



Chairman
Chris Diercks

Vice-Chair/Secretary
Denise Ward

Treasurer
John Flores

Director
Dan Hughes

Director
Richard Lawhead

General Manager
Mickey Valdivia

General Counsel
Albert Maldonado
BB&K

**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
(BCVRPD)**

REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, February 14, 2024, 5:05 p.m.

Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

AGENDA

www.bcvparks.com

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

This board meeting is being conducted by teleconference pursuant to Government Code Section 54953(e), which allows local agencies to hold meetings during a proclaimed state of emergency and has determined, by majority vote that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 948 9929 3193

You can also join the meeting from PC, Mac, Linux, iOS or Android:

<https://zoom.us/j/94899293193>

WORKSHOP SESSION: None.

REGULAR SESSION:

Roll Call: Director Lawhead, Director Hughes, Treasurer Flores, Vice-Chair/Secretary Ward, and Chairman Diercks

Invocation: Pastor Scott with the Presbyterian Church in Beaumont

Pledge of Allegiance: Treasurer Flores

Presentations:

Board Vote: Allow Meeting by Teleconference pursuant to Governor Declared State of Emergency pursuant to Government Code Section 54953(e).

Adjustments to Agenda: Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)"

1. PUBLIC COMMENT:

If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to ryann@bcvparks.com. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

2. CONSENT CALENDAR:

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of January 10, 2024

2.2 Bank Balances for January 2024

Chairman
Chris Diercks

Vice-Chair/Secretary
Denise Ward

Treasurer
John Flores

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- 2.3 Warrants for January 2024
- 2.4 Payment of the Legal Invoice for December 2023
- 2.5 Approval of Mid-Year Budget
- 2.6 Approval of 2024 Parking Fee Dates
- 2.7 Approval of Total Compensation Services Report

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

- 3.1 Approval to Consider an Ordinance or Resolution Establishing Regulations for RV Campgrounds and General Parking Requirements
- 3.2 Approval of Cherry Festival Association (CFA) MOU

4. DEPARTMENT HIGHLIGHTS:

5. GENERAL MANAGER/GENERAL COUNSEL REPORTS:

- General Counsel: Albert Maldonado – Best Best & Krieger LLP
General Manager: Mickey Valdivia
- Strategic Planning

6. CALENDAR OF EVENTS:

6.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00 p.m. Beaumont City Hall. Next meeting March 6, 2024
- Finance – Monday Before Board Meeting Monthly 9:00 a.m. NCCC.
- Personnel – 1st Tuesday Monthly 12:00 p.m.
- Facility/Bogart Ad Hoc- Second Tuesday Monthly 10:30 a.m.
- Foundation Golf Tournament Ad-Hoc – 3rd Thursday 4:00 p.m.
- Government Liaison – 3rd Tuesday Monthly 10:30 a.m.
- BYB/SB Liaison – 1st & 3rd Tuesday Monthly 7:00 p.m.
- Next BCVRPD Board Meeting, NCCC- March 13, 2024

6.2 Upcoming Holidays

February 19, 2024 – President’s Day

6.3 Events

- March 23, 2024 – Spring Fling at Noble Creek Regional Park
March 29, 2024 – Welcome Home Vietnam Veterans at Noble Creek Regional Park

7. DIRECTORS MATTERS/COMMITTEE REPORTS:

8. CLOSED SESSION: None.

9. ADJOURNMENT:

Any person with a disability who requires accommodation to participate in the meeting should telephone Ryann Flores at 951-845-9555, at least 48 hours prior to the meeting to make a request for a disability-related modification or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site February 9, 2024.

Ryann Flores

Ryann Flores, Clerk of the Board



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, January 10, 2024, 5:15 p.m.**

MINUTES

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

WORKSHOP SESSION: Regular Session to Begin at 5:15 p.m.

- Mid-Year Budget was moved to item 3.6. (Adjustment)

REGULAR SESSION: Regular Session to Begin at 5:30 p.m.

Regular session began at 5:30 p.m.

The Board had to vote on allowing Vice-Chair/Secretary Ward to participate via teleconference with her reasoning being that she was exposed to health risks. There was no access to a camera on Vice-Chair/Secretary's side due to proxy issues.

Motion made to allow Vice-Chair/Secretary Ward to participate:

Initial Motion: Director Hughes

Second: Director Lawhead

Roll call for vote:

Director Lawhead: Aye

Director Hughes: Aye

Treasurer Flores: Aye

Chairman Diercks: Aye

Result of Motion: Carried 4-0

Roll Call:

Director Lawhead: Present

Director Hughes: Present

Treasurer Flores: Present via teleconference

Vice-Chair/Secretary Ward: Present via teleconference

Chairman Diercks: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Invocation: Pastor Steve with Sanctuary in Calimesa gave the invocation.

Pledge of Allegiance: Vice-Chair/Secretary Ward led the pledge of allegiance.

Presentations:

- The Board sang happy birthday to Treasurer Flores.

- Athletic Facilities Coordinator, Noah Valdivia, presented a certificate to the Monday Women's Fall League winners, Dirty Pigtaails.
- Duane Burk Retirement
 - Retirement video
 - Maintenance staff presented Duane with an Emergency Retirement Kit
 - Riverside County 5th District Supervisor's office provided a Proclamation to Duane Burk
 - Breana Morris gave thanks to Duane for everything he did and for the opportunities he had created.
 - The Board and staff shared their acknowledgements and stories with Duane.

Adjustments to Agenda: The mid-year budget has been moved to Action Item 3.6 from the Workshop Session.

Motion made to move item:

Initial Motion: Director Lawhead

Second: Director Hughes

Roll call for vote:

Director Lawhead: Aye

Director Hughes: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Ward: Aye

Chairman Diercks: Aye

Result of Motion: Carried 5-0

1. PUBLIC COMMENT:

Chairman Diercks opened public comment at 6:52 p.m.

Dan Roush spoke on behalf of the Cherry Festival.

Public comment ended at 6:55 p.m.

2. CONSENT CALENDAR:

2.1 Minutes of December 13, 2023

2.2 Bank Balances for December 2023.

2.3 Warrants for December 2023.

2.4 Payment of the Legal Invoice November 2023

2.5 Committee Assignment Calendars

Assistant General Manager, Mickey Valdivia, confirmed that the Finance Committee met and approved items 2.2 and 2.3.

Motion was made to accept items 2.1, 2.2, 2.3, 2.4 and 2.5.

Initial Motion: Director Lawhead

Second: Director Hughes

Roll call for vote:

Director Lawhead: Aye

Director Hughes: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Ward: Aye

Chairman Diercks: Aye

Result of Motion: Carried 5-0

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Approval of Adoption of Resolution #2024-01 – Establishing New RV Campground Rates, Ball Field Rate, Facility Rental Rates, Equestrian Center Rates, and Additional Facility Rates

Chairman Diercks opened public comment at 7:12 p.m. Hearing none, seeing none, public comment ended at 7:12 p.m.

Vice-Chair/Secretary Ward left the meeting at 7:14 p.m.

Motion was made to accept item 3.1.

Initial Motion: Director Lawhead

Second: Director Hughes

Roll call for vote:

Director Lawhead: Aye

Director Hughes: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Ward: Aye

Chairman Diercks: Aye

Result of Motion: Carried 5-0

3.2 Approval of RV Campsite Rules and Regulations; Enforcement Options

Chairman Diercks opened public comment at 7:36 p.m. Hearing none, seeing none, public comment ended at 7:38 p.m.

Direction was given to the General Counsel from the Board of Directors.

3.3 Approval of 2024 Facility Use License Agreement

a. Andrew Trotter – RC Thunder Alley Raceway

Chairman Diercks opened public comment at 7:48 p.m. Hearing none, seeing none, public comment ended at 7:48 p.m.

Motion was made to accept item 3.3.

Initial Motion: Director Lawhead

Second: Director Hughes

Roll call for vote:

Director Lawhead: Aye

Director Hughes: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Ward: Absent for vote

Chairman Diercks: Aye

Result of Motion: Carried 4-0

3.4 Riverside LAFCO Special District Formation Commission

Motion was made to accept item 3.4.

Initial Motion: Director Hughes

Second: Chairman Diercks

Roll call for vote:

Director Lawhead: Aye

Director Hughes: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Ward: Absent for vote

Chairman Diercks: Aye

Result of Motion: Carried 4-0

3.5 Approval of Spring Fling Date Change

Chairman Diercks opened public comment at 7:54 p.m. Hearing none, seeing none, public comment ended at 7:54 p.m.

Motion was made to accept item 3.5.

Initial Motion: Director Lawhead

Second: Director Hughes

Roll call for vote:

Director Lawhead: Aye
Director Hughes: Aye
Treasurer Flores: Aye
Vice-Chair/Secretary Ward: Absent for vote
Chairman Diercks: Aye
Result of Motion: Carried 4-0

3.6 Approval of Mid-Year Budget

Item will continue to February meeting under consent calendar.

4. DEPARTMENT REPORTS:

Department Highlights: (read by Noah Valdivia, Athletic Facilities Coordinator)

Report:

- Winterfest 2023 – For the second consecutive year, we were proud to host Winterfest in the Noble Creek Meadow. This event was possible due to the hard work of all office staff and warm donation from our sponsors Grand American Builders and Masonry & Concrete Design.
- We were proud to feature many performances from surrounding schools and organizations that included: Mt. View Middle School Choir, Three Rings Ranch Choir, BHS Dance Team, Dance Spectrum, and Incentive AGT. Also, we would like to extend a thank you to our volunteers from Beaumont AVID and Riverside County YAC orchestrated by the office of County Supervisor Yxstian Gutierrez, who was kind enough to attend Friday night and speak to the crowd, along with our Board of Directors.
- This year's Winterfest was proud to feature 40 craft vendors and 13 food vendors to pair greatly with our winter themed snow hill and hayride which are public favorites. For the first time, the District was proud to partner with a local vendor, Booze Crew, to serve Christmas Cocktails.
- Based on social media data, Winterfest was our most interacted with event. Our Facebook post showed 670 people who said they were interested, 275 more than Oktoberfest. The Instagram post we shared of the event reached nearly 6,000 accounts, 3,900 of which do not actively follow our Instagram page.
- These numbers showcase where the drive to advertise to people to attend our events is successful. Our marketing expert Jessica Warrick is creatively finding inexpensive but strategic and intentional post placement that provides information to groups throughout the local communities. We have also seen a positive payoff of having two billboard placements on the 10 Freeway, which is another area we will look to expand as we move towards events in 2024.

District Past Events:

- Winterfest - 12/1 & 12/2

Community/Networking:

- USA Softball Northern California – 11/4 & 11/5

Finance: (Nancy Law)

- The Finance Committee met Monday, January 8th, 2024 – Everything went well, extra questions and comments with our new Director Lawhead.
- Legal Invoices were reviewed.
- Mid-Year Budget reviewed.
- Next Years Budget for 24/25 will be a Balanced Budget.
- Property Tax Disbursement – (preliminary) \$850,774.51 - \$844,557.01 was from current secured.

- Completed the Transfers
- Reserve - \$5,000.00
- Money Market - \$7,500.00 – November 2020 Loan Due – November 6, 2024 - \$87,217.18 (last payment will be in 2025)
- Received bill for Loan from October 2023 – this is a quarterly payment due: February 21st, 2024 – in the amount of \$23,502.29.

5. GENERAL MANAGER/GENERAL COUNSEL REPORTS:

General Manager: Mickey Valdivia

Mickey noted that the Calimesa Chamber Installation Dinner is coming up on the 25th, encourages everyone to attend, and invited Albert. There will be new Board member training opportunities coming up. He would like to send out surveys for an upcoming workshop and he would like to be project specific. He also noted that the City of Beaumont will have a Cherry Festival contract and we may need a Special Meeting after the city's meeting. He looks forward to working with everyone.

General Counsel: Albert Maldonado, Best, Best & Kreiger

Albert reminded the Board and Clerk that Form 700's are due before April 2, 2024.

6. CALENDAR OF EVENTS:

6.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00 p.m. Beaumont City Hall. Next meeting January 17, 2024
- Finance – Monday Before Board Meeting Monthly 9:00 a.m. NCCC.
- Personnel – 1st Tuesday Monthly 11:30 a.m.
- Facility/Bogart Ad Hoc- Second Tuesday Monthly 10:30 a.m.
- Foundation Golf Tournament Ad-Hoc – 3rd Thursday 4:00 p.m.
- Government Liaison – 3rd Tuesday Monthly 10:30 a.m.
- BYB/SB Liaison – 1st & 3rd Tuesday Monthly 7:00 p.m.
- BCVRPD Policy Manual Ad-Hoc – January 9, 2024, 11:30 a.m.
- Next BCVRPD Board Meeting, NCCC- February 14, 2024

6.2 Upcoming Holidays

January 15, 2024 – Martin Luther King Day

February 19, 2024 – President's Day

6.3 Events

March 29, 2024 – Welcome Home Vietnam Veterans at Noble Creek Regional Park

March 30, 2024 – Spring Fling at Noble Creek Regional Park

7. DIRECTORS MATTERS/COMMITTEE REPORTS:

Director Lawhead:

Richard congratulated Mickey and looks forward to the great things coming up. He is always amazed with staff as they do a phenomenal job. Everything has been going great and the new year has a lot in store. We have a great team and huge opportunities. He looks forward to working with everyone and wants to move things along.

Director Hughes:

Dan congratulated Mickey and asked to film the Calimesa Installation Dinner.

Treasurer Flores:

John stated that it has been a long night and he looks forward to working with Mickey. We are not going to miss a beat with the transition. They will back Mickey like they backed Duane.

Vice Chair/Secretary Ward:

Denise was absent for comments.

Chairman Diercks:

Chris congratulated Mickey on his new role and said that Mickey knows what he is doing. Staff has been doing a great job and there is a lot to do coming in the new year. We will get it done.

DISTRICT CLOSED SESSION: None.

8. ADJORNMENT:

Motion made to adjourn the meeting at 8:18 p.m.

Initial Motion: Director Lawhead

Second: Director Hughes

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 12/31/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 HCN Bank - Operating	\$ 302,632.87	\$ 650,563.48	\$ 390,067.41	\$ 42,136.80	
2 HCN Bank- Payroll Account	\$ 149.74	\$ 133,497.01	\$ 205,000.00	\$ 71,652.73	
3 HCN Bank - Project Loan	\$ 144.34	\$ -	\$ -	\$ 144.34	
4 HCN Bank - Bogart	\$ 152.04	\$ 11,074.13	\$ 42,302.00	\$ 31,379.91	
5 HCN Bank - Money Market	\$ 179,101.50	\$ -	\$ 7,507.23	\$ 186,608.73	7,500 Monthly Deposits for loan payment 11/2021
6 HCN Bank - Reserve Fund	\$ 117,188.10	\$ -	\$ 5,009.20	\$ 122,197.30	
7 HCN Bank - Quimby/DIF	\$ 8,975.77	\$ -	\$ 6,087.60	\$ 15,063.37	
9 Riverside County Fund	\$ 566,745.33	\$ -	\$ -	\$ 566,745.33	Dec. 2023 (preliminary)
10	\$ 1,175,089.69	\$ 795,134.62	\$ 655,973.44	\$ 1,035,928.51	
11 HCN Bank - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12 Operating Reserve	\$ 61,708.23	\$ -	\$ 5,000.00	\$ 66,708.23	NOT to be USED
13 Capital Reserve	\$ 55,479.87	\$ -	\$ 9.20	\$ 55,489.07	Min Balance of \$50,000
14 TOTAL RESERVE ACCOUNT	\$ 117,188.10	\$ -	\$ 5,009.20	\$ 122,197.30	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 1/31/2024

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
15 HCN Bank	\$ 87,168.78	\$ 2,274.20	\$ 1,505.00	\$ 86,399.58	

Beaumont-Cherry Valley Recreation & Park District

Grant Balances

As of 1/31/2024

	Funded	Requested Distbursement	Received	Balance	Notes/Comments
16 Department of Parks and Recreation Per Capita Grant Program (Prop 68) <i>Field #8</i>	\$ 29,582.00	\$ -	\$ -	\$ 29,582.00	
17 Department of Parks and Recreation Per Capita Grant Program (Prop 68) <i>Field #8</i>	\$ 177,952.00	\$ 50,069.00	\$ -	\$ 177,952.00	
18 Housing and Workforce Solutions CDBG 2022-2023 <i>Bogart Regional Park ADA Parking Lot Improvements</i>	\$ 58,266.00	\$ -	\$ -	\$ 58,266.00	Punch list will Pay 80% of job
19 Housing and Workforce Solutions CDBG 2023-2024 <i>Bogart Regional Park ADA Parking Lot Improvements Project Phase II</i>	\$ 82,231.00	\$ -	\$ -	\$ 82,231.00	Return of Signed Sponsor Agreement
20 County of Riverside Unincorporated Communities Initiative <i>Danny Thomas Ranch Infrastructure</i>	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00	Attorney Review
21	\$ 748,031.00	\$ 50,069.00	\$ -	\$ 748,031.00	

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Operating

January 2024

Date	Transaction Type	Num	Name	Memo/Description	Amount
01/02/2024	Check	126474	Ryann Flores	ABC Server Training - Reimbursement	-22.00
01/02/2024	Check	NL01022024	Schier Products	GB-250 - Grease Interceptor Systems - Snack Bar	-5,607.30
01/02/2024	Check	SVCCHRG		Service Charge Jan & Feb. 2024 Positive Pay	-78.00
01/02/2024	Bill Payment (Check)	NL12292024	Nationwide Retirement Solutions	457 Plan - August 2023	-1,001.15
01/02/2024	Bill Payment (Check)	NL12292026	Nationwide Retirement Solutions	457 Plan - September 2023	-1,126.15
01/02/2024	Bill Payment (Check)	126507	Slugg Bugs Pest Control	Monthly Pest Control Service	-795.00
01/02/2024	Bill Payment (Check)	126509	HR Dynamics & Performance Management	Professional Services - conduct Strategic Planning/Goal Setting Process with Board/Executive Staff	-15,000.00
01/02/2024	Bill Payment (Check)	NL12292025	Nationwide Retirement Solutions	457 Plan - October 2023	-1,001.15
01/03/2024	Check	kg01022024	Flowcode	(50) QR Codes Annual	-300.00
01/03/2024	Check	RF01032024	Stamps.com	Postage refurbish	-25.00
01/03/2024	Check	NL01032024	EPX	Fees - Credit Card Machine	-280.84
01/03/2024	Check	RF01032024	Stamps.com	Postage refurbish	-25.00
01/03/2024	Bill Payment (Check)	126477	Cherry Valley Nursery	Quercus Virginiana (3), Agrifolia (2) Supplies for Trees - Rubber, Soil, Tablets, Stakes, Ties	-840.04
01/03/2024	Bill Payment (Check)	126478	Beaumont Cherry Valley Water Distr 8-000	Utilities - Water - Woman's Club	-133.83
01/03/2024	Bill Payment (Check)	126479	Beaumont Cherry Valley Water Distr 8-002	Utilities - Water - NCRP	-4,125.70
01/03/2024	Bill Payment (Check)	126480	Beaumont Cherry Valley Water Distr 8-003	Utilities - Water - NCCC	-1,276.53
01/03/2024	Bill Payment (Check)	126481	City of Beaumont	Utilities - Sewer - Woman's Club	-121.53
01/03/2024	Bill Payment (Check)	126482	PROCAM INC.	Fire/Security Alarm Monitoring - Woman's Club/Grange	-1,260.00
01/03/2024	Bill Payment (Check)	126483	Safety Compliance Company	Monthly Safety Meeting - Respiratory - 11/15/2023	-250.00
01/03/2024	Bill Payment (Check)	126485	Dutch Touch Window Cleaning	Quarterly - Window Cleaning - Grange & NCCC	-890.00
01/03/2024	Bill Payment (Check)	126486	All Purpose Rentals	(2) Light Tower Rental (Parking lot) - Winterfest 2023	-828.00
01/03/2024	Bill Payment (Check)	126487	Clean by Design	Weekly Cleaning Service - Woman's Club, Grange and NCCC - December 2023	-1,575.00
01/03/2024	Bill Payment (Check)	126488	Respond Systems	Bogart	-644.94
01/03/2024	Bill Payment (Check)	126489	United Rentals	2023)	-4,142.60
01/03/2024	Bill Payment (Check)	126490	Pro Care Landscape Services, INC.	Weekly Landscape Services - Franco Garden & Woman's Club	-845.00
01/03/2024	Bill Payment (Check)	126491	Ferrellgas	Utilities - Propane - Snack Bar	-576.47
01/03/2024	Bill Payment (Check)	126492	Pro Rise Garage Door Co	Maintenance Shop "C" - Garage Door Keypad, install liftmaster sidemount	-1,200.00
01/03/2024	Bill Payment (Check)	126493	Awards & Specialties	8500 w/2 remotes	-517.84
01/03/2024	Bill Payment (Check)	126494	Beaumont Cherry Valley Water Distr 8-001	Joe Pistilli plaque, Bogart Annual Pass cards	-8,133.72
01/03/2024	Bill Payment (Check)			Utilities - Water - NCRP	

