Aaron Morris

- Staff has been doing a great job battling the weather. The Maintenance Department's continued efforts of working on the fields have improved our recovery time from the most recent rain events. Their hard work has allowed games to resume where in the past we needed more time to make the fields playable. The Maintenance Department is grateful for the opportunity to help out and we are all looking forward to the rest of the season.
- I submitted the 1st Quarter Safety Committee Packet to CAPRI for 2023.
- Staff assisted in setting up and tearing down for the Annual Fishing Derby at Bogart Regional Park and the Annual Spring Fling Event here at Noble Creek Regional Park.
- The Park District hosted a second "Hand Held Radio" training on 3/30/2023 with Safety Compliance.
- I attended two more PAPA (Pesticide Applicators Professional Association) Zoom Seminars to obtain continuing education units for my upcoming certificate renewal at the end of the year.
- I have been working on the upcoming 2023/2024 Fiscal Year Budget.
- Nancy and I met with Peter Forteza from Polished Image & Supply to discuss upgrading the current money machine at Bogart Regional Park.
- I have been working with Damon on creating a work scope to assist in obtaining Uniform company bids.

Athletic Coordinator: Dodie Carlson

- The winter adult ball season is slowly getting to the end. We should have it all wrapped up by the end of the month. We will get the spring season started immediately after that. It has been a rough winter season, although they love the lush green fields.
- The calendar remains very slow due the lack of staff for tournament.
- I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. I would like to thank the staff for working so hard to get the fields playable as soon as possible to keep the youth and adults playing. The fields look great all green. Everyone is excited and can't wait for the new bathrooms to be complete.
- BYB has 1170 players with people still trying to sign up. They are going full steam and the calendar is jammed packed now with the entire make up games that had to be scheduled on top of the regular schedule.
- Closing day will be May 20th, 2023 the District has always been very generous in giving the MVP trophy to a deserving player in each division. Will the District still be offering to do that again this year?? I just need your approval... (The Board approved)

Assistant General Manager/Human Resources Administrator: Mickey Valdivia

Public Agencies:

- Water – San Gorgonio Pass Water Agency & Yucaipa Valley Water District
- City of Beaumont – Rate Study & Contract Award to RHA Landscape for ParksMaster Planning

Committee Reports:

- Personnel Committee – Employee Retention Action (nexus for family medical insurance quotes, adapting to post Covid-19 schedules)
- Staff meetings – this continues to occur on regular basis

Workers Compensation- Cases/Incidents/Accidents:

- No open cases. It has been 438 days since our last employee accident.

Community/Networking:

- Local Chambers of Commerce – Banning, Beaumont, Calimesa
- Valley Wide – “The Weekend” event
- Student of the Month breakfast – Altura Credit Union

Miscellaneous Business:

- CAPRI Liability and Property Program 2023/2024 Renewal (Submitted on time 4/1/2023)
- Recent spike in “off duty” claims
- Examining A/V (audio visual) logistics for Board room meetings coupled with needs of Copper Room renters
- New Employees – Lilianna Valdivia, Zachary Williams, Scarlett Flores, Ashten Booher, and Preston Valdivia. Preston was present and introduced to the Board.

General Manager: Duane Burk

Duane said that the staff does a great job summing up all of the attended events. He and Albert need to work on the bylaws for the Foundation. He gave a presentation to the Riverside Board of Supervisors about the community development Belgrant money. He had 37 speakers before him at 2 minutes a piece. He attended both the City of Beaumont and City of Calimesa Council meetings. He complimented both cities on their AV and IT amenities as one was actually able to hear them. He noted that some cities have their own channel and stated that it also helps expedite their meetings. Duane has attended all District community events and stated that the staff has done a great job with all of the back to back events. He would like to consolidate a few events together down the line. He expressed that the events are well organized and gave kudos to all for their hard work and expertise.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District. Next meeting May 3rd, 2023
- Finance – 1st Thursday of Every Month 4:00 p.m. NCCC.
- Personnel – 2nd Tuesday of Every Month 11:30 a.m.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly 5:30 p.m.
- BCVRPD Board Meeting Schedule, NCCC
 May 10, 2023
 June 14, 2023
 July 19, 2023

5.2 Upcoming Holidays

- May 29, 2023 – Memorial Day Observed
- July 4, 2023 – Independence Day

5.3 Events

- April 28, 2023 – Arbor Day at Bogart Regional Park
- May 6, 2023 – Cinco de Mayo at Noble Creek Regional Park Meadow
- May 12, 2023 – 4th Annual Foundation Golf Tournament
- May 19, 2023 – Memorial Wall Dedication

DIRECTORS MATTERS/COMMITTEE REPORTS

Director Aldrich:

Mike was glad that the Protect the Game was able to present at the meeting and stated that Dan keeps dragging him places and keeping him busy.

Director Ward:

Denise thanked the Board, Duane, and the staff for all of their patience. Her family has been dealing with deaths and tragedies. She is looking forward to what the future brings. She attended the personnel committee meeting and the Bogart Ad-Hoc meeting. She stated that the personnel committee has been very happy about the PARS Scholarship. She Lilian know that she is doing a great job. Denise hopes that the Protect the Game program works out with the District. She also liked the new Board meeting set-up. She stated that she walks around and takes drives through the parks and around the facilities. She also mentioned that she has never camped at Bogart Regional Park in the past 20 years and just recently camped there Easter weekend. She said that her camping trip was great and that Bogart was filled with tons of people. While she was there, she received suggestions as people are very curious and interested in Danny Thomas Ranch, even on social media. She thanked all for being great and stated that with the loss of a family member and being sick, it is a reminder of the importance of family and being together. She said to enjoy everyday. Lastly, she really appreciates the park.

Treasurer Flores:

John appreciates all staff and Duane.

Vice Chair/Secretary Diercks:

Chris stated that the Field 1 restroom are 98% complete and the keys will be handed over to Beaumont Youth Baseball at the April 18th Facility Ad-Hoc. He sais that these bathrooms are pretty much bulletproof that can be cleaned just by pressurewashing them. He attended the Spring Fling and is looking forward to Cinco de Mayo.

Chairman Hughes:

Dan liked the event video that Lilian shared. He would like to begin the Strategic Planning process for 2023 and wants to start looking into some god dates. This is in order for the Board to go away for the weekend to talk about the plans for the parks. He stated that he back up the idea of the Battlefields to Ballfields and Protect the game programs. He also complimented the staff on the back to back events.

Attorney, Albert Maldonado, noted that Best, Best & Krieger purchased a Silver Sponsor for the upcoming 4th Annual Foundation Golf Tournament as well as he bought a brick.

