



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, February 9, 2022 6:00pm

MINUTES

PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and the fact that there is a Governor-declared state of emergency, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

DISTRICT CLOSED SESSION – Closed Session to Begin at 6:00pm (3 Items)

1. Conference with Legal Counsel – Pursuant to Government Code Section 54956.8 Property Negotiations. Bogart Park.

2. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
Agency Designated Representative: General Manager
Unrepresented Employee: Human Resources Administrator

3. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One Case

Closed session began at 6:00pm

Roll Call:

Director De La Cruz: Present via teleconference

Director Ward: Present via teleconference

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Closed session ended at 6:08pm.

WORKSHOP SESSION: None

REGULAR SESSION: Regular Session to Begin at 6:30pm

Regular Session began at 6:30pm

Roll Call:

Director De La Cruz: Present via teleconference

Director Ward: Present via teleconference

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

Invocation: General Manger, Duane Burk, gave the Invocation.

Pledge of Allegiance: Treasurer Flores led the pledge of allegiance.

Presentations: None

Chairman Hughes announced the meeting will be opened and closed in the memory of Cole Furtado.

Adjustments to Agenda: None.

Albert Maldonado reported on closed session. There was no reportable action.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 6:34pm. John Delongchamp spoke on behalf of DC Tournaments USSSA concerning fees for tournaments. Comment is attached. Public comment closed at 6:42pm.

2. CONSENT CALENDAR:

2.1 Minutes of January 12, 2022

2.2 Warrants for January 2022

2.3 Bank Balances for January 2022

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.4. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing.

Motion was made to accept items 2.1, 2.2, 2.3 and 2.4.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Approval of Facility Use License Agreement, Cherry Valley Horsemen's Association.

Chairman Hughes opened public comment at 6:45pm. Hearing none, public comment ended at 6:45pm.

Motion was made to accept item 3.1.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director Ward

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.2 Bank of Hemet Account Signer Removal

Chairman Hughes opened public comment at 6:46pm. Hearing none, public comment ended at 6:46pm.

Motion was made to accept item 3.2.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.3 Salary Survey Range Change

Maintenance Foreman

Finance Services Technician/Office Manager

Chairman Hughes opened public comment at 6:50pm. Hearing none, public comment ended at 6:51pm.

Director Ward requested to continue the action for 30 days to research and get proper documentation along with Director De La Cruz.

Treasurer Flores countered the request and wanted to increase ranges at the meeting.

A case study of a salary survey was requested by Director De La Cruz as he continues to do his own research. The General Manager, Duane Burk, agreed to provide the updated salary schedule coming February 2022.

Chairman Hughes called for a motion.

There was an initial motion by Director Ward to continue the action for (30) days followed by a second motion by Director De La Cruz. There was a countermotion to approve item 3.3 as presented by Treasurer Flores followed by a second motion by Vice Chair/Secretary Diercks.

The countermotion was voted on first.

Motion was made to accept item 3.3.

Initial Motion: Treasurer Flores

Second: Vice Chair/Secretary Diercks

Result of Motion: Carried 3-2

Director De La Cruz: Nay

Director Ward: Nay

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

- We hired a new Part-Time Maintenance employee today bringing us to 27 employees.
- **Workers Compensation Cases/Incidents/Accidents** – The District had one worker injured on 1/30/2022. It has been 10 ☹️ days since our last employee accident.
- OSHA Form 300-A has been posted as required.
- Employee W-2s were distributed.

- Janet attended several Podcasts including Business and behavior health and Public sector benefits.
- 2021-2022 Statement of Economic Interest are due to Janet no later than March 1, 2022 in order to submit by the deadline of April 1, 2022.
- Aaron Morris received his Rescinded Materials Permit on February 7, 2022 and it was expire on December 31, 2022.
- January's employee of the month was celebrated on January 26. Nancy Law received the recognition.
- The Senate Bill 114 passed, approving 2022 COVID-19 paid leave. This may have an impact on the District's budget.
- We are now creating welcome baskets for our new hires and Ryann has already made one for our newest employee.

Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee reviewed the January 2022 Financial Reports.
- The District has not received deposits into the Riverside County Fund as of February 2nd, 2022.
- The Financial Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for January 2022, bringing our Reserve balance to \$143,975.91, and transferred into the Money Market account \$7,500.00 monthly contributions for January 2022 and transferred \$160,206.00 of the COVID-19 Relief funds bringing our balance to \$185,500.15.
- Finance attended a CAPRI Workshop, session three: Property Damage Case Scenario Training.
- Finance attended the Calimesa Annual Installation Dinner.
- Finance attended othe Beaumont Chamber Breakfast.
- Finance and the Maintenance Foreman met with Prudential Uniforms to discuss issues and billing.
- Finance attended a webinar on CSMFO Governmental Accounting.
- Finance attended the Beaumont Annual Citizen of the Year and Installation of Officers Dinner.
- Finance met with Auditors on filing the State Controller's Report.
- Finance completed and mailed out all 1099-NEC/1099-MISC.

Activities Coordinator: Kyle Simpson

- COVID-19 Testing Facility at the Woman's Club will continue through March 31st, 2022.
- The Yoga Connection is at Noble Creek Community Center Monday through Wednesday
- Heart and Soul Line Dancing is at Noble Creek Community Center on Mondays
- Beaumont Library Story Time is at Noble Creek Community Center on Tuesdays and is holding tech classes for ages 60 plus at Noble Creek Community Center Mondays and Tuesday's 2:00pm-3:00pm
- The Bogart 1K/5K Fun Run will be at Bogart Regional Park March 12. Sign-ups are live on the Districts website. There are 6 people signed up and submissions are coming in quickly. Press release has been completed and will be sent to newspaper 4 weeks prior to event
- The Welcome Home Vietnam Veterans Day is at Noble Creek Regional Park quad March 25th. Kyle has contacted the VFW station Commander about recruiting Veterans to sign up for the event and the submissions will be on the website shortly. Letters to dignitaries are in process. The press release will be sent to newspaper four weeks prior to event.
- The Fishing Derby is April 2nd and 3rd at Bogart Regional Park. Fish have been scheduled for delivery . The Press release will be sent to newspaper four weeks prior to event
- Kyle I attended the Chamber of Commerce Annual Citizen of the Year and Installation of Officers Banquet.
- Kyle attended the Calimesa Chambers Breakfast on 2/8/2022
- Kyle will be attending the Beaumont Chamber Breakfast on 2/11/2022

Maintenance Foreman: Aaron Morris

Aaron reported staff has done a great job battling the cold and keeping up on their daily tasks throughout the week. The District is undergoing several projects and the growth is truly something to look forward to. He said he is grateful that Duane and the District have given him the opportunity to be a part of these projects and looks forward to any and all upcoming projects that will begin this year.

- Merlin Johnson construction has continued throughout the park installing the new mainlines.
- The new shop has started construction up in the Day Use Area in Bogart Regional Park.
- Staff dismantled the wells site up at DTR.
- BYB has started and staff has been giving more attention to the fields.
- Fertilizer quotes are being put together to get the baseball fields and the Bogart Day Use Meadow green for the upcoming season.
- The Grange hall has had a Block Wall built on the northern property line and columns have been installed for future access gates.
- Both playgrounds received new fiber mulch to help resurface the areas that were washed away during the last big storm.
- Maintenance employee, Rodrigo, will be taking a test for a Qualified Applicator Certificate.
- Aaron will be continuing with his education on aquatics.
- Aaron will be applying for his AA in Turf Grass Management, and is planning to attend CalPoly for his BA in Plant Science.