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Operating

January 2024

Date	Transaction Type	Num	Name	Memo/Description	Amount
01/03/2024	Bill Payment (Check)	126495	Beaumont Cherry Valley Water Distr 8-006	Utilities - Water - Grange (fire)	-30.22
01/03/2024	Bill Payment (Check)	126496	Gophix Gopher Control	Monthly Gopher Maintenance (December 2023)	-2,500.00
01/03/2024	Check	126476	Dan Hughes	Director Fees - December 2023	-600.00
01/04/2024	Check	126499	Jessica Warrick	Payroll Period 12/4/2023 - 12/17/2023	-1,760.00
01/04/2024	Check	126500	Jessica Warrick	Payroll Period 12/18/2023 - 12/31/2023	-1,760.00
01/05/2024	Check	NL01052024	Beaumont Chamber of Commerce	Beaumont Chamber Breakfast - Dan Hughes, Richard Lawhead, Deidre Chatigny, Noah & Damon Valdivia & Nancy Law	-150.00
01/05/2024	Bill Payment (Check)	126501	Matthew Pistilli Landscape Services	Weekly Landscape Services - NCRP	-1,240.00
01/05/2024	Bill Payment (Check)	HCN01032024	Rosalind Otero	Unfunded Health Payment - January 2024	-166.25
01/05/2024	Bill Payment (Check)	807000934207	SCE (700194594370)	Utilities - Electric - Caretaker	-124.03
01/05/2024	Bill Payment (Check)	806011628870	SCE (700492933735)	Utilities - Electric - Field #1 - #4	-446.35
01/05/2024	Bill Payment (Check)	806011628872	SCE (7004949090863)	Utilities - Electric - Fire Camp/Lighting panel	-273.09
01/05/2024	Bill Payment (Check)	806011628875	SCE (700518137163)	Utilities - Electric - RV Park	-1,641.01
01/05/2024	Bill Payment (Check)	806011628979	SCE (700593589625)	Utilities - Electric - General & Thunder Alley	-6,780.31
01/05/2024	Bill Payment (Check)	50309	SoCalGas	Utilities - Gas - NCCC	-309.47
01/05/2024	Bill Payment (Check)	50069	SoCalGas	Utilities - Gas - Woman's Club	-32.46
01/05/2024	Bill Payment (Check)	BH04068799	UMPQUA Bank	Business Meals, Staff Holiday Party, Repair to Flag Pole NCCC, Press Enterprise Subscription, Employee Training - Webinars (Law, Nancy), Monthly Lease - Ford F150 XLT	-4,449.28
01/05/2024	Bill Payment (Check)	1811392728	Ford Credit	Monthly Lease - Ford F150 XLT	-763.20
01/05/2024	Bill Payment (Check)	806011628874	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horsc Arena, Field #5/6	-890.33
01/05/2024	Bill Payment (Check)	10025423645	CalPERS-OPEB	Accrued Liability as of June 30, 2020 - Rate Plan: 1357	-6,098.58
01/05/2024	Bill Payment (Check)	1002542366-368	CalPers	Employees - Retirement Plan	-7,674.96
01/05/2024	Check	NL01052025	Beaumont Chamber of Commerce	Installation Dinner Sponsorship - (Partial Payment)	-300.00
01/08/2024	Check	126511	Damon Valdivia	Security Deposit - Grange 12/31/2023 "New Years Party"	-250.00
01/08/2024	Check	310270	HP Store	Insta Ink - Finance Printer	-12.92
01/08/2024	Check	RF01082024	Amazon.com	Employee of the Quarter Prizes	-224.95
01/08/2024	Check	AF01082024	Amazon.com	Office Supplies - Portable Monitor - Work from Home (Alyssa Fulmaono)	-80.41
01/08/2024	Check	NL01082025	Amazon.com	Meeting Expense - Retirement (Burk, Duane)	-457.94
01/09/2024	Check	126502	Rosalind Otero	Checks	-300.06
01/09/2024	Check	rw1092024	Walmart	Card Table - Board Meetings Projector Table Replacement	-48.36
01/09/2024	Check	NL01092024	Beaumont Chamber of Commerce	Installation Dinner Sponsorship - (Partial Payment)	-1,700.00
01/09/2024	Check	NL01092025	Calimesa Chamber of Commerce	Installation Dinner Sponsorship	-1,000.00
01/09/2024	Check	NL01092026	Denny's	Bus. Meal - Finance Committee Meeting - Mickey Valdivia, Richard Lawhead, John Flores and Nancy Law	-98.42

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Operating

January 2024

Date	Transaction Type	Num	Name	Memo/Description	Amount
01/09/2024	Check	MV01092024	The Sand Trap Bar & Grill	Bus. Meal - Personnel Committee - Chris Diercks, Denis Ward, Mickey Valdivia & Deidre Chatigny	-97.35
01/09/2024	Check	NL01092024	Vistaprint.com	Office Supplies - Signature Stamp	-36.61
01/09/2024	Check	RF01092024	Walgreens	Board Meeting - Frame picture	-18.31
01/09/2024	Check	RF01092024	Stater Bros	Board Meeting - Drinks and Cookies	-61.90
01/09/2024	Check	NL01092024	Exact	Monthly Service Fee - Kiosk Bogart	-24.99
01/09/2024	Bill Payment (Check)	126475	Lamar Central Outdoor	Monthly Advertisement - Bill Board	-1,800.00
01/09/2024	Check	af01082024	Walmart	(1) Birthday Card, Kaylee Gemmell (1) Retirement Card, Duane Burk	-5.34
01/10/2024	Check	126503	Michael Ruffolo	Adult Softball Umpire	-105.00
01/10/2024	Check	126504	Austin Gilmour	Adult Softball Umpire	-105.00
01/10/2024	Check	126505	Nancy Law	Chatigny)	-167.82
01/10/2024	Check	MV01102024	Casa Trejo	Agenda Committee Review - Mickey Valdivia, Duane Burk & Chris Diercks	-60.32
01/10/2024	Check	AF01102024	Amazon.com	Gift Card - Employee of the Quarter	-50.00
01/10/2024	Check	2012024	Clover	Monthly Equipment Rental	-159.85
01/11/2024	Bill Payment (Check)	126508	Matthew Pistilli Landscape Services	Weekly Landscape Service - Grange	-480.00
01/16/2024	Check	126513	Michael Valdivia	Security Deposit - 12/23/2024 - Christmas Party* Grange	-250.00
01/16/2024	Check	DC01162024	Marshalls	Basket Items for Chamber Breakfast Baskets	-194.27
01/16/2024	Check	NL01162024	Banning Chamber of Commerce	Banning Sunrise Breakfast - Dan Hughes, Mickey, Noah & Damon Valdivia	-100.00
01/16/2024	Check	MV01162024	Zoom Video Communication Inc.	Monthly Subscription - Mickey Valdivia	-15.99
01/16/2024	Check	MV01162024	Fast5Xpress	Car Wash - Platinum/Shared	-39.99
01/16/2024	Bill Payment (Check)	p2472BTF3P	Frontier (390 Oak Ply0886) NC	Monthly Wifi Service - NCCC	-125.98
01/16/2024	Bill Payment (Check)	p246NFDNPQ	Frontier (306 Sixth9910) WC	Monthly Wifi Service - Woman's Club	-136.76
01/16/2024	Bill Payment (Check)	p246NFDQZ	Frontier (10478 Bmt Ave5721) G	Monthly Wifi Service - Grange	-136.76
01/16/2024	Bill Payment (Check)	1333267840796	Colonial Life	Employee - Life Insurance	-606.32
01/16/2024	Bill Payment (Check)	Nex01082024	Nextiva	Monthly Telephone Service	-358.52
01/16/2024	Bill Payment (Check)	2951801351	Verizon Wireless	Monthly Wireless Phone Service	-1,035.71
01/16/2024	Bill Payment (Check)	806011936828	SCE (700005100729)	NCCC	-3,117.14
01/16/2024	Bill Payment (Check)	vsp1162024	VSP-Vision Service Plan	Employee - Vision Insurance	-87.71
01/16/2024	Bill Payment (Check)	14826302	Wells Fargo Financial Leasing	Monthly Copier Lease	-884.66
01/16/2024	Bill Payment (Check)	1730577416	Huntington Bank	Monthly Lease - Toro Outcross & Ven-Trac	-2,582.00
01/16/2024	Bill Payment (Check)	255115616	ARCO Business Solutions	Monthly Fuel/Gas Service - Traverse (66,742) / Dsl Can/Tank	-397.70
01/16/2024	Bill Payment (Check)	blue01162024	Blue Shield	Employee - Dental Insurance	-540.70
01/16/2024	Check	RF01162024	SHARETEA Beaumont	Gift Card - Employee of the Quarter	-50.00
01/17/2024	Check	RF01172024	Dollar Tree	Citizen of the Year/Installation Dinner - Baskets	-62.12
01/17/2024	Check	RF01172025	Walmart	Citizen of the Year/ Installation Dinner - Basket	-153.90

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Operating

January 2024

Date	Transaction Type	Num	Name	Memo/Description	Amount
01/18/2024	Check	126515	Kaylee Gemmel	Mileage Reimbursement Cosco, Welder Supply, sponsor agreement (Oktoberfest) Grange to show facility	-74.84
01/18/2024	Bill Payment (Check)	126514	Matthew Pistilli Landscape Services	Weekly Landscape Services - NCRP & Bogart Regional Park	-1,240.00
01/18/2024	Bill Payment (Check)	1002553061	CalPers	Employee - Health Insurance	-4,712.52
01/18/2024	Bill Payment (Check)	1002553882	CalPers	Employee - 457 Plan	-275.00
01/18/2024	Bill Payment (Check)	2553904-2553906	CalPers	Employee - Retirement	-7,625.91
01/18/2024	Bill Payment (Check)	1002553874	CalPers	Employee - 457 Plan	-275.00
01/19/2024	Bill Payment (Check)	126517	Cintas	Weekly Janitorial Supplies & Uniform Service	-860.16
01/19/2024	Bill Payment (Check)	126519	Total Compensation Systems, Inc.	GASB 75 Roll-Forward Valuation	-1,530.00
01/19/2024	Bill Payment (Check)	126520	Record Gazette	Yearly Subscription	-337.05
01/19/2024	Bill Payment (Check)	126521	Acorn Technology Services	Monthly IT Service - CO-06-24 & 06-27 Microsoft Surface	-3,170.00
01/19/2024	Bill Payment (Check)	126522	Action True Value Hardware	Propane Staff Holiday Party, 1" Caps	-147.55
01/19/2024	Bill Payment (Check)	126523	BMI	Music Permit 01/01/2024-12/31/2024	-435.00
01/19/2024	Bill Payment (Check)	126525	Frontier (2091883458) Maint	Monthly Wifi Service - Maintenance	-467.51
01/19/2024	Bill Payment (Check)	126526	Department of Justice	Employee Fingerprinting - Nick Hughes, Jim Tickemyer, Tom Lara & Marissa Cooke	-160.00
01/19/2024	Bill Payment (Check)	126527	Luz Investment Corp.	Audit new Building for Temp fios Bogart Kiosk, Install new data wire from old to new building	-649.77
01/19/2024	Bill Payment (Check)	126528	Cintas	Weekly Janitorial Supplies & Uniform Service	-6,937.74
01/19/2024	Bill Payment (Check)	126529	Desert Quality Heating & Air Conditioning	Install induced draft motor: Returned w/ OEM induced draft motor. Removed motor that had bearings going bad and replaced. Unit is operating normally	-462.50
01/19/2024	Bill Payment (Check)	126530	All Purpose Rentals	Boonlift for the Flag Poles NCP	-629.70
01/19/2024	Bill Payment (Check)	126531	Wright Septic	Septic Pump - Grange Community Center	-540.00
01/19/2024	Bill Payment (Check)	126532	000	Utilities - Water - Woman's Club	-218.06
01/19/2024	Bill Payment (Check)	126533	Acorn Technology Services	Monthly IT Service	-2,020.00
01/19/2024	Bill Payment (Check)	126534	Weaver Grading, Inc.	Discing - Danny Thomas Ranch	-5,244.00
01/19/2024	Bill Payment (Check)	126536	Beaumont Safe & Lock	Rekey Woman's Club (10) Key Copies, Recoded Key for Stage	-136.87
01/19/2024	Bill Payment (Check)	126537	Resource Building Materials	Chalk for Baseball fields	-190.80
01/19/2024	Bill Payment (Check)	126538	Capri	Final Payroll Adjustment for Worker's Comp Coverage for FY 2022-2023.	-4,486.00
01/19/2024	Bill Payment (Check)	126539	FerreIlgas	Utilities - Propane - Snack Bar	-307.52
01/19/2024	Bill Payment (Check)	126540	003	Utilities - Water - Bogart	-179.38
01/19/2024	Bill Payment (Check)	126541	CPS HR Consulting	HR Audit - Billing Period: 10/01/2023-11/25/2023 - Period of Perf: 01/03/2023-12/31/2023 On Going HR Consultant	-943.75
01/19/2024	Bill Payment (Check)	126542	Beaumont Cherry Valley Water Distr 8-001	Utilities - Water - Park	-3,316.16

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Operating

January 2024

Date	Transaction Type	Num	Name	Memo/Description	Amount
01/19/2024	Bill Payment (Check)	126543	Beaumont Cherry Valley Water Distr 8-002	Utilities - Water - Park	-1,737.18
01/19/2024	Bill Payment (Check)	126544	Beaumont Cherry Valley Water Distr 8-003	Utilities - Water - NCCC	-760.25
01/19/2024	Bill Payment (Check)	126545	Cherry Valley Feed & Pet Supply	Hay Rental (100) Winter fest Bought (50)	-1,561.84
01/19/2024	Bill Payment (Check)	126546	Pro-Pipe & Supply	Repair to Leak found between Field 5/6	-479.34
01/19/2024	Bill Payment (Check)	126547	Top Line Industrial Supply	Chevy 1500 Deisel Tank Fuel Hose Replacement	-66.96
01/19/2024	Bill Payment (Check)	126548	Safety Compliance Company	Safety Meeting - GHS/SDS - 12/20/2023	-250.00
01/19/2024	Bill Payment (Check)	126549	City of Beaumont	Utilities - Sewer - Woman's Club	-110.48
01/19/2024	Bill Payment (Check)	470101192024	Chevron	Monthly Fuel/Gas - Chevy (47,481) Gas/Fuel Cans/Tank	-795.70
01/19/2024	Bill Payment (Check)	126518	Capri	Second half of Liability and Property Coverage Insurance/ Third Qrt. Woman's Comp	-69,778.00
01/22/2024	Check	126554	Karen Lomas	Refundable Security Deposit - Grange 01/21/2024 Baby Shower	-500.00
01/22/2024	Check	126555	Autumn Nevis	Refundable Security Deposit - Grange 01/05/2024 Memorial	-250.00
01/22/2024	Check	126556	Veronica Martin	Refundable Security Deposit - Grange 01/06/2024 Sweet 16	-500.00
01/22/2024	Check	126557	Jeanette Alvarado	Refundable Security Deposit - NCCC 01/21/2024 Memorial	-250.00
01/22/2024	Check	NL01222024	Stamps.com	Postage Stamps	-50.00
01/22/2024	Check	NL01222025	Stamps.com	Monthly Stamp Service	-19.99
01/22/2024	Bill Payment (Check)	126550	Masonry Design & Concrete Inc.	Move Slag to Dinosaur Tire for weight certificate	-275.00
01/22/2024	Check	RF01222024	Stamps.com	Postage Stamps	-50.00
01/23/2024	Check	RF01232024	Domino's Pizza	Food - Policy AdHOC Meeting	-54.61
01/23/2024	Check	RF01232024	Amazon.com	Pads	-229.55
01/23/2024	Check	RF1232024	Best Buy	(2) Projectors - (1) Broken Lily Avrette - (1) Board Meetings	-1,323.14
01/23/2024	Bill Payment (Check)	126551	Grand American Builders, Inc.	Woman's Club - Drywall, tape Texture Historical Society Wall	-1,229.17
01/23/2024	Bill Payment (Check)	621284346157602	Office Depot	Monthly Office Supplies	-129.52
01/23/2024	Bill Payment (Check)	80088234196	Waste Management of the IE	BEA001704023710	-147.46
01/23/2024	Bill Payment (Check)	80088234250	Waste Management of the IE	Utilities - Trash - NCCC & NCRP	-1,746.37
01/23/2024	Bill Payment (Check)	80088234317	Waste Management of the IE	Utilities - Trash - Woman's Club	-1,499.16
01/23/2024	Bill Payment (Check)	126552	Beaumont Do it Best	Winterfest Supplies	-244.44
01/23/2024	Bill Payment (Check)	126553	Cherry Valley Nursery	Certified Playground Mulch - Bogart Regional Park Playground	-1,061.34
01/25/2024	Bill Payment (Check)	p2472GSDTS	Frontier (390 Oak Ply0886) NC	Monthly Wifi Service - NCCC	-140.58
01/25/2024	Check	126561	David Camberos	Will pick up/Refundable Security Deposit - 01/18/2024 - Grange - Memorial	-250.00
01/25/2024	Bill Payment (Check)	126562	Matthew Pistilli Landscape Services	David Camberos	-1,240.00
01/25/2024	Bill Payment (Check)	BH04103018	UMPQUA Bank	Weekly Landscape Service - Bogart & NCRP	-4,131.94
				Bus. Meals, Staff Holiday Party, Foundation Tournament Strategic Planning, DTR SCE Meter Inspections	

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Operating January 2024

Date	Transaction Type	Num	Name	Memo/Description	Amount
01/25/2024	Bill Payment (Check)	p246NL2MLX	Frontier (10478 Bmt Ave5721) G	Monthly Wifi Service - Grange	-140.58
01/25/2024	Bill Payment (Check)	250409	SoCalGas	Utilities - Gas - NCCC	-407.84
01/25/2024	Bill Payment (Check)	250009	SoCalGas	Utilities - Gas - Grange	-80.42
01/25/2024	Bill Payment (Check)	1002564937	CalPers	Employee - 457 Plan	-275.00
01/26/2024	Check	RF01262024	Pens.com	Merchandise Promotion Pens	-549.42
01/28/2024	Check	RF10282024	California Special Districts Association	Membership Renewal - & (S) Employment Posters	-1,700.00
01/29/2024	Check	MV01292025	Oak Valley Chevron	Gas - Mickey Valdivia Truck	-24.99
01/29/2024	Check	af01262024	Amazon.com	(3) 1099 Misc 3-Part Forms	-79.17
01/29/2024	Check	MV01292024	City Sushi & Grill Restaurant	Trails Committee Meeting - Mickey Valdivia, Richard Lawhead * Evan Petersen (Riv. Co. Sheriff)	-87.58
01/30/2024	Check	AF01302025	Stamps.com	Postage Stamps	-50.00
01/30/2024	Check	AF01302024	Stamps.com	Postage Stamps	-25.00
01/30/2024	Check	NL01082024	Amazon.com	Meeting Expense - Retirement (Burk, Duane)	-54.91
01/30/2024	Check	NL013020244	Amazon.com	Office Supplies - Batteries, Paper Clips Pens, Scissors, Clipboards, portal monitor	-249.85
01/30/2024	Check	NL013020243	Amazon.com	Office Supplies - Batteries, Paper Clips Pens, Scissors, Clipboards, portal monitor	-40.92
01/30/2024	Check	NL013020242	Amazon.com	Office Supplies - (2) Monitors (Flores, Ryann)	-516.40
01/30/2024	Check	NL013020241	Amazon.com	Protection Plan - Monitors (Flores, Ryann)	-47.48
01/30/2024	Check	126570	Tammy Letulle	CSDA - Special District Leadership Academy - 2/4/2024 - 2/7/2024 Per-Diem & Mileage (Tammy Letulle)	-762.10
01/30/2024	Check	126569	Denise Ward	CSDA - Special District Leadership Academy - 2/2/2024 - 2/7/2024 Per-Diem & Mileage (Denise Ward)	-762.10
01/30/2024	Check	126577	Teresa Haft	909-856-1433/Refundable Security Deposit - NCCC/FG 01/27/2024 Baby Shower	-500.00
01/30/2024	Check	126576	Paul Montes	951-692-0375/Refundable Security Deposit - Grange 01/20/2024 Sweet 16	-500.00
01/30/2024	Check	126575	Nancy Law	Refundable Security Deposit Baby Shower - 01/25/2024 - NCCC	-250.00
01/30/2024	Check	RF1302024	Amazon.com	Door Stoppers (3) Pack - NCCC Access Doors	-67.53
01/30/2024	Check	126568	Richard Lawhead	CSDA - Special District Leadership Academy - 2/4/2024 - 2/7/2024 Per-Diem & Mileage (Richard Lawhead)	-688.10
01/30/2024	Check	126567	Noah Valdivia	Swing Time - 2/2/2024 - 2/4/2024 Per-Diem & Mileage (Noah Valdivia)	-541.44
01/30/2024	Check	MV01242024	Finney's Crafthouse	Land Use Meeting - Mickey Valdivia, Noah Valdivia & Halinah	-76.08
01/30/2024	Check	NL01302024	Pesticide Applicators Association	QAC License Renewal- Trevor Stull	-90.00
01/30/2024	Check	126563	Chris Diercks	Director Fees - January 2024	-600.00
01/30/2024	Check	NL01302024	CSMFO	Membership Renewal - Law, Nancy	-135.00

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Operating

January 2024

Date	Transaction Type	Num	Name	Memo/Description	Amount
01/31/2024	Bill Payment (Check)	1002568040	CalPERS-OPEB	Accrued Liability as of June 30, 2020 - Rate Plan: 1357	-6,098.58
01/31/2024	Check	CCFees	Clover(MRCH BNKCD)	Monthly Credit Card % fees	-952.31
01/31/2024	Bill Payment (Check)	275896-98	CalPers	Employee - Retirement	-7,062.33
01/31/2024	Bill Payment (Check)	310269	SoCalGas	Utilities - Gas - Woman's Club	-296.57
01/31/2024	Bill Payment (Check)	01312024unum	UNUM	Employee - Disability Insurance	-719.83
Total for 10005 HCN Bank - Operating					-\$ 317,999.07

