

BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS Thursday, May 10, 2018 390 W. Oak Valley Parkway Beaumont, CA 92223

AGENDA

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DIRECTOR AND STAFF PHOTOS WILL BE TAKEN PROMPTLY AT 4:30 PM

DISTRICT CLOSED SESSION – Closed Session to Begin at 5:00pm (1 Item)
Roll Call: Director De La Cruz Director Ward Treasurer Diercks Vice-Chair/Secretary Hughes Chairman Flores
Conference with Legal Counsel 1. Public Employee Annual Performance Evaluation Pursuant to Government Code Section 54957 Title: General Manager
WORKSHOP SESSION: Workshop Session to Begin at 5:30pm 1. 2018 Capital Improvement Program Needs List 2. Budget Workshop – First Reading
BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC): None
REGULAR SESSION: Regular Session to Begin at 6:00pm Roll Call:
Director De La Cruz Director Ward Treasurer Diercks Vice-Chair/Secretary Hughes Chairman Flores
Presentations: Invocation: Pledge of Allegiance:

Adjustments to Agenda: Government code sec 54954.5(b) (2) provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

1. **PUBLIC COMMENT**: Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a "Request to Speak Form" and give it to the clerk before the start of the meeting. There is a three (3) minute limit on public comments.

- **2. CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).
 - 2.1 Minutes of March 28, 2018
 - 2.2 Minutes of April 11, 2018
 - 2.3 Bank Balances April 2018
 - 2.4 Warrants for April 2018
- 3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)
 - 3.1 2018 Capital Improvement Program Needs List
 - 3.2 Adopt First Reading of Budget

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

Financial Services Technician/Office Manager: Nancy Law

Activities Coordinator: Amy Minjares Athletic Coordinator: Dodie Carlson Maintenance Foreman: Frank Flores

General Manager: Duane Burk

5. CALENDAR OF EVENTS:

- 5.1 Committee Meetings
 - Collaborative Agency First Wednesday Bi-Monthly, BCVWD @ 5:00 pm
 Noble Creek Community Center Effective September 8, 2018
 - Finance 1st Thursday of Every Month 5:00 pm NCCC
 - Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm
 - BCVRPD Board Meeting Schedule, NCCC

June 14, 2018, Thursday

July 11, 2018

August 8, 2018

5.2. Upcoming Holidays

Monday, May 28, 2018 Memorial Day

5.3. Events

May 12, 2018 Memorial Wall Dedication Mondays, June 11 - July 23, 2018 Movies under the Stars

DIRECTORS MATTERS/COMMITTEE REPORTS

6. ADJOURNMENT:

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Janet Covington at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

<u>DECLARATION OF POSTING:</u> I declare under penalty of perjury, that I am employed by the Beaumont-Cherry Valley Recreation and Park District and the foregoing agenda was posted at the District office and web site May 4, 2018

Janet Covington, Human Resources Administrator/Clerk of the Board



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Staff Report

Agenda Item No. 3.1

To:

Board of Directors:

From:

Nancy Law, Financial Services Technician/Office Manager

Via:

Duane Burk, General Manager

Date:

May 10, 2018

Subject: Capital Improvement Program Needs List

Background and Analysis:

On March 28, 2018 the Board of Directors approved a Developer Impact Fee for future capital improvements within the Noble Creek Park also referred to as the Districts Master Plan.

Currently, staff has identified a 10-year Capital Improvement program for the Board to consider. these items were identified as the needs list in David Taussig & Associates Nexus Study.

This Capital Improvement List will be reviewed annually during our fiscal year budget review. Also, the list can be modified by the Board if the majority wishes to modify the items.

Recommendations:

Staff recommends Board approval of staffs 10-year Capital Improvement Program.

Fiscal Impact:

At this time there is no fiscal impact, however as fees are collected they will be added to a line item in the District's Budget and will be audited annually. Also, only a percentage of the fee collected will be allocated to each item. Staff will utilize other funding in the budget to construct the improvement with Board approval.

Respectfully Submitted:

Manew Law,

Financial Services Technician/Office Manager



Beaumont-Cherry Valley Recreation and Park District10 Year Capital Improvement Needs List

Facility	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
A. Park Facilities								100		E C	2020
Collegiate Field											\$ 4 489 815
Collegiate Activity Area						\$ 345 790					
Collegiate Playground Area			\$ 267.300			- 1					
Collegiate Exercise Area	\$ 58,531		- 1								
Basketball Court											
Collegiate Warm Up Areas/Open Space								\$ 499 756			
Southern California Edison Improvements									\$ 1 999 991		
Parking Improvements									,	\$ 1 929 244	
Equestrian Camp Spots							\$ 464 305				
Existing Park Expansions		\$ 265,100									
Ball Field #7 Lighting					\$ 336,000						
Open Space Improvements				\$ 296,635	- 1						
Dog Park	\$ 15,360										
B. Community Centers											
Community Center Expansion							\$ 1,498,500				
Activity Center Building											
Community Center Exercise Area											
C. Trails											
Horse Trail									\$ 640 000		
Park Trail					\$ 188.580						

Totals | \$ 154,216 | \$ 265,100 | \$ 267,300 | \$ 296,635 | \$ 524,580 | \$ 345,790 | \$ 2,961,336 | \$ 492,756 | \$ 1,862,991 | \$ 1,929,244 | \$ 4,489,815

BEFORE THE

BEAUMONT CHERRY VALLEY RECREATION & PARKS DISTRICT SPECIAL MEETING OF THE BOARD OF DIRECTORS STATE OF CALIFORNIA

In the Matter of the Special Meeting:))
Item 1, Public Comment,	CERTIFIED COPY
Item 2, Consent Calendar,	
<pre>Item 3, Action Items/Bids & Public Hearing/Requests,</pre>)))
Item 4, Department Reports,)
Item 5, Calendar of Events.)))

TRANSCRIPT OF PROCEEDINGS
Los Angeles, California
Wednesday, March 28, 2018

Reported by:

SHELBY K. MAASKE Hearing Reporter

Job No.: 18032BCVRP

1	BEFORE THE
2	BEAUMONT CHERRY VALLEY RECREATION & PARKS DISTRICT
3	SPECIAL MEETING OF THE BOARD OF DIRECTORS
4	STATE OF CALIFORNIA
5	
6	
7 8 9	<pre>In the Matter of the Special Meeting: Item 1, Public Comment, Item 2, Consent Calendar,)</pre>
10	Item 3, Action Items/Bids &) Public Hearing/Requests,)
12	Item 4, Department Reports,)
13	Item 5, Calendar of Events.
14)
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16	TRANSCRIPT OF PROCEEDINGS, taken at
17	390 West Oak Valley Parkway, Beaumont,
18	California, commencing at 5:30 p.m.
19	on Wednesday, March 28, 2018, reported by
20	SHELBY K. MAASKE, Hearing Reporter.
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1	APPEARANCES:
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3	CHAIRMAN JOHN FLORES
4	VICE-CHAIR/SECRETARY DAN HUGHES
5	TREASURER CHRIS DIERCKS
6	DIRECTOR DENISE WARD
7	DIRECTOR ARMANDO DE LA CRUZ
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1	Beaumont, California, Wednesday, March 28, 2018
2	5:30 p.m.
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5	MR. FLORES: We'll call to order the special session at
6	5:00 o'clock.
7	Roll call, please.
8	MS. COVINGTON: Director De la Cruz?
9	MR. DE LA CRUZ: Here.
10	MS. COVINGTON: Director Ward?
11	MS. WARD: Here.
12	MS. COVINGTON: Treasurer Diercks?
13	MR. DIERCKS: Here.
14	MS. COVINGTON: Vice-Chair/Secretary Hughes?
15	MR. HUGHES: Here.
16	MS. COVINGTON: Chairman Flores?
17	MR. FLORES: Here.
18	I'll do the invocation. And General Manager Burk, do you
19	want to do the Pledge of Allegiance?
20	MR. BURK: Sure.
21	(Invocation and Pledge of Allegiance)
22	MR. FLORES: Any adjustments to the agenda?
23	MR. BURK: There are no adjustments to the agenda.
24	MR. FLORES: Any presentations tonight?
25	MR. BURK: No presentations.

MR. FLORES: Public comment. Anybody wishing to address the Board on any matter not on the agenda may do so now.

All persons wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a Request to Speak form and give it to the clerk before the start of the session. There will be a three-minute limit on public comments.

MR. BURK: We have no public comment.

MR. FLORES: No district closed session.

We'll go into action items. Item 3.1, approval of the Memorial Wall nomination, which I think we have one.

MR. HUGHES: Mr. Chairman?

MR. FLORES: Dan Hughes wishes to be recognized.

