



**BEAUMONT-CHERRY VALLEY RECREATION & PARK
IMPROVEMENT CORPORATION
BOARD OF DIRECTORS MEETING AGENDA
Wednesday, April 10, 2024, 5:15p.m.**

Chairman
Chris Diercks

Vice-Chair/Secretary
Denise Ward

Treasurer
John Flores

Directors
Dan Hughes
Richard Lawhead
Christian Linnemann
Tammy Letulle

General Manager
Mickey Valdivia

General Counsel
Albert Maldonado
BB&K

**This meeting is being held in person.
Remote access is available for the convenience of the public.**

**To join via Zoom, click here: [BCVRPIC Board Meeting](#)
To join the meeting by telephone, call:1 (669) 900-6833. Meeting ID: 886 5063 3918.**

Teleconference Location:
1209 L Street, Sacramento, CA 95814

1. ROLL CALL:

2. ADJUSTMENTS TO AGENDA:

3. PRESENTATIONS:

4. PUBLIC COMMENT: Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak about an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a "Request to Speak Form" and give it to the clerk before the start of the meeting. There is a three (3) minute limit on public comments.

5. CONSENT CALENDAR: Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 5.1. Minutes of March 13, 2024
- 5.2. Bank Balance for March 2024
- 5.3. Warrants for March 2024

6. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:

- 6.1. Approval of Foundation Expenditures Policy
- 6.2. Approval of Resolution Amending Foundation Meeting Schedule
- 6.3. Approval to Install Emergency Access Gate

7. DEPARTMENT REPORTS:

- 7.1. Activities Coordinator: Ryann Flores
- 7.2. General Manager: Mickey Valdivia
 - "104 and We Want Some More" Cherry Fest – NCCC

8. CALENDAR OF EVENTS:

- 8.1. Next BCVRPD Board Meeting: NCCC – May 8, 2024, 5:00p.m.
- 8.2. Upcoming Holidays:
 - May 27, 2024 – Memorial Day
 - June 19, 2024 – Juneteenth
- 8.3. BCVRPD Events:
 - April 13 & 14, 2024 – Bogart Fishing Derby at Bogart Regional Park, 7:00a.m. – noon

390 W. Oak Valley Parkway · Beaumont, CA 92223

www.bcvparks.com

- April 13, 2024 – Strategic Planning Workshop at Bogart Regional Park, 10:00a.m. – 3:00p.m.
 - April 26, 2024 – Arbor Day at Noble Creek Regional Park, 4:00p.m.
 - Fiesta de Mayo – May 3 & 4, Noble Creek Regional Park Meadow
 - Memorial Wall Dedication/BYB Closing Day – May 18
- 8.4. Community Events:
- Cherry Festival – May 30 – June 2, Noble Creek Regional Park

9. DIRECTORS MATTERS:

10. CLOSED SESSION: None.

11. ADJOURNMENT:

Pending Agenda Items:

<i>Request</i>	<i>Requester</i>	<i>Date of Request</i>	<i>Status</i>
Expenditure Policy	Board	3/13/2024	Submitted for Board review and approval on 4/10/2024.
Resolution for Frequency of Meetings	Board	3/13/2024	Submitted for Board review and approval on 4/10/2024.

DECLARATION OF POSTING: I declare under penalty of perjury, that the foregoing agenda was posted at the District office and on the District website on April 5, 2024.

Deidre Chatigny

Deidre Chatigny, BCVRPD Clerk of the Board



**BEAUMONT CHERRY VALLEY RECREATION & PARK IMPROVEMENT CORPORATION
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, March 13, 2024, 5:00 p.m.**

MINUTES

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park Improvement Corporation will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

CLOSED SESSION: None.

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:00 p.m.

Regular session began at 5:03 p.m.

Roll Call:

Director Letulle: Absent

Director Linnemann: Present

Director Lawhead: Present

Director Hughes: Present

Treasurer Flores: Present

Vice-Chair/Secretary Ward: Present

Chairman Diercks: Present

General Manager, Mickey Valdivia was present in person and Legal Counsel of Best, Best & Krieger Albert Maldonado was present via teleconference.

Adjustments to Agenda: None.

Presentations: None.

1. **PUBLIC COMMENT:** Chairman Diercks opened for public comment at 5:04 p.m. Hearing none, public comment closed at 5:05 p.m.