Beaumont-Cherry Valley Recreation and Park District Check Warrant - Bogart Park

January 2024

Date	Transaction Type	Num	Name	Memo/Description	Amount
10050 HCN Bank - Bogart Park					
Beginning Balance					
01/01/2024	Bill Payment (Check)	5562	IRC Backflow	Backflow Testing Missed	-50.00
01/05/2024	Bill Payment (Check)	5561	Matthew Pistilli Landscape Services	Weekly Landscape Service	-880.00
01/05/2024	Bill Payment (Check)	807000934191	SCE (700558511896)	Utilities - Electric	-732.50
01/11/2024	Bill Payment (Check)	5563	Matthew Pistilli Landscape Services	Weekly Landscape Service	-880.00
01/16/2024	Bill Payment (Check)	p246NFD4W	Frontier (9600 Cherry3887) B	Monthly Wifi Service	-136.76
01/16/2024	Bill Payment (Check)	p247NFDPHK	Frontier (9600 Inter3021) B	Monthly Wifi Service	-105.98
01/18/2024	Bill Payment (Check)	5564	Matthew Pistilli Landscape Services	Weekly Landscape Service	-880.00
01/19/2024	Bill Payment (Check)	5567	Weil Tec Services Inc.	Pump Maintenance Services(yearly) - Monthly deep well pump maintenance at Bogart includes flush controls line, flush Cla Val relief valve bonnet. Check and adjust pump packing, clean pump bleed lines, clean strainers and clean well probes.	-4,950.00
01/19/2024	Bill Payment (Check)	5565	Beaumont-Cherry Valley Water Dist 3-003	Utilities - Water	-174.38
01/19/2024	Bill Payment (Check)	5566	Beaumont-Cherry Valley Water Dist 3-001	Utilities - Water	-21.49
01/23/2024	Bill Payment (Check)	5569	Grand American Builders, Inc.	Bogart Kiosk - Flooring	-3,203.51
01/23/2024	Bill Payment (Check)	80088234408	Waste Management of the IE	Utilities - Trash	-640.80
01/25/2024	Bill Payment (Check)	5570	Matthew Pistilli Landscape Services	Weekly Landscape Service	-880.00
01/26/2024	Bill Payment (Check)	806012226255	SCE (700558511896)	Utilities - Electric	-724.61
01/30/2024	Bill Payment (Check)		Weaver Grading, Inc.	ADA Parking Lot Improvements - CDBG Grant 22/23	-69,120.00
01/31/2024	Check	Jan2024	Clover(MRCH BNKCD)	Credit Card 5 Fees	-28.76
01/31/2024	Check	Jan2024	UMS/Celero Banking	Credit Card Monthly Fee -	-6.50
-\$					81,870.27



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT

www.bcvparks.com

LEGAL INVOICES

Best Best & Krieger, LLP

Invoice #984885 General Legal Services (December 2023) \$4,376.60

Total Invoices for approval - \$4,376.60



Beaumont-Cherry Valley Recreation and Park District

Mid-Year Budget - Workshop

		Approved FY 23/24 June 14th, 2023	Actuals FY 23/24 Thru: 12/31/2023	Adjustments	Notes
1	Income				
2	Bogart Park				
3	40201 · Camping	\$ 30,000.00	\$ 15,964.48		
4	40202 · Gate Entrance	\$ 35,000.00	\$ 22,368.00		
5	40203 · Horse/Dog Entrance	\$ 150.00	\$ 206.00		
6	40204 · Wood Sales	\$ 100.00	\$ -		
7	40205 · Annual Passes	\$ 14,000.00	\$ 8,770.00		
8	40207 · Caretaker Rent	\$ 3,300.00	\$ 1,000.00		
9	40208 · RV Dump	\$ 500.00	\$ 450.00		
10	40209 · Fishing Pass	\$ 15,000.00	\$ 4,930.00		
11	Facility Use				
12	40101 · Registrations (BYB)	\$ 5,000.00	\$ 3,970.00		
13	40103 · Caretaker Rent	\$ 3,300.00	\$ 1,000.00		
14	40106 · Equestrian Arena	\$ 1,000.00	\$ 795.00		
15	40107 · Fields	\$ 5,000.00	\$ 2,625.00		
16	40109 · Grange	\$ 20,000.00	\$ 5,770.70		
17	40111 · NCCC/Franco Gardens	\$ 20,000.00	\$ 8,651.00		
18	40112 · Park	\$ 500.00	\$ 150.00		
19	40113 · RV Space	\$ 100,000.00	\$ 77,526.75		
20	40114 · Snack Bar	\$ 10,000.00	\$ 14,271.79		
21	40115 · Thunder Alley Racetrack	\$ 5,000.00	\$ 4,236.35		
22	40117 · 24B Station	\$ 1,200.00	\$ 440.00		
23	40118 · Franco Gardens	\$ 5,000.00	\$ 1,325.00		
24	40119 · NCCC	\$ 5,000.00	\$ 9,377.50		
25	40120 · Horseshoe Pits	\$ 200.00	\$ -		
26	40122 · Maintenance Shop "C"	\$ 4,500.00	\$ 1,350.00		
27	Special Events Income				
28	40503 · Spring Fling	\$ 4,000.00	\$ -		
29	40504 · Fishing Derby	\$ 4,000.00	\$ -		
30	40505 · Movies	\$ 500.00	\$ 3,000.00		
31	40507 · Oktoberfest	\$ 20,000.00	\$ 30,811.03		
32	40508 · Parking (BYB)	\$ 3,000.00	\$ -		
33	40509 · Tournaments	\$ -	\$ 15,549.16		
34	40510 · Winterfest	\$ 10,000.00	\$ 9,629.00		
35	40512 · Pumpkin Carve	\$ 2,000.00	\$ 1,413.00		
36	40513 · Cinco De Mayo	\$ 2,000.00	\$ -		
37	40515 · 1K/5K Run	\$ 1,500.00	\$ 1,030.00		
38	40516 · Beers Brats & Bogart Bash	\$ -	\$ 421.00		
39	State of California Revenue				
40	40001 · Property Tax Current Secured	\$ 1,547,428.74	\$ 912,156.78		
41	40002 · Property Tax Current Supplement	\$ 25,739.70	\$ 34,374.37		
42	40003 · Property Tax Current Unsecured	\$ 91,980.03	\$ 142,812.40		
43	40004 · Property Tax Prior Supplemental	\$ 14,183.10	\$ 1,198.49		
44	40005 · Property Tax Prior Unsecured	\$ 3,570.00	\$ 6,630.83		
45	40006 · CA Homeowners Tax Relief	\$ 11,031.30	\$ 3,153.01		
46	40007 · Redevelopment (RDA)	\$ 97,996.50	\$ -		
47	40010 - Low Moderate Income Housing	\$ -	\$ -		
48	40401 · Interest - Invested Funds	\$ 2,784.60	\$ 14,314.82		
49	40600 · Adult Softball	\$ 30,000.00	\$ 15,898.00		
50	40602 · Contract Instructor	\$ 4,000.00	\$ 4,037.09		
51	40701 · DTR House Rental	\$ 18,000.00	\$ 9,000.00		
52	Expense				
53	Board of Directors				
54	50225 · Director Fees	\$ 36,000.00	\$ 9,000.00		
55	50226 · Training - Strategic Planning	\$ 25,000.00	\$ 1,136.40		
56	50229 · Facilitator	\$ 15,000.00	\$ -		
57	50227 · Travel and Conference	\$ 40,000.00	\$ -		
58	50230 · Board Room/Facility IT	\$ 50,000.00	\$ 1,998.07		
59	50228 · Election Expense	\$ -	\$ -		



Beaumont-Cherry Valley Recreation and Park District Mid-Year Budget - Workshop

		Approved FY 23/24 June 14th, 2023	Actuals FY 23/24 Thru: 12/31/2023	Adjustments	Notes
60	Bogart				
61	Professional Services				
62	50147 - Weather TRAK (Hydropoint)	\$ -	\$ -		
63	50184 - Landscape Services	\$ 45,760.00	\$ 21,120.00		
64	50185 - CEQA	\$ -	\$ -		
65	Utilities				
66	50160 - Electricity	\$ 15,000.00	\$ 5,927.77		
67	50161 - Trash	\$ 8,700.00	\$ 3,507.12		
68	50162 - Telephone & Internet	\$ 3,000.00	\$ 1,319.68		
69	50163 - Water	\$ 30,000.00	\$ 3,012.70		
70	50148 - Stocking Pond	\$ 15,000.00	\$ 2,300.00		
71	50149 - Signage	\$ 2,000.00	\$ 475.44		
72	50150 - Computer/IT	\$ 2,500.00	\$ -		
73	50151 - Grounds Equipment	\$ 1,000.00	\$ 23.99		
74	50152 - Keys	\$ 500.00	\$ -		
75	50153 - Office Supplies	\$ 1,000.00	\$ 322.38		
76	50140 - Restrooms	\$ 1,000.00	\$ -		
77	50141 - Seed	\$ -	\$ -		
78	50142 - Tank	\$ 2,500.00	\$ 5,507.69		Repair needed
79	50143 - Trees	\$ 15,000.00	\$ 2,430.00		
80	50144 - Grounds	\$ 30,000.00	\$ 14,092.12		
81	50156 - Fertilizer	\$ -	\$ -		
82	50157 - Irrigation	\$ 2,500.00	\$ 4,805.47		Major Leak found
83	50158 - Kiosk Gate	\$ 3,000.00	\$ 581.02	\$ (2,000.00)	Anticiaption of unused
84	50159 - Lighting & Electrical	\$ 1,500.00	\$ -	\$ (500.00)	Anticiaption of unused
85	50164 - Playground	\$ 2,500.00	\$ -		
86	50165 - Pond	\$ 5,000.00	\$ 1,336.63	\$ (1,000.00)	Anticiaption of unused
87	50166 - Well	\$ 4,000.00	\$ -		
88	50167 - Janitorial Supplies	\$ 1,000.00	\$ 2,988.42		Over Stock
89	50168 - Uniforms	\$ 500.00	\$ -		
90	50169 - Pest Control	\$ 2,000.00	\$ 2,280.00		
91	Contract Services				
92	50170 - Acorn Technology	\$ 29,220.00	\$ 10,191.49	\$ (5,000.00)	Move to 50176
93	50172 - Jani King	\$ 31,000.00	\$ 12,933.29	\$ (2,000.00)	Move to 50176
94	50173 - Memories by Darci Walls	\$ -	\$ -		
95	50175 - Slugg Bugg	\$ 3,300.00	\$ 3,130.00		Added Maintenance & Bogart
96	50176 - Landscaping Service	\$ 37,440.00	\$ 24,820.00	\$ 7,000.00	Contract Modified 2/1/2024
97	50177 - Turf Star	\$ 12,000.00	\$ 3,962.88		
98	50180 - Paychecks Flex	\$ 2,000.00	\$ 1,608.10		
99	50181 - Streamline	\$ 5,040.00	\$ 3,120.00		
100	50183 - Clover	\$ 3,000.00	\$ 1,453.74		
101	Dues/Subscriptions/Memberships				
102	50205 - CARPD	\$ 3,000.00	\$ -		
103	50206 - CSDA	\$ 7,300.00	\$ 8,262.00		
104	50207 - Press Enterprise	\$ -	\$ -		new subscription
105	50208 - Amazon Prime	\$ 200.00	\$ 214.37		
106	50211 - CalPELRA	\$ 410.00	\$ -		
107	50212 - Chamber Memberships	\$ 600.00	\$ 80.00		
108	50213 - CPRS	\$ 1,000.00	\$ -		
109	50214 - NRPA	\$ 900.00	\$ -		
110	50215 - GFOA	\$ 160.00	\$ 160.00		
111	50217 - The Record Gazette	\$ 60.00	\$ 59.95		
112	50218 - STMA	\$ 400.00	\$ -		
113	50219 - CSMFO	\$ 125.00	\$ -		
114	50221 - PAPA	\$ 200.00	\$ -		
115	50229 - Costco	\$ 150.00	\$ 120.00		
116	Equipment Purchases - Buildings				
117	50248 - East	\$ 800.00	\$ -		
118	50249 - West	\$ 800.00	\$ -		



Beaumont-Cherry Valley Recreation and Park District Mid-Year Budget - Workshop

		Approved FY 23/24 June 14th, 2023	Actuals FY 23/24 Thru: 12/31/2023	Adjustments	Notes
119	50245 · Grange	\$ 6,500.00	\$ -	\$ (5,000.00)	only need tables currently
120	50246 · Maintenance	\$ 1,000.00	\$ -		
121	50247 · NCCC	\$ 8,000.00	\$ -	\$ (2,500.00)	only need staff table/chairs
122	50250 · Woman's Club	\$ 4,000.00	\$ -	\$ (1,000.00)	only need refridgerator
123	Human Resources/Risk Management				
124	Employee Training & Seminars				
125	50125 · Conferences	\$ 16,000.00	\$ 5,876.71		
126	50126 · License Renewal	\$ 3,000.00	\$ 60.00		
127	50128 · School Tuitions/Books	\$ 8,000.00	\$ 578.25		
128	50129 · Workshops/Webinars	\$ 4,000.00	\$ -		
129	Insurance - Employee's				
130	50105 · 457 Employee Pension Plan	\$ 11,500.00	\$ 1,328.45		
131	50106 · Admin Fee	\$ 250.00	\$ 75.69		
132	50107 · Dental Insurance	\$ 7,700.00	\$ 2,019.40		
133	50108 · Disability Insurance	\$ 1,000.00	\$ 1,069.30		
134	50109 · Flex Benefit Plan	\$ 23,500.00	\$ 22,609.95		
135	50110 · Health Insurance	\$ 100,000.00	\$ 22,148.70		
136	50111 · Accident Insurance	\$ 3,500.00	\$ 1,331.05		
137	50112 · Vision Insurance	\$ 800.00	\$ 310.62		
138	50102 · CalPERS - Retirement	\$ 80,000.00	\$ 49.00		
139	50103 · CalPERS - Unfunded Health	\$ 3,500.00	\$ 1,424.05		
140	50104 · CalPERS - Unfunded Retiree	\$ 120,000.00	\$ 33,197.36		
141	50114 · Insurance - Liability (Capri)	\$ 80,000.00	\$ 98,661.00		
142	50115 · Insurance - Workers comp	\$ 50,000.00	\$ 36,409.00		
143	50116 · Payroll Tax Expense	\$ 35,000.00	\$ 25,175.90		
144	50117 · Salaries	\$ 1,200,000.00	\$ 715,013.26		
145	50120 · Medical Exam Expense	\$ 1,000.00	\$ 780.00		
146	50121 · Employee Fingerprinting	\$ 1,000.00	\$ 488.00		
147	50122 · Employee (Shoe) Reimbursement	\$ 5,000.00	\$ 600.00		
148	50123 · Employee Cellular Reimbursement	\$ 1,000.00	\$ -		
149	Janitorial Supplies				
150	50264 · Park/Grounds	\$ 1,000.00	\$ -		
151	50265 · Supplies	\$ 15,000.00	\$ 19,654.38		Over stock
152	50267 · Uniform Expense	\$ 13,000.00	\$ 2,066.36	\$ (6,000.00)	unneded expenses
153	Licenses and Permits				
154	50235 · County Health Department	\$ 1,500.00	\$ 763.00		
155	50236 · LAFCO Fees	\$ 800.00	\$ 782.63		
156	50238 · Event City Business License	\$ -	\$ -		
157	50239 · Music Permit	\$ 800.00	\$ -		
158	50241 · Alarm Permit	\$ 100.00	\$ -		
159	50242 · Fish & Wildlife	\$ 400.00	\$ -		
160	Office Expenses				
161	50270 · Copier Lease	\$ 10,700.00	\$ 5,070.02		
162	50272 · Office Furniture	\$ 9,000.00	\$ 6,257.05		
163	50273 · Office Supplies	\$ 13,000.00	\$ 2,702.25		
164	50274 · PO Box	\$ 430.00	\$ -		
165	50275 · Recycling/Shredding	\$ 300.00	\$ 150.00		
166	50276 · Postage/Stamps	\$ 2,000.00	\$ 348.19		
167	Professional Fee's				
168	50190 · Auditing	\$ 35,000.00	\$ 31,332.00		
169	50191 · Professional Services	\$ 50,000.00	\$ 25,785.00		
170	50192 · Legal Fee's	\$ 50,000.00	\$ 25,927.60		
171	50194 · Bogart Finance Study	\$ -	\$ -		
172	50196 · GASB 68	\$ 1,050.00	\$ 1,050.00		
173	50197 · GASB 74/75	\$ 7,000.00	\$ 1,530.00		
174	50198 · State Controller's Report	\$ 1,500.00	\$ -		
175	50199 · Valuation/Appraisal	\$ 1,000.00	\$ -		
176	50200 · Payroll Processing	\$ 9,500.00	\$ 3,850.60		
177	50201 · Social Media	\$ 45,760.00	\$ 22,880.00		



Beaumont-Cherry Valley Recreation and Park District Mid-Year Budget - Workshop

		Approved FY 23/24 June 14th, 2023	Actuals FY 23/24 Thru: 12/31/2023	Adjustments	Notes
178	Public Relations				
179	50280 · Business Cards	\$ 2,000.00	\$ 1,258.73		
180	50281 · Chamber Breakfast/Installation	\$ 2,000.00	\$ 2,758.96		Additional Collaborations
181	50282 · Flowers	\$ 3,500.00	\$ 722.98		
182	50283 · Flag Program	\$ 75.00	\$ -		
183	50284 · Holiday Cards	\$ 1,200.00	\$ -		
184	50285 · Marketing	\$ 3,000.00	\$ -		
185	Repairs and Maintenance				
186	Buildings				
187	50303 · East Snack Bar	\$ 500.00	\$ -		
188	50304 · West Snack Bar	\$ 500.00	\$ -		
189	50298 · Equestrian Bldg	\$ 2,000.00	\$ 6,690.00		Needed additional painting
190	50299 · Grange	\$ 15,000.00	\$ 2,335.00		
191	50300 · NCCC	\$ 10,000.00	\$ 5,445.29		
192	50301 · Woman's Club	\$ 2,000.00	\$ 46,685.98		Stabilization
193	50302 · DTR Ranch Property	\$ 1,000.00	\$ 11,821.35		SCE Meter for well
194	50305 · Maintenance	\$ 2,000.00	\$ 11,985.00		Concrete pour for man holes
195	Field Equipment				
196	50308 · Equipment - Fields	\$ 35,000.00	\$ 4,188.94		
197	50309 · Fuel	\$ 10,000.00	\$ 5,311.46		
198	50310 · Baseball Equipment	\$ 10,000.00	\$ 102.50		
199	Fields				
200	50321 · Chalk	\$ 800.00	\$ 578.26	\$ 1,000.00	Anticiaption of a need
201	50322 · Clay	\$ 1,000.00	\$ -	\$ 1,000.00	Anticiaption for fields
202	50323 · Field Topper	\$ 1,000.00	\$ -	\$ 1,000.00	Anticiaption for fields
203	50324 · Quick Dry	\$ 1,000.00	\$ 268.60	\$ 200.00	Anticiaption of Rainy Season
204	50325 · Restroom Repairs	\$ 2,500.00	\$ 1,575.27		
205	50326 · Ready Mix Concrete	\$ 3,000.00	\$ -	\$ (2,000.00)	Anticiaption of unused
206	50332 · Conditioner	\$ 2,000.00	\$ -		
207	50333 · Fertilizer	\$ 1,200.00	\$ -		
208	50334 · Gypsum	\$ 1,000.00	\$ -		
209	50335 · Seed	\$ 2,500.00	\$ -		
210	50336 · Soil Testing	\$ 1,000.00	\$ -	\$ (1,000.00)	Anticiaption of unused
211	50337 · Broadleaf	\$ 500.00	\$ -	\$ (500.00)	Anticiaption of unused
212	50339 · Irrigation	\$ 3,000.00	\$ -	\$ (1,500.00)	Anticiaption of unused
213	Grounds				
214	50312 · Fertilizer	\$ 1,000.00	\$ -		
215	50313 · Irrigation	\$ 4,000.00	\$ 2,007.59	\$ (1,000.00)	Anticiaption of unused
216	50314 · Pest Control	\$ 3,000.00	\$ 8,220.00		Additional Gopher/Squirrl Control
217	50315 · Playground/Grounds	\$ 2,500.00	\$ -		
218	50316 · Round-Up/Dye	\$ 3,000.00	\$ -	\$ (1,500.00)	Anticiaption of unused
219	50317 · Sand	\$ 1,000.00	\$ -		
220	50318 · Seed	\$ 500.00	\$ -	\$ 1,000.00	need to seed Meadow
221	50319 · Soil	\$ 500.00	\$ -		
222	50327 · DG	\$ 1,000.00	\$ -	\$ (500.00)	Anticiaption of unused
223	50328 · Grounds - Repair	\$ 25,000.00	\$ 21,632.18		
224	50329 · Mulch Ground Cover	\$ 400.00	\$ -		
225	50338 · Tree Trimming	\$ 15,000.00	\$ 2,393.54		
226	50290 · Erosion Control	\$ 4,000.00	\$ -	\$ (2,000.00)	Anticiaption of unused
227	50291 · Franco Gardens	\$ 2,000.00	\$ -		
228	50292 · Hazardous Material Disposal	\$ 1,000.00	\$ -	\$ (500.00)	Anticipation of unused
229	50293 · Keys/Locks	\$ 1,000.00	\$ 279.58		
230	50294 · Lights & Electrical	\$ 2,000.00	\$ 150.00	\$ 500.00	Need for LED Lighting
231	50295 · RV Park	\$ 2,000.00	\$ 1,382.80		
232	50296 · Sewer	\$ 1,500.00	\$ -		
233	50306 · Dog Park	\$ 1,000.00	\$ 1,086.50		
234	50320 · Horseshoe Pits	\$ 4,000.00	\$ -		
235	50330 · Tennis/Hockey Courts	\$ 2,000.00	\$ 11,088.91		Resurface per Board Approval