MR. HUGHES: I'd like to speak on this 3.1 because I originally put this nomination in with our coordinator, Amy, and I know I see several family members out here. I would like to make a recommendation -- and I know if they want to talk, that's fine -- but I would like to make a motion to accept this. I think this is very, very appropriate. I would never let this go by until next year or whatever. I think it is very appropriate, and I think we should nominate Logan Chatigny for the Memorial Wall right now for this year.

MR. DIERCKS: Is that a motion?

MR. HUGHES: Yes.

MR. DIERCKS: I'll second.

MR. FLORES: We have a motion by Vice-Chair Hughes and a 1 2 second by Treasurer Diercks. 3 MR. FLORES: Any discussion? Okay. 4 Let's have a roll call, please. 5 MS. COVINGTON: Director De la Cruz? MR. DE LA CRUZ: 6 I agree. 7 MS. COVINGTON: Director Ward? MS. WARD: Aye. 8 9 MS. COVINGTON: Treasurer Diercks. 10 MR. DIERCKS: Aye. 11 MS. COVINGTON: Vice-Chair/Secretary Hughes? 12 MR. HUGHES: Aye. 13 MS. COVINGTON: Chairman Flores? 14 MR. FLORES: Absolutely. 15 MR. HUGHES: Excuse me one more second. When I made the 16 nomination and made the call to Adrian -- who was a former board 17 member to here -- to ask him if he would fill out the paperwork, 18 so I don't know if any of the family is willing to speak right 19 now. 20 Nice to see you back in this room. 21 MR. CHATIGNY: Getting across this town is terrible. 22 anyway, I think it's great that you guys are considering Logan 23 for going on the Memorial Wall. It's a great honor. I know you 24 guys have a lot of people you could put on that wall. But any

of you guys that know my brother, know what a great guy he is.

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He'd help anybody do anything for anybody. He's just a generous man and a lot of fun. I appreciate everything you guys are doing. Thank you.

MR. HUGHES: You're welcome.

I just want to tell one story real quick. Several years ago, probably back when we were a lot younger, when Adrian and myself were coaching together, we had a problem with uniforms one year, that we weren't going to get our uniforms by opening day. Low and behold, Logan got our uniforms that night for us for the next day. I think it was with the Indians, when we were with the girls. That was very much appreciated. That shows you the type of guy that he was. He went back and did those uniforms that night so the girls could play the next day in uniform. I have nothing else.

MR. FLORES: Okay. So that action item is approved 5 to 0.

Action Item 3.2, public hearing, adopt resolution

Number 2018-1, Developer Impact Fee.

We need to continue the public hearing from our last meeting.

Do you want to speak before this?

MR. BURK: No. I was just going to say to continue the opening.

MR. FLORES: We'll continue on this topic. I believe we get five minutes to speak, if you wish to speak. At this time the clerk is going to read into the minutes the letter received

from Eric Hofmann.

MR. HUGHES: Before we go into that, Mr. Chairman, can I have the GM introduce the consultants and our legal counsel that's here today.

MR. BURK: Sure. Tonight with us we have Andrea with legal counsel, David Taussig and Associates. They are the ones that did the report. Todd Bagley offered to take the record for the report. Marco Martinez is the legal for the report, and I'm your general manager. There you go. We've been working on it a while. So thank you.

I will say by way of introduction, Mickey Valdivia is here representing the 5th District Supervisor's Office in regards to the report as well. With that, I conclude. Thank you.

MR. FLORES: Okay. Now we'll have the clerk reading into the minutes a letter received from Eric Hofmann.

MS. COVINGTON: "My name is Eric Hofmann, and I would like to offer a few comments in regard to the potential measure to be considered for the Noble Creek Park. I apologize for not being able to be in attendance at tonight's meeting, as I am currently at that bottom of the hill on Field 3 coaching the Mustang Angels, hopefully, to a victory.

Although I cannot attend tonight's meeting, it was important for me to convey my thoughts to this panel before a decision is made regarding the measure for new development going to Parks and Recreation. Aside from volunteering at Beaumont

Youth Baseball and Softball as a coach, I volunteer time to assist them with player evaluations and coaches' clinic for proper field preparations. I am also a volunteer on the City of Beaumont's task force for future development, future development, and the overall city plan.

I grew up in Beaumont, which means I also grew up at Noble Creek Park. In fifth grade, I broke my wrist jumping off the old playground slide just trying to avoid being tagged as being 'it.' Not one of my brighter moments. I could go on and on about my fondest memories at Noble Creek Park. It's a great place for a kid; it's an amazing place for a family.

No matter how busy or hectic my life gets, time always seems to freeze, or even go back in time, as I enter the gates for Oak Valley Parkway. This property has a timeless feel and brings a sense of safety, security, warmth, and a place of good deeds throughout the park's property lines. Almost as if the world around can be in chaos, but in the confine of Noble Creek Park, there's a reassurance that everything will be okay.

It's truly a magical place. Like any magical place, it should be preserved. The park sees a lot of use, and is often overused, given the infrastructure and staff and adequate resources to maintain it. They ultimately do the best they can, but without resources, additional revenue for infrastructure, improvements, safety improvements, esthetics, enhancements, or proficiency improvements, I fear Noble Creek Park will become

dilapidated beyond repair, and will be ran into the ground.

Beaumont is growing, and has grown as much as four times since I graduated high school 20 years ago. Noble Creek needs to grow with it. The staff needs resources for better equipment, material, resources and training to better serve the community of this great city that I call proudly call home.

Please allow this measure to be implemented with new development in the city. I remain committed in doing all I can to support Noble Creek Park and their ball fields to allow the enjoyment of the game for not only my son, but for my future little ones for generations to come.

I thank you all for your time, and please do not hesitate to contact me should you have any questions about my statement.

My contact information is provided below."

MR. FLORES: Okay. Another public speaker on Item 3.2, John Covington, representing the Beaumont Cherry Valley Water District.

MR. COVINGTON: Thank you. Thank you, President Flores.

Good evening. I'm here today on behalf of the Beaumont Cherry Valley Water District. I'm president of the Board of Directors. I'm here today to deliver the message from my fellow directors related to the proposed Developer Impact Fee Study, as identified in the staff report. As you are likely aware, most agencies are struggling in handling the existing of future development, of which is identified in your report, including

our agency.

While we understand the need for these types of things, we also understand that local agency and community support is critical and imperative. Beaumont Cherry Valley Water District and local water retailers are currently trying to develop our own strategy, as we speak, to finance new water supplies somewhere to your anticipated park fees for development, as we see the current and future demand outpacing viable resources and funding.

As identified in Table 3-9, page 11 of the report, it is indicated that by 2025 we will likely be a population exceeding 90,000 residents, and we must all be prepared to handle those impacts. So on behalf of the Beaumont Cherry Valley Water District Board of Directors, we commend and support your vision for the future of the parks districts and the Development Impact Fees and your future development projects. Thank you.

MR. FLORES: Thank you, John.

The Board recognizes David Dazlich, representing the Building Industry Association.

MR. DAZLICH: Thank you, Mr. Chairman and directors. I am David Dazlich, representing the Riverside County Building Industry Association. Our association represents builders and associated trades in the area. Our membership is about 20 percent builders and 80 percent associated trades; engineers, architects, builders, painters, landscapers, residents of

Beaumont and the pass area in general.

The commentary I have for you tonight is addressed a little bit in the letter I've brought along. It deals with the proposed construction cost index to deal with inflation within the study that would allow the Board of Directors to vote on increases on an annual basis. Our concern is that the mechanism as described within the Dave Taussig & Associates study on page 4 and annual adjustment.

I spoke with Duane Burk earlier today, he said the intention was not to have an automatic adjustment mechanism, but that such adjustments would be brought forth on the agenda for comments. Riverside BIA would like to be able to offer comments on those increases as necessary. It's not something we generally anticipate, but during the recession, we did deal with other entities that were trying to bring forward construction cost adjustments upward, when, in fact, construction costs were decreasing and budgets were going a lot further. That is why we have this concern. Not anything specific to this district, this is the general position we take when dealing with inflationary increases.

As I addressed in the letter, I did not see specific language as to the increases being related to inflation or a specific inflationary index being named. Those are the concerns of the BIA. You would request that the ordinance language specify which index the Board intends to the use, and that such

increases would be brought forward in agenda items, and to allow further comment. Thank you.

MR. FLORES: Thank you. I don't have any more official pamphlets. If anybody else wishes to speak, we'll entertain that now.

MR. VALDIVIA: Good evening. Mickey Valdivia. Am I a legislative assistant supervising Marion Ashley. And I'll just say I'm here to speak on Item 3.2. I don't necessarily have a position on it, as it being premature on behalf of the supervisor's office to have an opinion about it. The only thing that Marion knows is that you guys were going to address that specifically tonight.