6. ADJOURNMENT:

Motion made to adjourn the meeting at 7:27 p.m.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Director Aldrich

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 4/30/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 5,724.37	\$ 501,694.24	\$ 521,460.64	\$ 25,490.77	
2 Bank of Hemet - Payroll Account	\$ 852.73	\$ 92,828.33	\$ 95,000.00	\$ 3,024.40	
3 Bank of Hemet - Project Loan	\$ 3,371.52			\$ 3,371.52	
4 Bank of Hemet - Bogart	\$ 2,305.64	\$ 27,897.12	\$ 27,365.00	\$ 1,773.52	
5 Bank of Hemet MM	\$ 203,637.01		\$ 7,504.41	\$ 211,141.42	7,500 Monthly Deposits for loan payment 11/2021
6 Bank of Hemet - Reserve Fund	\$ 164,104.84		\$ 5,007.04	\$ 169,111.88	
7 Bank of Hemet - Quimby/DIF	\$ 46,460.73	\$ 30,000.00	\$ 46,820.62	\$ 63,281.35	
9 Riverside County Fund	\$ 631,179.39	\$ 300,000.00		\$ 331,179.39	
10	\$ 1,057,636.23	\$ 952,419.69	\$ 703,157.71	\$ 808,374.25	
11 Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12 Operating Reserve	\$ 108,690.42		\$ 5,000.00	\$ 113,690.42	NOT to be USED
13 Capital Reserve	\$ 55,414.42		\$ 7.04	\$ 55,421.46	Min Balance of \$50,000
14 TOTAL RESERVE ACCOUNT	\$ 164,104.84	\$ -	\$ 5,007.04	\$ 169,111.88	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 4/30/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
15 Bank of Hemet	\$ 47,587.38	\$ 898.50	\$ 4,680.00	\$ 51,368.88	

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Money Market
April 2023

Type	Date	Num	Name	Memo	Amount
10000 - Bank of Hemet - MM					
General Journal	04/27/2023	Tran0427231		Transferred from Operating for Monthly Transfer	7,500.00
				TOTAL	7,500.00

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Reserve
April 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 - Bank of Hemet - Reserve Fund					
General Journal	04/27/2023	Tran0427232		Transferred from Operating for Monthly Transfer	5,000.00
				TOTAL	<u>5,000.00</u>
					<u><u>5,000.00</u></u>

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Quimby/DIF
April 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10020 - Bank of Hemet - Quimby/DIF					
General Journal	04/14/2023	Tran 414231		Transfer to Operating for Capital Expenditures	-25,000.00
General Journal	04/21/2023	Tran0428231		Transfer to Bogart for Capital Improvements	-5,000.00
				TOTAL	-30,000.00
					<u>-30,000.00</u>

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Bogart
April 2023

Type	Date	Num	Name	Memo	Amount
10050 - Bank of Hemet - Bogart Park					
Bill Pmt - Check	04/03/2023	5422	Kaboo Leasing Co.	Build & Install Trash Enclosure Gates & Door	-4,900.00
General Journal	04/03/2023	Trans 43232		Transfer to Bogart for Bogart Bills	10,000.00
Bill Pmt - Check	04/05/2023	5423	Pistilli Landscape Services	Weekly Landscape Services	-1,480.00
Bill Pmt - Check	04/05/2023	80069307767	Waste Management of the IE	Utilities - Trash	-315.12
Bill Pmt - Check	04/05/2023	80069311047	Waste Management of the IE	Utilities - Trash	-721.06
Check	04/11/2023	5424	Andres Alvarado	Refund for Fishing at Bogart	-46.00
Bill Pmt - Check	04/11/2023	5426	All Purpose Rentals	Lift Reach Rental - Wood Structures moved from Equestrian Park to back property	-1,152.13
Bill Pmt - Check	04/11/2023	5427	BCVW 3-001	Utilities - Water	-47.32
Bill Pmt - Check	04/11/2023	5428	BCVWD 3-003	Utilities - Water	-174.69
Bill Pmt - Check	04/11/2023	5429	BCVWD 3-004	Utilities - Water	-2,027.12
Bill Pmt - Check	04/11/2023	p236GH3W6T	Frontier (9518453021) B	Monthly Wifi Service	-120.09
Bill Pmt - Check	04/12/2023	5425	Pistilli Landscape Services	Weekly Landscape Services	-2,700.00
Bill Pmt - Check	04/13/2023	5430	JayTown Industries, Inc.	Signage - Camping Site Signs	-2,284.30
Bill Pmt - Check	04/13/2023	5431	Action True Value Hardware	Yellow Paint/Masking Tape - Flag Pole Hang	-131.40
Bill Pmt - Check	04/13/2023	5432	Clark Pest Control	Weekly Pest Control Service	-297.00
Bill Pmt - Check	04/13/2023	5433	Merlin Johnson Construction, Inc.	Fill Sand	-479.18
Bill Pmt - Check	04/13/2023	5434	Pattons Steel Corp	Trash enclosures materials	-1,069.34
General Journal	04/14/2023	Tran 414233		Transfer to Bogart for Bogart Bills	5,000.00
Bill Pmt - Check	04/17/2023	5438	Land Engineering Consultants, Inc.	Meeting with GM/Board Member Chris to go over ADA design options, coordinate printing and delivery of plan to BCVRPD offices	-3,690.00
Bill Pmt - Check	04/17/2023	5439	Redlands Yucaipa Rentals	Rental of Vibrating Plates - Candle Light Trail	-180.13
Bill Pmt - Check	04/19/2023	p236GM723R	Frontier (9518453887) B	Monthly Wifi Service	-150.87
Bill Pmt - Check	04/20/2023	5435	Pistilli Landscape Services	Weekly Landscape Services	-2,575.00
Bill Pmt - Check	04/21/2023	6004118962	SCE (70055851896)	Utilities - Electric (Bogart)	-756.63
General Journal	04/21/2023	Tran0428231		Transfer to Bogart for Capital Improvements	5,000.00
Bill Pmt - Check	04/26/2023	5436	Pistilli Landscape Services	Weekly Landscape Services	-1,810.00
Check	04/28/2023	5437	Kaboo Leasing Co.	Fabricate, Weld - Parts (Flag Pole)	-6,500.00
Check	04/28/2023	Fee	UMS/Celero Banking	Credit Card Fees -	-6.50
Check	04/28/2023	CCFEES	Clover(MRCH BNKCD)	Credit Card %	-96.24
TOTAL					-13,710.12

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Bogart
April 2023

Type	Date	Num	Name	Memo	Amount
10050 - Bank of Hemet - Bogart Park					
Bill Pmt - Check	04/03/2023	5422	Kaboo Leasing Co.	Build & Install Trash Enclosure Gates & Door	-4,900.00
General Journal	04/03/2023	Trans 43232		Transfer to Bogart for Bogart Bills	10,000.00
Bill Pmt - Check	04/05/2023	5423	Pistilli Landscape Services	Weekly Landscape Services	-1,480.00
Bill Pmt - Check	04/05/2023	80069307767	Waste Management of the IE	Utilities - Trash	-315.12
Bill Pmt - Check	04/05/2023	80069311047	Waste Management of the IE	Utilities - Trash	-721.06
Check	04/11/2023	5424	Andres Alvarado	Refund for Fishing at Bogart	-46.00
Bill Pmt - Check	04/11/2023	5426	All Purpose Rentals	Lift Beach Rental - Wood Structures moved from Equestrian Park to back property	-1,152.13
Bill Pmt - Check	04/11/2023	5427	BCVW 3-001	Utilities - Water	-47.32
Bill Pmt - Check	04/11/2023	5428	BCVWD 3-003	Utilities - Water	-174.69
Bill Pmt - Check	04/11/2023	5429	BCVWD 3-004	Utilities - Water	-2,027.12
Bill Pmt - Check	04/11/2023	p236GH3W6T	Frontier (9518453021) B	Monthly Wifi Service	-120.09
Bill Pmt - Check	04/12/2023	5425	Pistilli Landscape Services	Weekly Landscape Services	-2,700.00
Bill Pmt - Check	04/13/2023	5430	JayTown Industries, Inc.	Signage - Camping Site Signs	-2,284.30
Bill Pmt - Check	04/13/2023	5431	Action True Value Hardware	Yellow Paint/Masking Tape - Flag Pole Hang	-131.40
Bill Pmt - Check	04/13/2023	5432	Clark Pest Control	Weekly Pest Control Service	-297.00
Bill Pmt - Check	04/13/2023	5433	Merlin Johnson Construction, Inc.	Fill Sand	-479.18
Bill Pmt - Check	04/13/2023	5434	Pattons Steel Corp	Trash enclosures materials	-1,069.34
Bill Pmt - Check	04/17/2023	5438	Land Engineering Consultants, Inc.	Meeting with GM/Board Member Chris to go over ADA design options, coordinate printing and delivery of plan to BCVRPD offices	-3,690.00
Bill Pmt - Check	04/17/2023	5439	Redlands Yucaipa Rentals	Rental of Vibrating Plates - Candle Light Trail	-180.13
Bill Pmt - Check	04/19/2023	p236GM723R	Frontier (9518453887) B	Monthly Wifi Service	-150.87
Bill Pmt - Check	04/20/2023	5435	Pistilli Landscape Services	Weekly Landscape Services	-2,575.00
Bill Pmt - Check	04/21/2023	6004118962	SCE (700558511896)	Utilities - Electric (Bogart)	-756.63
General Journal	04/21/2023	Tran0428231		Transfer to Bogart for Capital Improvements	5,000.00
Bill Pmt - Check	04/26/2023	5436	Pistilli Landscape Services	Weekly Landscape Services	-1,810.00
Check	04/28/2023	5437	Kaboo Leasing Co.	Fabricate, Weld - Parts (Flag Pole)	-6,500.00
Check	04/28/2023	Fee	UMS/Celero Banking	Credit Card Fees -	-6.50
Check	04/28/2023	CCFEES	Clover(MRCH BNKCD)	Credit Card %	-96.24
TOTAL					-18,710.12