Beaumont-Cherry Valley Recreation and Park District Mid-Year Budget - Workshop

	Approved FY 23/24 June 14th, 2023	Actuals FY 23/24 Thru: 12/31/2023	Adjustments	Notes	
236	50331 · Bleacher Repairs	\$ 2,000.00	\$ -	\$ (1,000.00)	Anticipation of unused
237	Special Events Expense				
238	50351 · Fishing Derby	\$ 13,000.00	\$ -		
239	50352 · Joint Event Expenses	\$ 18,000.00	\$ 3,470.61		
240	50353 · Memorial Wall	\$ 3,000.00	\$ 543.75		
241	50354 · Movies Under the Stars	\$ 3,000.00	\$ 4,451.91		
242	50356 · Oktoberfest	\$ 70,000.00	\$ 104,955.96		
243	50358 · Pumpkin Carve	\$ 5,000.00	\$ 5,277.94		
244	50359 · Spring Fling	\$ 6,000.00	\$ -		
245	50360 · Tournaments	\$ 2,000.00	\$ 1,354.98		
246	50361 · Welcome Home Vietnam Veterans	\$ 4,000.00	\$ -		
247	50363 · Winterfest	\$ 25,000.00	\$ 30,204.56		
248	50364 · Arbor Day	\$ 2,000.00	\$ -		
249	50367 · Misc. City of Beaumont Events	\$ 2,000.00	\$ -		Additional collaboration
250	50369 · Cinco De Mayo	\$ 20,000.00	\$ 451.95	\$ 10,000.00	Additional Day added
251	50370 · 1K/5K Run	\$ 7,000.00	\$ 808.23		
252	50373 · Cherry Festival	\$ -	\$ -		
253	Telephone & Internet				
254	50400 · Telephone/Internet	\$ 12,000.00	\$ 5,014.90		
255	50401 · Wireless Phones	\$ 10,000.00	\$ 5,279.03		
256	Utilities				
257	50390 · Electricity	\$ 107,800.00	\$ 68,651.29		
258	50391 · Gas	\$ 11,000.00	\$ 976.79		
259	50392 · Sewer	\$ 1,200.00	\$ 335.41		
260	50393 · Trash	\$ 35,000.00	\$ 20,125.69		
261	50394 · Water	\$ 55,000.00	\$ 25,485.26		
262	50395 · Propane	\$ 5,000.00	\$ 1,467.04		
263	Vehicle Expenses				
264	50375 · Chevy	\$ 2,500.00	\$ 1,605.53		
265	50376 · Fuel	\$ 20,000.00	\$ 5,076.74		
266	50377 · Mileage	\$ 1,000.00	\$ 1,358.24		
267	50378 · Chevy (Malibu)	\$ 1,000.00	\$ 248.01		
268	50379 · Ford - F350	\$ 1,000.00	\$ -		
269	50380 · Ford - F550	\$ 1,000.00	\$ 176.36		
270	50382 · Trailer	\$ 500.00	\$ 1,040.00		
271	50383 · Water Trailer	\$ 2,000.00	\$ -		
272	50384 · 2019 Chev. Traverse	\$ 2,000.00	\$ 877.49		
273	50385 · Ford - F150 XLT	\$ 2,000.00	\$ 435.83		
274	50100 · Car Allowance	\$ 6,000.00	\$ 2,769.24		
275	50408 · Staff Picnic/BBQ	\$ 12,000.00	\$ 4,111.07	\$ (6,000.00)	Unused amount
276	50409 · Staff Holiday Party	\$ 20,000.00	\$ 14,386.71	\$ (5,000.00)	Unused amount
277	50410 · Employee of the Quarter	\$ 4,000.00	\$ 1,075.49		
278	50411 · Equipment Purchases	\$ 30,000.00	\$ 16,005.36		
279	50412 · Grounds Equipment	\$ 10,000.00	\$ 2,928.67		
280	50413 · Adult Softball Expense	\$ 18,000.00	\$ 13,731.95	\$ 5,000.00	Raised Umpire fees
281	50414 · Advertising & Publicity	\$ 1,000.00	\$ -		
282	50415 · Awards & Recognition	\$ 2,500.00	\$ -		
283	50417 · Business Meals	\$ 7,000.00	\$ 4,681.22		
284	50418 · Computer Equip & Maintenance	\$ 32,000.00	\$ 26,972.28	\$ 5,000.00	Additional Laptop & screens
285	50420 · Meeting Expenses	\$ 3,000.00	\$ 1,236.10		
286	50421 · Safety	\$ 10,000.00	\$ 4,212.62		
287	50423 · Signage	\$ 2,500.00	\$ 508.37		
288	50427 · Field Wars	\$ 1,700.00	\$ -	\$ (1,700.00)	Unused amount
289	50600 · DT Ranch Property	\$ 20,000.00	\$ -		
290	Capital Expenditures				
291	50020 · Field #1 Improvements	\$ -	\$ 4,300.00		
292	50032 · Transition Plan ADA	\$ 80,000.00	\$ -		
293	50097 · Bogart Pavilion	\$ -	\$ 30,696.81		
294	50701 · ADA Parking/Pathway (CDBG)	\$ -	\$ 6,809.00		



Beaumont-Cherry Valley Recreation and Park District Mid-Year Budget - Workshop

		Approved FY 23/24 June 14th, 2023	Actuals FY 23/24 Thru: 12/31/2023	Adjustments	Notes
295	50713 - Candlelight Trail Flag Pole	\$ -	\$ 58,186.03		
296	50714 - Bogart Trash Enclosures	\$ -	\$ 185.49		
297	50065 - Park Expansion (Fields 8 & 9)	\$ -	\$ 26,920.00		
298	50705 - NCCC Door Swipe Card Entry	\$ 30,000.00	\$ -		
299	50706 - Restroom Auto Locking System	\$ 70,000.00	\$ -		
300	50709 - BBQ Pit	\$ -	\$ 856.61		
301	50712 - DTR Capital Improvement	\$ -	\$ 5,244.00		
302	50716 - Field #4 Improvements	\$ 6,100.00	\$ 3,554.16		
303	50717 - Field #5 Improvements	\$ 10,000.00	\$ 23,167.73		
304	50718 - Field #6 Improvements	\$ 10,000.00	\$ 10,522.19		
305	50719 - Field #7 Improvements	\$ 9,500.00	\$ 17,849.08		
306	50720 - Grange Flooring	\$ 3,000.00	\$ -		
307	50721 - Grange Landscaping	\$ 15,000.00	\$ -		
308	50038 - Grange Wall Fencing/Rod Iron	\$ 45,000.00	\$ -		
309	50722 - NCCC - Restrooms	\$ 100,000.00	\$ -		
310	50723 - NCCC - BBQ	\$ 15,000.00	\$ -		
311	50724 - Franco Garden - Grass/Heaters	\$ 25,000.00	\$ -		
312	50725 - Woman's Club Flooring	\$ 25,000.00	\$ -		
313	50726 - Woman's Club Kitchen	\$ 20,000.00	\$ -		
314	50727 - Woman's Club Exterior/Interior Paint	\$ 50,000.00	\$ 4,400.00		
315	50728 - Bogart Money Machine	\$ 46,000.00	\$ -		
316	50729 - Bogart Kiosk Building	\$ -	\$ 136,301.69		
317	50801 - Soccer Meadow		\$ 27,370.00		
318	50802 - RV Park Space Improvements	\$ -	\$ 17,438.29		

319	Total Budget Changes	\$ (17,500.00)
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Staff Report

Agenda Item No. **2.6**

To: Board of Directors
From: Noah Valdivia, Athletic Facilities Coordinator
Via: Mickey Valdivia, General Manager
Date: February 14, 2024
Subject: Approval of 2024 Parking Fee Dates

Background and Analysis:

The Board annually approves parking fee days for district events, as well as any proposed BYB (Beaumont Youth Baseball) all-star tournaments. Each proposed parking day is a \$5.00 admission fee per car. 100% of those proceeds will go to the Beaumont-Cherry Valley Recreation and Park Improvement Corporation. Parking fee days will continue to be manned by contracted security, Pass Posse, and BCVRPD staff. The \$5.00 parking fees are used to help with event cost recovery as well as park improvements. Staff is proposing to approve the following parking fee dates:

- Cinco De Mayo Fest – May 3rd and 4th
- Annual Avila Horseshoe Tournament – May 25th and 26th
- Cherry Festival (Pending) – May 30th, 31st, June 1st and 2nd
- USA Softball C District Softball Tournament (BYB) – June 14th, 15th, and 16th
- Bogart Boots Brews and BBQ (At Bogart Regional Park) – August 30th and 31st
- Oktoberfest – October 3rd, 4th, 5th, and 6th

Recommendations:

Staff recommend that the Board review, comment, and approve the listed parking fee dates.

Fiscal Impact:

The Beaumont-Cherry Valley Recreation and Park Improvement Corporation account would acquire 100% of the parking fee profits.

Respectfully Submitted,

Noah Valdivia
Athletic Facilities Coordinator



Staff Report

Agenda Item No. **2.7**

To: Board of Directors

From: Ryann Flores, Human Resources Assistant/Clerk of the Board

Via: Mickey Valdivia, General Manager

Date: February 14, 2024

Subject: Approval of the Actuarial Study of Retiree Health Liabilities under GASB 74/75

Background and Analysis:

In compliance with the Governmental Accounting Standards Board (GASB), the District obtained an actuarial study of retiree health liabilities from Total Compensation Systems, Inc. (TCS). The study is required to comply with GASB 74/75 for the associated costs of our Post-Retiree Health Benefits.

This year the District obtained a "Full Valuation" consisting of updated demographic information. This coming year the District will obtain a "Roll-Forward" valuation, which means it relied on census data and benefit provisions provided by staff from the previous valuation.

The table at the bottom of Page 1 under "Key Results" reflects the following:

Total OPEB Liability - \$285,886.00. This represents the amount the District is expected to pay (owed) for future retiree medical benefits.

Fiduciary Net Position - \$446,977.00. This represents the assets held in our irrevocable trust that can only be used to provide Other Postemployment Benefits. (OPEB)

Net OPEB Liability - (\$161,091.00). This represents the amount that exceeds the projected liability. The plans' assets exceed the liability.

I have attached, for reference, the District's fund balance as of June 30, 2023. The balance is now \$472,067.52 compared to \$446,975.05 (6/30/2022). This amount will be reflected in our next valuation. This increase of \$25,092.47 represents profits in our plan.

The typical approach once over funding occurs is to no longer make contributions to the plan and to pay retiree benefits from the plan's assets. We currently pay for and reimburse retiree medical monthly from our general fund for the District's portion of their medical benefit. This year the District requested and received \$3,394.12 from the plan to reimburse our costs.

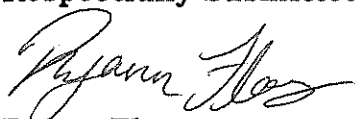
Fiscal Impact:

The cost for consulting and production of the valuation - \$3,060.00 to (TOT) Total Compensation Systems, Inc.

Recommendations:

Staff recommends approval of the actuarial study dated June 23, 2023.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryann Flores". The signature is written in a cursive, flowing style.

Ryann Flores

Human Resources Assistant/Clerk of the Board

**Beaumont-Cherry Valley Recreation and Park
District
Actuarial Study of
Retiree Health Liabilities Under GASB 74/75
Roll-forward Valuation
Valuation Date: June 30, 2021
Measurement Date: June 30, 2022
For Fiscal Year-End: June 30, 2023**

*Prepared by:
Total Compensation Systems, Inc.*

Date: December 12, 2023

Table of Contents

PART I: EXECUTIVE SUMMARY 1

- A. INTRODUCTION 1
- B. KEY RESULTS 1
- C. SUMMARY OF GASB 75 ACCOUNTING RESULTS 2
 - 1. *Changes in Net OPEB Liability* 2
 - 2. *Deferred Inflows and Outflows* 3
 - 3. *OPEB Expense* 3
 - 4. *Adjustments* 3
 - 5. *Trend and Interest Rate Sensitivities* 3
- D. DESCRIPTION OF RETIREE BENEFITS 4
- E. SUMMARY OF VALUATION DATA 4
- F. CERTIFICATION 5

PART II: LIABILITIES AND COSTS FOR RETIREE BENEFITS 7

- A. INTRODUCTION 7
- B. LIABILITY FOR RETIREE BENEFITS 7
- C. ACTUARIAL ACCRUAL 8
- D. ACTUARIAL ASSUMPTIONS 8
- E. TOTAL OPEB LIABILITY 9
- F. VALUATION RESULTS 10
 - 1. *Actuarial Present Value of Projected Benefit Payments (APVPBP)* 10
 - 2. *Service Cost* 10
 - 3. *Total OPEB Liability and Net OPEB Liability* 11
 - 4. *"Pay As You Go" Projection of Retiree Benefit Payments* 11
- G. ADDITIONAL RECONCILIATION OF GASB 75 RESULTS 12
- H. PROCEDURES FOR FUTURE VALUATIONS 13

PART III: ACTUARIAL ASSUMPTIONS AND METHODS 14

- A. ACTUARIAL METHODS AND ASSUMPTIONS: 14
- B. ECONOMIC ASSUMPTIONS: 15
- C. NON-ECONOMIC ASSUMPTIONS: 16

PART IV: APPENDICES 18

- APPENDIX A: DEMOGRAPHIC DATA BY AGE 18
- APPENDIX B: ADMINISTRATIVE BEST PRACTICES 19
- APPENDIX C: GASB 74/75 ACCOUNTING ENTRIES AND DISCLOSURES 20
- APPENDIX D: DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES 24
- APPENDIX E: GLOSSARY OF RETIREE HEALTH VALUATION TERMS 27

Total Compensation Systems, Inc.

Beaumont-Cherry Valley Recreation and Park District Actuarial Study of Retiree Health Liabilities

PART I: EXECUTIVE SUMMARY

A. Introduction

This report was produced by Total Compensation Systems, Inc. for Beaumont-Cherry Valley Recreation and Park District to determine the liabilities associated with its current retiree health program as of a June 30, 2022 measurement date and to provide the necessary information to determine accounting entries for the fiscal year ending June 30, 2023. This report may not be suitable for other purposes such as determining employer contributions or assessing the potential impact of changes in plan design.

Different users of this report will likely be interested in different sections of information contained within. We anticipate that the following portions may be of most interest depending on the reader:

- A high level comparison of key results from the current year to the prior year is shown on this page.
- The values we anticipate will be disclosed in the June 30, 2023 year-end financials are shown on pages 2 and 3.
- Additional accounting information is shown on page 12 and Appendices C and D.
- Description and details of measured valuation liabilities can be found beginning on page 10.
- Guidance regarding the next actuarial valuation for the June 30, 2023 measurement date is provided on page 13.

B. Key Results

Beaumont-Cherry Valley Recreation and Park District uses an Actuarial Measurement Date that is 12 months prior to its Fiscal Year-End. This means that these actuarial results measured as of June 30, 2022 will be used on a look back basis for the June 30, 2023 Fiscal Year-End.

Key Results	Current Year	Prior Year
	<i>June 30, 2022 Measurement Date for June 30, 2023 Fiscal Year-End</i>	<i>June 30, 2021 Measurement Date for June 30, 2022 Fiscal Year-End</i>
Total OPEB Liability (TOL)	\$285,886	\$255,080
Fiduciary Net Position (FNP)	\$446,977	\$516,145
Net OPEB Liability (NOL)	(\$161,091)	(\$261,065)
Service Cost <i>(for year following)</i>	\$17,139	\$16,680
Estimated Pay-as-you-go Cost <i>(for year following)</i>	\$5,739	\$3,536
GASB 75 OPEB Expense <i>(for year ending)</i>	(\$5,859)	(\$26,508)

Refer to results section beginning on page 10 or the glossary on page 27 for descriptions of the above items.

Key Assumptions	Current Year	Prior Year
	<i>June 30, 2022 Measurement Date for June 30, 2023 Fiscal Year-End</i>	<i>June 30, 2021 Measurement Date for June 30, 2022 Fiscal Year-End</i>
Valuation Interest Rate	6.75%	6.75%
Expected Rate of Return on Assets	6.75%	6.75%
Long-Term Medical Trend Rate	4.00%	4.00%
Projected Payroll Growth	2.75%	2.75%

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The following table shows the “pay as you go” projection of annual payments for the employer share of retiree health costs. Although actual payments are certain to vary from those shown below, these projections can be useful for planning purposes. See page 11 for amounts below broken out by employee classification, if applicable.

<i>Year Beginning July 1</i>	<i>Projected Benefit Payments</i>
2021	\$3,536
2022	\$5,739
2023	\$8,280
2024	\$11,170
2025	\$14,616
2026	\$18,573
2027	\$17,696
2028	\$20,369
2029	\$17,120
2030	\$18,770

C. Summary of GASB 75 Accounting Results

1. Changes in Net OPEB Liability

The following table shows the reconciliation of the June 30, 2021 Net OPEB Liability (NOL) in the prior valuation to the June 30, 2022 NOL. A more detailed version of this table can be found on page 12.

	<i>TOL</i>	<i>FNP</i>	<i>NOL</i>
Balance at June 30, 2021 Measurement Date	\$255,080	\$516,145	(\$261,065)
Service Cost	\$16,680	\$0	\$16,680
Interest on TOL / Return on FNP	\$17,662	(\$69,037)	\$86,699
Employer Contributions	\$0	\$3,536	(\$3,536)
Benefit Payments	(\$3,536)	(\$3,536)	\$0
Administrative Expenses	\$0	(\$131)	\$131
Experience (Gains)/Losses	\$0	\$0	\$0
Changes in Assumptions	\$0	\$0	\$0
Other	\$0	\$0	\$0
Net Change	\$30,806	(\$69,168)	\$99,974
Actual Balance at June 30, 2022 Measurement Date	\$285,886	\$446,977	(\$161,091)

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2. Deferred Inflows and Outflows

Changes in the NOL arising from certain sources are recognized on a deferred basis. The following tables show the balance of each deferral item as of the measurement date and the scheduled future recognition. A reconciliation of these balances can be found on page 12 while the complete deferral history is shown beginning on page 24.

Balances at June 30, 2023 Fiscal Year-End	<i>Deferred Outflows</i>	<i>Deferred Inflows</i>
Differences between expected and actual experience	\$10,347	(\$237,265)
Changes in assumptions	\$0	(\$3,129)
Differences between projected and actual return on assets	\$39,073	\$0
Total	\$49,420	(\$240,394)

To be recognized fiscal year ending June 30:	<i>Deferred Outflows</i>	<i>Deferred Inflows</i>
2024	\$8,084	(\$13,383)
2025	\$7,350	(\$13,383)
2026	\$4,622	(\$13,383)
2027	\$21,357	(\$13,383)
2028	\$585	(\$13,383)
Thereafter	\$7,422	(\$173,479)
Total	\$49,420	(\$240,394)

3. OPEB Expense

Under GASB 74 and 75, OPEB expense includes service cost, interest cost, administrative expenses, and change in TOL due to plan changes, adjusted for deferred inflows and outflows. OPEB expense can also be derived as change in net position, adjusted for employer contributions, which can be found on page 12.

To be recognized fiscal year ending June 30, 2023	<i>Expense Component</i>
Service Cost	\$16,680
Interest Cost	\$17,662
Expected Return on Assets	(\$34,835)
Administrative Expenses	\$131
Recognition of Experience (Gain)/Loss Deferrals	(\$12,655)
Recognition of Assumption Change Deferrals	(\$143)
Recognition of Investment (Gain)/Loss Deferrals	\$7,301
Employee Contributions	\$0
Changes in Benefit Terms	\$0
Net OPEB Expense for fiscal year ending June 30, 2023	(\$5,859)

4. Adjustments

The above OPEB expense includes all deferred inflows and outflows except any contributions after the measurement date. Contributions from July 1, 2022 to June 30, 2023 minus prior contributions after the measurement date should also be reflected in OPEB expense. June 30, 2023 deferred outflows should include contributions from July 1, 2022 to June 30, 2023.

5. Trend and Interest Rate Sensitivities

The following presents what the Net OPEB Liability would be if it were calculated using a discount rate assumption or a healthcare trend rate assumption one percent higher or lower than the current assumption.

Net OPEB Liability at June 30, 2022 Measurement Date	<i>Discount Rate</i>	<i>Healthcare Trend Rate</i>
1% Decrease in Assumption	(\$114,360)	(\$208,711)
Current Assumption	(\$161,091)	(\$161,091)
1% Increase in Assumption	(\$198,373)	(\$98,591)

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D. Description of Retiree Benefits

Following is a description of the current retiree benefit plan that applies to employees hired prior to May 10, 2012. Those hired on or after May 10, 2012 are entitled to statutory minimum benefits under Government Code Section 22892.

	<u>All Employees</u>
Benefit types provided	Medical only
Duration of Benefits	Lifetime
Required Service	10 years
Minimum Age	50
Dependent Coverage	No
District Contribution %	Based on years of service ranging from 50% at 10 years to 100% at 25 years of the amount in excess of the statutory minimum employer contribution
District Cap	Net Value Plan

E. Summary of Valuation Data

Because this is a roll-forward valuation, this report is based on census data previously provided to us as of June, 2021 for the June 30, 2021 full valuation. Distributions of participants by age and service can be found on page 18. For non-lifetime benefits, the active count below excludes employees for whom it was not possible to receive retiree benefits (e.g. employees who were already older than the maximum age to which benefits are payable or who will not accrue the required service prior to reaching the maximum age).

	Valuation Year
	<i>June 30, 2021 Valuation Date</i>
	<i>June 30, 2022 Measurement Date</i>
Active Employees eligible for future benefits	
Count	15
Average Age	35.0
Average Years of Service	6.1
Retirees currently receiving benefits	
Count	1
Average Age	71.0

We were not provided with information about any terminated, vested employees.

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F. Certification

The actuarial information in this report is intended solely to assist Beaumont-Cherry Valley Recreation and Park District in complying with Governmental Accounting Standards Board Accounting Statement 74 and 75 and, unless otherwise stated, fully and fairly discloses actuarial information required for compliance. Nothing in this report should be construed as an accounting opinion, accounting advice or legal advice. TCS recommends that third parties retain their own actuary or other qualified professionals when reviewing this report. TCS's work is prepared solely for the use and benefit of Beaumont-Cherry Valley Recreation and Park District. Release of this report may be subject to provisions of the Agreement between Beaumont-Cherry Valley Recreation and Park District and TCS. No third party recipient of this report product should rely on the report for any purpose other than accounting compliance. Any other use of this report is unauthorized without first consulting with TCS.

This report is for fiscal year July 1, 2022 to June 30, 2023, using a measurement date of June 30, 2022. The calculations in this report have been made based on our understanding of plan provisions and actual practice at the time we were provided the required information. We relied on information provided by Beaumont-Cherry Valley Recreation and Park District. Much or all of this information was unaudited at the time of our evaluation. We reviewed the information provided for reasonableness, but this review should not be viewed as fulfilling any audit requirements. We relied on the following materials to complete this study:

- We used paper reports and digital files containing participant demographic data from the District personnel records.
- We used relevant sections of collective bargaining agreements provided by the District.