Staff knows, and they provided a position, but that's different than the actual Board of Supervisors. Obviously, you have some stuff from our staff, and it's not uncommon for us to obviously keep that very separate. We want to make sure we don't infringe on Brown Act or anything like that. I did meet with your general manager as well as connecting with him with people like Ken Bias and that nature, to make sure we've heard and vetted out the impact fees.

If I had to speculate, I'd speculate that Supervisor Ashley is really impressed with the direction the district is going as a whole. He's usually anticipating whatever direction you are going to go on, and moving forward with this really critical and important decision. We did have a brief decision about the

likelihood of Bogart Park moving forward and actually having the County being removed as one of titles in conjunction with Beaumont Cherry Valley Water District. We know there's been significant activity with the three entities to make that move forward. He's well-aware that the potential of the impact fee will make that come to fruition. I'd like to say he's probably leaning favorably on it; he's going to wait and see how this goes.

So with that being said, you'll know right away. If this does move forward, I can tell you we will move expeditiously with planning staff because that's a direction we will go on to make this get on an item for the supervisor. It's in January 2019, and he has a lot of business to still conduct, and this is something that was brought to his attention two years ago about the importance of Bogart Park and Beaumont Cherry Valley staying self-sufficient, so it certainly seems like it dovetails well with that.

I'm going to go backwards a little bit. A little bit of history for you guys. One time, as you guys know, I was a manager here. We were just coming off there being five special districts here in this County of Riverside, and our Jaded Trails was just closing. They had to actually shut the doors. One of the reasons they had to do that is because of funding mechanisms not being in place.

Beaumont Cherry Valley is one of the four remaining, and

they're one of the only ones that doesn't have a special landscaping and lighting assessment, the other three districts, I think it's Desert Recreation, Jurupa, and Valley, they all have some sort of assessment. So I want to make sure that the public knows -- in my opinion -- this is something that is long overdue. It's not the same type of assessment, it's more of an impact fee.

So for me personally, as a resident now, not as a person of the County of Riverside, as Mickey Valdivia lives in Cherry Valley 9476, I think you're right in line with where you're going. I appreciate the vision, and I appreciate the mechanisms that you are hopefully going to put in place. As a resident, I strongly encourage you to move forward with this. I think it's very wise on your end. I'll make sure I avail myself to you with any questions afterward. Thank you.

MR. FLORES: Thank you, Mickey.

Do we have any other comments from audience?

Anyone else wish to speak on Item 3.2?

We are going to close public discussion at this point in time and open it up for Board discussion.

MR. BURK: Chairman, what I would like to do is I'd like to address the question that was put before us. Maybe you'll want to get up and talk about the CCI. I'll address it on my end of it as it relates. Maybe Marco, if you want to say something of that effect.

MR. MARTINEZ: Thank you, Board members. Yes. We do typically have the index escalator as part of the fee study and the language that we do have in the report, we did identify a typical index that is used, that would be the Engineering News Record Construction Cost Index. We do need it flexible for the District to choose the appropriate index that will track actual costs that you would have in your particular area, but that would be the appropriate index that we typically see for this type of construction cost.

MR. MARTINEZ: As a name, I'll mention there is a construction cost index that is identified in the report.

However, you will notice in the resolution is much broader and just states that Board will consider annual fee adjustments without specifically identifying a specific construction cost index, and that is to give you as much flexibility as possible.

Because while the construction cost index is identified in the report is the one that is typically used, probably in about 85 or 90 percent of the time, sometimes, because of circumstances, local construction issues that are going on in a geographic area, you want the flexibility to look at something else at times. So we have left that up to the Board's discretion. But it does require it to go back to the Board as part of an annual adjustment.

So it's going to be discussed and reviewed as part of that annual adjustment, and you are not going to be fixed on a

particular construction cost index. That's the reason why the language and resolution is broader than the recommendation that's made in the report.

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MR. BURK: I would just add as what is prudent on behalf of the Board is that you would look at your fees annually because what was mentioned before was the decline in the economy and things like that, but construction costs are pretty much nailed down with the State of California as it relates to prevailing wages and things like that. Annually, when you look at it, if you decide to raise it, you will have to have a public hearing and go back to the City and the people that condition the permit, we have to adjust our resolution to accommodate, which would then invite back to BIA or the public to have additional comments.

So you would not be able to do it without the public's input. So the same type of hearing will be in place, but we will review it annually and bring it back to you annually and give staff direction of where he wants to go. And I'll call David myself, like I did today. So with that, I'll conclude the comments from myself.

MR. FLORES: That seems fair. Thank you.

Any discussion from the Board?

MR. HUGHES: I guess I just have one question. So David talked about -- he's requesting the Board to add language to the proposed ordinance specifying the purpose for adjustments such

as CCI are to be considered. So as far as legal is concerned, we've done this and have gone beyond that; right?

MR. MARTINEZ: The language that's in the resolution gives you as much flexibility as possible. It doesn't mandate any specific construction cost index, and the reason for that as I mentioned, sometimes, you never know, there might be construction scarcities in your area that construction cost index that you use might not be taken into account. You want to be able to make those kinds of adjustments as well. So the language that we are recommending is much broader and lets you use an index on a case-by-case basis annually based on an individual basis. So we are not recommending that you include a specific index in the resolution.

MR. HUGHES: I guess the reason why I ask that is because I like working with everybody. I want the BIA to work together. I want legal and everybody else to work with us, and I don't want to leave anybody out. It seems like what you've talked about, this is covering that, and we have more to deal -- we can also call the BIA back into discuss --

MR. MARTINEZ: Exactly. You might even look at the argument that it's to their benefit as well because there are situations when the construction index is a little too high for this geographical area. So we want to be able to adjust it down and not use something that is already mandated for widening a geographic area. So it allows the Board to take a look at the

nuances for your specific geographic area. 1 MR. HUGHES: Okay. I have nothing further. 2 MR. DE LA CRUZ: I'd like to go on record. I'm a new board 3 member. I'm Armando De la Cruz, and I was here last week for 4 the meeting, and I went over the information with the general 5 manager. I feel comfortable and ready to make a decision to 6 vote today. 7 MR. FLORES: Perfect. 8 MR. DE LA CRUZ: I just want to make a correction for last 9 week, it was actually two weeks ago, not last week. 10 MR. HUGHES: I would like to make a motion that we accept 11 the Resolution 2018-1, Developer Impact Fees that adopt the 12 Development Impact Fee and report the appraisal and justified 13 park land and acquisition fees and adopt the Park and Recreation 14 15 Facility Development Fees. MS. WARD: I second. 16 17 MR. FLORES: We have a motion by Vice-Chair Hughes to accept the Resolution 2018-1, and we have a second by Director 18 19 Ward. 20 Any further discussion regarding this action item? Roll call, please. 21 MS. COVINGTON: Director De la Cruz? 22 23 MR. DE LA CRUZ: Aye. MS. COVINGTON: Director Ward? 24

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MS. WARD: Aye.

MS. COVINGTON: Treasurer Diercks? 1 MR. DIERCKS: Aye. 2 MS. COVINGTON: Vice-Chair/Secretary Hughes? 3 4 MR. HUGHES: Aye. MS. COVINGTON: Chairman Flores? 5 MR. FLORES: Aye. 6 7 The motion passes, 5-0. Item 4, next meeting. There's a meeting Wednesday, 8 April 11, 2018, right here at Noble Creek Community Center, 390 9 W. Oak Valley Parkway in Beaumont, California. 10 At this time Item No. 5, Director's matters. We'll start 11 with Director De la Cruz. 12 MR. DE LA CRUZ: I have nothing. 13 MR. FLORES: Director Ward? 14 MS. WARD: I just want to say thank you for everybody being 15 here. And I'm super excited, very excited that this is passing; 16 it's a long time coming. It's going to help out the Park 17 District in its future endeavors, so I'm happy about that. 18 19 That's all I have. MR. FLORES: Treasurer Diercks? 20 MR. DIERCKS: I agree with Director Ward 100 percent. This 21 is exactly what we've needed for a long time, and we need to 22 expand. For those of you that don't know, I've done the 23 schedules for the baseball for about the last 20 years, and it 2.4 gets more difficult every year, especially this year. We have 25

1,200-plus. We need more fields, and we need more places for the kids to have recreation, and the adults; so it's a step in the right direction.

MR. FLORES: Vice-Chair Hughes?