Baumont Cherry Valley Recreation & Park District
Bank of Hemet - Operating
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10005 · Bank of Hemet - Operating	Type	Date	Num	Name	Memo	Amount
Check		04/01/2023	NL04012023	Clover	Monthly Equipment Rental	-139.85
General Journal		04/03/2023	Trans 43232		Transfer to Bogart for Bogart Bills	-10,000.00
Check		04/03/2023	DV040323	Amazon.com	Spring Fling - Easter Backdrop	-19.38
Check		04/03/2023	04032023	Amazon.com	Office Supplies - Prime Membership	-16.15
Check		04/04/2023	125691	Dan Hughes	Director fees - March 2023	-600.00
Check		04/04/2023	NL04042023	Amazon.com	Custom Self Inking Stamp - Bogart Fishing Passes date stamp	-21.54
Check		04/04/2023	DV04042023	Amazon.com	Spring Fling - Stamps, Stage Skirt	-279.01
Check		04/04/2023	r104042023	Amazon.com	Cinco De Mayo - Stamp (2)	-25.86
Check		04/05/2023	125692	Lilian Averette	Fishing Derby Prizes for Baskets/Pond Net	-162.96
Check		04/05/2023	125695	Michael Aldrich	Director Fees - March 2023	-635.37
Check		04/05/2023	125693	Michael Ruffolo	Adult Softball Umpire	-180.00
Check		04/05/2023	125694	Javier E. Cota	Adult Softball Umpire	-90.00
Bill Pmt -Check		04/05/2023	6003709680	SCE (700005100729)	Utilities - Electric - Grange, Snack Bar, Maintenance, Woman's Club & NCCC	-2,960.81
Bill Pmt -Check		04/05/2023	6003709684	SCE (700194594370)	Utilities - Electric - James Hughes Trailer	-263.75
Bill Pmt -Check		04/05/2023	6003709683	SCE (700492933735)	Utilities - Electric - Field #1 - 4	-345.83
Bill Pmt -Check		04/05/2023	6003709682	SCE (700494090863)	Utilities - Electric (Fire Camp Lighting/Panel)	-197.59
Bill Pmt -Check		04/05/2023	6003709681	SCE (700518137163)	Utilities - Electric - RV Park	-2,120.24
Bill Pmt -Check		04/05/2023	6003709686	SCE (700593589625)	Utilities - Electric - General Electricity & Thunder Alley	-1,508.55
Bill Pmt -Check		04/05/2023	6003709685	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Ariana & Field 5/6	-564.41
Bill Pmt -Check		04/05/2023	2234574523	Nationwide Retirement Solutions	February 2023	-998.27
Bill Pmt -Check		04/05/2023	5502328669	Colonial Life	Employee - Life Insurance	-641.25
Bill Pmt -Check		04/05/2023	30299807784	Office Depot	Office Supplies	-1,643.59
Bill Pmt -Check		04/05/2023	04042023	Rosalind Clero	Unfunded Health Payment	-133.81
Bill Pmt -Check		04/05/2023	80069307643	Waste Management of the IE	Utilities - Trash - Woman's Club	-85.11
Bill Pmt -Check		04/05/2023	80069307713	Waste Management of the IE	Utilities - Trash - NCRP/NCCC	-1,895.06
Check		04/05/2023	la040523	Amazon.com	Spring Fling - Filled Plastic Easter Eggs	-387.88
Check		04/06/2023	DV04052023	Costco	Spring Fling - Candy for Easter Eggs	-474.75
Check		04/06/2023	125696	Petty Cash	Spring Fling - Petty Cash 04/08/2023	-1,500.00
Bill Pmt -Check		04/06/2023	125697	Masonry Design & Concrete Inc.	Bogart Trash Enclosure - 150 Sq Ft of Vermeer/Gray Granit River Rock, Pressure washed for Finished look	-5,600.00
Check		04/06/2023	125698	Preston Valdivia	Safety Footwear Reimbursement - Preston Valdivia - 03/01/2023	-150.00
Check		04/06/2023	125699	Carter Rentz	Safety Footwear Reimbursement - 03/26/2023	-150.00
Check		04/07/2023	125700	Taylor McCafferty	Refund - CPSI Parking/Hotel	-87.00