All costs, liabilities, and other estimates are based on actuarial assumptions and methods that comply with all applicable Actuarial Standards of Practice (ASOPs). Each assumption is deemed to be reasonable by itself, taking into account plan experience and reasonable future expectations and in combination represent our estimate of anticipated experience of the Plan.

This report contains estimates of the Plan's financial condition and future results only as of a single date. Future results can vary dramatically and the accuracy of estimates contained in this report depends on the actuarial assumptions used. This valuation cannot predict the Plan's future condition nor guarantee its future financial soundness. Actuarial valuations do not affect the ultimate cost of Plan benefits, only the timing of Plan contributions. While the valuation is based on individually reasonable assumptions, other assumption sets may also be reasonable and valuation results based on those assumptions would be different. Determining results using alternative assumptions (except for the alternate discount and trend rates shown in this report) is outside the scope of our engagement.

Future actuarial measurements may differ significantly from those presented in this report due to factors such as, but not limited to, the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the measurement methodology (such as the end of an amortization period or additional cost or contribution requirements based on the plan's funded status); and changes in plan provisions or applicable law. We were not asked to perform analyses to estimate the potential range of such future measurements.

The signing actuary is independent of Beaumont-Cherry Valley Recreation and Park District and any plan sponsor. TCS does not intend to benefit from and assumes no duty or liability to other parties who receive this report. TCS is not aware of any relationship that would impair the objectivity of the opinion.

On the basis of the foregoing, I hereby certify that, to the best of my knowledge and belief, this report is complete and has been prepared in accordance with generally accepted actuarial principles and practices and all

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applicable Actuarial Standards of Practice. I meet the Qualifications Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Respectfully submitted,

Geoffrey L. Kischuk
Actuary
Total Compensation Systems, Inc.
(805) 496-1700

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PART II: LIABILITIES AND COSTS FOR RETIREE BENEFITS

A. Introduction.

We calculated the actuarial present value of projected benefit payments (APVPBP) separately for each participant. We determined eligibility for retiree benefits based on information supplied by Beaumont-Cherry Valley Recreation and Park District. We then selected assumptions that, based on plan provisions and our training and experience, represent our best prediction of future plan experience. For each participant, we applied the appropriate assumption factors based on the participant's age, sex, length of service, and employee classification.

The actuarial assumptions used for this study are summarized beginning on page 14.

B. Liability for Retiree Benefits.

For each participant, we projected future premium costs using an assumed trend rate (see Appendix C). To the extent Beaumont-Cherry Valley Recreation and Park District uses contribution caps, the influence of the trend factor is further reduced. We multiplied each future year's benefit payments by the probability that benefits will be paid; i.e. based on the probability that the participant is living, has not terminated employment, has retired and remains eligible. The probability that benefit will be paid in any future year is zero if the participant will not be eligible. The participant will not be eligible if s/he will not have met minimum service, minimum age or, if applicable, maximum age requirements.

The product of each year's benefit payments and the probability the benefit will be paid equals the expected cost for that year. We multiplied the above expected cost figures by the probability that the retiree would elect coverage. A retiree may not elect to be covered if retiree health coverage is available less expensively from another source (e.g. Medicare risk contract) or the retiree is covered under a spouse's plan. Finally, we discounted the expected cost for each year to the measurement date June 30, 2022 at 6.75% interest.

For any *current retirees*, the approach used was similar. The major difference is that the probability of payment for current retirees depends only on mortality and age restrictions (i.e. for retired employees the probability of being retired and of not being terminated are always both 100%).

The value generated from the process described above is called the actuarial present value of projected benefit payments (APVPBP). We added APVPBP for each participant to get the total APVPBP for all participants which is the estimated present value of all future retiree health benefits for all **current** participants. The APVPBP is the amount on June 30, 2022 that, if all actuarial assumptions are exactly right, would be sufficient to expense all promised benefits until the last participant dies or reaches the maximum eligibility age. However, for most actuarial and accounting purposes, the APVPBP is not used directly but is instead apportioned over the lifetime of each participant as described in the following sections.

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C. Actuarial Accrual

Accounting principles provide that the cost of retiree benefits should be “accrued” over employees' working lifetime. For this reason, the Governmental Accounting Standards Board (GASB) issued in June of 2015 Accounting Standards 74 and 75 for retiree health benefits. These standards apply to all public employers that pay any part of the cost of retiree health benefits for current or future retirees (including early retirees), whether they pay directly or indirectly (via an “implicit rate subsidy”).

To actuarially accrue retiree health benefits requires determining the amount to expense each year so that the liability accumulated at retirement is, on average, sufficient (with interest) to cover all retiree health expenditures without the need for additional expenses. There are many different ways to determine the annual accrual amount. The calculation method used is called an “actuarial cost method” and uses the APVPBP to develop expense and liability figures. Furthermore, the APVPBP should be accrued over the working lifetime of employees.

In order to accrue the APVPBP over the working lifetime of employees, actuarial cost methods apportion the APVPBP into two parts: the portions attributable to service rendered prior to the measurement date (the past service liability or Total OPEB Liability (TOL) under GASB 74 and 75) and to service after the measurement date but prior to retirement (the future service liability or present value of future service costs). Of the future service liability, the portion attributable to the single year immediately following the measurement date is known as the normal cost or Service Cost under GASB 74 and 75.

The service cost can be thought of as the value of the benefit earned each year if benefits are accrued during the working lifetime of employees. The actuarial cost method mandated by GASB 75 is the “entry age actuarial cost method”. Under the entry age actuarial cost method, the actuary determines the service cost as the annual amount needing to be expensed from hire until retirement to fully accrue the cost of retiree health benefits. Under GASB 75, the service cost is calculated to be a level percentage of each employee’s projected pay.

D. Actuarial Assumptions

The APVPBP and service cost are determined using several key assumptions:

- The current *cost of retiree health benefits* (often varying by age, Medicare status and/or dependent coverage). The higher the current cost of retiree benefits, the higher the service cost.
- The “*trend*” *rate* at which retiree health benefits are expected to increase over time. A higher trend rate increases the service cost. A “cap” on District contributions can reduce trend to zero once the cap is reached thereby dramatically reducing service costs.
- *Mortality rates* varying by age and sex (and sometimes retirement or disability status). If employees die prior to retirement, past contributions are available to fund benefits for employees who live to retirement. After retirement, death results in benefit termination or reduction. Although higher mortality rates reduce service costs, the mortality assumption is not likely to vary from employer to employer.
- *Employment termination rates* have the same effect as mortality inasmuch as higher termination rates reduce service costs. Employment termination can vary considerably between public agencies.
- The *service requirement* reflects years of service required to earn full or partial retiree benefits. While a longer service requirement reduces costs, cost reductions are not usually substantial unless the service period exceeds 20 years of service.

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- **Retirement rates** determine what proportion of employees retire at each age (assuming employees reach the requisite length of service). Retirement rates often vary by employee classification and implicitly reflect the minimum retirement age required for eligibility. Retirement rates also depend on the amount of pension benefits available. Higher retirement rates increase service costs but, except for differences in minimum retirement age, retirement rates tend to be consistent between public agencies for each employee type.
- **Participation rates** indicate what proportion of retirees are expected to elect retiree health benefits if a significant retiree contribution is required. Higher participation rates increase costs.
- The **discount rate** estimates investment earnings for assets earmarked to cover retiree health benefit liabilities. The discount rate depends on the nature of underlying assets for funded plans. The rate used for a funded plan is the **real** rate of return expected for plan assets plus the long term inflation assumption. For an unfunded plan, the discount rate is based on an index of 20 year General Obligation municipal bonds rated AA or higher. For partially funded plans, the discount rate is a blend of the funded and unfunded rates.

E. Total OPEB Liability

The assumptions listed above are not exhaustive, but are the most common assumptions used in actuarial cost calculations. If all actuarial assumptions are exactly met and an employer expensed the service cost every year for all past and current employees and retirees, a sizeable liability would have accumulated (after adding interest and subtracting retiree benefit costs). The liability that would have accumulated is called the Total OPEB Liability (TOL). The excess of TOL over the value of plan assets is called the Net OPEB Liability (NOL). Under GASB 74 and 75, in order for assets to count toward offsetting the TOL, the assets have to be held in an irrevocable trust that is safe from creditors and can only be used to provide OPEB benefits to eligible participants.

Changes in the TOL can arise in several ways - e.g., as a result of plan changes or changes in actuarial assumptions. Change in the TOL can also arise from actuarial gains and losses. Actuarial gains and losses result from differences between actuarial assumptions and actual plan experience. GASB 75 allows certain changes in the TOL to be deferred (i.e. deferred inflows and outflows of resources).

Under GASB 74 and 75, a portion of actuarial gains and losses can be deferred as follows:

- Investment gains and losses are deferred five years.
- Experience gains and losses are deferred over the Expected Average Remaining Service Lives (EARSL) of plan participants. In calculating the EARSL, terminated employees (primarily retirees) are considered to have a working lifetime of zero. This often makes the EARSL quite short.
- Liability changes resulting from changes in economic and demographic assumptions are also deferred based on the EARSL.
- Liability changes resulting from plan changes, for example, cannot be deferred.

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F. Valuation Results

This section details the measured values of the concepts described on the previous pages. Because this is a roll-forward valuation, the results shown in this section do not match the overall results as of the measurement date.

1. Actuarial Present Value of Projected Benefit Payments (APVPBP)

Actuarial Present Value of Projected Benefit Payments as of June 30, 2021 Valuation Date

	<i>Total</i>
Active: Pre-65 Benefit	\$94,263
Post-65 Benefit	\$235,944
Subtotal	\$330,207
Retiree: Pre-65 Benefit	\$0
Post-65 Benefit	\$51,021
Subtotal	\$51,021
Grand Total	\$381,228
Subtotal Pre-65 Benefit	\$94,263
Subtotal Post-65 Benefit	\$286,965

2. Service Cost

The service cost represents the value of the benefit earned during a single year of employment. It is the APVPBP spread over the expected working lifetime of the employee and divided into annual segments. We applied an "entry age" actuarial cost method to determine funding rates for active employees. The table below summarizes the calculated service cost.

Service Cost Valuation Year Beginning July 1, 2021

	<i>Total</i>
# of Eligible Employees	15
First Year Service Cost	
Pre-65 Benefit	\$5,355
Post-65 Benefit	\$11,325
Total	\$16,680

Accruing retiree health benefit costs using service costs levels out the cost of retiree health benefits over time and more fairly reflects the value of benefits "earned" each year by employees. While the service cost for each employee is targeted to remain level as a percentage of covered payroll, the service cost as a dollar amount would increase each year based on covered payroll. Additionally, the overall service cost may grow or shrink based on changes in the demographic makeup of the employees from year to year.

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3. Total OPEB Liability and Net OPEB Liability

If actuarial assumptions are borne out by experience, the District will fully accrue retiree benefits by expensing an amount each year that equals the service cost. If no accruals had taken place in the past, there would be a shortfall of many years' accruals, accumulated interest and forfeitures for terminated or deceased employees. This shortfall is called the Total OPEB Liability. We calculated the Total OPEB Liability (TOL) as the APVPBP minus the present value of future service costs. To the extent that benefits are funded through a GASB 74 qualifying trust, the trust's Fiduciary Net Position (FNP) is subtracted to get the NOL. The FNP is the value of assets adjusted for any applicable payables and receivables as shown in the table on page 15.

Total OPEB Liability and Net OPEB Liability as of June 30, 2021 Valuation Date

	<i>Total</i>
Active: Pre-65 Benefit	\$51,650
Active: Post-65 Benefit	\$152,409
Subtotal	\$204,059
Retiree: Pre-65 Benefit	\$0
Retiree: Post-65 Benefit	\$51,021
Subtotal	\$51,021
Subtotal: Pre-65 Benefit	\$51,650
Subtotal: Post-65 Benefit	\$203,430
Total OPEB Liability (TOL)	\$255,080
Fiduciary Net Position as of June 30, 2021	\$516,145
Net OPEB Liability (NOL)	(\$261,065)

4. "Pay As You Go" Projection of Retiree Benefit Payments

We used the actuarial assumptions shown in Appendix C to project the District's ten year retiree benefit outlay. Because these cost estimates reflect average assumptions applied to a relatively small number of participants, estimates for individual years are **certain** to be *inaccurate*. However, these estimates show the size of cash outflow.

The following table shows a projection of annual amounts needed to pay the District's share of retiree health costs.

<i>Year Beginning</i>	<i>Total</i>
<i>July 1</i>	
2021	\$3,536
2022	\$5,739
2023	\$8,280
2024	\$11,170
2025	\$14,616
2026	\$18,573
2027	\$17,696
2028	\$20,369
2029	\$17,120
2030	\$18,770

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G. Additional Reconciliation of GASB 75 Results

The following table shows the reconciliation of the June 30, 2021 Net OPEB Liability (NOL) in the prior valuation to the June 30, 2022 NOL. For some plans, it will provide additional detail and transparency beyond that shown in the table on Page 2.

	<i>TOL</i>	<i>FNP</i>	<i>NOL</i>
Balance at June 30, 2021	\$255,080	\$516,145	(\$261,065)
Service Cost	\$16,680	\$0	\$16,680
Interest on Total OPEB Liability	\$17,662	\$0	\$17,662
Expected Investment Income	\$0	\$34,835	(\$34,835)
Administrative Expenses	\$0	(\$131)	\$131
Employee Contributions	\$0	\$0	\$0
Employer Contributions to Trust	\$0	\$0	\$0
Employer Contributions as Benefit Payments	\$0	\$3,536	(\$3,536)
Benefit Payments from Trust	\$0	\$0	\$0
Expected Benefit Payments from Employer	(\$3,536)	(\$3,536)	\$0
Expected Balance at June 30, 2022	\$285,886	\$550,849	(\$264,963)
Experience (Gains)/Losses	\$0	\$0	\$0
Changes in Assumptions	\$0	\$0	\$0
Changes in Benefit Terms	\$0	\$0	\$0
Investment Gains/(Losses)	\$0	(\$103,872)	\$103,872
Other	\$0	\$0	\$0
Net Change during 2022	\$30,806	(\$69,168)	\$99,974
Actual Balance at June 30, 2022*	\$285,886	\$446,977	(\$161,091)

* May include a slight rounding error.

Changes in the NOL arising from certain sources are recognized on a deferred basis. The deferral history for Beaumont-Cherry Valley Recreation and Park District is shown beginning on page 24. The following table summarizes the beginning and ending balances for each deferral item. The current year expense reflects the change in deferral balances for the measurement year.

Deferred Inflow/Outflow Balances Fiscal Year Ending June 30, 2023

	<i>Beginning Balance</i>	<i>Change Due to New Deferrals</i>	<i>Change Due to Recognition</i>	<i>Ending Balance</i>
Experience (Gains)/Losses	(\$239,573)	\$0	\$12,655	(\$226,918)
Assumption Changes	(\$3,272)	\$0	\$143	(\$3,129)
Investment (Gains)/Losses	(\$57,498)	\$103,872	(\$7,301)	\$39,073
Deferred Balances	(\$300,343)	\$103,872	\$5,497	(\$190,974)

The following table shows the reconciliation of Net Position (NOL less the balance of any deferred inflows or outflows). When adjusted for contributions, the change in Net Position is equal to the OPEB expense shown previously on page 3.

Preliminary OPEB Expense Fiscal Year Ending June 30, 2023

	<i>Beginning Net Position</i>	<i>Ending Net Position</i>	<i>Change</i>
Net OPEB Liability (NOL)	(\$261,065)	(\$161,091)	\$99,974
Deferred Balances	(\$300,343)	(\$190,974)	\$109,369
Net Position	\$39,278	\$29,883	(\$9,395)
Adjust Out Employer Contributions			\$3,536
OPEB Expense			(\$5,859)

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H. Procedures for Future Valuations

GASB 74/75 require annual measurements of liability with a full actuarial valuation required every two years. This means that for the measurement date one year following a full actuarial valuation, a streamlined “roll-forward” valuation may be performed in place of a full valuation. The following outlines the key differences between full and roll-forward valuations.

	Full Actuarial Valuation	Roll-Forward Valuation
Collect New Census Data	Yes	No
Reflect Updates to Plan Design	Yes	No
Update Actuarial Assumptions	Yes	Typically Not
Update Valuation Interest Rate	Yes	Yes
Actual Assets as of Measurement Date	Yes	Yes
Timing	4-6 weeks after information is received	1-2 weeks after information is received
Fees	Full	Reduced
Information Needed from Employer	Moderate	Minimal
Required Frequency	At least every two years	Each year, unless a full valuation is performed

The majority of employers use an alternating cycle of a full valuation one year followed by a roll-forward valuation the next year. However, a full valuation may be required or preferred under certain circumstances. Following are examples of actions that could cause the employer to consider a full valuation instead of a roll-forward valuation.

- The employer adds or terminates a group of participants that constitutes a significant part of the covered group.
- The employer considers or implements changes to retiree benefit provisions or eligibility requirements.
- The employer considers or puts in place an early retirement incentive program.
- The employer desires the measured liability to incorporate more recent census data or assumptions.

We anticipate that the next valuation we perform for Beaumont-Cherry Valley Recreation and Park District will be a full valuation with a measurement date of June 30, 2023 which will be used for the fiscal year ending June 30, 2024.

PART III: ACTUARIAL ASSUMPTIONS AND METHODS

Following is a summary of actuarial assumptions and methods used in this study. The District should carefully review these assumptions and methods to make sure they reflect the District's assessment of its underlying experience. It is important for Beaumont-Cherry Valley Recreation and Park District to understand that the appropriateness of all selected actuarial assumptions and methods are Beaumont-Cherry Valley Recreation and Park District's responsibility. Unless otherwise disclosed in this report, TCS believes that all methods and assumptions are within a reasonable range based on the provisions of GASB 74 and 75, applicable actuarial standards of practice, Beaumont-Cherry Valley Recreation and Park District's actual historical experience, and TCS's judgment based on experience and training.

A. ACTUARIAL METHODS AND ASSUMPTIONS:

ACTUARIAL COST METHOD: GASB 74 and 75 require use of the entry age actuarial cost method.

Entry age is based on the age at hire for eligible employees. The attribution period is determined as the difference between the expected retirement age and the age at hire. The APVPBP and present value of future service costs are determined on a participant by participant basis and then aggregated.

SUBSTANTIVE PLAN: As required under GASB 74 and 75, we based the valuation on the substantive plan. The formulation of the substantive plan was based on a review of written plan documents as well as historical information provided by Beaumont-Cherry Valley Recreation and Park District regarding practices with respect to employer and employee contributions and other relevant factors.

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B. ECONOMIC ASSUMPTIONS:

Economic assumptions are set under the guidance of Actuarial Standard of Practice 27 (ASOP 27). Among other things, ASOP 27 provides that economic assumptions should reflect a consistent underlying rate of general inflation. For that reason, we show our assumed long-term inflation rate below.

INFLATION: We assumed 2.50% per year used for pension purposes. Actuarial standards require using the same rate for OPEB that is used for pension.

INVESTMENT RETURN / DISCOUNT RATE: We assumed 6.75% per year net of expenses. This is based on assumed long-term return on employer assets.. We used the “Building Block Method”. (See Appendix C, Paragraph 53 for more information). Our assessment of long-term returns for employer assets is based on long-term historical returns for surplus funds invested pursuant to California Government Code Sections 53601 et seq.

TREND: We assumed 4.00% per year. Our long-term trend assumption is based on the conclusion that, while medical trend will continue to be cyclical, the average increase over time cannot continue to outstrip general inflation by a wide margin. Trend increases in excess of general inflation result in dramatic increases in unemployment, the number of uninsured and the number of underinsured. These effects are nearing a tipping point which will inevitably result in fundamental changes in health care finance and/or delivery which will bring increases in health care costs more closely in line with general inflation. We do not believe it is reasonable to project historical trend vs. inflation differences several decades into the future.

PAYROLL INCREASE: We assumed 2.75% per year. Since benefits do not depend on salary (as they do for pensions), this assumption is only used to determine the accrual pattern of the Actuarial Present Value of Projected Benefit Payments.

FIDUCIARY NET POSITION (FNP): The following table shows the beginning and ending FNP numbers that were provided by Beaumont-Cherry Valley Recreation and Park District.

Fiduciary Net Position as of June 30, 2022

	<u>06/30/2021</u>	<u>06/30/2022</u>
Cash and Equivalents	\$0	\$0
Contributions Receivable	\$0	\$0
Total Investments	\$519,763	\$446,977
Capital Assets	\$0	\$0
Total Assets	\$519,763	\$446,977
Benefits Payable	(\$3,618)	\$0
Fiduciary Net Position	\$516,145	\$446,977

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C. NON-ECONOMIC ASSUMPTIONS:

Economic assumptions are set under the guidance of Actuarial Standard of Practice 35 (ASOP 35). See Appendix C, Paragraph 52 for more information.

MORTALITY

<i>Participant Type</i>	<i>Mortality Tables</i>
Miscellaneous	2017 CalPERS Mortality for Miscellaneous and Schools Employees

RETIREMENT RATES

<i>Employee Type</i>	<i>Retirement Rate Tables</i>
All Participants	Hired 2013 and later: 2017 CalPERS 2.0%@62 Rates for Miscellaneous Employees Hired 2012 and earlier: 2017 CalPERS 2.7%@55 Rates for Miscellaneous Employees

COSTS FOR RETIREE COVERAGE

Actuarial Standard of Practice 6 (ASOP 6) provides that, as a general rule, retiree costs should be based on actual claim costs or age-adjusted premiums. This is true even for many medical plans that are commonly considered to be “community-rated.” However, ASOP 6 contains a provision – specifically section 3.7.7(c) – that allows use of unadjusted premiums in certain circumstances.