Athletic Coordinator: Dodie Carlson

- Dodie reported winter 2022 adult ball season started January 17 with a rainout. Since then they have been rain free and there is a large turnout for winter. It is normally a slower season due to the weather (cold, wind, rain). Winter 2021 had 18 teams. This season, there are 32. Monday women's 6, Tuesday men's 7, Thursday co-ed 10 and Sunday co-ed 9. Dodie said they are out of lighted field space for our community players and families.
- She reported they have scheduled 118 teams these past few days for either games or practice. This includes BCVRPD, BYB, and rental fields.
- The city of Beaumont has offered 9th & Orange for the month of February. They will be ripping out that diamond after Cherry Festival. It has no backstop or dugouts; it is all gone.. She will be able to get some teams a little bit of work there. The Validivia field is not accessible to BYB.
- The calendar remains very slow due the lack of staff for tournaments. Hopefully we can get some help as it is a new year.
- Dodie thanked the Board of Directors, General Manager, and staff for their constant work for this district and the maintenance staff for the work they having been doing on the fields. The grass is green and is looking better. A lot of the little things are getting caught up. BYB practices started January 31, 2022. There are approximately 875 players as of now and should finish out around 950 players. Opening day is March 5, 2022, please come and join the fun.

General Manager: Duane Burk

Duane has set up a project meeting with Shopoff and graders regarding the well clean-up. The wells have to be vertically lifted up to 18 ft in the air and they are currently working on logistics to get the tenant water. He is also scheduling a shut down test after the third phase of the waterline projects is complete to prove we are independent on irrigation and domestic. This will bring new separate irrigation and domestic systems to the park. The District had owned property on Avenida Miravilla between Vineland St. and Orchard St. and had traded that property for three 2" water meters for nonportable water. With this, if nonportable water comes to the park, it will be set up and ready for it. Duane also met with Todd Parton regarding the sewer bill and it is currently being adjusted. He stated that all grindings found at Bogart have been successfully removed from the property and the District has been given jurisdictional distinction from Fish and Wildlife. The grading designs have been completed for fields 8, 9, and 10. Duane has also attended all of the following:

- Calimesa Chamber Installation dinner on 1/13/22

- City of Beaumont Council Meeting on 1/18/22
- City of Beaumont Board Meeting via YouTube on 2/1/22
- Did a presentation for Calimesa Chamber Breakfast on 2/8/22

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC
 - March 9, 2022
 - April 13, 2022
 - May 11, 2022

5.2. Upcoming Holidays

Monday, February 21, 2022 President's Day
 Monday, May 30, 2022 Memorial Day

5.3. Events

March 12th, 2022 - Bogart 1K/5K Fun Run
 March 25th, 2022 – Welcome Home Vietnam Veterans Day
 Woman's Club COVID testing through March 31, 2022

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando left the meeting at 7:27pm and was unable to comment.

Director Ward:

Denise had no comments and left the meeting at 7:41pm.

Treasurer Flores:

John is very pleased with the District and with what Duane has done for the District. He stated that sometimes less is more and he believes that the District does a great job showing that as the facilities and park continue to flourish. He is looking forward to the community getting back to enjoying our parks and facilities as the COVID-19 mandates continue lifting. John appreciates all that staff has done and continues doing and would like to see pay increases across the board.

Vice Chair/Secretary Diercks:

Chris said that the General Manager and staff are doing a great job and to keep up the good work.

Chairman Hughes:

Dan met with Mayor of the City of Beaumont, Lloyd White who is also the representative for the discussions with the city along with Rey Santos, Direct Flores, Chairman Hughes, Duane Burk, and Todd Parton. He also requested a meeting with John Pinkney, City of Beaumont attorney, and our attorney, Albert Maldonado, for mitigating the MOU. Dan also attended the following:

- Calimesa Chamber Installation Dinner on 1/13/22
- City of Beaumont Council Meeting on 1/18/22
- Mayor's Meeting with Duane on 2/3/22
- Personnel Meeting on 2/7/22
- Calimesa Chamber Breakfast 2/8/22

6. ADJOURNMENT:

Motion made to adjourn the meeting at 7:44pm.

Initial Motion: Vice Chair/Secretary Diercks

Second Motion: Treasurer Flores

Meeting closed in memory of Cole Furtado.