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MR. HUGHES: I am especially happy with this because this is something that I have been working on a long time. I've been around here for a long time. When we hired the GM, one of the goals that was in there, not only the impact fees but the foundation. I want to thank everybody that came. I know the BIA here, David, thanks for coming. And Todd, for all the stuff that he's done. Legal counsel. And Nahel and thanks to all of them. And the public that got up and spoke about this. It's a long time coming, and we've been needing this for a long time.

It feels really good to finally get this done. I know that Mickey and myself worked on this a lot back years ago trying to figure out which way to go. And so actually seeing it happen and come to fruition is really nice. And another thing I would like to say is that -- I wish the Chatigny family was still to her -- I know Logan will be missed, and I know it's well-deserving that Logan will get on the Memorial Wall. I appreciate voting on that.

Other than that, we had the meeting for Bogart Park at the water district the other day, and I'm sure Duane will report a little bit -- well, you won't have the chance anymore, huh? But we did have a meeting, and the water district is pretty much

behind everything that we want to do. We are going to work real closely with the water district and with the County of Riverside in making this happen.

We had some advancements the other day, and it's going to go back to the water board for talking about some other things and they are setting stuff up -- and maybe you could correct me on a couple things -- we are going to set up some things and we are going to meet again and talk about the things that we need to take this program forward -- and the County is going to work on their part -- what we need to do.

But it was exciting to go to that meeting and know that the water board is pretty much saying that, Yeah, let's do this, and we are going to give you guys that lease, and I don't think it's going to be a problem, and let's take over Bogart Park. Do you have anything you want to add?

MR. BURK: No. You covered it.

MR. HUGHES: Thanks, John, for that. Because I know you are part of the water board. That's all I have.

MR. FLORES: I want to thank everybody who came tonight and spoke and everybody in attendance. This has been a wild ride to get to this point, and I look forward to collecting our impact fee, but at the same time, I say this with all due respect to the rest of our Board and myself: Is that more fiscal responsibility is what we are going to have, and the more we get, the more responsibility we have in the decision-making

process. And it's still the public's money that we need to spend wisely. I look forward and not backwards at what we need to do.

Like I said at the last meeting, it's not the 70 acres I'm looking at, I'm looking at other items in our area, the Grange, and we're looking at Women's Club, Bogart Park, whatever is within our sphere of influence. I look far beyond this park. So with that being said, my challenge to all of us on this board is to look forward. Look forward.

Duane, I know I keep putting a lot of burden on you and what are we doing, and we are not quite done with the stuff we are doing now, but I'm always ready to roll with whatever we need to do. I'm going to challenge us tonight to look forward and be fiscally responsible for ways that we can serve the public at many venues and not just right here at this park.

With that --

MR. HUGHES: Chairman, I have one more comment real quick.

MR. FLORES: Go ahead.

MR. HUGHES: I want to agree with you because that is part of it. We are going to get more fiscal responsibility and I agree with that 100 percent. Other than that, since you a made point of that, and I agree with that. I would like to congratulate Armando for being in the seat.

How does it feel to be sitting in the seat for the first time at the first meeting?

1	MR. DE LA CRUZ: I like it. I enjoy it.
2	MR. BURK: Maybe Armando wants to introduce his wife and
3	his family.
4	MR. DE LA CRUZ: This is my wife and my 9-month-old
5	daughter.
6	MR. HUGHES: I'm sure we'll be seeing pictures all the
7	time.
8	MR. DIERCKS: A couple more years and you can put a
9	softball bat in her hand.
10	MR. FLORES: That's it. We are going to adjourn at 5:32.
11	Meeting adjourned.
12	(Meeting adjourned at 5:32 p.m.)
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REPORTER'S CERTIFICATION

1.1

I, the undersigned, a Hearing Reporter for the State of California, do hereby certify:

That the foregoing proceedings were taken before me at the time and place herein set forth; that any witnesses in the foregoing proceedings, prior to testifying, were duly sworn; that a record of the proceedings was made by me using machine shorthand, which was thereafter transcribed under my direction; that the foregoing transcript is a true record of the testimony given.

Further, that if the foregoing pertains to the original transcript of a deposition in a federal case, before completion of the proceedings, review of the transcript [] was [] was not requested.

I further certify I am neither financially interested in the action nor a relative or employee of any attorney or party to this action.

IN WITNESS WHEREOF, I have this date subscribed my name.

Dated: March 28, 2018

Shelby Maaske, Hearing Reporter

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BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS Wednesday, April 11, 2018

MINUTES

Closed session began at 5:02pm	
Roll Call:	
Director De La Cruz X	Director Ward X Treasurer Diercks X
Vice-Chair/Secretary Hughes X	Chairman Flores X
Joe Ortiz arrived at 5:18 pm.	

DISTRICT CLOSED SESSION – Closed Session to Begin at 5:00pm (1 Item)

Conference with Legal Counsel

1. Public Employee Annual Performance Evaluation Pursuant to Government Code Section 54957

Title: General Manager

Returned from closed session at 5:36 pm. Chairman Flores reported there were no reportable actions taken.

WORKSHOP SESSION: Workshop Session to Begin at 5:30pm Workshop session began at 5:36pm.

1. 2018 Capital Improvement Program Needs List

The needs list was projected. The General Manager, Duane Burk said CEQA documents were filed and the district has until May 11, 2018 for anyone to challenge the study. He said the developer impact fee is going into the budget under AB1600. The money collected will be specifically allocated to the needs list projected on the screen. The needs list identifies \$13,589.000.00 worth of improvements to the property, however the developer impact fee is going to give only \$7,841,000.00. The other remaining funds (54%) will need to come from other means identified in funding. Duane wants the Board to identify what items are important to them and rate those items in order of importance. He will then bring the list to the board in June and then back to the board annually. Duane reported under AB1600 an annual independent audit of the money and you have to tell the developer what it was spent for on the needs list. The senate has SB5 pending approval at the November election and if passed the District will have an opportunity for additional funding through grants associated with SB5. Vice Chair/Secretary Hughes asked if it's true if we have an obligation to do the improvements and if not we need to give it back to the developer? Duane said the developer could come back and ask for their money back. Chairman Flores asked if Bogart could be added to the list at a future date. Duane said it cannot. Director Ward asked if there was any interference of one project with another in the rating process and gave an example of the playground area. Duane said the plan identifies both our current playground areas and the collegiate area. Duane said as long as you are improving the nexus to the playground area, we could make improvements to expand the playground area. Vice Chair/Secretary Hughes asked about changing the scope of the locations of the

projects. Duane explained the locations of the projects can be changed as long as we are on the footprint of the property. Chairman Flores said we need to take the projects sequentially because of added costs and he said utilities need to be added and the existing utilities need to be improved. Duane said the district needs to set standards but other money should be used on that. Vice Chair/Secretary Hughes said there was talk years ago about a fish problem on the property. Duane said he is referring to the shrimp faring. Duane said this wouldn't be a problem under CEQA and it wouldn't affect us unless we went off property and then we would need to do an environmental impact report. Duane will put a list together of the items that he would pick for the next 5 years in his staff report at the next board meeting.

The board will send their ratings for the top 8 items to Duane via email with any questions they may have.

BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC): None

REGULAR SESSION: Regular Session to Begin at 6:00pm

Regular session began at 6:05pm.

Presentations: None

Invocation: The invocation was given by Pastor Paul Newell, Church for Family – He said he was impressed with Amy's organization at Spring Fling and her willingness to work with the groups and she did a great job.

Pledge of Allegiance: The Pledge of Allegiance was led by Director De La Cruz

Adjustments to Agenda: None.

1. PUBLIC COMMENT: None

2. CONSENT CALENDAR:

2.1 Minutes of March 14, 2018

Vice Chair/Secretary Hughes commented that he thinks the court reported did an exceptional job. Motion was made to approve the consent calendar with a correction to item 2.1 as amended by Director De La Cruz. Director De La Cruz reported an error in the minutes. Pg. 11 section 19 and 20. It states he received his bachelor's degree from universal studios and it should state he has a bachelor's degree in liberal studies.

- 2.2 Bank Balances March 2018
- 2.3 Warrants for March 2018

Motion was made to accept items 2.1, 2.2 and 2.3 with the amendment to item 2.1.

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks **Result of Motion**: Carried 5-0

Roll call Vote:

Director De La Cruz: Aye

Director Ward: Aye **Treasurer Diercks:** Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Audit Update

Duane provided an update on the audit. He reported the audit has been completed and filed by Singer Lewak. He said there will be an amendment because of the needed appraisal of buildings, property and equipment for the districts fixed assets reporting. He said the additional cost needs approval because it is above his spending limit. The appraisal company Marshall and Stevensons will cost \$12,000.00. In addition, the auditors will be numbering each line item in the budget. He expects to exceed the budget by about \$20,000.00. Vice Chair/Secretary Hughes asked if there could be a separate line item for budget approval. Duane said it is a one time project and Joe said he would refer it to the auditors but didn't think it would be an issue because it is a one time item.