2. **CONSENT CALENDAR:**

2.1 Minutes of February 14, 2024

2.2 Bank Balance for February 2024

2.3 Warrants for February 2024

Executive Assistant, Nancy Law, confirmed that the Finance Committee met and approved items 2.2 and 2.3.

Motion made to accept the consent calendar items 2.1, 2.2, and 2.3.

Initial Motion: Director Hughes

Second: Director Lawhead

Result of Motion: Carried 6-0

Director Letulle: Absent for vote

Director Linnemann: Aye

Director Lawhead: Aye

Director Hughes: Aye
Treasurer Flores: Aye
Vice-Chair/Secretary Ward: Aye
Chairman Diercks: Aye

3. **ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:**

3.1 Discussion of Frequency of Meetings

Chairman Diercks opened for public comment at 5:11 p.m. Hearing none, public comment closed at 5:11 p.m.

Motion was made to approve action item 3.1.

3.2 Approval of Foundation Expenditures and Policy

Motion was made to approve action item 3.2.

Initial Motion: Director Hughes

Second: Director Lawhead

Result of Motion: Carried 6-0

Director Letulle: Absent for vote

Director Linnemann: Aye

Director Lawhead: Aye

Director Hughes: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Ward: Aye

Chairman Diercks: Aye

4. **DEPARTMENT REPORTS:**

Activities Coordinator: Damon Valdivia (read by Damon Valdivia)

General Manager: Mickey Valdivia

- "104 and We Want Some More" Cherry Festival Party – 6/1/24
- RIVCO 5th District - \$50,000 Infrastructure Grant Application

5. **CALENDAR OF EVENTS:**

5.1 Next BCVRPD Board Meeting, NCCC- April 10, 2024

5.2 Upcoming Holidays

1. May 27, 2024 – Memorial Day

5.3 BCVRPD Events

5.3.1 March 23, 2024 – Spring Fling at Noble Creek Regional Park

5.3.2 March 29, 2024 – Welcome Home Vietnam Veterans at Noble Creek Community Center

5.3.3 April 13 & 14, 2024 – Bogart Fishing Derby at Bogart Regional Park

5.3.4 April 26, 2024 – Arbor Day at Noble Creek Regional Park

5.3.5 May 30 – June 2, 2024 – Cherry Festival at Noble Creek Regional Park

5.4 Community Events

5.4.1 March 16, 2024 – Weekend Roundup, Valley-Wide Sport Center, 5:00 p.m.

5.4.2 March 21, 2024 – Banning Chamber of Commerce Installation Dinner, Morongo Casino & Resort, 4:30 p.m.

6 **DIRECTOR'S MATTERS:**

Director Letulle: Absent.

Director Linnemann: Director Linnemann likes the discussion about the monies. He asked where is Fiesta de Mayo on the list of upcoming events?

Director Lawhead: Director Lawhead said he appreciates the healthy discussion.

Director Hughes: Director Hughes said he had nothing to add at this time.

Treasurer Flores: Treasurer Flores said he likes giving back to the community because it is the right thing to do. He said we are blessed and need to return that to the community.

Vice-Chair/Secretary Ward: Vice-Chair/Secretary Ward said that she agrees with all of the directors.

Chairman Diercks: Chairman Diercks said ditto, the District needs to give back. He is ready to move forward with Danny Thomas Ranch.

General Manager: Mickey Valdivia

6. CLOSED SESSION:

7. ADJOURNMENT: Motion was made to adjourn the meeting at 6:01p.m.
Initial Motion: Director Lawhead
Second: Director Hughes



Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance Summary

Month of March 2024

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
HCN Bank	\$ 78,354.81	\$ 24,207.83	\$ 2,440.00	\$ 56,586.98	

Deposit Details

Month of March 2024

Date	Total			
3/7/2024	\$ 2,320.00	Cash/Check		
		4HDM4 - Brick Program - Terry Hold	\$	60.00
		3C104 - Brick Program - Elks Lodge	\$	60.00
		CWAZM - Silver Sponsorship - Union of Operating Engineers - Golf Tournament 2024	\$	1,500.00
		T6CYJ - Foursome - Inland Valley Sladden Inc. - Golf Tournament 2024	\$	700.00
3/7/2024	\$ 120.00	Credit Card		
		000551 - Brick Program - Brian Deforge (2)	\$	120.00