Beaumont Cherry Valley Recreation & Park District
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Type	Date	Num	Name	Memo	Amount
Check	04/07/2023	125709	Daisy Arizaga	Refundable Security Deposit -Daisy Arizaga 03/18/2023 NCCC/FG	-450.00
Check	04/07/2023	125710	Jon Lewis	Refundable Security Deposit - Jon Lewis 03/25/2023 Grange	-500.00
Check	04/07/2023	125701	Kaboo Leasing Co.	Build & Install Field #1 Restrooms	-6,000.00
General Journal	04/07/2023	Tran 410231		Transfer to Payroll for PR 04/14/2023	-45,000.00
Check	04/07/2023	RF04072023	Zoom Video Communication Inc.	Board Meetings	-1,999.00
Bill Pmt -Check	04/08/2023	04082023	Nextiva	Monthly Telephone Service	-354.11
Check	04/10/2023	125702	Kaboo Leasing Co.	Repair Bleacher	-600.00
Bill Pmt -Check	04/10/2023	100232930	CallPers	Employee - Health Insurance	-3,855.62
Check	04/10/2023	Fee	Bank of Hemet.	Safe Deposit Box Rental	-150.00
Bill Pmt -Check	04/11/2023	2342934-36	CallPers	Employee - Retirement	-6,570.18
Check	04/11/2023	125703	Damon Valdivia	Mileage Reimbursement - Donation Pickup/Cinco de Mayo Signage	-96.29
Bill Pmt -Check	04/11/2023	P236GH3TQW	Frontier (9518459910) WC	Monthly Wifi Service - Woman's Club	-136.76
Check	04/11/2023	NL04112023	Amazon.com	Hand Dryers - Field #1 Restroom	-1,012.86
Check	04/11/2023	125704	Christopher Mendoza	Refundable Security Deposit - Memorial - 1/3/2023	-250.00
Check	04/11/2023	NL04112023	HP Store	Insta Ink - Finance Printer	-12.92
Check	04/11/2023	NL04112023	Clover	Monthly Equipment Rental	-139.85
Check	04/11/2023	AF04112023	Amazon.com	Zippered Accordion File Organizer - Office Expense	-11.63
General Journal	04/12/2023	Tran 412232		Transfer to Payroll for PR 04/14/2023	-5,000.00
Check	04/12/2023	125705	Michael Ruffolo	Adult Softball Umpire	-180.00
Check	04/12/2023	125706	Javier E. Cota	Adult Softball Umpire	-90.00
Check	04/12/2023	125707	Anthony Tony Gipson	Adult Softball Umpire	-60.00
Check	04/12/2023	NL04122023	Amazon.com	20's Headband & Accessories - Foundation Event 4/14/2023	-69.88
Bill Pmt -Check	04/12/2023	125708	Kaboo Leasing Co.	Repair Door Lock & Install Hand Dryer wall Protectors	-400.00
Check	04/12/2023	125711	San Geronimo Pass Historical Society	Lifetime Membership - BCV/PPD	-100.00
Check	04/12/2023	125712	Progressive Graphics	4th Annual Golf Tournament - Jackets (152)	-6,892.58
Check	04/12/2023	125713	Brigg Matthews	Catering Deposit - Regional Chamber Mixer - 04/19/2023	-560.00
Check	04/12/2023	dw04112023	City of Beaumont	Encroachment Permit - Cinco De Mayo Signage Permit	-51.65
Check	04/12/2023	125714	Victor Hernandez	Refundable Security Deposit - NCCC 04/02/2023 Baby Shower	-500.00
Check	04/12/2023	125715	Heidi Micio	Refundable Security Deposit - NCCC 03/26/2023 Memorial	-250.00
Check	04/12/2023	rf04102023	Calimesa Chamber of Commerce	Calimesa Chamber Breakfast - Dan Hughes, Mike Aldrich	-50.00
Check	04/12/2023	125716	Event Services, LLC	Fishing Derby - Porta Poities & Sinks	-1,324.50
Check	04/12/2023	rf04122023	Beaumont Chamber of Commerce	Beaumont Chamber Breakfast - Dan Hughes, Mike Aldrich, Nancy Law, Lilian Averette, Nick Hughes, Damon Valdivia, Bob Tinker, Chris Diercks	-200.00

**Beaumont Cherry Valley Recreation & Park District
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Type	Date	Num	Name	Memo	Amount
Check	04/12/2023	LA04122023	EI Torio	Bus. Meal - Lily Averette, Damon Valdivia, Ivan Wright & Victor Lopez - Future Events	-67.93
Check	04/12/2023	NL04122023	Amazon.com	Roaring 20's Accessories - Speakeasy	-37.58
Check	04/12/2023	AF04122023	Amazon.com	Office Supplies - Shredder & Privacy Screen (HR Office), Doorstops (Executive Office doors),	-230.53
Bill Pmt -Check	04/12/2023	041202023	Chevron	Gas/Fuel - Chevy (43,182), F150 (34,092), F350 (163,130) Gas/Fuel Tanks & Cans	-1,053.79
Bill Pmt -Check	04/13/2023	125717	Action True Value Hardware	Propane for Outside Heaters (7)	-33.11
Bill Pmt -Check	04/13/2023	125718	Awards & Specialties	Name tag, gold plastic name slides, desk slide - Mickey Valdivia, IK/SK Fun Run Medals	-174.27
Bill Pmt -Check	04/13/2023	125719	Bay Alarm Company	Monthly Alarm Service	-65.00
Bill Pmt -Check	04/13/2023	125720	Beaumont Safe & Lock	NCCC - AGM Office (5 Keys) / Supervisor Office Re-Key(5)	-145.44
Bill Pmt -Check	04/13/2023	125721	City of Beaumont	Utilities - Sewer (Woman's Club)	-117.63
Bill Pmt -Check	04/13/2023	125722	CPS HR Consulting	HR Audit - 01/29/23-02/25/23	-2,832.96
Bill Pmt -Check	04/13/2023	125723	Diamond Environmental Services	Portable Restrooms Weekly - In Place of Field 1 RR Repairs - 02/06/2023, 4/3/2023 - 4/30/023	-1,284.61
Bill Pmt -Check	04/13/2023	125724	JayTown Industries, Inc.	Signage - PREPARE TO STOP AHEAD/ ATTENDANT FISH CHECK, PLEASE NO TOYS ELECTRONIC/FLOTATION DEVICES ON WATER, NOT HITTING BALLS AGAINST FENCE OR BUILDING	-704.69
Bill Pmt -Check	04/13/2023	125726	Merlin Johnson Construction, Inc.	NC Park - 03/09/2023 Fill sand	-382.97
Bill Pmt -Check	04/13/2023	125727	Progressive Graphics	Board Uniforms - Blazer(1), Polo (1), Short Sleeve Burton Down, Long Sleeve (1), Fleece Jacket (1)	-276.23
Bill Pmt -Check	04/13/2023	125728	Prudential Overall Supply	Weekly Uniforms/Janitorial Supplies	-1,422.48
Bill Pmt -Check	04/13/2023	125729	Record Gazette	Advertisement - 1K/5K Fun Run - AGM/HRA	-509.99
Bill Pmt -Check	04/13/2023	125731	Safety Compliance Company	Safety Meeting 02/15/2023 Topic: Back Safety & 03/15/2023 Topic: Heat Illness	-500.00
Bill Pmt -Check	04/13/2023	125732	Star Pro Security Patrol Inc.	One unarmed officer 8hr/5day - 3/27/2023 - 4/02/2023	-1,280.00
Bill Pmt -Check	04/13/2023	125733	Yucaipa Urgent Care Center	Employee - Medical Exam - Mickey Valdivia, Ashlen Booher, Preston Valdivia, Llaneta Valdivia & Jeffery Pedroncelli	-595.00
Bill Pmt -Check	04/13/2023	125734	Acorn Technology Services	April 2023 Monthly IT Service	-2,705.00
Bill Pmt -Check	04/13/2023	125735	Awards & Specialties	Trophies - Fishing Derby (15) - Engraved Tumblers (Foundation/District)	-2,647.07
Bill Pmt -Check	04/13/2023	125736	Bay Alarm Company	Monthly Alarm Service	-156.00
Bill Pmt -Check	04/13/2023	125737	Beaumont Cherry Valley Water Disir 8-005	Utilities - Water - Grange	-130.21
Bill Pmt -Check	04/13/2023	125738	Beaumont Cherry Valley Water Disir 8-006	Utilities - Water - Grange (Fire)	-24.00
Bill Pmt -Check	04/13/2023	125739	Beaumont Do it Best	Parts to repair 5/6 Restroom/ Welcome Home Paint, & Locks	-278.59
Bill Pmt -Check	04/13/2023	125740	Beaumont Print	Dry Erase Board - Meadow/Ariel Map - Cinco de Mayo Yard Signs/ Banner Register, (2) American Padlock, (1) 2035 Lock, NCCC, Woman's Club & Grange Front Entrance (10)	-1,324.25
Bill Pmt -Check	04/13/2023	125741	Beaumont Safe & Lock	Monthly Legal Fees - General/Real Estate & Employment	-458.44
Bill Pmt -Check	04/13/2023	125742	Best Best & Krieger		-5,097.10

