



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Monday, February 6, 2023 8:15am

MINUTES

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

DISTRICT CLOSED SESSION – None.

WORKSHOP SESSION: Workshop Session to Begin at 8:15am

Regular session began at 8:30am.

Roll Call:

Director Aldrich: Present

Director Ward: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

The following employees of the District attended:

General Manager, Duane Burk

Executive Assistant, Nancy Law

Activities Coordinator, Lilian Averette

Assistant Maintenance Superintendent, Aaron Morris

Foundation Special Project Associate, Nick Hughes

Human Resources Assistant/Clerk of the Board, Ryann Flores

Legal Counsel of Best, Best & Krieger Albert Maldonado gave the presentation.

- AB 1234 – Ethics Training (2 of 2 hours)

REGULAR SESSION: Regular Session to Begin at 9:15am

Regular session began at 9:37am.

Roll Call:

Director Aldrich: Present

Director Ward: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Invocation: General Manager, Duane Burk, gave the Invocation.

Pledge of Allegiance: Director Aldrich led the pledge of allegiance.

Presentations: Chairman Hughes assigned the following committees:

Facility Ad-Hoc: Vice-Chair/Secretary Diercks, Director Aldrich, Alt. Director Ward

Bogart Ad-Hoc: Treasurer Flores, Director Ward, Alt. Director Aldrich

Beaumont Youth Baseball: Vice-Chair/Secretary Diercks, Director Aldrich

City of Beaumont: Chairman Hughes, Treasurer Flores

City of Calimesa: Chairman Hughes, Treasurer Flores

Improvement Corporation: Chairman Hughes, Treasurer Flores, Alt. Director Ward

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 9:41am. Hearing none, public comment ended at 9:41am.

2. CONSENT CALENDAR:

2.0 Minutes of January 11, 2023

2.1 Bank Balances for January 2023

2.2 Warrants for January 2023

2.3 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.6. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing.

Motion was made to accept items 2.1, 2.2, 2.3, and 2.4.

Initial Motion: Vice-Chair Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Approval of Changes to Reserve Fund Policy

Chairman Hughes opened public comment at 9:45am. Hearing none, public comment ended at 9:45am.

General Manager, Duane Burk, clarified that item 3.1 has gone through Finance.

Motion was made to accept item 3.1.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.2 Approval of Purchase of Outcross 9060

Chairman Hughes opened public comment at 9:48am. Hearing none, public comment ended at 9:48am.

General Manager, Duane Burk, confirmed that he has met with the Finance Committee.

Motion was made to accept item 3.2 with the agreement of any other attachments needed will be brought back at a later date.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.3 Approval of Resolution #2023-01 for Transfer of the Danny Thomas Ranch property from the Beaumont-Cherry Valley Recreation and Park Improvement Corporation to the Beaumont-Cherry Valley Recreation and Park District as Stated in the Deed

Chairman Hughes opened public comment at 9:50am. Hearing none, public comment ended at 9:50am.

The District will bring back an appraisal to pay the Improvement Corporation.

Motion was made to accept item 3.3.

Initial Motion: Chairman Hughes

Second: Director Aldrich

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator:

- We have 27 employees
- Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 376 days since our last employee accident.
- We are still hiring for Part-Time Maintenance and Casual Recreation Assistant employees.
- We have scheduled an interview panel for the Assistant General Manager/Human Resources Administrator for February 8th, 2023.
- CPR HR Consulting is currently working on the Audit.
- General Manager, Duane Burk, explained that the audit is to make sure the District is up to date and once complete the personnel committee will have to meet regarding any changes needed to be made.

Executive Assistant: Nancy Law

- The Finance Committee met Monday, February 6th, 2023 to review January 2023 Financial Reports for Fiscal Year 2022-2023.
- The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Executive Assistant has not received deposits into the Riverside County Fund as of February 3rd, 2023.
- The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for January 2023, bringing our Reserve balance to \$154,085.55, and transferred into the Money Market account \$7,500.00 monthly contributions for January 2023 bringing our balance to \$188,627.07.
- Executive Assistant is worked of Public Records Requests.

- Executive Assistant has been working with the Auditors for FY 21/22.
- Executive Assistant has been completing Payroll for the Month.
- Executive Assistant met with CPR HR Consulting Weekly for Human Resources Audit.
- Executive Assistant has been working on Interview panel and for AGM/HRA.

Activities Coordinator: Lilian Averette

- The Yoga Connection is at the Noble Creek Community Center Mondays through Wednesdays.
- Heart and Soul Line Dancing is at the Noble Creek Community Center on Mondays.
- Beaumont Library Story Time is at the Noble Creek Community Center on Tuesdays.
- The Matsunoki Martial Arts lessons are at the Grange on Monday nights.
- Jon Wiley Guitar lessons are at the Grange on Tuesdays.
- San Gorgonio Garden Club is at the Grange the 2nd Tuesday of each month.
- Calico Quails Square Dancing is at the Grange on Wednesdays.

District Events:

- Bogart 1K5K Fun Run
 - Will be at Bogart Regional Park on March 11th
 - Sign-ups are live on the website and this year's theme will be Super Heroes. We will be encouraging young kids and adults to be their favorite Super Hero.
- Welcome Home Vietnam Veterans Day
 - Will be at the Noble Creek Regional Park Quad on March 24th
 - I have contacted the VFW Station Commander about recruiting Veterans to sign up for the event.
 - Letters to the dignitaries are in progress.
 - I have contacted the Record Gazette and there will be an ad posted to get participants.
- Fishing Derby
 - Will be at Bogart Regional Park on April 1st & 2nd
 - Fish have been scheduled for delivery
- Cinco de Mayo
 - Will be at Noble Creek Regional Park on May 6th
 - I have started to contact taco vendors as we would like to have 15 for the competition.
 - I have started to advertise on social media for the event.