It is my opinion that the section 3.7.7(c)(4) exception allows use of unadjusted premium for PEMHCA agencies if certain conditions are met. Following are the criteria we applied to Beaumont-Cherry Valley Recreation and Park District to determine that it is reasonable to assume that Beaumont-Cherry Valley Recreation and Park District’s future participation in PEMHCA is likely and that the CalPERS medical program as well as its premium structure are sustainable. (We also have an extensive white paper on this subject that provides a basis for our rationale entirely within the context of ASOP 6. We will make this white paper available upon request.)

- **Plan qualifies as a “pooled health plan.”** ASOP 6 defines a “pooled health plan” as one in which premiums are based at least in part on the claims experience of groups other than the one being valued.” Since CalPERS rates are the same for all employers in each region, rates are clearly based on the experience of many groups.
- **Rates not based to any extent on the agency’s claim experience.** As mentioned above, rates are the same for all participating employers regardless of claim experience or size.
- **Rates not based to any extent on the agency’s demographics.** As mentioned above, rates are the same for all participating employers regardless of demographics.
- **No refunds or charges based on the agency’s claim experience or demographics.** The terms of operation of the CalPERS program are set by statute and there is no provision for any refunds and charges that vary from employer to employer for any reason. The only charges are uniform administrative charges.
- **Plan in existence 20 or more years.** Enabling legislation to allow “contracting agencies” to participate in the CalPERS program was passed in 1967. The CalPERS medical plan has been successfully operating for almost 50 years. As far back as we can obtain records, the rating structure has been consistent, with the only difference having been a move to regional rating which is unrelated to age-adjusted rating.
- **No recent large increases or decreases in the number of participating plans or enrollment.** The CalPERS medical plan has shown remarkably stable enrollment. In the past 10 years, there has been small growth in the number of employers in most years – with the maximum being a little over 2% and

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a very small decrease in one year. Average year over year growth in the number of employers over the last 10 years has been about 0.75% per year. Groups have been consistently leaving the CalPERS medical plan while other groups have been joining with no disruption to its stability.

- **Agency is not expecting to leave plan in foreseeable future.** The District does not plan to leave CalPERS at present.
- **No indication the plan will be discontinued.** We are unaware of anything that would cause the CalPERS medical plan to cease or to significantly change its operation in a way that would affect this determination.
- **The agency does not represent a large part of the pool.** The District is in the CalPERS Other Southern California region. Based on the information we have, the District constitutes no more than 0.1% of the Other Southern California pool. In our opinion, this is not enough for the District to have a measurable effect on the rates or viability of the Other Southern California pool.

Retiree liabilities are based on actual retiree costs. Liabilities for active participants are based on the first year costs shown below. Subsequent years' costs are based on first year costs adjusted for trend and limited by any District contribution caps.

<i>Participant Type</i>	<i>Future Retirees Pre-65</i>	<i>Future Retirees Post-65</i>
All Participants	Statutory minimum: \$1,752 Supplemental benefit: \$8,608	Statutory minimum: \$1,752 Supplemental benefit: \$2,831

PARTICIPATION RATES

<i>Employee Type</i>	<i><65 Non-Medicare Participation %</i>	<i>65+ Medicare Participation %</i>
Miscellaneous	100%	100%

TURNOVER

<i>Employee Type</i>	<i>Turnover Rate Tables</i>
Miscellaneous	2017 CalPERS Turnover for Miscellaneous Employees

SPOUSE PREVALENCE

To the extent not provided and when needed to calculate benefit liabilities, 80% of retirees assumed to be married at retirement. After retirement, the percentage married is adjusted to reflect mortality.

SPOUSE AGES

To the extent spouse dates of birth are not provided and when needed to calculate benefit liabilities, female spouse assumed to be three years younger than male.

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PART IV: APPENDICES

APPENDIX A: DEMOGRAPHIC DATA BY AGE

ELIGIBLE ACTIVE EMPLOYEES BY AGE AND SERVICE

	<i>Total</i>	<i>Under 5 Years of Service</i>	<i>5 – 9 Years of Service</i>	<i>10 – 14 Years of Service</i>	<i>15 – 19 Years of Service</i>	<i>20 – 24 Years of Service</i>	<i>25 – 29 Years of Service</i>	<i>30 – 34 Years of Service</i>	<i>Over 34 Years of Service</i>
Under 25	5	3	2						
25 – 29	3	1	1	1					
30 – 34	2	2							
35 – 39	0								
40 – 44	0								
45 – 49	1	1							
50 – 54	0								
55 – 59	3		1		2				
60 – 64	1		1						
65 and older	0								
Total	15	7	5	1	2	0	0	0	0

ELIGIBLE RETIREES BY AGE AND EMPLOYEE CLASS

<i>Age</i>	<i>Total</i>
Under 50	0
50 – 54	0
55 – 59	0
60 – 64	0
65 – 69	0
70 – 74	1
75 – 79	0
80 – 84	0
85 – 89	0
90 and older	0
Total	1

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APPENDIX B: ADMINISTRATIVE BEST PRACTICES

It is outside the scope of this report to make specific recommendations of actions Beaumont-Cherry Valley Recreation and Park District should take to manage the liability created by the current retiree health program. The following items are intended only to allow the District to get more information from this and future studies. Because we have not conducted a comprehensive administrative audit of Beaumont-Cherry Valley Recreation and Park District's practices, it is possible that Beaumont-Cherry Valley Recreation and Park District is already complying with some or all of these suggestions.

- We suggest that Beaumont-Cherry Valley Recreation and Park District maintain an inventory of all benefits and services provided to retirees – whether contractually or not and whether retiree-paid or not. For each, Beaumont-Cherry Valley Recreation and Park District should determine whether the benefit is material and subject to GASB 74 and/or 75.
- Under GASB 75, it is important to isolate the cost of retiree health benefits. Beaumont-Cherry Valley Recreation and Park District should have all premiums, claims and expenses for retirees separated from active employee premiums, claims, expenses, etc. To the extent any retiree benefits are made available to retirees over the age of 65 – *even on a retiree-pay-all basis* – all premiums, claims and expenses for post-65 retiree coverage should be segregated from those for pre-65 coverage. Furthermore, Beaumont-Cherry Valley Recreation and Park District should arrange for the rates or prices of all retiree benefits to be set on what is expected to be a self-sustaining basis.
- Beaumont-Cherry Valley Recreation and Park District should establish a way of designating employees as eligible or ineligible for future OPEB benefits. Ineligible employees can include those in ineligible job classes; those hired after a designated date restricting eligibility; those who, due to their age at hire cannot qualify for District-paid OPEB benefits; employees who exceed the termination age for OPEB benefits, etc.
- Several assumptions were made in estimating costs and liabilities under Beaumont-Cherry Valley Recreation and Park District's retiree health program. Further studies may be desired to validate any assumptions where there is any doubt that the assumption is appropriate. (See Part III of this report for a summary of assumptions.) For example, Beaumont-Cherry Valley Recreation and Park District should maintain a retiree database that includes – in addition to date of birth, gender and employee classification – retirement date and (if applicable) dependent date of birth, relationship and gender. It will also be helpful for Beaumont-Cherry Valley Recreation and Park District to maintain employment termination information – namely, the number of OPEB-eligible employees in each employee class that terminate employment each year for reasons other than death, disability or retirement.

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APPENDIX C: GASB 74/75 ACCOUNTING ENTRIES AND DISCLOSURES

This report does not necessarily include the entire accounting values. As mentioned earlier, there are certain deferred items that are employer-specific. The District should consult with its auditor if there are any questions about what, if any, adjustments may be appropriate.

GASB 74/75 include a large number of items that should be included in the Note Disclosures and Required Supplementary Information (RSI) Schedules. Many of these items are outside the scope of the actuarial valuation. However, following is information to assist the District in complying with GASB 74/75 disclosure requirements:

Paragraph 50: **Information about the OPEB Plan**

Most of the information about the OPEB plan should be supplied by Beaumont-Cherry Valley Recreation and Park District. Following is information to help fulfill Paragraph 50 reporting requirements.

50.c: Following is a table of plan participants

	Number of Participants
Inactive Employees Currently Receiving Benefit Payments	1
Inactive Employees Entitled to But Not Yet Receiving Benefit Payments*	0
Participating Active Employees	15
Total Number of participants	16

*We were not provided with information about any terminated, vested employees

Paragraph 51: **Significant Assumptions and Other Inputs**

Shown in Part III.

Paragraph 52: **Information Related to Assumptions and Other Inputs**

The following information is intended to assist Beaumont-Cherry Valley Recreation and Park District in complying with the requirements of Paragraph 52.

52.b: Mortality Assumptions Following are the tables the mortality assumptions are based upon. Inasmuch as these tables are based on appropriate populations, and that these tables are used for pension purposes, we believe these tables to be the most appropriate for the valuation.

Mortality Table	2017 CalPERS Mortality for Miscellaneous and Schools Employees
Disclosure	The mortality assumptions are based on the 2017 CalPERS Mortality for Miscellaneous and Schools Employees table created by CalPERS. CalPERS periodically studies mortality for participating agencies and establishes mortality tables that are modified versions of commonly used tables. This table incorporates mortality projection as deemed appropriate based on CalPERS analysis.

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Mortality Table	2017 CalPERS Retiree Mortality for Miscellaneous and Schools Employees
Disclosure	The mortality assumptions are based on the 2017 CalPERS Retiree Mortality for Miscellaneous and Schools Employees table created by CalPERS. CalPERS periodically studies mortality for participating agencies and establishes mortality tables that are modified versions of commonly used tables. This table incorporates mortality projection as deemed appropriate based on CalPERS analysis.

52.c: Experience Studies Following are the tables the retirement and turnover assumptions are based upon. Inasmuch as these tables are based on appropriate populations, and that these tables are used for pension purposes, we believe these tables to be the most appropriate for the valuation.

Retirement Tables

Retirement Table	2017 CalPERS 2.0%@62 Rates for Miscellaneous Employees
Disclosure	The retirement assumptions are based on the 2017 CalPERS 2.0%@62 Rates for Miscellaneous Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.

Retirement Table	2017 CalPERS 2.7%@55 Rates for Miscellaneous Employees
Disclosure	The retirement assumptions are based on the 2017 CalPERS 2.7%@55 Rates for Miscellaneous Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.

Turnover Tables

Turnover Table	2017 CalPERS Turnover for Miscellaneous Employees
Disclosure	The turnover assumptions are based on the 2017 CalPERS Turnover for Miscellaneous Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.

For other assumptions, we use actual plan provisions and plan data.

52.d: The alternative measurement method was not used in this valuation.

52.e: NOL using alternative trend assumptions The following table shows the Net OPEB Liability with a healthcare cost trend rate 1% higher and 1% lower than assumed in the valuation.

	Trend 1% Lower	Valuation Trend	Trend 1% Higher
Net OPEB Liability	(\$208,711)	(\$161,091)	(\$98,591)

Paragraph 53:

Discount Rate

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The following information is intended to assist Beaumont-Cherry Valley Recreation and Park District to comply with Paragraph 53 requirements.

53.a: A discount rate of 6.75% was used in the valuation. The interest rate used in the prior valuation was 6.75%.

53.b: We assumed that all contributions are from the employer.

53.c: We used historic 44 year real rates of return for each asset class along with our assumed long-term inflation assumption to set the discount rate. We offset the expected investment return by investment expenses of 25 basis points.

53.d: The interest assumption does not reflect a municipal bond rate.

53.e: Not applicable.

53.f: Following is the assumed asset allocation and assumed rate of return for each.
CERBT - Strategy 1

Asset Class	Percentage of Portfolio	Assumed Gross Return
All Equities	59.0000	7.5450
All Fixed Income	25.0000	4.2500
Real Estate Investment Trusts	8.0000	7.2500
All Commodities	3.0000	7.5450
Treasury Inflation Protected Securities (TIPS)	5.0000	3.0000

We looked at rolling periods of time for all asset classes in combination to appropriately reflect correlation between asset classes. That means that the average returns for any asset class don't necessarily reflect the averages over time individually, but reflect the return for the asset class for the portfolio average. We used geometric means.

53.g: The following table shows the Net OPEB liability with a discount rate 1% higher and 1% lower than assumed in the valuation.

	Discount Rate 1% Lower	Valuation Discount Rate	Discount Rate 1% Higher
Net OPEB Liability	(\$114,360)	(\$161,091)	(\$198,373)

Paragraph 55:

Changes in the Net OPEB Liability

Please see reconciliation on pages 2 or 12.

Paragraph 56:

Additional Net OPEB Liability Information

The following information is intended to assist Beaumont-Cherry Valley Recreation and Park District to comply with Paragraph 56 requirements.

56.a: The valuation date is June 30, 2021.

The measurement date is June 30, 2022.

56.b: We are not aware of a special funding arrangement.

56.c: There were no assumption changes since the prior measurement date.

56.d: There were no changes in benefit terms since the prior measurement date.

56.e: Not applicable

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56.f: To be determined by the employer

56.g: To be determined by the employer

56.h: Other than contributions after the measurement, all deferred inflow and outflow balances are shown on page 12 and in Appendix D

56.i: Future recognition of deferred inflows and outflows is shown in Appendix D

Paragraph 57:

Required Supplementary Information

57.a: Please see reconciliation on pages 2 or 12. Please see the notes for Paragraph 244 below for more information.

57.b: These items are provided on pages 2 and 12 for the current valuation, except for covered payroll, which should be determined based on appropriate methods.

57.c: We have not been asked to calculate an actuarially determined contribution amount. We assume the District contributes on an ad hoc basis, but in an amount sufficient to fully fund the obligation over a period not to exceed 44 years.

57.d: We are not aware that there are any statutorily or contractually established contribution requirements.

Paragraph 58:

Actuarially Determined Contributions

We have not been asked to calculate an actuarially determined contribution amount. We assume the District contributes on an ad hoc basis, but in an amount sufficient to fully fund the obligation over a period not to exceed 44 years.

Paragraph 244:

Transition Option

Prior periods were not restated due to the fact that prior valuations were not rerun in accordance with GASB 75. It was determined that the time and expense necessary to rerun prior valuations and to restate prior financial statements was not justified.

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APPENDIX D: DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES

EXPERIENCE GAINS AND LOSSES

Increase (Decrease) in OPEB Expense Arising from the Recognition of Effects of Experience Gains and Losses (Measurement Periods)

Measurement Period	Experience (Gain)/Loss	Original Recognition Period (Years)	Amounts Recognized in OPEB Expense through 2021	2022	2023	2024	2025	2026	2027	Thereafter
2018-19	(\$210,952)	20.7	(\$30,573)	(\$10,191)	(\$10,191)	(\$10,191)	(\$10,191)	(\$10,191)	(\$10,191)	(\$119,233)
2019-20	\$12,102	20.7	\$1,170	\$585	\$585	\$585	\$585	\$585	\$585	\$7,422
2020-21	(\$73,175)	24	(\$3,049)	(\$3,049)	(\$3,049)	(\$3,049)	(\$3,049)	(\$3,049)	(\$3,049)	(\$51,832)
2021-22	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in OPEB Expense			(\$32,452)	(\$12,655)	(\$12,655)	(\$12,655)	(\$12,655)	(\$12,655)	(\$12,655)	(\$163,643)

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CHANGES OF ASSUMPTIONS

Increase (Decrease) in OPEB Expense Arising from the Recognition of Effects of Changes of Assumptions (Measurement Periods)

Measurement Period	Changes of Assumptions	Original Recognition Period (Years)	Amounts Recognized in OPEB Expense through 2021	2022	2023	2024	2025	2026	2027	Thereafter
2020-21	(\$3,415)	24	(\$143)	(\$143)	(\$143)	(\$143)	(\$143)	(\$143)	(\$143)	(\$2,414)
2021-22	\$0	0	\$0	\$0						
Net Increase (Decrease) in OPEB Expense			(\$143)	(\$143)	(\$143)	(\$143)	(\$143)	(\$143)	(\$143)	(\$2,414)

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INVESTMENT GAINS AND LOSSES

Increase (Decrease) in OPEB Expense Arising from the Recognition of Effects of Investment Gains and Losses (Measurement Periods)

Measurement Period	Investment (Gain)/Loss	Original Recognition Period (Years)	Amounts Recognized in OPEB Expense through 2021	2022	Amounts to be Recognized in OPEB Expense after 2022	2023	2024	2025	2026	2027	Thereafter
2017-18	(\$1,009)	5	(\$808)	(\$201)	\$0						
2018-19	\$3,677	5	\$2,208	\$736	\$733	\$733					
2019-20	\$13,654	5	\$5,462	\$2,731	\$5,461	\$2,731	\$2,730				
2020-21	(\$83,698)	5	(\$16,740)	(\$16,740)	(\$50,218)	(\$16,740)	(\$16,740)	(\$16,738)			
2021-22	\$103,872	5	\$0	\$20,775	\$83,097	\$20,775	\$20,775	\$20,775	\$20,772		
Net Increase (Decrease) in OPEB Expense			(\$9,878)	\$7,301	\$39,073	\$7,499	\$6,765	\$4,037	\$20,772	\$0	\$0

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APPENDIX E: GLOSSARY OF RETIREE HEALTH VALUATION TERMS

Note: The following definitions are intended to help a *non-actuary* understand concepts related to retiree health valuations. Therefore, the definitions may not be actuarially accurate.

<u>Actuarial Cost Method:</u>	A mathematical model for allocating OPEB costs by year of service. The only actuarial cost method allowed under GASB 74/75 is the entry age actuarial cost method.
<u>Actuarial Present Value of Projected Benefit Payments:</u>	The projected amount of all OPEB benefits to be paid to current and future retirees discounted back to the valuation or measurement date.
<u>Deferred Inflows/Outflows of Resources:</u>	A portion of certain items that can be deferred to future periods or that weren't reflected in the valuation. The former includes investment gains/losses, actuarial gains/losses, and gains/losses due to changes in actuarial assumptions or methods. The latter includes contributions made to a trust subsequent to the measurement date but before the statement date.
<u>Discount Rate:</u>	Assumed investment return net of all investment expenses. Generally, a higher assumed interest rate leads to lower service costs and total OPEB liability.
<u>Fiduciary Net Position:</u>	Net assets (liability) of a qualifying OPEB "plan" (i.e. qualifying irrevocable trust or equivalent arrangement).
<u>Implicit Rate Subsidy:</u>	The estimated amount by which retiree rates are understated in situations where, for rating purposes, retirees are combined with active employees and the employer is expected, in the long run, to pay the underlying cost of retiree benefits.
<u>Measurement Date:</u>	The date at which assets and liabilities are determined in order to estimate TOL and NOL.
<u>Mortality Rate:</u>	Assumed proportion of people who die each year. Mortality rates always vary by age and often by sex. A mortality table should always be selected that is based on a similar "population" to the one being studied.
<u>Net OPEB Liability (NOL):</u>	The Total OPEB Liability minus the Fiduciary Net Position.
<u>OPEB Benefits:</u>	Other Post Employment Benefits. Generally, medical, dental, prescription drug, life, long-term care or other postemployment benefits that are not pension benefits.
<u>OPEB Expense:</u>	This is the amount employers must recognize as an expense each year. The annual OPEB expense is equal to the Service Cost plus interest on the Total OPEB Liability (TOL) plus change in TOL due to plan changes minus projected investment income; all adjusted to reflect deferred inflows and outflows of resources.
<u>Participation Rate:</u>	The proportion of retirees who elect to receive retiree benefits. A lower participation rate results in lower service cost and a TOL. The participation rate often is related to retiree contributions.

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<u>Pay As You Go Cost:</u>	The projected benefit payments to retirees in a given year as estimated by the actuarial valuation. Actual benefit payments are likely to differ from these estimated amounts. For OPEB plans that do not pre-fund through an irrevocable trust, the Pay As You Go Cost serves as an estimated amount to budget for annual OPEB payments.
<u>Retirement Rate:</u>	The proportion of active employees who retire each year. Retirement rates are usually based on age and/or length of service. (Retirement rates can be used in conjunction with the service requirement to reflect both age and length of service). The more likely employees are to retire early, the higher service costs and actuarial accrued liability will be.
<u>Service Cost:</u>	The annual dollar value of the “earned” portion of retiree health benefits if retiree health benefits are to be fully accrued at retirement.
<u>Service Requirement:</u>	The proportion of retiree benefits payable under the OPEB plan, based on length of service and, sometimes, age. A shorter service requirement increases service costs and TOL.
<u>Total OPEB Liability (TOL):</u>	The amount of the actuarial present value of projected benefit payments attributable to participants’ past service based on the actuarial cost method used.
<u>Trend Rate:</u>	The rate at which the employer’s share of the cost of retiree benefits is expected to increase over time. The trend rate usually varies by type of benefit (e.g. medical, dental, vision, etc.) and may vary over time. A higher trend rate results in higher service costs and TOL.
<u>Turnover Rate:</u>	The rate at which employees cease employment due to reasons other than death, disability or retirement. Turnover rates usually vary based on length of service and may vary by other factors. Higher turnover rates reduce service costs and TOL.
<u>Valuation Date:</u>	The date as of which the OPEB obligation is determined by means of an actuarial valuation. Under GASB 74 and 75, the valuation date does not have to coincide with the statement date, but can’t be more than 30 months prior.

Beaumont-Cherry Valley Recreation and Park District

CERBT Strategy 1

Entity #: SKB0-3841905426

Quarter Ended June 30, 2023



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$463,525.03	\$446,975.05
Contribution	0.00	0.00
Disbursement	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	12,035.45	28,872.96
Administrative Expenses	(57.09)	(223.22)
Investment Expense	(41.75)	(163.15)
Other	0.00	0.00
Ending Balance	\$475,461.64	\$475,461.64
FY End Contrib per GASB 74 Para 22	0.00	0.00
FY End Disbursement Accrual	(3,394.12)	(3,394.12)
Grand Total	\$472,067.52	\$472,067.52

Unit Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Units	23,238.075	23,238.075
Unit Purchases from Contributions	0.000	0.000
Unit Sales for Withdrawals	0.000	0.000
Unit Transfer In	0.000	0.000
Unit Transfer Out	0.000	0.000
Ending Units	23,238.075	23,238.075
Period Beginning Unit Value	19,946782	19,234593
Period Ending Unit Value	20,460451	20,460451

Please note the Grand Total is your actual fund account balance at the end of the period, including all contributions per GASB 74 paragraph 22 and accrued disbursements. Please review your statement promptly. All information contained in your statement will be considered true and accurate unless you contact us within 30 days of receipt of this statement. If you have questions about the validity of this information, please contact CERBT140@calpers.ca.gov.