Beaumont-Cherry Valley Recreation Improvement Corporation

Check Warrant HCN Bank - Foundation March 2024

Type	Date	Num	Name	Memo	Amount
1000 - HCN Bank					
Check	03/06/2024	1266	Beaumont Lions Club	Scholarship Golf Tournament - April 20th, 2024 - Team + Tee Sign	-620.00
Check	03/07/2024	1267	Riv University Health System Foundation	Sponsorship - Household of Hope	-500.00
Bill Pmt -Check	03/07/2024	264095750	Riverside County Treasurer-Tax Collector	Supplemental Property Tax 2021/2022	-1,022.14
Bill Pmt -Check	03/10/2024	1269	Masonry & Concrete Design Inc.	NCRP - Grease Trap Concrete & Driveway Approach II (East of Meadow)	-19,360.00
Check	03/11/2024	1268	Beaumont Coyotes	Sponsorship - Foursome - Tournament 3/30/2024	-500.00
Check	03/14/2024	1270	Beaumont Lions Club	Team #2 - Scholarship Golf Tournament	-520.00
Check	03/15/2024	MV03152024	Friends of Valley-Wide Foundation	Tournament - Mulligans/Raffle Tickets	-130.00
Check	03/22/2024	NL03222024	Morongo Golf Club	Gunsmoke Casino Night - Drinks & Raffle Tickets	-283.30
Check	03/24/2024	MV03242024	The Sand Trap Sports	Bus. Meal - Mickey Valdivia - Engineering	-142.39
Check	03/27/2024	1274	Del Rosa Hotshot Golf Tournament	2023 Rams Tickets profit split	-800.00
Check	03/27/2024	1273	Noah Valdivia	Pars Scholarship - BYB Background Check	-80.00
Check	03/29/2024	1271	VVA Chapter 1024	Veterans of America Huey Helicopter	-250.00
			TOTAL		-24,207.83



Staff Report

Agenda Item No. **6.1**

To: Board of Directors

From: Deidre Chatigny, Human Resources Administrator/Clerk of the Board

Via: Mickey Valdivia, General Manager

Date: April 10, 2024

Subject: Review of the Foundation Expenditures Policy

Background and Analysis:

The Foundation regularly receives requests for sponsorship opportunities and participation fees for events throughout the area. In an effort to be fiscally responsible, Staff recommends that the Board create and adopt a policy that outlines the requirements for approving Foundation expenditures on events. This makes it possible for the Board and Staff to have a guideline to follow when it comes to determining where the funds are going and which causes/events to support.

Staff has developed a policy for the Board to consider implementing. These are the main components of the policy, as discussed during the March 13, 2024 meeting:

- The General Manager's spending threshold is \$1,500
- The Foundation account has a minimum balance of \$50,000
- It is clear where the money is going/what it is supporting
- Requestors may submit an application for review (sample pending)
- There needs to be reciprocity

Fiscal Impact:

Adopting this policy will not have a direct impact on Foundation accounts. It will help provide a guideline to the Board and Staff to determine which expenditures can be approved.

Recommendations:

Staff recommends that the Board review and discuss the Foundation Expenditures Policy and recommend changes where necessary.

Respectfully Submitted,

Deidre Chatigny
Human Resources Administrator/Clerk of the Board



<u>Policy</u>	<u>Policy Number</u>	<u>Date Adopted</u>	<u>Date Revised</u>
EXPENDITURES POLICY	2401		

Purpose

To establish a policy for expenditures related to sponsorships and/or participation fees. This makes it possible for the Board and Staff to have a guideline to follow when it comes to determining where the funds are going and which causes/events to support.

Policy

The Foundation regularly receives requests for sponsorship opportunities and participation fees for events throughout the area. When the Foundation is approached with a request for financial support, the following requirements should be met:

- The General Manager has the Foundation's approval to spend up to \$1,500 at his or her discretion without individual approval from the Directors.
- The Foundation account must have a minimum balance of \$50,000 before any additional money can be spent on donations or participation fees.
- It is clear where the money is going, what the money is supporting, and what the mission of the requesting organization is.
- The requestor may be asked to fill out an application for review by the District and/or Foundation to justify the donation.
- There should be reciprocity when funds are expended to support other organizations.