Director Ward asked if the errors found by the auditors will be adjusted in the prior audits? Nancy and Duane reported an adjustment will be made to last years audit.

Vice Chair/Secretary Hughes made a motion to accept item 3.1 approving the General Managers request for the additional expense and authority.

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks **Result of Motion**: Carried 5-0

Roll call Vote:

Director De La Cruz: Aye

Director Ward: Aye **Treasurer Diercks:** Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.2 Facility Additional Expense - Beaumont Woman's Club

Duane gave an update on the Woman's Club and said there will be adjustments to the Womans Club building expenses. He identified additional projects at the building. He said there has been heat & air problems throughout the year and he found out the building was not insulated. While insulating the building, it was found that the electrical needed to be rewired. They also discovered the heating and air condenstion line needed fixed and completed that. He said there wasn't any mounting in the lighting boxes and they changed all the lighting to LED. He said they repaired a roof leak. They installed cameras for security and Nancy is working on WI Fi at the location. He said the building has been landscaped. Duane stated he investigated the Grange and the work will be completed in next years budget. He will comolete electrical and insulation this year. The report was for information only. No vote.

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

Janet reported the District had one new hire and 1 departed employee, both casual recreation assistants. The district has 31 employees. She completed The Workers Compensation Estimated payroll FY 18/19 and she is in the process of completing the 2017 Government Compensation in California Report for the California State Controller's office. She reported the district had a new Workers Compensation Case on 4/3/2018. The Safety Compliance Company provided "Eye Injuries and Use of Eye Wash Stations" training on March 22, 2018 and Nancy Law completed a "Grant Writing" certificate program with an A grade. Janet reported the district does not have any

additional accident claims other than the ongoing Flores case of 8/5/2016. She stated she attended both the Spring Fling and the Welcome Home Vietnam Veterans events and received compliments from the community on both. She read a letter received on the Welcome Home Vietnam Veterans event. She reminded Vice Chair/Secretary Hughes and Director Ward of their reservation for Yucaipa's State of the City Thursday April 12 @ 11:30 am. Yucaipa Community Center, banquet room 34900 Oak Glen Road, Yucaipa.

Financial Services Technician/Office Manager: Nancy Law

Nancy reported the Finance Committee met to review March 2018 Financial Reports and the Monthly Financial Report. She reported she received deposits into the Riverside county Fund for March 2018 totaling \$7,797.97. The funds came from Current Supplemental for \$5,125.29, Prior Supplemental for \$723.80 and Interest 2nd Qtr. Accruals for \$1,948.88. She said she transferred into the Reserve fund the \$5,000.00 monthly contribution along with the board approved \$65,000.00 which brings the balance to \$381,227.25. Nancy reported she submitted to EDA for approval the CDBG Bid Package. The ads for the project will go out on the 16th. She reported she completed a Grant Writing Class and has passed with an A. Nancy transferred the parking money collected on BYB Opening day to the proper accounts. She is currently working on Budget Department Sheets for Fiscal Year 18/19 & 19/20. She stated the office staff received (178) phone calls with the highest volume being for RV's and the Activities Coordinator and (26) Hang ups. She stated staff had thirty nine walk-in customers with the highest volume for NCCC Rental and the RV Dump.

Activities Coordinator: Amy Minjares

Amy reported the district has a new facility user, Primoz Cuisine Catering, which will be using the kitchen at the Grange periodically to prep meals for large events, such as wedding receptions. She said we are busy with facility rentals and showing the property to potential facility users. The Grange is booked on Saturdays through June and a few booked into 2019. Amy stated March 29th was the Welcome Home Vietnam Veterans Day honoring 21 veterans. She felt the event was a success and she enjoyed the attendees sharing their stories. Amy said March 31st was the Spring Fling event and felt it went well. We had over 15,000 plastic filled eggs donated for the egg hunts, some were recycled. Amy reported she sent out a survey to our vendors asking for feedback on the event and she has received 18 of 31 back. She said we had great coverage on our events. Amy reported the upcoming events.

- April 21st & 22nd Fishing Derby
- April 27th Arbor Day
- May 12th Memorial Wall Dedication
- June 11th July 23rd (Monday evenings)- Movies under the Stars

Amy has scheduled a Spring Get Together on May 11th at 5:00pm at Noble Creek Community Center. This will be a meet and greet with board, facility users and contract instructors. Vice Chair/Secretary Hughes commented on Amy's exceptional job on the spring fling and liked the new lay out. Amy stated over 2800 entry fees were collected. She thanked Frank and his team. Vice Chair/Secretary Hughes said the staff did an excellent job.

Athletic Coordinator: Dodie Carlson

Dodie reported the winter slow pitch season was finishing up and then she will go straight into the spring season. She reported 4 brand new teams have signed up. She reported we have soccer renting the meadow area. She stated that along with BYB she is

happy with the new fencing on field 1 and thanked the board. She said there are 5 weeks left in the rec season and then All Stars will start and then spring season will start. She said thanks for the new lighting in the park.

Maintenance Foreman: Frank Flores

Frank gave a slide show presentation of projects being completed. He displayed photos of the work being done at the Woman's Club such as the LED lights being installed, the landscape renovation, insulation and the new cameras. He showed the two new carts that were bought for the maintenance department as well as the renovation at the Memorial Wall in preparation of the presentation.

General Manager: Duane Burk

Resolution # 2018-01 City of Beaumont/County of Riverside Solar Update

Duane reported he will be doing a 2 year budget and putting it out for the Board with new accounting numbers. He said his goal is the have the budget adopted at the June board meeting and he requested the meeting be changed to Thursday, June 14 and May meeting moved to Thursday, May 10 to allow for more time. He also will hold a budget workshop in June.

He said Resolution #2018-01 was signed and sent to Marco Martinez of Best, Best and Krieger for completion of the CEQA document requirements. Duane has been working with the county on the implementation of the fee and he is working with their planning department for the collection of the fees effective June 1. Duane said he met with the City of Beaumont on implementing the collecting the fees.

Duane reported he has received a proposal, for budget purposes on all buildings for solar. He stated the proposal is approximately \$1,000,000.00. He sent the proposal to Utility Cost Management whose specializes in solar projects to address his concerns on the return of investment. They are reviewing the plans. He reported the ball fields currently have an excellent rate and does not want to alter that. He will bring the matter back at a later date when he has a number on the return on investment.

He reported the Bogart meeting will be on May 2 and he said the Beaumont Cherry Valley Water District's Ad hoc board members were in support of extending the Bogart lease to us. He stated to Joe, we may want to enter into a side agreement with the Water District and the county allowing us to negotiate a transition plan with the county. He said he is still excited about the fee being passed and hopes it doesn't get challenged. He reported he will be off on Friday.

5. CALENDAR OF EVENTS:

- 5.1 Committee Meetings
 - Collaborative Agency First Wednesday Bi-Monthly, BCVWD @ 5:00 pm
 Noble Creek Community Center Effective September 8, 2018
 - Finance 1st Thursday of Every Month 5:00 pm NCCC
 - Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm
 - BCVRPD Board Meeting Schedule, NCCC

 May 9, 2018 Changed to Thursday M

May 9, 2018 – Changed to Thursday, May 10, 2018 Pending - May Special Meeting for CDBG Project June 13, 2018 – Changed to Thursday June 14, 2018. July 11, 2018

5.2. Upcoming Holidays

Monday, May 28, 2018 Memorial Day

5.3. Events

April 21 & 22, 2018 Fishing Derby April 27, 2018 Arbor Day May 12, 2018 Memorial Wall Dedication

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz: None

Director Ward:

Denise congratulated Amy on the positive feedback she received for her events and she is looking forward to the Fishing Derby. She thanked Nancy for her quick reply on questions she had. Denise said her next collaborative agency meeting is on Wednesday May 2^{nd} . She suggested/requested a tour of the park and building facilities for the directors to look at the improvements and to get Armando acquainted with everything. She said thank you to the staff.

Treasurer Diercks:

Chris said everybody is doing a great job, keep up the good work and move forward.

Vice Chair/Secretary Hughes:

Dan said thanks for the Spring Fling and Vietnam veterans. He said he thinks staff did a great job, all staff all around.

Chairman Flores:

John said he missed the Spring Fling because of a scheduling conflict. He apologized to Duane to keep pushing projects forward. He appreciates the hard work. He said his vision of the expansion is coming to reality. The more money that comes, the more responsibilities and work come to the board and staff. He said he is really pleased with the staff and they are all performing well. He appreciates it.