Beaumont Cherry Valley Recreation & Park District
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Type	Date	Num	Name	Memo	Amount
Bill Pmt - Check	04/13/2023	125743	Black Canyon Trout Farm	Rainbow Trout - Fishing Derby 2023	-6,200.00
Bill Pmt - Check	04/13/2023	125744	Capri	4th quarter of the annual contribution for workers comp coverage w/ Capri for Fiscal Year July, 1-June 30, 2023.	-9,226.75
Bill Pmt - Check	04/13/2023	125745	Chadrick L. Halliday	Progress Billing for 2022 financial statement audit	-1,790.00
Bill Pmt - Check	04/13/2023	125746	CPS HR Consulting	HR Audit - Feb 2023	-1,580.00
Bill Pmt - Check	04/13/2023	125747	Department of Justice	Fingerprinting Feb 2023 (5) Preston Valdivia, Mickey Valdivia, Ashton Booher, Scarlett Flores, Zachary Williams	-160.00
Bill Pmt - Check	04/13/2023	125748	Elite Fire Protection	Inspection of Fire Extinguishers at all buildings. All vehicles and Bogart - Annual	-790.48
Bill Pmt - Check	04/13/2023	125749	Good Guy A/C Inc.	Maintenance Ice Machine	-105.00
Bill Pmt - Check	04/13/2023	125750	Inland Lighting Supplies, Inc.	Field #1 Restroom Lighting	-219.81
Bill Pmt - Check	04/13/2023	125751	Jeani-King of California, Inc	Weekly Janitorial Service	-5,542.82
Bill Pmt - Check	04/13/2023	125753	Merlin Johnson Construction, Inc.	NC Park - 02/14/23 Gravel (2 loads) and 2/17/23 CMB (2 loads)	-1,597.02
Bill Pmt - Check	04/13/2023	125754	Pattons Steel Corp	Field #1 Restroom Diamond Plate Stall doors	-2,376.35
Bill Pmt - Check	04/13/2023	125755	Prudential Overall Supply	Weekly Uniforms/Janitorial Supplies	-343.06
Bill Pmt - Check	04/13/2023	125756	Star Pro Security Patrol Inc.	One unarmed officer 8hr/5day - 1/2/2023 - 1/8/2023, Winterfest & 4/3/2023 - 4/9/2023	-2,800.00
Bill Pmt - Check	04/13/2023	125757	Turf Star, Inc.	Equipment Repair - Workman HD	-2,596.43
Bill Pmt - Check	04/13/2023	125758	United Rentals	Rental of Lift to remove Christmas light from Tree	-2,496.00
Bill Pmt - Check	04/13/2023	125759	West Coast Mobile Fleet Services	Small Generator - Service / Repairs - Removed and replaced air filter/cleared all fuel lines/ reinstalled injection nozzles	-1,013.23
Check	04/13/2023	125760	Jennifer Torres	Refundable Security Deposit - "16th Birthday" NCCC 03/25/2023	-500.00
Check	04/13/2023	125761	Alyssa R Zaragoza	Refundable Security Deposit - "89th Birthday" Grange 04/01/2023 Employee Rate	-250.00
Check	04/13/2023	NL04132023	Amazon.com	Event Accessories/Outfit - Speakeasy	-161.55
General Journal	04/14/2023	Tran 414231		Transfer to Operating for Capital Expenditures	25,000.00
Check	04/17/2023	#0408023	Walgreens	Spring Fling - Coffee Creamer for Employees	-9.00
Check	04/17/2023	a#04082023	The Sand Trap Bar & Grill	Spring Fling Meeting - Employee Lunch	-77.13
Check	04/17/2023	125762	Carter Peritz	Fishing Derby - Duracell AAA Batteries - Sound System	-22.62
Bill Pmt - Check	04/17/2023	125763	CalPERS	VOID: Not paid by Check - Paid online	0.00
Check	04/17/2023	a#040823	Kobak's Donuts	Spring Fling Employee Breakfast	-114.55
Check	04/17/2023	125764	Taylor McCafferty	Reimbursement - Book - Forest and Right of Way Pest Control Book	-35.00
Check	04/17/2023	125765	Jessica Warrick	Payroll Period 3/27/2023 - 4/9/2023	-1,760.00
Check	04/17/2023	NL04172023	Amazon.com	Hand Dryer	-506.43
Check	04/17/2023	NL04172023	Pesticide Applicators Association	Test Prep Webinar - June 14 - 15th (McCafferty, Taylor)	-200.00
Check	04/17/2023	AF04172023	Amazon.com	Office Supplies - Door Stoppers - NCCC	-77.48

Beaumont Cherry Valley Recreation & Park District
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Type	Date	Num	Name	Memo	Amount
Check	04/18/2023	r04182023	Banning Chamber of Commerce	Banning Sunrise Breakfast - (5) Employees	-128.15
Bill Pmt -Check	04/19/2023	218562577	ARCO Business Solutions	Monthly Gas/Fuel - Traverse (56,193)	-208.88
Bill Pmt -Check	04/19/2023	2220023296	Verizon Wireless	Monthly Wireless Phone Service	-1,833.67
Check	04/19/2023	dv04192023	Admit One Products	Beer Tickets - Cinco De Mayo (2,000)	-91.31
Check	04/19/2023	AF04192023	Amazon.com	Cinco de Mayo - small dog dress	-34.47
Check	04/20/2023	125766	Chris Diercks.	Director Fees - April 2023	-400.00
Check	04/20/2023	125767	Michael Ruffolo	Adult Softball Umpire	-180.00
Check	04/20/2023	125768	Javier E. Cota	Adult Softball Umpire	-210.00
Check	04/20/2023	AF04202023	Amazon.com	Fist Aid Flag - Joint Event Expense	-37.70
Check	04/20/2023	AF04202023	Amazon.com	Cinco de Mayo - Chinese Auction Tickets	-64.60
Check	04/20/2023	AF04202023	Amazon.com	Cinco de Mayo - Costumes for Dog Contest winners - Office Supplies/spoons	-152.19
Bill Pmt -Check	04/21/2023	1110409	SoCalGas	Utilities - Gas - Grange	-419.93
Bill Pmt -Check	04/21/2023	11104092	SoCalGas	Utilities - Gas - NCCC	-462.23
Bill Pmt -Check	04/21/2023	p2366P8HDL	Frontier (9518450886) NC	Monthly Wifi Service - NCCC	-125.98
Bill Pmt -Check	04/21/2023	2350015-17	CalPers	Employee - Retirement	-6,594.47
Check	04/21/2023	Tm04212023	Walmart	Cinco De Mayo - TACOS Sign Paint	-71.89
Bill Pmt -Check	04/21/2023	102350020	CalPers	Employee - 457 Plan	-745.64
General Journal	04/25/2023	RCF042523		Transfer to Operating for Bills & Payroll	300,000.00
Check	04/25/2023	LA04252023	Stater Bros	Lunch Meeting at Woman's Club - Fruit Tray, Flowers, Danishes, Mini Muffins, Cookies	-61.26
Check	04/25/2023	LA04252023	Tuscano's Pizza & Pasta	Lunch Meeting at Woman's Club - Lily, Aaron, Mickey, Dick Meinhold CAST & John & Laurie McLaughlin San Geronimo Pass Historical Society	-143.25
General Journal	04/26/2023	Tran0426233		Transfer to Payroll for PR 04/28/2023	-45,000.00
Check	04/26/2023	125769	Javier E. Cota	Adult Softball Umpire	-240.00
Check	04/26/2023	125770	Michael Ruffolo	Adult Softball Umpire	-210.00
Check	04/26/2023	125771	Carter M Rentz	Adult Softball Umpire	-60.00
Bill Pmt -Check	04/28/2023	1002354927	CalPERS-OPEB	Accrued Liability as of June 30, 2020 - Rate Plan: 1357	-6,248.42
Bill Pmt -Check	04/28/2023	1002354931	CalPers	Employee - 457 Plan	-838.64
Bill Pmt -Check	04/28/2023	4863539275	Ford Credit	Monthly F150 XLT Payment	-763.20
Bill Pmt -Check	04/28/2023	unum4282023	UNUM	Employee - Monthly Disability Insurance	-843.95
Bill Pmt -Check	04/28/2023	1180369	SoCalGas	Utilities - Gas - Woman's Club	-399.67
Bill Pmt -Check	04/28/2023	125772	Grand American Builders, Inc.	Repair to Hockey Rink, Field #1 Restroom Pressure valve, Accessories and grab bar installation, Restroom Repair Thunder Alley Door, install Automatic Flush valve horsehoe pits, Repair to Water Buffalo & Install Doorstops NCCC	-9,487.92