BEAUMONT-CHERRY VALLEY

RECREATION & PARK IMPROVEMENT CORPORATION

Staff Report

Agenda Item No. **6.2**

To: Board of Directors

From: Deidre Chatigny, Human Resources Administrator/Clerk of the Board

Via: Mickey Valdivia, General Manager

Date: April 10, 2024

Subject: Approval of Resolution Amending Foundation Meeting Schedule

Background and Analysis:

The Beaumont-Cherry Valley Recreation and Park Improvement Corporation bylaws state that the Foundation meetings shall be held on a date set by the Board of Directors. The attached resolution is amending the current Foundation meeting schedule of every second Wednesday of each month to the second Wednesday of every odd month of the year with one Special Meeting in the month of August in place of July's meeting. The months will be as follows: January, March, May, August, September, November. If approved, the resolution will become effective immediately.

Fiscal Impact:

There will be no fiscal impact.

Recommendations:

Staff recommends that the Board reviews, comments, and approves Resolution No. 2024-01: Resolution of the Board of Directors of the Beaumont-Cherry Valley Recreation and Park Improvement Corporation Establishing It's Regular Meeting Schedule.

Respectfully Submitted,

Deidre Chatigny

Human Resources Administrator/Clerk of the Board

RESOLUTION NO. 2024-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION ESTABLISHING ITS REGULAR MEETING SCHEDULE

WHEREAS, Section 4.3 of the Beaumont-Cherry Valley Recreation and Park Improvement Corporation's ("Foundation") bylaws states that the annual meeting of the Foundation's Board of Directors ("Board"), held for the purpose of organization, election of Directors and officers, and the transaction of such other business as may properly be brought before the meeting, shall be held on a date set by the Board; and

WHEREAS, Section 4.4 of the Foundation's bylaws states that the regular meetings of the Board may be held upon the exact date, time, and place set by Resolution of the Board; and

WHEREAS, the Board desires to set the dates for its regular Board meetings and its annual meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The Foundation Board shall hold its regular meetings the second Wednesday of the month in the months of January, March, May, August, September, and November. In accordance with Section 4.5 of the Foundation's Bylaws, special meetings of the Board may be called by the President alone, Secretary alone, or any two (2) or more Directors of the Board. All notices for regular or special Board meetings must be done in compliance with the Brown Act.

SECTION 3. The Foundation Board's annual meeting, held for the purpose of organization, election of Directors and officers, and the transaction of such other business as may be properly be brought before the meeting shall be held at the Board's regular meeting held on the second Wednesday in January.

SECTION 4. CEQA. The Board of Directors finds this Resolution is not subject to the California Environmental Quality Act (CEQA) in that the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty, as in this case, that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 5. Severability. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications, and to this end the provisions of this Resolution are declared to be severable.

SECTION 6. Effective Date. This Resolution shall become effective immediately.

APPROVED and **ADOPTED** by the Board of Directors and signed by the Board Chairman and attested by the Board Clerk this 10th day of April, 2024, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Chris Diercks, Chairman of the Board
Beaumont-Cherry Valley Recreation and Park Improvement Corporation

Attest:

Deidre Chatigny, Clerk of the Board



Staff Report

Agenda Item No. **6.3**

To: Board of Directors

From: Deidre Chatigny, Human Resources Administrator/Clerk of the Board

Via: Mickey Valdivia, General Manager

Date: April 10, 2024

Subject: Approval to Install Emergency Access Gate in North Parking Lot at Noble Creek Regional Park

Background and Analysis:

The Foundation dedicates funds to making capital improvements at District facilities. We have the opportunity to host the Cherry Festival this year and there are several infrastructure improvements recommended to host such a large event. Staff has designed a map in the northern parking lot that will accommodate close to 900 stalls safely.

In the event of an emergency, the District would like to provide an emergency exit to the patrons at the facility. There is a rough dirt road that connects Noble Creek Regional Park to Mountain View Middle School that will be available in case of an extreme emergency. In order to provide access to this road, an access gate needs to be installed. The projected cost for the emergency access gate is \$4,000.

Fiscal Impact:

The cost of purchasing and installing the gate is estimated to be \$4,000 which will come out of the funds in Account #100.

Recommendations:

Staff recommends that the Board discuss, review and approve the \$4,000 expenditure to install the emergency access gate.

Respectfully Submitted,

Deidre Chatigny
Human Resources Administrator/Clerk of the Board



Fallen Heroes Park

Stargazer St

Ivy Ct

Primrose Av

Creekside St

Emergency Access Gate

Noble Creek RV Park

Thunder Alley R/C Raceway

Noble Dog Park

Noble Creek Regional Park

Beaumont Youth Center

Pkwy

Oak Valley Pkwy