6. ADJOURNMENT:

The meeting was adjourned at 6:56pm

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 4/30/2018

_		St	aring Balance		Payables	 Deposits	Er	nding Balance	Notes/Comments
1	Bank of Hemet - Operating	\$	60,777.25	\$	124,020.11	\$ 68,409.97	\$	5,167.11	
2	Bank of Hemet - Payroll Account	\$	4,566.87	\$	50,358.13	\$ 75,000.00	\$	29,208.74	PR Thru 4/20/2018
3	Bank of Hemet - Project Account	\$	59,296.10	\$	10,063.95	\$ 29,988.84	\$	79,220.99	
4	Bank of Hemet MM	\$	113,285.43	\$	100,000.00	\$ 2,233.88	\$	15,519.31	
5	Bank of Hemet - Reserve Fund	\$	381,227.25			\$ 5,042.09	\$	386,269.34	
6	Bank of Hemet - Quimby Account	\$	7,357.89			\$ 0.81	\$	7,358.70	
7	Petty Cash	\$	517.46				\$	517.46	
8	Riverside County Fund	\$	750,481.82			\$ 7,797.97	\$	758,279.79	FY 17/18 Tax Distributions
10		\$	1,377,510.07	\$	284,442.19	\$ 188,473.56	\$	1,281,541.44	
\vdash	Bank of Hemet - Money Market		Balance		Payables	Deposits		Revised	Notes/Comments
\vdash	All	\$	40,351.32	\$	100,000.00	\$ 5.99	\$	(59,642.69)	To the control of the
16	NCM Tract# 29267	\$	6,565.00				\$	6,565.00	
17	Verizon Wireless Cell Tower	\$	46,656.00			\$ 2,227.89	\$	48,883.89	
18	BCVRPD/BYB Joint Project Fund	\$	19,713.11			\$ 1,953.93	\$	21,667.04	
19				200740			and the same of		
20	Total	\$	113,285.43	\$	100,000.00	\$ 4,187.81	\$	17,473.24	
22	Bank of Hemet - Project Account		Balance		Payables	Deposits		Revised	Notes/Comments
23	All	\$	(79,257.64)				\$	(79,257.64)	
24	Fac Use/Bldgs	\$	35,678.18	\$	119.79	\$ 4,052.93	\$	39,611.32	
25	Equestrian Arena	\$	1,750.57			\$ 144.38	\$	1,894.95	
26	Field Rentals (BCVRPD)	\$	21,630.47			\$ 12,140.00	\$	33,770.47	
27	Adult Softball	\$	31,616.17	\$	960.00	\$ 1,150.00	\$	31,806.17	
28	Tournaments	\$	126,247.32	\$	244.28	\$ 3,053.23	\$	129,056.27	
29	Special Events	\$	(14,093.89)	\$	7,532.70	\$ 4,829.36	\$	(16,797.23)	
30	RV	\$	61,945.62			\$ 1,715.00	\$	63,660.62	
31	Field & Equipment Maintenance (Parking \$)	\$	(59,072.77)	\$	556.18	\$ 1,953.94	\$	(57,675.01)	
32	Banner Sales	\$	21,198.75	\$	651.00	\$ 950.00	\$	21,497.75	
33	Lights Field #7	\$	(57,702.26)				\$	(57,702.26)	and the same of th
34	Master Plan/ Nexus Study	\$	(30,644.42)				\$	(30,644.42)	
35	#4 - Rock Retaining Wall	\$					\$		
36 37 38	TOTAL PROJECT ACCOUNT	\$	59,296.10	\$	10,063.95	\$ 29,988.84	\$	79,220.99	
	Bank of Hemet - Reserve Fund		Balance		Payables	Deposits	En	ding Balance	Notes/Comments
40	Operating Reserve	\$	200,000.00			\$ 10,000.00	\$	210,000.00	NOT to be USED
	Capital Reserve	\$	235,790.28			\$ 42.09	\$	176,269.34	Min Balance of \$50,000
54	TOTAL RESERVE ACCOUNT	\$:	376,227.25	\$	-	\$ 10,042.09	\$	386,269.34	\$ 126,269.34

Beaumont-Cherry Valley Recrecation & Park District Improvement Corporation Bank Account Balance

As of 4/12/2018

,	Staring Balance	Payables	Deposits	Ending Balance	Notes/Comments
55 Bank of Hemet	\$ 2,371.00		\$ 236.23	\$ 2,607.23	

BofH - Operating

Beaumont Cherry Valley Recreation & Park District Check Warrant

Bank of Hemet - Operating April 2018

Туре	Bank of Hemet - Operating	Check	Check	Bill Pmt -Check	Check	Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check
Date		04/03/2018	04/03/2018	04/10/2018	04/10/2018	04/10/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018	04/11/2018
Num		DC04032018	Fee	121414	121415	Fee	121416	121417	121418	121419	121420	121421	121422	121423	121424	121425	121426	121427	121428	121429	121430	121431	121432	121433	121434	121435	121436	04112018	04042018	121437
Name		Portolite Products	Global Pay	Attic Control, Inc.	John Flores	Bank of Hemet.	Acorn Technology Services	American Air Service	Awards & Specialties	BDL Alarms, Inc.	Beaumont Home Center	BWW & Company	Capri	Elite Security Solutions, Inc	Ferrellgas	Jani-King of California, Inc	Kennedy Court Reporters, Inc.	Pacific Alarm Services	Pietronico Roofing Solutions	Pro-Pipe & Supply	Safety Compliance Company	Slugg Bugg Pest Control	TBLA Landscape Architecture	TLC Landscape Services, Inc.	Turf Star, Inc.	UniFirst Corp	UNUM	Nextiva	Rosalind Otero	Turf Star, Inc.
Memo		Replacement of Stolen Mounds	Credit Card Machine - \$ Sales	Attic Clean up and Partial Insulation (Woman's Club)	Director Fees - March 2018	Safe Deposit Box Rental	Monthly IT Service/ (2) year Renewal mail.bcvparks.com	Repair Air Service/(2) Lock boxes for controls (Woman's Club)	Armando De La Cruz - Name Plate	Monthly Alarm Service	Drip Irrigation Repair - Memorial Wall	Repair & Patch Hallway (Woman's Club)	FY 17/18 - 4th Ort Annual Contribution	Monthly Security Service	Propane - Snack Bar	Monthly Janitorial Service	Court Reporter - Meeting 3/14/18 - Developer Impact Fee	Monthly Hockey Light Service	Repair Leak (Woman's Club)	Irrigation Repair - Field #7	Safety Meeting 3/21/18 - Topic: #0040 Eye Protection & #0041 Eye Wash	Bi-Monthly Pest Control Service	CDBG 5.92-17 Drawings/Remainder Master Plan	Landscape Renovation/Improvements (Woman's Club)	Monthly Field Equipment Service	Weekly Uniform/Janitorial Supplies Service	Employee Disability Insurance	Monthly Phone/Fax Service	Monthly Employee Retirement Health	Bodist Down Bormont for (2) Workman CTV
Amount		-4,930.00	-235.08	-3,186.00	-600.00	-150.00	-2,044.98	-440.81	-13.59	-224.00	-170.78	-1,285.44	-7,525.75	-2,112.00	-1,263.01	-1,285.19	-1,237.00	-69.50	-785.00	-316.55	-250.00	-350.00	-1,901.50	-5,644.64	-485.38	-1,250.18	-329.75	-218.62	-177.98	->0.3 88