Beaumont Cherry Valley Recreation & Park District
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Type	Date	Num	Name	Memo	Amount
Check	04/28/2023	125773	Kaboo Leasing Co.	Remove and Cap - Batting Cages	-600.00
Check	04/28/2023	CCFEES	Clover(MRCH BNKCD)	Credit Card Fees	-859.59
Check	04/28/2023	Fees	EPX	Fees - Credit Card Machine	-106.84
Check	04/28/2023	FEE	Exact	Service Fee - Kiosk Bogart	-24.99
Check	04/28/2023	LA04282023	M & M Festive Decorations	Cinco de Mayo - Decorations	-186.16
TOTAL					63,333.57
					<u>63,333.57</u>



Staff Report

Agenda Item No. **2.4**

To: Board of Directors

From: Mickey Valdivia – Assistant General Manager / HR Administrator

Via: Duane Burk, General Manager

Date: May 10, 2023

Subject: Approve Job Description – Athletic Facilities Coordinator (AFC)

Background and Analysis:

Accurate job descriptions are a crucial part of any successful organization. Job descriptions are important for employees to know what is expected of them and how they will be evaluated. They clear up any misunderstandings of what a position entails and help the employee and management share a common understanding. Please find the Athletic Facilities Coordinator (AFC) job description and updated organizational chart.

In evaluating the needs of the District, we have a desire to return to a competitive (Travel) level of baseball and softball. Our ability to partner with regional entities will be essential to hosting large scale tournaments. As we develop additional athletic field amenities at Noble Creek and other District properties, the design and marketing aspect of competitive baseball/softball will be enhanced via this position. The AFC will coordinate with the maintenance department to deliver the highest quality baseball fields in the region. When this is coupled with our dynamic recreation (BYB/SB) and adult softball programs, success will be inevitable.

This AFC job description has been vetted at two consecutive personnel committee meetings. The AFC position can expand their scope of duties to include additional recreational programming as demand occurs. This can include but is not limited to pickleball, archery, golf, etc.

Fiscal Impact:

The costs to fund the position are imbedded in the proposed budget 23/24 FY budget. The annual salary range to fund this position is between \$41,600 to \$66,560 (\$20 hr. to \$32 hr).

Recommendations:

Staff recommends approval of the Athletic Facilities Coordinator job description and updated organizational chart.

Respectfully Submitted,

Mickey Valdivia
Assistant General Manager / Human Resources Administrator

PBEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT



POLICY AND PROCEDURES MANUAL

Title: Athletic Facilities Coordinator

Dated: April 12, 2023

Hourly Rate: \$20.00 - \$32.00 per hour

DEFINITION

The Athletic Facilities Coordinator (**AFC**) is a “Full Time” Employee” as defined by the BCVRPD Employee Handbook and is subject to the safety sensitive guidelines of the District. The **AFC** supervises and organizes Adult and Youth recreation programs and activities for the District in the assigned areas. The **AFC** will also solicit and expand travel baseball/softball tournaments making Noble Creek Park a year round venue. The **AFC** will partner with local and regional entities to expand and host large tournament opportunities. Additionally, the **AFC** will assist the Activities Coordinator with facility rentals of the non-athletic amenities of the District. The **AFC** will act as a liaison between the Assistant Maintenance Superintendent (AMS) and lower level maintenance staff. This position will review the District calendars and prepare field staff schedules in accordance with the various duties. This position may act in a lead capacity over lower-level employees and plan, participate and supervise lower-level maintenance department staff. The **AFC** will prepare the purchase orders and submit them to the Executive Assistant and the Assistant Maintenance Superintendent. The **AFC** will work cooperatively with the AMS to develop safety standards. Finally, the **AFC** will plan, develop and execute special events in cooperation with the Assistant Maintenance Superintendent (AMS), Activities Coordinator (AC) and Assistant Athletic Coordinator (ATC).

SUPERVISION RECEIVED AND EXERCISED

Receives direct supervision from the Activities Coordinator / Assistant General Manager.

Receives general supervision from the General Manager.

Exercises lead supervision over the Athletics Coordinator, Casual Recreation Employees, and Part Time Maintenance employees at the direction of the Assistant Maintenance Superintendent.

ESSENTIAL FUNCTIONS - *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

- Organize, supervise, and direct a participation program for recreation activities within the assigned area, which may include but are not limited too; Youth baseball/softball, Adult slo-pitch/Fast pitch, individual sports, instructional classes, Athletic events, after school recreational programs, and other related team sports.
- This position will meet with groups and individuals to identify needs and develop programs of interest to the community.
- Evaluate existing programs and institute changes accordingly.

- Responsible in coordinating activities, programs, and special events. Ensure all services and preparations are in order and scheduled.
- Ensure all calendars are updated accordingly.
- Responsible for contacting local businesses and individuals for obtaining donations for events.
- Leads and works with the Assistant Athletic Coordinator, Part Time Maintenance Employees, and Casual Recreation Employees.
- Makes specific work assignments to field crews and checks work progress periodically.
- Coordinates and performs maintenance responsibilities for athletic events (ex. Field prep, maintenance, and other maintenance related duties required to upkeep the fields.)
- Keeps records of work completed, materials used, and crew time on projects.
- Oversee and provide leadership to lower-level maintenance staff during athletic events.
- Assist in determining the need of equipment, materials, etc. for projects.
- Follows purchase order procedures.
- Perform maintenance as prescribed the AMS.
- Operate a variety of vehicular and stationary mechanical equipment in a safe and effective manner.
- Required to drive an automobile to perform various duties.
- Identify safety issues related to grounds and facilities. Identify, implement and enforces necessary safety practices. Works cooperatively with the AMS to remedy any safety issues.
- Conduct safety inspections of grounds/fields in coordination with the AMS.
- Maintain necessary records and reports, i.e.: SDS sheets/records.
- Works cooperatively with AMS to mitigate maintenance issues.
- Identify problems and take effective course of action.
- Assists in the development and implementation of long-range goals, policies and procedures.
- Insure all necessary equipment and services are scheduled and in order.
- Makes recommendations on disciplinary problems.
- Required to Reschedule events and duties during any unforeseen after hour emergencies such as Fire Camp.
- Meet with perspective users to provide information regarding the facilities capabilities and services to users and potential users of facilities.
- Determine equipment, personnel, licenses, and other services required for events and facility users.
- Create and review facility use contracts, expenses, reports, licenses, insurance and other arrangements prior to each use. Determine user fees for facilities, events, equipment, and other services.
- Identify staffing needs and provide appropriate training.
- Responsible for employee scheduling.
- Develop budgets and action plans.
- Calculate estimates and final costs to users for facilities, equipment, personnel, etc. and prepare cost settlement data.
- Promote and advertise athletic events.
- Plan, develop, and execute athletic events.