Staff Report

Agenda Item No. **3.1**

To: Board of Directors

From: Kaylee Gemmell, Receptionist
Deidre Chatigny, Human Resources Administrator

Via: Mickey Valdivia, Acting General Manager

Date: February 14, 2024

Subject: RV Campsite Rules and Regulations; General Parking Regulations;
Consideration of Adoption of Resolution or Introduction and First Reading of Ordinance

Background and Analysis:

The BCVRPD RV Campgrounds at Noble Creek Regional Park were originally established in 2009 with the intention of providing short-term accommodation for facility events such as baseball/softball tournaments, RC car races, equestrian competitions, and other special events. Bogart Regional Park's acquisition in 2019 created additional camping opportunities and access to fishing and special events.

The District's current campground regulations allow a camper to stay a maximum of (14) days within a 30-day period, after which the camper must vacate the site for 10 nights. Staff recommends decreasing the maximum length of stay from (14) nights to (7) nights within a 30-day period. When campers stay for a longer period of time, they often bring personal belongings to the RV park, and it creates a poor image for the campground. District Staff has had several incidents where they had to contact Beaumont P.D. due to unsafe or threatening situations created by long-term campers unwilling to cooperate. The purpose of the decrease in stay length is to prevent campers from staying long-term on a regular basis and to make spaces more readily available for short-term campers visiting the park for events, as initially intended.

Additionally, there are no regulations in place at this time to restrict RV models from camping at our sites based on age. Staff recommends restricting RVs that are more than 15 years old (based on the current calendar year). Older models that have been restored and/or maintained will be allowed at the discretion of the Board of Directors and/or Staff. This age restriction is industry standard, is commonly enforced in other campgrounds, and will help maintain the image of the District's parks. There have been several instances where older equipment has broken down and caused problems for subsequent guests. Some campers have been unable to move out of their site or moved to another location in the park and refused to move due to mechanical issues. These additional regulations will not eliminate equipment issues, but they may become more manageable because they may happen less frequently.

Finally, District Staff has received complaints regarding issues related to dogs left at the facility unattended at RV sites for extended periods of time or moving about the campsite without a leash. Both situations are dangerous to District employees and other guests.

BCVRPD Staff would like to recommend the following regulations for the RV Campsites at Noble Creek Regional Park and Bogart Regional Park:

1. The maximum length of time a camper is permitted to stay is (7) nights within a 30-day period.
2. Recreational vehicles that are more than 15 years old will be restricted from both Noble Creek and Bogart Park campsites. Exceptions may be considered for older models that are well-maintained or restored (at the discretion of Staff).
3. District Staff has permission to call a tow company in the event that a camper refuses to move out of a site or off the District's property and to charge the cost of towing to the camper. UNAUTHORIZED VEHICLES WILL BE TOWED AT VEHICLE OWNER'S EXPENSE C.V.C. 22658(a). Pursuant to California Civil Code Section 799.20 et seq., a recreational vehicle may be removed from the premises without judicial hearing, after the service of a 72-hour notice, if the occupant who has been in the resort for less than 30 days, has either (1) failed to pay for his/her occupancy in the resort, or (2) failed to comply with the resort's regulations.
4. Pets must be on a leash no longer than 6' when outside of the dog park. Pets shall not be left unattended outside the RV. Complaints will be addressed accordingly and escalated to animal control at the discretion of the staff. After the first offense, the pet owner shall receive a warning; after a second offense, the pet owner shall receive a lifetime ban from entering or using the RV Campsite(s), subject to an appeal to staff and/or the Board of Directors.

The District will need to contract with a tow company to provide on-demand towing services.

Per the direction of the Acting General Manager, BBK has drafted two options for the Board's consideration.

First, a draft Resolution includes all of the aforementioned regulations and also contains some general parking regulations. In short, the Resolution would allow the District to tow, or have towed, RVs that violate the District's rules, and to tow, or have towed, any other vehicles who are blocking fire lanes and fire hydrants. However, the Resolution does not authorize District employees or law enforcement agencies with the ability to issue criminal citations for violations of the Resolution. If the Board chooses this option, the Resolution can be adopted tonight.

The second option is a draft Ordinance which does everything the Resolution does, plus designates Beaumont Police Department and the Riverside County Sheriff's Department as the law enforcement agencies responsible for enforcement of the District's Ordinance with criminal penalties. If the Board chooses this option, the Ordinance would need to be introduced, read by title only, and waived further reading of the entire Ordinance. The Ordinance could then come back to the Board for second reading and adoption at the March 13, 2024 regular board meeting. Assuming the Ordinance would be adopted at that meeting, the Ordinance would take effect 30 days later, on April 12, 2024.

If the Board chooses the second option, the Ordinance, there would be some follow-up items needed. The District may need to contract with Beaumont Police Department and the Riverside County Sheriff's Department for providing law enforcement services enforcing the District's Ordinance. The District may also need to contract with legal representation in order to prosecute the criminal citations.

Fiscal Impact:

At a minimum, there may be a cost to contract with a tow company to perform on-demand tow services. While the District could attempt to collect the costs, either pre- or post-tow, from the recreational vehicle occupant, there is no guarantee that the occupant will pay, or pay in a timely fashion required by a contract with the tow company.

If the District desires to take Option 2, an Ordinance, there may be additional costs from potential invoicing for law enforcement services. Additionally, if the District desires to prosecute those criminal citations, the District will pay additional fees for legal representation.

Recommendations:

Staff seeks direction for which Option the Board would like staff to take.

Option 1 – Resolution. Ability to tow but not to criminally cite.

Option 2 – Ordinance. Ability to tow and for law enforcement agencies to criminally cite.

Respectfully Submitted,



Deidre Chatigny

Human Resources Administrator

RESOLUTION NO. 2024-02

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE BEAUMONT-CHERRY VALLEY RECREATION AND
PARK DISTRICT ESTABLISHING RV CAMPGROUND
REGULATIONS AND GENERAL PARKING
REGULATIONS**

WHEREAS, California Public Resources Code Section 5786.1 endows the Beaumont-Cherry Valley Recreation and Park District (“District”) with the authority to adopt and enforce rules and regulations for the administration, operation, use, and maintenance of its recreation facilities, programs, and services; and

WHEREAS, the District’s Board of Directors (“Board”) desires to establish regulations for its RV campgrounds and regulations for general parking throughout its properties in order to maintain the safety and security of its properties and of the patrons of its properties, including, but not limited to, maintaining fire access lane accessibility and ensuring that RV campground spaces are used on a short-term basis as intended; and

WHEREAS, pursuant to California Civil Code Section 799.20 et seq., a recreational vehicle may be removed from the District’s premises without judicial hearing, after the service of a 72-hour notice, if the occupant who has been in the resort for less than 30 days, has either (1) failed to pay for his/her occupancy in the resort, or (2) failed to comply with the resort’s regulations; and

WHEREAS, California Vehicle Code Sections 22500, 22500.1, and 22658 grant the District the authority to cite and/or tow vehicles parked illegally in posted fire lines; and

WHEREAS, California Public Resources Code Section 5786.1(j) and California Vehicle Code Section 22658(a) give the District the authority to charge to an occupant of the District’s parks the cost of towing their vehicle.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The District Board hereby enacts the regulations contained in Exhibit A, attached hereto and incorporated herein by this reference.

SECTION 3. CEQA. The Board of Directors finds this Resolution is not subject to the California Environmental Quality Act (CEQA) in that the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty, as in this case, that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 4. Severability. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications, and to this end the provisions of this Resolution are declared to be severable.

SECTION 5. Effective Date. This Resolution shall become effective immediately.

APPROVED and **ADOPTED** by the Board of Directors and signed by the Board Chairman and attested by the Board Clerk this 14th day of February, 2024, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Chris Diercks, Chairman of the Board
Beaumont-Cherry Valley Recreation and Park District

Attest:

Ryann Flores, Secretary of the Board

Approved as to form:

Best Best & Krieger LLP, General Counsel

EXHIBIT A
REGULATIONS FOR RV CAMPGROUNDS

1. The maximum length of time a camper is permitted to stay is seven (7) nights within a 30-day period.
2. Recreational vehicles that are more than 15 years old will be restricted from both Noble Creek and Bogart Park campsites. Exceptions may be considered for older models that are well-maintained or restored (at the discretion of Staff).
3. Pets must be on a leash no longer than six feet (6') when outside of the dog park. Pets shall not be left unattended outside the RV. Complaints will be addressed accordingly and escalated to animal control at the discretion of the staff. After the first offense, the pet owner shall receive a warning; after a second offense, the pet owner shall receive a lifetime ban from entering or using the RV Campsite(s), subject to an appeal to the General Manager or designee, whose decision shall be final.
4. District Staff has permission to call a tow company in the event that a camper refuses to move out of a site or off the District's property and to charge the cost of towing to the camper. **UNAUTHORIZED VEHICLES WILL BE TOWED AT VEHICLE OWNER'S EXPENSE C.V.C. 22658(a)**. Pursuant to California Civil Code Section 799.20 et seq., a recreational vehicle may be removed from the premises without judicial hearing, after the service of a 72-hour notice, if the occupant who has been in the resort for less than 30 days, has either (1) failed to pay for his/her occupancy in the resort, or (2) failed to comply with the resort's regulations.
5. The District shall post signs at the entrance of Noble Creek Park and within its designated areas for recreational vehicles stating "Recreational Vehicle may be removed from the premises for failing to pay for occupancy and/or failing to comply with the park's rules and regulations, including the rules contained in one's registration agreement. Beaumont Police Department 951-769-8500." (Civ. Code § 799.46) Additional signs can placed in other areas of the parks, if desired.
6. The District shall post signs at the entrance of Bogart Park and within its designated areas for recreational vehicles stating "Recreational Vehicle may be removed from the premises for failing to pay for occupancy and/or failing to comply with the park's rules and regulations, including the rules contained in one's registration agreement. Riverside County Sheriff's Department 951-955-2400." (Civ. Code § 799.46) Additional signs can placed in other areas of the parks, if desired.
7. All occupants shall execute a registration agreement which shall be in writing and shall contain, in addition to the provisions otherwise required by law to be included, the term of the occupancy and the rent therefor, the fees, if any, to be charged for services which will be provided by the park, and a statement that failure to pay for occupancy and/or failure to comply with the park's rules and regulations or the registration agreement shall be grounds for which a defaulting occupant's recreational vehicle may be removed as specified in California Civil Code Section 799.22 without a judicial hearing after the service of a 72-hour notice, and the telephone number of the local traffic law enforcement agency. (Civ. Code § 799.43)

- a. For stays from 4-7 nights long, occupants shall be required to provide the District a refundable security deposit that would cover the District's cost of paying a tow company to tow their vehicle, if necessary. Whether collecting the cost pre-tow, or post-tow, the District has the authority to charge the cost of towing to the recreational vehicle occupant under California Public Resources Code Section 5786.1(j) and California Vehicle Code Section 22658(a).
8. If an occupant has failed to pay rent and/or failed to comply with rules and regulations, the District shall provide the occupant a 72-hour written notice which shall be served by delivering a copy to the defaulting occupant personally or to a person of suitable age and discretion who is occupying the recreational vehicle located on the lot. In the latter event, a copy of the notice shall also be affixed in a conspicuous place on the recreational vehicle and shall be sent through the mail addressed to the occupant at the place where the property is located and, if available, any other address which the occupant has provided to staff in the registration agreement. Delivery of the 72-hour notice to a defaulting occupant who is incapable of removing the occupant's recreational vehicle from the park because of a physical incapacity shall not be sufficient to satisfy the requirements of this section. (Civ. Code § 799.56(a))
 - a. In the event that the defaulting occupant is incapable of removing the occupant's recreational vehicle from the park because of a physical incapacity or because the recreational vehicle is not motorized and cannot be moved by the occupant's vehicle, the default shall be cured within 72 hours, but the date to quit shall be no less than seven days after service of the notice. (Civ. Code § 799.56(b))
 - b. Staff shall also serve a copy of the notice to Beaumont Police Department if at Noble Creek Park or to the Riverside County Sheriffs if at Bogart Park. (Civil Code § 799.56(c))
 9. The written 72-hour notice shall state that if the defaulting occupant does not remove the recreational vehicle from the premises of the park within 72 hours after receipt of the notice, staff has the authority pursuant to Civil Code Section 799.58 to have the recreational vehicle removed from the lot to the nearest secured storage facility. (Civ. Code § 799.57)
 10. After serving a copy of the written 72-hour notice to the Beaumont Police Department for Noble Creek Park or the Riverside County Sheriffs for Bogart Park, and after the expiration of 72 hours following service of the notice on the defaulting occupant, the police or sheriff shall remove or cause to be removed any person(s) in the recreational vehicle. Staff may then remove or cause the removal of a defaulting occupant's recreational vehicle parked on the premises of the park to the nearest secured storage facility. The notice shall be void seven days after the date of service of the notice. (Civ. Code § 799.58)

GENERAL PARKING REGULATIONS

1. Patrons of the District's parks must respect posted fire lanes and will be penalized for violations as described herein. Patrons shall not park within 15 feet of a fire hydrant or a fire lane.
2. The District shall post signs at all entrances to Noble Creek Park a minimum of 17x22 inches in size, with lettering of at least one inch in height stating: **"NO STOPPING IN FIRE LANE, VEHICLES SUBJECT TO CITATION AND/OR TOW-AWAY AT OWNER'S EXPENSE, BEAUMONT POLICE DEPARTMENT 951-769-8500, CVC 22658 CVC 22500.1"**
3. The District shall post signs at all entrances to Bogart Park a minimum of 17x22 inches in size, with lettering of at least one inch in height stating: **"NO STOPPING IN FIRE LANE, VEHICLES SUBJECT TO CITATION AND/OR TOW-AWAY AT OWNER'S EXPENSE, RIVERSIDE COUNTY SHERIFF'S DEPARTMENT 951-955-2400, CVC 22658 CVC 22500.1"**
4. Prior to towing a vehicle, or causing a vehicle to be towed, the District shall notify Beaumont Police Department if the vehicle is in Noble Creek Park or the Riverside County Sheriff's Department if the vehicle is in Bogart Park.
5. The District shall mark fire lanes in accordance with the following requirements from the California Vehicle Code:
 - a. Red curb clearly marked "FIRE LANE" in a contrasting color (usually white).
 - b. A sign posted stating **"NO STOPPING IN FIRE LANE, CVC 22500"** visible from the designated location (with the letter being no less than 1 inch in height).
6. The District may contract with a tow company or companies to perform towing services for violations of these General Parking Regulations and/or the Regulations for RV Campgrounds hereinabove stated.
 - a. A Tow company shall take, prior to the removal a vehicle, a photograph of the vehicle that clearly indicates the parking violation. Prior to accepting payment, the towing company shall keep one copy of the photograph taken and shall present that photograph and provide, without charge, a photocopy to the owner or an agent of the owner, when that person claims the vehicle.

ORDINANCE NO. 2024-01

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT
ESTABLISHING RV CAMPGROUND REGULATIONS AND GENERAL
PARKING REGULATIONS**

WHEREAS, California Public Resources Code Section 5786.1(j) endows the Beaumont-Cherry Valley Recreation and Park District (“District”) with the authority to adopt and enforce rules and regulations for the administration, operation, use, and maintenance of its recreation facilities, programs, and services; and

WHEREAS, the District’s Board of Directors (“Board”) desires to establish regulations for its RV campgrounds and regulations for general parking throughout its properties in order to maintain the safety and security of its properties and of the patrons of its properties, including, but not limited to, maintaining fire access lane accessibility and ensuring that RV campground spaces are used on a short-term basis as intended; and

WHEREAS, pursuant to California Civil Code Section 799.20 et seq., a recreational vehicle may be removed from the District’s premises without judicial hearing, after the service of a 72-hour notice, if the occupant who has been in the resort for less than 30 days, has either (1) failed to pay for his/her occupancy in the resort, or (2) failed to comply with the resort’s regulations; and

WHEREAS, California Vehicle Code Sections 22500, 22500.1, and 22658 grant the District the authority to cite and/or tow vehicles parked illegally in posted fire lines; and

WHEREAS, California Public Resources Code Section 5786.1(j) and California Vehicle Code Section 22658(a) give the District the authority to charge to an occupant of the District’s parks the cost of towing their vehicle; and

WHEREAS, California Public Resources Code Section 5786.1(i) gives the District the authority to adopt ordinances following the same procedures as counties; and

WHEREAS, per California Public Resources Code Section 5786.17, violation of any rule, regulation, or ordinance adopted by a board of directors of a recreation and park district is a misdemeanor punishable pursuant to Section 19 of the California Penal Code and any citation issued may be processed as an infraction pursuant to subdivision (d) of Section 17 of the California Penal Code; and

WHEREAS, California Penal Code Section 836.5 endows law enforcement with the authority to arrest individuals without a warrant when they have reasonable cause to believe that the person to be arrested has committed a misdemeanor in the presence of the law enforcement officer that is a violation of an ordinance that the law enforcement officer has a duty to enforce; and

WHEREAS, the District Board desires to designate the Beaumont Police Department and the Riverside County Sheriff’s Department as the law enforcement agencies responsible for enforcing the regulations contained in this Ordinance.

**THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY RECREATION
AND PARK DISTRICT ORDAINS AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The District Board hereby enacts the regulations contained in Exhibit A, attached hereto and incorporated herein by this reference.

SECTION 3. Violations of the regulations contained in Exhibit A are punishable as a misdemeanor. Any citation issued for violations of the regulations contained in Exhibit A may be processed as an infraction.

SECTION 4. The District Board hereby designates the Beaumont Police Department and the Riverside County Sheriff's Department as the law enforcement agencies responsible for enforcing the regulations contained in this Ordinance by handing out citations for violations thereof and taking any other actions necessary to carry out the enforcement of the terms of this Ordinance.

SECTION 5. Certification. The District Clerk of the Board shall certify to the adoption of this Ordinance and cause publication to occur in a newspaper of general circulation and published and circulated in the City of Beaumont in a manner permitted under Section 25124 of the Government Code of the State of California.

SECTION 6. CEQA. The Board of Directors finds this Ordinance is not subject to the California Environmental Quality Act (CEQA) in that the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty, as in this case, that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 7. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 8. Effective Date. This Ordinance shall take effect thirty (30) days after its adoption.

APPROVED and **ADOPTED** by the Board of Directors and signed by the Board Chairman and attested by the Board Clerk this _____ day of _____, 2024, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Chris Diercks, Chairman of the Board
Beaumont-Cherry Valley Recreation and Park District

Attest:

Ryann Flores, Secretary of the Board

Approved as to form:

Best Best & Krieger LLP, General Counsel

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT)

I, Ryann Flores, Board Clerk, hereby certify that the attached is a true copy of Ordinance No. 2024-01, introduced by the Board of Directors of the Beaumont-Cherry Valley Recreation and Park District, California, at a regular meeting held the 14th day of February, 2024. Ordinance No. 2024-01 was approved, passed, and adopted at a regular meeting held the **XX** day of _____, 2024 by the following vote:

<u>Board Members:</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
DIERCKS	_____	_____	_____	_____
WARD	_____	_____	_____	_____
HUGHES	_____	_____	_____	_____
FLORES	_____	_____	_____	_____
LAWHEAD	_____	_____	_____	_____

WITNESS my hand and official seal of the Beaumont-Cherry Valley Recreation and Park District this ____ day of _____ 2024.

Ryann Flores, Board Clerk

EXHIBIT A
REGULATIONS FOR RV CAMPGROUNDS

1. The maximum length of time a camper is permitted to stay is seven (7) nights within a 30-day period.
2. Recreational vehicles that are more than 15 years old will be restricted from both Noble Creek and Bogart Park campsites. Exceptions may be considered for older models that are well-maintained or restored (at the discretion of Staff).
3. Pets must be on a leash no longer than six feet (6') when outside of the dog park. Pets shall not be left unattended outside the RV. Complaints will be addressed accordingly and escalated to animal control at the discretion of the staff. After the first offense, the pet owner shall receive a warning; after a second offense, the pet owner shall receive a lifetime ban from entering or using the RV Campsite(s), subject to an appeal to the General Manager or designee, whose decision shall be final.
4. District Staff has permission to call a tow company in the event that a camper refuses to move out of a site or off the District's property and to charge the cost of towing to the camper. **UNAUTHORIZED VEHICLES WILL BE TOWED AT VEHICLE OWNER'S EXPENSE C.V.C. 22658(a)**. Pursuant to California Civil Code Section 799.20 et seq., a recreational vehicle may be removed from the premises without judicial hearing, after the service of a 72-hour notice, if the occupant who has been in the resort for less than 30 days, has either (1) failed to pay for his/her occupancy in the resort, or (2) failed to comply with the resort's regulations.
5. The District shall post signs at the entrance of Noble Creek Park and within its designated areas for recreational vehicles stating "Recreational Vehicle may be removed from the premises for failing to pay for occupancy and/or failing to comply with the park's rules and regulations, including the rules contained in one's registration agreement. Beaumont Police Department 951-769-8500." (Civ. Code § 799.46) Additional signs can be placed in other areas of the parks, if desired.
6. The District shall post signs at the entrance of Bogart Park and within its designated areas for recreational vehicles stating "Recreational Vehicle may be removed from the premises for failing to pay for occupancy and/or failing to comply with the park's rules and regulations, including the rules contained in one's registration agreement. Riverside County Sheriff's Department 951-955-2400." (Civ. Code § 799.46) Additional signs can be placed in other areas of the parks, if desired.
7. All occupants shall execute a registration agreement which shall be in writing and shall contain, in addition to the provisions otherwise required by law to be included, the term of the occupancy and the rent therefor, the fees, if any, to be charged for services which will be provided by the park, and a statement that failure to pay for occupancy and/or failure to comply with the park's rules and regulations or the registration agreement shall be grounds for which a defaulting occupant's recreational vehicle may be removed as specified in California Civil Code Section 799.22 without a judicial hearing after the service of a 72-hour notice, and the telephone number of the local traffic law enforcement agency. (Civ. Code § 799.43)
 - a. For stays from 4-7 nights long, occupants shall be required to provide the District a refundable security deposit that would cover the District's cost of paying a tow company to tow their

vehicle, if necessary. Whether collecting the cost pre-tow, or post-tow, the District has the authority to charge the cost of towing to the recreational vehicle occupant under California Public Resources Code Section 5786.1(j) and California Vehicle Code Section 22658(a).