Beaumont Cherry Valley Recreation & Park District Check Warrant

Bank of Hemet - Operating April 2018

Туре	Date	Num	Name	Memo
Check	04/11/2018	DB04112018	The Sand Trap Bar & Grill	Bus Meal - Hughes, Dan, Ward, Denise & Burk, Duane - Personnel/Pre Board Meeting
Bill Pmt -Check	04/12/2018	4705-4707	CalPers	Employee Retirement
Bill Pmt -Check	04/12/2018	1054703	CalPERS-OPEB	Rate Plan 1357 Accrued Liability Actuarial 6/2015
Bill Pmt -Check	04/12/2018	04132018	Nationwide Retirement Solutions	Employee Pension Plan
Bill Pmt -Check	04/12/2018	1021	Office Depot	Office Supplies
Bill Pmt -Check	04/12/2018	109-169	The Gas Company	Utilities - Gas (Grange, NCCC & Woman's Club)
Bill Pmt -Check	04/12/2018	732728940	Verizon Wireless	Monthly Wireless Phone Service
Check	04/12/2018	121438	Simmy Grewal	Entertainment - Spring Fling 2018
Check	04/12/2018	121439	State of California-Resource Agency	Permit - Fishing Derby 2018
Check	04/12/2018	121440	Chris Diercks.	Director Fees - April 2018
Check	04/12/2018	121441	BCV Improvement Corp	Balance of Winterwish to Deposit to Improvement Corporation
General Journal	04/12/2018	1020		Transfer to Project for Monthly Transfer
Check	04/16/2018	AM04162018	Stater Bros	Water - Snack Bar - Fishing Derby
Check	04/18/2018	DB04182018	The Sand Trap Bar & Grill	Bus Meal - Burk, Duane & Hughes, Dan - Foundation & Personnel Comm GM Eval
Check	04/18/2018	AM04182018	Smart & Final	Fishing Derby - Lunch Items
Check	04/18/2018	AM04182018	Walgreens	Office Supplies
Check	04/18/2018	Fee	Bank of Hemet.	Large Deposit Bag Order
Check	04/20/2018	JC04202018	Petty Cash	Fishing Derby Starting Cash
Check	04/21/2018	DC04212018	Diamond Environmental Services	Restrooms/Handwash - 4/21/2018 Tournament
Check	04/24/2018	DB04242018	Dave & Buster's	Bus Meal - GM & Finance Meeting - BCVRPD, Jurupa, Valley Wide & Hesperia
Check	04/24/2018	DC04242018	The Home Depot	Trash Bags - Park
Bill Pmt -Check	04/26/2018	121442	Attic Control, Inc.	Removal on Contaminating in Attic and Repair (Grange)
Check	04/27/2018	121443	Juana Barragan	Refundable Security Deposit - 4/14/18 - Baby Shower
Check	04/27/2018	NL04272018	Frontier Communications	Maintenance - Internet
Check	04/30/2018	121444	Nancy Law	Mileage & Meal - Fred Pryor Seminars (2) Criticism & Discipline & Quickbooks Immersion
Check	04/30/2018	121445	Alyssa R Fuimaono	Mileage Reimbursement - 69.7 @ .545
Check	04/30/2018	121446	Amy Minjares	Mileage 106.8 @ .545 - Chamber Breakfast Calimesa & Beaumont & Purchase Scales (Fishing Derby)
Bill Pmt -Check	04/30/2018	121447	Action True Value Hardware	John Maintenant of Marking (Maintenant)

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Operating April 2018

Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	General Journal	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Туре
04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	Date
95120531	35120931	45120731	MVD5Q0SKF8	1001065814	1065810-12	1001065797	1001065794	1001065792	1001065790	1022	121466	121465	121464	121463	121462	121461	121460	121459	121458	121457	121456	121455	121454	121453	121452	121451	121450	121449	121448	Num
SCE (0195)	SCE (0135)	SCE (6245)	Chevron	CalPers	CalPers	CalPers	CalPers	CalPers	CalPers		Colonial Life	Xerox Financial Services	UniFirst Corp	TLC Landscape Services, Inc.	Ron's Bee Removal Service	Pro-Pipe & Supply	Memories Created by Darci Walls	Kennedy Court Reporters, Inc.	Image Source	Frontier Communications	ELROD Fence Company	Diamond Environmental	CR&R 01467	Clean Sport, Inc.	Blue Shield	Best Best & Krieger	Beaumont Safe & Lock	Beaumont Home Center	Apex Urgent Care, Inc.	Name
Utilities - Electric (Field #1 - #4)	Utilities - Electric (WC, Grange, Snack Bar, NCCC, Maintenance, Back lot, Well & Parking lot	Utilities - Electric (Tennis Courts, Horse Arena, Fields #5)	Monthly Equipment Gas Cans (DSL/Reg) & Chevy (8799)	Employee Health Insurance	Employee Retirement	Reporting Error Fee	Reporting Error for PR Ending 4/16/18- 4/29/18 Plan 30080	Callpers Error for PR Ending 7/10/17 - 7/23/17 Plan 30080	Calpers Error for PR Ending 6/26/17 - 7/9/17 Plan 30080	Transferred from Money Market for Payables 4/30/2018	Employee Life Insurance	Monthly Copier Rental Service	Weekly Uniform/Janitorial Supplies Service	Monthly Landscaping Service	Bee Removal Swarm in Pine Tree on Field #3	Repair Irrigation on Grounds Near Leon's Garden outside fence	1st Qrt 2018 - Photography	Court Report to Record Public Meeting 3/28/2018 Developer Impact Fee	Monthly Copy Services	Monthly Phone/Internet Services	Field #1 Fencing Removal & Replacement	Monthly Porta Pottie Field #7	Monthly Trash Service (Grange)	Grounds/Park - Janitorial Supplies	Employee Dental Insurance	Legal Services HR, CDBG, Board Meeting & Impact Fees	Repair NCCC Front Door	Repair Water valve @ NCCC/Back Stop	Random Drug Screening	Memo
-293,42	-1,986.88	-422.55	-501.66	-4,240.74	-3,459.94	-200.00	-41.64	-405.39	-405.39	25,000.00	-674.50	-800.88	-1,010.15	-820.00	-100.00	-381.76	-296.31	-769.00	-438.28	-495.26	-11,406.00	-112.48	-136.46	-652.88	-354.20	-11,323.67	-74.06	-44.75	-30.00	Amount

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Operating April 2018

Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Bill Pmt -Check	Туре
04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	04/30/2018	Date
69838076952	E02215628	70182421	79120931	62120731	47120231	35120331	Num
Waste Management of the IE	VSP-Vision Service Plan	The Home Depot	SCE (6179)	SCE (2062)	SCE (1947)	SCE (0435)	Name
Monthly Trash Service (Woman's Club, Park, NCCC)	Employee Vision Insurance	Asphalt Patch, Screwdriver, Blades, Tape and Cables	Utilities - Electric (General Electric & Thunder Alley)	Utilities - Electricity (RV Park)	Utilities - Electric (Huges Trailer)	Utilities - Electric (Fire Camp Lighting/Panel)	Memo
-2,720.46	-53.55	-338.68	-1,502.55	-571.83	-74.53	-136.63	Amount

TOTAL

-101,077.08

2.4

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Project April 2018

Туре	Date	Num	Name	Memo	Amount
Bank of Hemet - Proje	ct Account		The Assert Control of the Control of		and the second of the second of
Check	04/03/2018	4075	Steve Eddy	Spring Fling Entertainment	-200.00
Check	04/06/2018	4076	Petty Cash	Parking 4/7/2018 Starting Cash	-1,000.00
Check	04/06/2018	4077	Pete Gerlach	Umpire	-150.00
Bill Pmt -Check	04/11/2018	4078	Beaumont Home Center	Door Repair (Woman's Club)/ Paint for Event Layout	-52.72
Bill Pmt -Check	04/11/2018	4079	Beaumont Safe & Lock	Locks/Keys BallIfields	-265.12
Bill Pmt -Check	04/11/2018	4080	Elite Security Solutions, Inc	Security - Spring Fling 2018	-279.50
Check	04/12/2018	4081	Pete Gerlach	Umpire	-210.00
Check	04/12/2018	4082	Chris Neal	Umpire	-210.00
Check	04/12/2018	4083	James W. Halbrook	Umpire	-60.00
Check	04/12/2018	4084	Mike Aldrich	Banner Sales - March 2018	-651.00
General Journal	04/12/2018	1020		Transferred from Operating for Monthly Transfer	20,745.60
Bill Pmt -Check	04/16/2018	4085	Jess Ranch Fish Hatchery	Fish Fishing Derby 2018	-4,712.50
Check	04/26/2018	4086	Chris Neal	Umpire	-120.00
Check	04/26/2018	4087	Pete Gerlach	Umpires	-120.00
Check	04/26/2018	4088	James W. Halbrook	Umpires	-90.00
Check	04/30/2018	4089	Susan Garrison	Repaint dates on (4) Fishing Derby Sings	-50.00
Bill Pmt -Check	04/30/2018	4090	Beaumont Lawnmower	Repair Field Equipment Weed Whip Line	-71.01
Bill Pmt -Check	04/30/2018	4091	Cherry Valley Nursery	Memorial Wall Flowers/ poles for Arbor Day	-539.10
Bill Pmt -Check	04/30/2018	4092	First Bankcard 8849	Spring Fling Health Department & Prizes	-295.01
Bill Pmt -Check	04/30/2018	4093	Luther's Truck & Equip.	Repair Water Trailer	-220.05
Bill Pmt -Check	04/30/2018	4094	Record Gazette	Fishing Derby Advertisement	-611.40
			TOTAL		10,838.19

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Money Market April 2018

Туре	Date	Num	Name	Memo	Amount
Bank of Hemet - MM	-				
General Journal	04/06/2018	1015		Transfer to Payroll for PR 04062018	-25,000.00
General Journal	04/16/2018	1021		Transfer to Payroll for PR 04/20/2018	-25,000.00
General Journal	04/30/2018	1022		Transfer to Operating for Payables 4/30/2018	-25,000.00
General Journal	04/30/2018	1023		Transfer to Payroll for PR 05/04/2018	-25,000.00
			TOTAL		-100,000.00
					-100,000.00

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank Of Hemet - Reserve April 2018

Type Date Num Memo Paid Amount

Bank of Hemet - Reserve Fund

NO TRANSATIONS

Beaumont Cherry Valley Recreation & Park District Check Warrant Bank of Hemet - Quimby/DIF April 2018

Type Date Num Memo Amount

Bank of Hemet - Quimby Account

NO TRANSACTIONS

BEAUMONT-CHERRY VALLEY



RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator/Clerk of the Board

Date: May 10, 2018

Employees:

New Hires: 0 – 1 in process from the TAMF program

Total Employees: 31

Reports:

I completed the 2017 Government Compensation in California Report and submitted it to the State Controller's office.