- Responsible for overall direction, coordination and evaluation of department employees.
- The AFC will coordinate with the Human Resources the execution of the employee evaluations.
- Required to engage in public speaking.
- Will be required to prepare staff reports.
- Provide oral or written reports to the Board of Directors at the request of the GM.

MARGINAL FUNCTIONS

- Deals with other public agencies in coordinating athletic events.
- Work cooperatively with the Activities Coordinator providing summer, seasonal and Athletic events.
- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification.
- Create, update and revise procedures within the department.
- Attend District trainings and seminars etc. when required.
- Assist the EOA and AMS with processes for broken and/or damaged property
- Attend District meetings as directed and prepare reports pertaining to such meetings.
- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification.
- Assist in general office duties.

QUALIFICATIONS

- Must possess BA Degree from accredited college in Recreation & Parks Management, Physical Education, Business Management, Sports Management, Tourism Development, Public Administration, and/or 5 years of work experience in a closely related field.
- Relatable work experience may be a factor to circumvent college degree requirement.
- Must possess and maintain a CA Driver's license and automobile insurance. Loss of either is cause for discipline up to and including termination.
- Must possess First Aid/CPR (Infant, Child & Adult), and AED certification.
- Must pass background check.
- Must pass pre-employment physical and drug test
- Acquire within 30 days Supervisory training and Sexual Harassment Avoidance training.

Knowledge of:

- Basic principles of supervision.
- Department operation and procedure manuals.
- Athletic games and facilities.
- Sports Leagues, tournaments, and games and contests.
- Operational knowledge of programming irrigation controllers.
- Fertilizer and pesticide composition and application.
- Mowing techniques, athletic field prep and tear down, and safety procedures.
- Occupational hazards and safety practices.
- Conflict resolution.
- Time management and effective scheduling.

- Computers and applicable programs: Microsoft office, internet, excel, word, publisher, power point.
- Emergency and safety procedures of the District.
- Principles and techniques of planning and organizing.
- Athletics department operations and procedures.
- Operation and maintenance requirement of various park equipment and machinery.
- The use of equipment and tools used in grounds maintenance.
- Safety and incident procedures and completing incident/accident reports.
- Safety procedures involving pesticides, herbicides, and related chemicals used in park maintenance.
- Riverside County Environmental Health Standards and Expectations.

Ability to:

- Work independently without immediate supervision.
- Supervise the work of the Athletic Coordinator, Casual Recreation Employees, and PT-Maintenance workers (During Athletic Events) and provide assistance as necessary.
- Perform manual labor.
- Identify potential safety hazards and work with AMS to remedy.
- Follow written and oral instructions.
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone.
- Work under time pressure.
- Multi-task.
- Prioritize/ Time Management
- Establish and maintain cooperative relationships with the public and employees.
- Prepare and maintain records and reports.
- Work irregular shifts, holidays, and weekends as scheduled.
- Provide training and assistance to others as required.
- Anticipate, schedule and coordinate operations and service needs.
- Anticipate service needs and contract instructors. Identify problems and take effective course of action.
- Participate in forecasting for yearly budgeting needs.
- Identify problems and take effective course of action.
- Work in inclement weather conditions.
- Establish and maintain effective working relationships with those contacted in the course of work.

PHYSICAL REQUIREMENTS

Essential and marginal functions may require maintaining physical conditions necessary to perform the job.

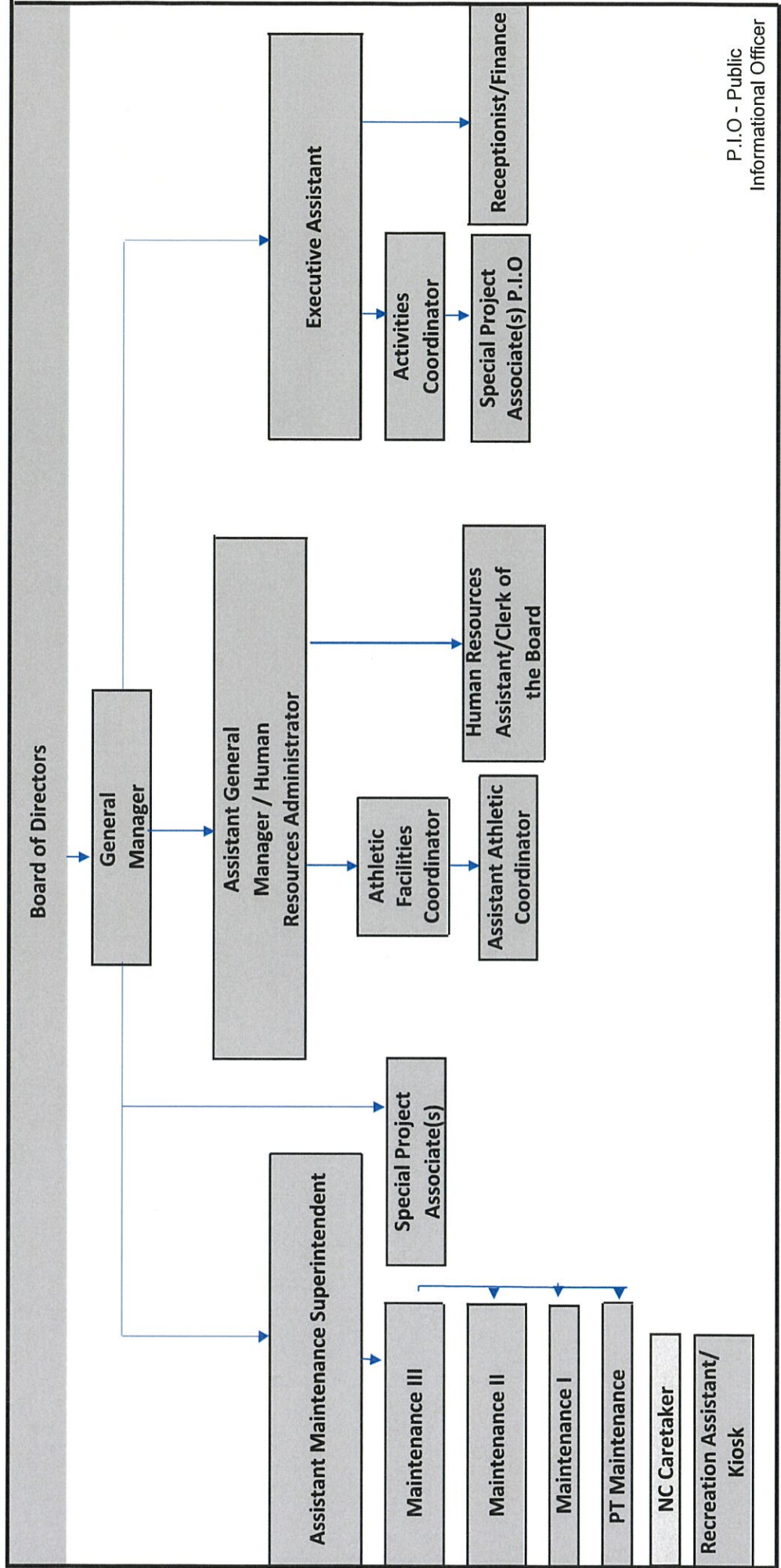
Ability to communicate with the General Manager, District Management, Staff, and the public. Regularly use a telephone for communication. Use office equipment such as a personal computer, copier and facsimile machines. Sit and/or stand for extended time periods. Hearing and vision required to be within normal ranges. Carry, push, pull, reach and lift up to 50 lbs. frequently and 100 pounds occasionally. Read at or above the

equivalent to the twelfth grade level. Occasionally stoop, kneel or crouch. Sufficient manual dexterity required to operate equipment. Occasionally work in inclement weather such as rain, wind, heat and cold.