8. If an occupant has failed to pay rent and/or failed to comply with rules and regulations, the District shall provide the occupant a 72-hour written notice which shall be served by delivering a copy to the defaulting occupant personally or to a person of suitable age and discretion who is occupying the recreational vehicle located on the lot. In the latter event, a copy of the notice shall also be affixed in a conspicuous place on the recreational vehicle and shall be sent through the mail addressed to the occupant at the place where the property is located and, if available, any other address which the occupant has provided to staff in the registration agreement. Delivery of the 72-hour notice to a defaulting occupant who is incapable of removing the occupant's recreational vehicle from the park because of a physical incapacity shall not be sufficient to satisfy the requirements of this section. (Civ. Code § 799.56(a))
 - a. In the event that the defaulting occupant is incapable of removing the occupant's recreational vehicle from the park because of a physical incapacity or because the recreational vehicle is not motorized and cannot be moved by the occupant's vehicle, the default shall be cured within 72 hours, but the date to quit shall be no less than seven days after service of the notice. (Civ. Code § 799.56(b))
 - b. Staff shall also serve a copy of the notice to Beaumont Police Department if at Noble Creek Park or to the Riverside County Sheriffs if at Bogart Park. (Civil Code § 799.56(c))
9. The written 72-hour notice shall state that if the defaulting occupant does not remove the recreational vehicle from the premises of the park within 72 hours after receipt of the notice, staff has the authority pursuant to Civil Code Section 799.58 to have the recreational vehicle removed from the lot to the nearest secured storage facility. (Civ. Code § 799.57)
10. After serving a copy of the written 72-hour notice to the Beaumont Police Department for Noble Creek Park or the Riverside County Sheriffs for Bogart Park, and after the expiration of 72 hours following service of the notice on the defaulting occupant, the police or sheriff shall remove or cause to be removed any person(s) in the recreational vehicle. Staff may then remove or cause the removal of a defaulting occupant's recreational vehicle parked on the premises of the park to the nearest secured storage facility. The notice shall be void seven days after the date of service of the notice. (Civ. Code § 799.58)

GENERAL PARKING REGULATIONS

1. Patrons of the District's parks must respect posted fire lanes and fire hydrants and will be penalized for violations as described herein. Patrons shall not park within 15 feet of a fire hydrant or a fire lane.
2. The District shall post signs at all entrances to Noble Creek Park a minimum of 17x22 inches in size, with lettering of at least one inch in height stating: **"NO STOPPING IN FIRE LANE, VEHICLES SUBJECT TO CITATION AND/OR TOW-AWAY AT OWNER'S EXPENSE, BEAUMONT POLICE DEPARTMENT 951-769-8500, CVC 22658 CVC 22500.1"**
3. The District shall post signs at all entrances to Bogart Park a minimum of 17x22 inches in size, with lettering of at least one inch in height stating: **"NO STOPPING IN FIRE LANE, VEHICLES SUBJECT TO CITATION AND/OR TOW-AWAY AT OWNER'S EXPENSE, RIVERSIDE COUNTY SHERIFF'S DEPARTMENT 951-955-2400, CVC 22658 CVC 22500.1"**
4. Prior to towing a vehicle, or causing a vehicle to be towed, the District shall notify Beaumont Police Department if the vehicle is in Noble Creek Park or the Riverside County Sheriff's Department if the vehicle is in Bogart Park.
5. The District shall mark fire lanes in accordance with the following requirements from the California Vehicle Code:
 - a. Red curb clearly marked "FIRE LANE" in a contrasting color (usually white).
 - b. A sign posted stating **"NO STOPPING IN FIRE LANE, CVC 22500"** visible from the designated location (with the letter being no less than 1 inch in height).
6. The District may contract with a tow company or companies to perform towing services for violations of these General Parking Regulations and/or the Regulations for RV Campgrounds hereinabove stated.
 - a. A Tow company shall take, prior to the removal a vehicle, a photograph of the vehicle that clearly indicates the parking violation. Prior to accepting payment, the towing company shall keep one copy of the photograph taken and shall present that photograph and provide, without charge, a photocopy to the owner or an agent of the owner, when that person claims the vehicle.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into this ____ of February 2024 (“Effective Date”) between the Cherry Festival Association, a California non-profit public benefit corporation qualified as exempt from tax as a public charity under Internal Revenue Code Section 501(c)(3), (“CFA”) and the Beaumont – Cherry Valley Recreation and Park District, a California special district (“the BCVRPD”) (each individually referred to as a “Party” or collectively as the “Parties”) to memorialize the agreement of the Parties concerning their ongoing relationship for the purpose of conducting the 2024 Cherry Festival event.

RECITALS

WHEREAS, the CFA has organized, promoted, and conducted the annual Cherry Festival event as a community celebration, dating back to the early 1900s; and

WHEREAS, the CFA and the BCVRPD desire to work in cooperation and partnership with each other to produce the 2024 Cherry Festival event on the BCVRPD property and facilities; and

WHEREAS, the CFA and the BCVRPD desire to enter into this MOU to delineate the Parties’ respective rights and obligations and define their relationship for the 2024 Cherry Festival.

NOW THEREFORE, for these reasons, and in consideration of the conditions, covenants, and agreements set forth below, the CFA and BCVRPD agree as follows:

1. RELATIONSHIPS

The Parties agree that the relationship of the parties is between two separate and independent entities. There is not a joint venture, joint powers agreement, partnership, employer-employee relationship or any principal-agent relationship.

2. EXCLUSIVITY

The CFA shall have exclusive operational and vending control over and within the geographic area and locations at which the Cherry Festival event will be conducted, as such geographic area and locations are defined in the event application and permits relating hereto (ATTACHMENT A) from May 27, 2024 at 12:00 PM to June 3, 2024. The facility use rate will be \$25,000, payable to the BCVRPD by CFA at least 30 days prior to the event. BCVRPD agrees that it will deny CalFire access from utilizing the venue for any and all emergency fire camps throughout the duration of the CFA taking possession of the venue.

The BCVRPD shall not (a) authorize or permit any other person or entity to conduct any other community event, or (b) grant any other person or entity to conduct any type of business, within Noble Creek Park during the time period of the event as noted above or that would otherwise unreasonably interfere with the setup, conduct and cleanup of the event.

3. SECURITY FOR THE CHERRY FESTIVAL EVENT

The CFA shall be responsible for providing private security for the event to be provided by guards that are licensed and approved by the Beaumont Police Department.

4. IN-KIND SERVICES FOR CHERRY FESTIVAL - BCVRPD PROVIDED

The BCVRPD will provide in-kind services related to the event including, but not limited to:

- Consistent maintenance of all permanent, on-site restrooms, including regular and continuous maintenance, cleaning and stocking supplies throughout the event.
- Grounds maintenance and pest control prior to the CFA taking possession of the event grounds. Photo evidence shall be provided by the BCVRPD prior to the event if requested by the CFA.

5. CFA TO PROVIDE

The CFA agrees and understands that the following items will need to be provided by the CFA for the event:

- Any and all fencing expenses made necessary for the Event according to the approved fire marshal codes and regulations.
- Hold responsibility for maintenance expenses made necessary by the Event and its areas of use within the park.
- Provide volunteers or paid staff prior to, during, and after the event for such services as trash removal, gate responsibilities, parking delineations, public safety access, and security.
- Maintenance services after the Cherry Festival has concluded to return the event spaces depicted in Attachment A to their original conditions before the Cherry Festival. CFA and BCVRPD shall conduct a joint walk-thru of the site to ensure accuracy of the maintenance services provided. BCVRPD will earmark \$5,600 from the \$25,000 facility rental fee to refurbish the turn on fields 7 and 3. Turf refurbishment of the meadow (carnival area) area will be an additional cost to the CFA beyond the \$25,000 facility rental fee.

6. INDEMNIFICATION

To the fullest extent permitted by law, each Party agrees to indemnify and hold harmless the other Party or Parties and their/its, public officials, governing board or body, officers, agents, volunteers, and employees against any and all third party claims, damages, liabilities, injury expenses, demands, causes of actions, and judgments, whether legal or equitable, including court costs and attorneys' fees, arising out of or resulting from such indemnifying Party's performance under this MOU and attributable to such indemnifying Party's negligence or intentional acts and that of its public officials, governing board or body, officers, agents, volunteers, or employees. Following a determination of percentage

of fault or liability either by agreement among the Parties or by a ruling from a court of competent jurisdiction, the Party responsible for liability to the other Party or Parties will indemnify the other Party or Parties to this MOU for the percentage of liability determined.

The BCVRPD is a self-insured public entity for purposes of professional liability, general liability and workers' compensation insurance. CFA shall provide insurance as required by the City of Beaumont ("City") in the permits for the event and shall name both the City and BCVRPD as additional insureds.

7. COMPLETE AGREEMENT

The Parties agree that this MOU constitutes the entire agreement of the Parties regarding the subject matter hereof and that no prior agreement or representation, written or oral, regarding the subject matter hereof shall be binding or of any force or effect. Further, this MOU may not be amended, modified, altered, or enlarged except in writing signed by all of the duly authorized representatives of the Parties hereto.

8. AGREEMENT BINDING

The Parties agree that this MOU shall be binding upon the successors and legal representative of the Parties hereto. No Party shall assign this MOU or any of their respective rights, obligations, or interest in it.

9. TERM

The term of this MOU will be for one year from the Effective Date.

10. NOTICES

All notices with respect to this MOU shall be given by first class mail or hand-delivered to the Parties as follows:

CFA:

BCVRPD:

11. ELECTRONIC SIGNATURES

The Parties hereto hereby agree that electronic signatures are acceptable and shall have the same force and effect as original wet signatures.

12. SEVERABILITY

If any term, provision, covenant, or condition of this MOU is ruled invalid, void, or unenforceable by a court of competent jurisdiction, this MOU will nonetheless remain in full force and effect as to all remaining terms, provisions, covenants, and conditions.

IN WITNESS WHEREOF, the duly authorized representatives of the Parties are signing this MOU on the date set forth in the introductory clause.

CHERRY FESTIVAL ASSOCIATION

President

Date

BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT

General Manager

Date



Department Report

Agenda Item No. 4

To: Chairman and Board of Directors
From: Deidre Chatigny, Human Resources Administrator
Date: February 14, 2024
Subject: January 2024 Department Updates

Report:

Human Resources Assistant/Clerk of the Board, Ryann Flores:

- As of today, (72%) of the staff and (100%) of the Board have completed AB 1825 Sexual Harassment Avoidance Training.
- Board members and designated staff are required to complete Form 700.
 - o Forms are due April 2nd, 2024.
 - o Reporting period covers January 1st, 2023 through December 31st, 2023.

Athletic Facilities Coordinator, Noah Valdivia:

- Adult slow pitch 2024 season has started. Staff will coordinate with BYBSB as their season quickly approaches to ensure that no scheduling conflicts occur.
- The 'Welcome to Cherry Valley' signs are in the process of being completed by AVI wraps.
 - o Our goal is to have them installed by February 15th.
 - o The double-sided signs will be placed in front of the Cherry Valley Grange Hall and the Danny Thomas Ranch property.
- Staff started a group pickleball league.

Activities Coordinator, Damon Valdivia:

- Upcoming Foundation Golf Tournament update:
 - o Tournament date has been moved to September 13th due to scheduling/pricing changes at the golf course.
- Spring Fling date change from 3/30 to 3/23 to avoid conflicts with other pass area events.

Assistant Maintenance Superintendent, Aaron Morris:

- Fertilized the ball fields and meadows at Noble Creek Regional Park.
- Staff scheduled restock of trout for Bogart Pond 2/14/24.
- Construction update – Bogart Park ADA sidewalk and parking lot upgrades:
 - o Phase 1 is complete.
- We reported three incidents to CAPRI in January:
 - o Cintas employee slipped on ice at Bogart Park on 1/8/24.
 - o Camper drove through the entry gate arm at Bogart Park on 1/30/24.
 - o Dog park patron was injured by her dog walking equipment at Noble Creek on 1/31/24.

Human Resources Administrator, Deidre Chatigny:

- We have 31 employees.
- It has been 746 days since our last employee accident.
- Hire5 Program – we are eligible for \$3,000 in incentive payments from Supervisor Gutierrez’s office based on three new hires (since August) who qualify for the program.
 - o We have received the first \$1,500 and will apply for the rest once our third employee reaches the required 90 days of employment.
 - o One employee received a \$500 stipend after reaching 90 days of employment.
- We purchased new Event Planning software, Social Tables to assist us with site plans for special events.
- Staff is working with the City of Beaumont on the Beaumont Woman’s Club Façade Improvement Program and the Grease Interceptor Grant Program.

Community/Networking:

- Good Morning Beaumont Breakfast: Ryann Flores, Damon Valdivia, Deidre Chatigny, Nancy Law, Noah Valdivia, Mickey Valdivia
- Calimesa Chamber Breakfast: Ryann Flores, Deidre Chatigny, Nancy Law
- Banning Chamber Breakfast: Damon Valdivia, Noah Valdivia, Mickey Valdivia
- Student of the Month Breakfast: Damon Valdivia, Noah Valdivia
- San Gorgonio Pass Water Agency Board Meeting: Mickey Valdivia
- Beaumont Chamber of Commerce Installation Lunch – Ryann Flores, Deidre Chatigny, Nancy Law, Noah Valdivia, Mickey Valdivia, Aaron Morris
- Calimesa Chamber of Commerce Installation Dinner – Ryann Flores, Damon Valdivia, Nancy Law, Noah Valdivia, Mickey Valdivia

Upcoming Events:

- President’s Day (office closed) – Monday, February 19th
- Banning Chamber Breakfast – Wednesday, February 21st
- San Gorgonio Pass Water Agency Board Meeting – Monday, February 26th
- Student of the Month Breakfast – Tuesday, March 5th
- Good Morning Beaumont Breakfast – Friday, March 8th
- Calimesa Chamber Breakfast – Tuesday, March 12th

Respectfully Submitted,



**Deidre Chatigny
Human Resources Administrator**



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Finance Report

Agenda Item No. 4

- The Finance Committee met Monday, February 12th, 2024
 - Legal Invoices were reviewed.
 - Mid-Year Budget
 - Rebate received from UMPQUA Bank of \$407.52.
 - Reviewed Reserve Fund Policy
- Property Tax Disbursement – Report for January 2024 – still has not been posted as of 2/6/2024. Anticipated amount of \$650,000.00
- Completed the Transfers
 - Reserve - \$5,000.00
 - Money Market - \$7,500.00
- Received Weaver Grading bill for Community Development Block Grant, Bogart Regional Park ADA Parking lot Improvements in the amount of \$86,400.00. Completed punch list and review of jobsite project 80% completed to date will issue check in the amount of \$69,120.00.



January 23, 2024

TO: CARPD Member Districts

FROM: Matthew Duarte, Executive Director

SUBJECT: CARPD Conference 2024 – May 22 - 25, 2024, Hyatt Regency Sonoma

On behalf of the Board of Directors of CARPD, we would like to invite you to join us at our **Annual CARPD Conference at Hyatt Regency Sonoma Wine Country on May 22 – 25, 2024**. Preparations are underway for our annual event and we are excited to be heading to Sonoma County. This year's Conference theme pairs well with our venue as we will be embracing the resiliency of the region and how our agencies are "Built to Last."

To register for the 2024 CARPD Conference, please visit our website at caparkdistricts.org or fill out the enclosed registration form. Early Bird registration closes on **March 15, 2024**, so make sure you register today!

We also want to remind our members that CARPD encourages attendance from all of our members and, to facilitate that participation, we offer a **Conference Scholarship Program**. A Conference Scholarship includes complimentary registration and accommodations for the event and each year we select as many winners as we are able. To be considered, please apply by **March 15, 2024**.

Finally, CARPD is committed to honoring excellence in the field by again recognizing the winners of our esteemed **Awards of Distinction**. CARPD will be continuing its tradition by acknowledging Districts, Board Members, Staff Members, and community members who -- by parks and rec standards -- have really "knocked it out of the park!" The deadline to submit Awards Nominations is **April 5, 2024**, so please review the enclosed materials and submit your nominations today.

If you have any questions regarding the Conference, please feel free to contact our team at (916) 722-5550. See you in Santa Rosa!

Sincerely,

A handwritten signature in blue ink that reads "Matthew Duarte".

Matthew Duarte
Executive Director

enclosures



CARPD Annual Conference: May 22 - 25, 2024 - Hyatt Regency Sonoma Wine Country

Attendee Registration Form

For convenient and immediate processing, please go to at caparkdistricts.org to register and pay electronically. Or complete the below form and return to CARPD. See you n Santa Rosa!

1. Fill out your District Information:

District Name: _____

District Contact: _____ Contact Email: _____

2. Fill out your Attendee Information:

Attendee #1 Name: _____ Attendee Title: _____

Attendee Email: _____ Guest Name (If applicable): _____

Attendee #2 Name: _____ Attendee Title: _____

Attendee Email: _____ Guest Name (If applicable): _____

Attendee #3 Name: _____ Attendee Title: _____

Attendee Email: _____ Guest Name (If applicable): _____

Attendee #4 Name: _____ Attendee Title: _____

Attendee Email: _____ Guest Name (If applicable): _____

Attendee #5 Name: _____ Attendee Title: _____

Attendee Email: _____ Guest Name (If applicable): _____

3. Calculate Your Attendee & Guest Pricing:

Attendee Registration before March 15, 2024	\$300	x _____	=	_____
Attendee Registration after March 15, 2024	\$325	x _____	=	_____
Guests (All meals + Awards Banquet)	\$150	x _____	=	_____
Guests (Awards Banquet Only)	\$50	x _____	=	_____
One Day Attendee	\$200	x _____	=	_____
<u>Grand Total:</u>			=	_____

4. Select your Payment Type:

Check (Payable to CARPD)
1075 Creekside Ridge Drive, Ste. 240
Roseville, CA 95678

Credit Card
Pay online at:
caparkdistricts.org

Cancellations must be received no later than **April 15, 2024**. All cancellations made within the specified time frame will be refunded, less a \$50 processing fee. Substitutions are accepted, but must be submitted no later than **May 1, 2024**.

<u>Hotel Accommodations</u>	<u>Conference Schedule (Condensed & Tentative)</u>
Hyatt Regency Sonoma Wine Country 170 Railroad Street Santa Rosa, CA 95401	Wed. PM May 22 3:00pm 6:00p Hotel Check In Welcome Reception
Reserve by Phone: (800) 233-1234	Thurs. AM May 23 9:00am 2:00pm General Membership Mtg. Sessions
Group Code: G-C051	Thurs. PM May 23 6:00pm Sponsor Reception & Awards Banquet
Reserve Online: https://www.hyatt.com/en-US/group-booking/SONOM/G-C051	Fri. AM PM May 24 9:00am 5:30pm Sessions Closing Reception
	Sat. AM May 25 12:00pm Hotel Check Out

1075 Creekside Ridge Drive, Suite 240, Roseville, CA Phone: (916) 722-5550





CARPD Annual Conference: May 22 - 25, 2024 - Hyatt Regency Sonoma



Awards of Distinction - Nomination Form



For convenient and immediate processing, please go to caparkdistricts.org to submit electronically. Or complete the below form and return to CARPD. See you in Santa Rosa!

District Name: _____

District Contact: _____ Contact Email: _____

NOMINATION

Nominee Name: _____

District Awards

- Outstanding New Facility: Honors excellence in design and planning of newly constructed public park facilities. Demonstrates high standards of quality, versatility, accessibility, and community involvement.
- Outstanding Renovated Facility: Honors excellence in design and planning of newly renovated public park facilities. Exhibits high standards of quality, versatility, accessibility, and community involvement.
- Environmental Excellence Award: Honors programming or planning that supports environmental sustainability in the operation and management of District facilities.
- Outstanding Activity/Program/Special Event: Honors outstanding and unique achievements in program planning, development, and implementation of a District activity or special event.
- Outstanding Innovation: Honors unique or groundbreaking recreation programs, park maintenance practices, or District operations.
- CARPD Community Landmark Award: Recognizes public park facilities that have served communities for 30 or more years. Honors those facilities that have been at the core of recreation and park activities for a diverse user base and provided a wide-range of experiences and activities to the community.

Individual Awards

- Outstanding District Employee: Any employee whose significant contributions have gone above and beyond in service of their District.
- Outstanding General Manager: Any General Manager or District Administrator whose significant contributions have gone above and beyond in service of their District.
- Outstanding Board Member: Any individual serving as Board Member for at least one term of office (4 years) whose significant contributions have benefitted their District.

Community Awards (Limit 1 Per District—ALL Nominees Honored)

- Outstanding Community Organization/Partner: Honors any public or private club, special interest group, or public agency that has made a significant contribution to a District recreation or park program.
- Outstanding Volunteer: Honors any person who has provided outstanding participation, volunteer service, or other significant contributions to a District recreation or park program.

SUBMITTAL OF NOMINATION (Written submission no longer than 1 page & 1-2 photographs in support of your Nominee.)

Submissions must be received by **April 5, 2024**. Districts may submit nominations in multiple categories. To submit:

Online: www.caparkdistricts.org or Email this completed form, written submission, & photos to: awards@capri-jpa.org

1075 Creekside Ridge Drive, Suite 240, Roseville, CA Phone: (916) 722-5550