An updated Actuarial Valuation report is in process of being prepared by our actuarial. The Safety Committee held their 1^{st} quarter meeting and I submitted the minutes to CAPRI. During the summer I will be working on our Biennial Conflict of Interest Code review.

Workers Compensation Cases:

1 Case 4/3/2018, Closed. There are no new cases.

Training:

Safety Compliance Company provided "Heat exhaustion" and "Lift gate safety" training on April 25, 2018 in the maintenance department.

Огрет:

l pending accident claim – Flores, Date if Injury 8/5/2016 – No update Amy Minjares will be organizing our staff BBQ which is scheduled for June 15 as I will be

on a leave of absence. I am working on a new time card system for employees and hope to have it in place the end of July 2018.

All departments have been working on the FY 18/19 and 19/20 budgets.

I've been working with the auditors on information they need for the audit.

I will be processing our 18/19 certificate holder lists for submission to Capri in the next

two weeks.

Fiscal Impact/Recommendations:

This report is for informational purposes only.

Respectfully Submitted,

Janet Covington, Human Resources Administrator/Clerk of the Board

BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

To: Board of Directors

From: Nancy Law, Financial Services Technician/Office Manager

Date: May 10, 2018

The Finance Committee meet Thursday, May 3, 2018 to review April 2018 Financial Reports for Fiscal Year 2017-2018.

The Monthly Financial Report consisted of the Profit & Loss, Profit & Loss Previous Year Comparison, Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Financial Services Technician has not received deposits into the Riverside county Fund for April 2018 as of May 2, 2018.

The Finance Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution which brings our balance to \$386,269.34.

Additional items:

- ❖ Finance received approval from EDA for the CDBG Bid Package.
- ❖ Finance had a Parking fee day on 4/7/2018 with a total of \$3,907.87.
- ❖ Finance sent Bid Notice out for Advertisement for weeks of 4/16/18 & 4/23/18.
- ❖ Finance worked Fishing Derby 4/21/18 & 4/22/18.
- ❖ Finance attended Fred Pryor Seminar "Quickbooks Immersion" 4/23/2018.
- ❖ Finance meet with other Special District Finance Departments.
- ❖ Finance and General Manager Meet with each Department for Budget Review.
- ❖ Finance Contacted Pacific Alarm to have Brivo System removed.
- Office Manager attended Fred Pryor Seminar "Criticism & Discipline for Managers" 4/17/2018.
- ❖ Staff Received (374) phone calls highest volume for RV's, Inquires about Events, & Activities Coordinator with (45) Hang ups.
- ❖ Staff Received (144) Walk-in's highest volume for Events and General Manager.

Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Financial Services Technician/Office Manager



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

To:

Board of Directors

From:

Amy Minjares, Activities Coordinator

Date:

May 3, 2018

Facilities – We are busy with facility rentals and showing the property to potential facility users.

Recently Held District Events -

- April 21st & 22nd Fishing Derby The Fishing Derby seemed to be very successful. The weather was perfect, and everyone seemed to have enjoyed their time fishing. We presented awards to the top three fishermen with the heaviest fish in each age division. Ages 3 6; 7 10; 11 14 and the adult division. There was one overall winner, who was also the first-place winner, in the adult division. We had 318 registered participants on Saturday and roughly 80 registered participants on Sunday. The Lions Club sold breakfast biscuits and gravy and for lunch cooked the hot dogs. The Kiwanis Club set up a booth and gave away power bait and sold other fishing items. Rod's Bicycle Ministry donated bikes for the 1st place winners of the Kids Derby. The Lions club donated a bike to the Overall winner.
- <u>April 27th Arbor Day</u> The maintenance team pre-dug holes for the trees to be planted. There were 8 trees purchased/donated from Cherry Valley Nursery and 4 BYB/BYS teams participated in the event. The kids had a great time planting their trees!

Upcoming District Events -

- May 12th Memorial Wall Dedication Currently working on the program for this event.
- <u>June 11th July 23rd (Monday evenings)- Movies Under the Stars</u> This event has already been advertised on our outdoor board at the Grange, through the Chambers of Commerce, peach jar at the school district, and we will run an ad with the Record Gazette the week prior to the first movie playing.
- <u>September 21st 23rd Oktoberfest</u> The flyer has been created. I am working on the timeline for each day's activities and entertainment. I have been in communication with the Budweiser representative.

Spring Get Together – A reminder, May 11th at 5:00pm at Noble Creek Community Center. Meet and Greet with Board of Directors, staff and all the Facility Users/Contract Instructors and promoters. We will have light appetizers and refreshments.

Community Networking/Meetings/Events -

April 10th - Calimesa Chamber Business Breakfast

April 10th - Facilities Ad Hoc Meeting

April 11th - BCVRPD Board Meeting

April 12th - Yucaipa State of the City Luncheon

April 13th - Good Morning Beaumont Business Breakfast

April 16th - Safety Meeting

April 20th – Staff Meeting April 21st – Fishing Derby April 24th - Facilities Ad Hoc Meeting April 27th – Arbor Day May 3rd – Good Morning Yucaipa Business Breakfast

The Facilities Ad Hoc will meet May 8, 2018 and May 22, 2018

Recommendations: This report is for informational purposes only.

Respectfully Submitted,

Amy Miniques

Amy Minjares

Activities Coordinator

BEAUMONT-CHERRY VALLEY RECREATION & PARK DISTRICT

Department Report

To:

Chairman and Board Members

From:

Dodie Carlson - Athletic Coordinator

Date:

May 3, 2018

Reports:

The Spring Slow Pitch season is off and running. We have 29 teams for the 4 nights a week that we play. Tuesday Men's, Thursday Co-Ed, Friday Co-Ed, and Sunday Co-Ed. We are up 13 Teams from last year Spring Season.

I have been working on the upcoming calendar for weekend tournaments. We are 95% booked thru July 2018. The only weekend we are not booked is Mother's Day.

I am hoping to be interviewing for new casual workers as the heavy tournament season approaches.

Other:

BYB season is winding down with tournament play for the next 2 weeks. Closing day is May 19, 2018. We invite you to come on down at 4:00pm for closing ceremonies. Thank you very much for allowing us to play in a great park in our community.

Recommendations:

This report is for Informational purposes only.

Respectfully Submitted,

Dodie Carlson

Dodie Carlson Athletic Coordinator

Beaumont-Cherry Valley Recreation & Park District <u>Department Report</u>

<u>Maintenance</u>

To: Chairman and Board Members

From: Frank Flores, Maintenance Foreman

Date: April/May 2018

Subject: Women's Club Concrete/Grange Hall Attic /Weed Abatement/Special Events

Background and Analysis:

The maintenance department had the pleasure of planting 8 trees for Arbor Day; 2 oak trees and 6 crepe myrtles. The oak trees were planted on the NCCC hill above the field 7 parking lot and the crepe myrtles were planted in the soccer filed. This year the fishing derby was blessed with wonderful weather, the event was filled with men, women, and children of all ages. The district has repaired and added new concrete to the Beaumont Women's Club walkway; the parking lot in now ADA accessible from the newly paved parking lot to the front of the building. The Grange Hall has been undergoing renovations of its own including an attic cleaning (complete) and the installation of up to date electrical in the attic. The maintenance is also working on weed abatement throughout the district properties along with irrigation leaks and other general maintenance issues. I look forward to seeing you at the Memorial Wall Dedication have a blessed evening.

• Women's Club: Concrete Walkway

• Grange Hall: Attic Cleaning

• Grange Hall: Attic Electrical

• Arbor Day

• Fishing Derby

Thank you,

Frank Flores