CONDUCT STANDARD

Interact with General Manager, employees, customers, Directors, and the public in a positive, cooperative, and supportive manner.

Beaumont-Cherry Valley Recreation Park District Organizational Chart 2023





Department Report

Agenda Item No. 4

To: Board of Directors:

From: Ryann Flores, Human Resources Assistant/Clerk of the Board

Date: May 10, 2023

Subject: April 2023

Reporting:

- The Human Resources department is in the process of onboarding (1) new employee as a Casual Recreation Assistant
- CAPRI Form packages were created with the following: Incident Reports, Injury Reports, Injury Investigation Reports, Vehicle Accident Reports, Vehicle Accident Investigation Reports, and the CAPRI Information Tri-Fold
 - These packages will be located at each District facility as well as on the staff portal for fast access.
- There are a total of 31 employees and 5 Board members that need to complete the AB 1825 Sexual Harassment Avoidance Training
 - As of today, 17 employees and 2 Board Members have completed the training (53%)
- I have completed my department budget with Duane and Nancy.
- The Assistant General Manager and I attended a meeting with the CPS HR Consulting group for the HR Audit. The District will soon be receiving the first draft audit.
- Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 431 days since our last employee accident.

Training:

- I will be attending the webinars:
 - CAPRI May the Fourth be with You! – Insurance Updates in the Industry
 - CalPERS Advanced Compensation Reporting Class

Community/Networking:

- Spring Fling – Saturday, April 8, 2023
- 10th Annual Taste of the Pass – Thursday, April 27, 2023
- Arbor Day – Friday, April 28, 2023

Respectfully Submitted,

Ryann Flores

Human Resources Assistant/Clerk of the Board



Department Report

Agenda Item No. 4

To: Board of Directors
From: Dodie Carlson, Athletic Coordinator
Date: May 3, 2023
Subject: April 2023

Reports:

The winter adult ball season is finally completed, here are the winners.

- Monday women's 40 & Shorties
- Tuesday men's Shimels Kids
- Thursday Co-ed postponed to 5-11-2023
- Sunday Co-ed I'd Smash

The spring season started on May 1, 2023 with 32 teams.

- Monday women's 5 teams
- Tuesday men's 8 teams
- Thursday Co-ed 13 Teams will start May 18, 2023
- Sunday CO-ed 6 teams

Projects:

- Schedules of slow pitch, fields for up coming tournaments.
- May 16, 2023 Field 1 bathroom dedication.
- Park signage, fire lanes, field numbers and distances.

Other:

BYB is now into recreation tournament section of their season.

- Closing day May 20, 2023 we would like to invite the board. Day includes championship games and a pit BBQ by the Foundation.
- Last All Star tournaments July 20-23, 2023
- September 5, 2023 will start the fall season for baseball and softball.

Respectfully Submitted,

Dodie Carlson
Athletic Coordinator



Department Report

To Board of Directors

From: Lilian Averette

Date: May 10, 2023

Subject: April 2023

Report:

The staff was extremely busy putting together so many events in the month. With improved communication with staff and teamwork we have put together three successful events: Fishing Derby, Spring Fling, and Arbor Day.

On April 22, 2023 we assisted a local small business in the area with an event that was held at one of our parks. We are working on enhanced guidelines to be installed for future use so we are more able to assist third parties in having their events at our facilities.

On April 25th Mickey Valdivia, Aaron Morris, and myself had a wonderful luncheon with members of CAST and San Gorgonio Historical Society. We discussed the future of the Woman's Club and how we can help promote their clubs. We will be meeting again in on July 12, 2023 to encourage further communication with the clubs.

District Events:

- Memorial Wall Dedication -May 19, 2023
- Avila Horseshoe Tournament – May 27,2023

District Past Events:

- Fishing Derby - April 1-2, 2003 at Bogart Park
- Arbor Day-April 28, 2023 at Bogart Park
- Cinco De Mayo-May 6, 2023 Noble Creek Regional Park

Community/Networking:

- Good Morning Beaumont Breakfast April 14, 2023
- Banning Chamber Sunrise Breakfast April 19, 2023
- San Gorgonio Rotary 10 Annual Taste of the Pass

Respectfully Submitted,

Lilian Averette
Activities Coordinator



Department Report

Agenda Item No. 4

To: Board of Directors
From: Aaron Morris, Maintenance Assistant Superintendent
Date: May 10, 2023
Subject: April 2023

Report:

Good Evening Board,

Here are a few other items that the Maintenance Department has been working on:

Other:

- Staff assisted in the set up and tear down of the District's Annual Cinco De Mayo Event.
- Staff also participated in hosting the local Beer and Food Festival on April 22nd down in the District's Soccer Meadow by providing the stage for their entertainment.
- Staff had a successful Arbor Day by planting 17 trees at Bogart Regional Park and 8 trees at Noble Creek Regional Park.
- I attended two more PAPA (Pesticide Applicators Professional Association) Zoom Seminars to complete my continuing education units for my renewal at the end of this year.
- Staff has been calibrating our irrigation system to help transition into the warm season.
- I completed my Budget Review with Duane and Nancy.
- I attended a meeting with Mickey and Lilian to discuss future goals and improvements with both the CAST Group and the Historical Society.
- I am working on cross training staff to benefit the Kiosk.

Respectfully Submitted,

Aaron Morris
Assistant Maintenance Superintendent

A handwritten signature in black ink, appearing to read "A. Morris", is written over a light blue horizontal line.



Department Report

Agenda Item No. 4

To: Board of Directors
From: Nancy Law, Executive Assistant
Date: May 10th, 2023
Subject: April 2023

Report:

The Finance Committee met Monday, May 8th, 2023 to review April 2023 Financial Reports for Fiscal Year 2022-2023.

Property Tax Disbursement – The Executive Assistant has not received deposits for April 2023 as of 5/4/2023.

The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for April 2023, bringing our Reserve balance to \$169,111.88, and transferred into the Money Market account \$7,500.00 monthly contributions for April 2023 bringing our balance to \$211,141.42.

Other:


- ❖ Executive Assistant has been working with the Auditors for FY 21/22.
- ❖ Executive Assistant has been completing Payroll for the Month.
- ❖ Executive Assistant has completed 2022 Government Compensation in California Report
- ❖ Executive Assistant is working on CSDA Transparency Certificate renewal.
- ❖ Executive Assistant has schedule the bid opening for Bogart Regional Park ADA Parking Lot Improvements for May 2nd, 2023.
- ❖ Executive Assistant has completed all budget meetings with staff.
- ❖ Executive Assistant has completed the (2) Year budget Prep/Worksheets.
- ❖ Executive Assistant is working with State for COVID Funding Audit.
- ❖ Alyssa Fuimaono passed her Notary exam.

Community/Networking:

- ❖ Executive Assistant attended the Beaumont Chamber Breakfast.
- ❖ Executive Assistant attended the Speakeasy Casino Night for Rotary.
- ❖ Executive Assistant sat on an Interview panel for City of Yucaipa.

Recommendations: This report is for informational purposes only.

Respectfully Submitted,


Nancy Law
Executive Assistant