Community Events/Meetings/Networking:

- I attended the City of Banning Chamber Breakfast on 1/18/2023.
- I attended the San Gorgonio Middle School Amazing Shake on 1/21/2023.
- I attended the City of Beaumont Job Fair on 1/25/2023.
- I attended the Chamber of Commerce Annual Citizen of the Year and Installation of Offices Banquet on 1/26/2023.
- I will be attending the Calimesa Chamber Breakfast.
- I will be attending the Beaumont Chamber Breakfast.

Assistant Maintenance Superintendent: Aaron Morris

- Staff has been working on ADA Planter.
- Staff has been working on keeping the gopher mounds down.
- Staff has been preparing the fields for the BYB Season.
- I am currently working on inventory for tools, materials, and keys.
- Staff has been working on obtaining the permits needed to stock trout for the Fishing Derby and a restock beforehand.
- Aaron thanked the Board and staff.

Athletic Coordinator: Dodie Carlson

- The adult fall season finally got done, rain kept us completing it. Monday night 1-23-23 we completed the fall season with Cut a Pitch being the winners. Tuesday Men's got completed 1-24-23 the fall season with Shimels kids being the winners. The winter season is off to a rough start with the next 2 nights getting rained out.
- We do have a softball promotor with a few dates on the calendar for 2023. The calendar remains very slow due the lack of staff for tournament.
- I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. I would like to thank the maintenance staff for their constant work on field improvements. The fields have really greened up with all of this rain. As the ongoing work continues things are looking great, I hope the rain stops for a little while to get everything button up.
- BYB is off to a great start with close to 950 players at this time, they should round out somewhere between 1050-1100 They would like to thank the Board, staff and district for continually to make improvements to the park and fields. Chris thank you for stepping up to do the spring game schedules.

General Manager: Duane Burk

Duane attended the Installation Dinner for the Calimesa Chamber and the Beaumont Youth Baseball pancake breakfast. He is looking forward to finalizing the restrooms by Field 1 and is hoping to be done with it by Opening Day. It may not happen, but it will be very close.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District.
- Finance – 1st Thursday of Every Month 4:00pm NCCC.
- Personnel – 3rd Thursday of Every Month 5:00pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30pm
- BCVRPD Board Meeting Schedule, NCCC
March 8, 2023
April 12, 2023
May 10, 2023

5.2 Upcoming Holidays

Monday February 20, 2023 – President's Day

5.3 Events

March 11, 2023 – 1K5K Fun Run at Bogart Regional Park

March 24, 2023 – Welcome Home Vietnam Veterans at Noble Creek Regional Park Quad

DIRECTORS MATTERS/COMMITTEE REPORTS

Director Aldrich:

Mike noted that it has come to his attention that there is an umpire shortage at the Noble Creek Regional Park and he recently heard of a new organization called Battlefields to Ballfields. This program just started and it trains veterans, at their expense, to become umpires. He would like to connect with the local veterans and the organization would teach them, provide them with equipment, and get them jobs. He has some documentation that he will share with the Board and stated that the website is battlefieldstoballfields.org. He stated that he thinks this is a good way to keep the veterans busy and a good way to solve our problem. He noted that he has been dragged around quite a bit lately and that he has been a little bit of everywhere. It has been unique, he has been here for a lot of years since 2003 and he has always been aware of the improvements and differences that the Board has made. After the three months that he has been with the District, he is no longer impressed; he is in awe with all of it. He questions how it all gets done with what is possible. He has learned a lot from the Ethics training. He told the Board to keep up the great work.

Director Ward:

Denise was absent and unable to comment.

Treasurer Flores:

John encourages Mike to be himself and that it is nice to see everyone in person.

Vice Chair/Secretary Diercks:

Chris attended the Beaumont Youth Baseball pancake breakfast with Director Aldrich and Nick Hughes. He stated that it was a good turnout. He and Nick also attended the team mom meeting for BYB and provided information about the upcoming events such as the Golf Tournament and the Brick Program. He believes that based on the pancake breakfast and the team mom meeting, they should have some action. He hopes everyone has a great day.

Chairman Hughes:

Dan likes Director Aldrich's idea of the Battlefields to Ballfields and would like to look into it. It involves one of the retired referees of the NFL at FOX News. With the District's contacts with that and Rick Lozano, it could become a great asset. He would like to see how to move forward with the program and maybe have the Foundation look into it. He encouraged everyone to attend the Student of the Month. He stated that it is very neat event seeing how these students from the different high school facilities in Beaumont and Banning get through the trials and tribulations and how they become such outstanding students. It is really worth seeing and he really encourages all to go if they get the chance to. He asked his fellow Board Members' opinions on possibly moving the Board Meetings to Monday mornings. He stated that one thing to take into consideration is that there are other meetings that the District may need to attend in the near future like the Water District and the potential School Board. Dan would like to see a decision to happen sooner than later. He is also interested in straying away from Zoom and believes that all are adult enough to show up in person. He will talk to council after the meeting to see how to move forward with that. Dan questioned if the Board could get advised to place the decision of staying with Zoom on the next meeting. Albert replied that they need a consensus.

Attorney, Albert Maldonado, confirmed that the February 8th meeting will be cancelled due to lack of quorum. He stated that there will need to be a notice of cancellation for Wednesday, February 8th. The next Board Meeting is Wednesday, March 8th.

6. ADJOURNMENT:

Motion made to adjourn the meeting at 10:13am.