



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, February 15, 2018**

MINUTES

DISTRICT CLOSED SESSION – Closed Session to Begin at 5:00pm

Closed session began at 5:00pm

Roll Call:

Director Ward X

Director Bartells – A- Resigned, Did not attend via phone

Treasurer Diercks X

Vice-Chair/Secretary Hughes X

Chairman Flores X

Conference with Legal Counsel

1. Real property negotiations pursuant to Government Code Section 54956.8

Item to discuss: Edison Easement

Returned from closed session at 5:30 pm

Chairman Flores reported no action taken.

WORKSHOP SESSION: Workshop Session to Begin at 5:30pm

Workshop session began at 5:30pm

1. Future Development Impact Fee; Master Plan

General Manager, Duane Burk provided the background of the Districts 2006 Master Plan and future collection of developer impact fees for consideration. He introduced Marco Martinez of Best, Best and Krieger who is working on the Districts nexus study for mitigation fees. He introduced Nehul Thumar of David Taussig and Associates who completed the fee study. Duane stated that the City of Beaumont identifies our Master plan in their regional park fee collection system and as a result, the city collected a park fee on behalf of the district and passed 12% of the regional fee to the district for projects at Noble Creek Park. Those projects were constructed from 2006-2010 in an amount up to \$2.3 million. The District filed a government's claim against the City regarding the 12% fee collection and the City settled with the District amicably and there was an agreement that the District would move forward with our own fee and collect that fee at permit time and then update our Master plan. Joe Ortiz commented for the record, there were no admissions contrary to the claim. He also commented the Noble Creek has added value to the surrounding areas and with the fee, he hopes it will continue to increase value and spur development. He displayed the expansion map of Noble Creek Park and provided plans for the public to look at for comments. Duane reported the demand for our park exceeds the supply of fields and facilities and the City has grown in population from 17,000 in 2006 to 46,000 now. He reviewed the prevailing wage change and the annual increase of the minimum wage. Vice Chair/Secretary Hughes asked if we

could go back and collect back fees. Nehal Thumar said the fees would only be collected after the resolution is approved. Duane said he has spoken with developers regarding the fee. He said the District needs to consider adopting our developer impact fee for expansion of noble creek park to mitigate the demands of our facilities. The District has worked with the City administering and updating the 2006 Master plan with a new 2018 Master plan with consideration of adopting our own developer impact fee. The District contracted with TBLA Architects and David Taussig and Associates to develop and implement a New Master with the associated development impact fee. Duane will present a power point at the next meeting and he asked to bring a resolution for consideration for approval of the development impact fee. Duane asked for public comments. Vice Chair/Secretary Hughes thanked everyone for their support. Director Ward asked who would collect the fees. The attorney said they could be received by the City of Beaumont or the District depending on the type of fee and that would be worked out at a later date. Duane introduced David Dazlich, Deputy Director of Government Affairs) and he said he is looking forward to reviewing our nexus study but expressed he would like more time than the 14 days to review the. He requested 30 days. Chairman Flores stated he wants it expedited.

The workshop ended at 6:00 pm

Recessed for 5 minutes

BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC): None

REGULAR SESSION: Regular Session to Begin at 6:00pm

Regular session began at 6:08pm

Roll Call:

Director Ward X

Director Bartells – A- Resigned, Did not attend via phone

Treasurer Diercks X

Vice-Chair/Secretary Hughes X

Chairman Flores X

Presentations: None

Invocation: The Invocation was given by Vice Chair/Secretary Hughes in memory of the Florida school shooting.

Pledge of Allegiance: The pledge of allegiance was led by Director Ward

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Jeffrey Burke spoke regarding the dog park. He said the sprinklers are leaving puddles and he has been filling them in with dirt. He would like more handicapped parking maybe two to four more spaces. He fills Gopher holes all day long. He asked if the maintenance could set gopher traps in the evenings and remove them in the am.

Dick Meinhold, managing director representing CAST Players spoke regarding the facility use license agreement. He had concerns of the insurance requirement being increased from \$1,000,000.00 to \$2,000,000.00. He said his request for previous provisions inserted as well as the increase in insurance was previously denied. He stated the increase in their premium is too much for their group and they would need to raise their prices and feels that would lower attendance.

Chairman Flores stated he is looking into the matter and that compromises will need to be made. Duane will meet with Mr. Meinhold. Mr. Meinhold gave a copy of the liability form that CAST uses to Amy and Joe Ortiz requested a copy to review.

2. CONSENT CALENDAR:

2.1 Minutes of January 10, 2018

2.2 Bank Balances January 2018

2.3 Warrants for January 2018

Motion was made to accept items 2.1, 2.2 and 2.3.

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks

Result of Motion: Carried 4-0

Roll call Vote:

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:

3.1 Committee Assignments

Beaumont Youth Baseball Liaison

City of Beaumont Liaison

Bogart Park Liaison

Beaumont Youth Baseball Liaison: Chairman Flores appointed Treasurer Diercks.

City of Beaumont Liaison: Chairman Flores appointed Chairman Flores and Director Ward. The alternate will be Treasurer Diercks.

Bogart Park Liaison: Chairman Flores appointed Chairman Flores and Vice Chair Secretary Hughes. The alternate will be Chris Diercks.

With Director Bartells departure, his seat on the personnel committee will be replaced by Director Ward. The alternate will be Treasurer Diercks. The Finance committee seat will be replaced by Chairman Flores. Vice Chair/Secretary Hughes will be the alternate. The next finance meeting is scheduled for March 8, 2018 @ 5:00pm.

Motion was made to accept item 3.1 as listed above.

Initial Motion: Treasurer Diercks

Second: Director Ward

Result of Motion: Carried 4-0

Roll call Vote:

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.2 ADA Transition Plan (Verbal)

Duane reported on and provided a spreadsheet on ADA assessment and Capital Transition Plan for the District. He broke down the completed projects as well as those not completed yet. Chairman Flores asked if there can be an hour of operation for the handicap stalls. Treasurer Diercks will check on that.

The discussion was informational only. No action taken.

3.3 Master Plan Fee Study; Capital Improvements

Duane provided a copy of the Master plan for the Directors review. He also stated he wants to complete a capital improvement plan for the next 10 years. The discussion was informational only. No action taken.

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

Janet reported there have not been any new hires. We had one departed employee. The District has 31 employees. She asked the Directors who have not returned their Statement of Economic Interest for the annual reporting requirement to return them. She reported there have not been any workers compensation cases and there is no update on the accident claim of 8/2016. She reported the Safety Compliance Company provided "Hearing" training on January 31, 2018. She asked if any Directors would like to attend Yucaipa's State of the City luncheon on April 12, 2018 @ 11:30 am. Director Ward will attend and possibly Duane and Dan Hughes. She invited all the Directors to Nick Hughes last day luncheon on Friday, February 16th @ 11:00am. Janet reviewed the time frame for Director Bartells replacement. Duane asked that if there are a large number of applicants that a special meeting is held to weed through the applicants for the interview process prior to the regular scheduled meeting and the appointment be made at that time. Joe Ortiz agreed.

Financial Services Technician/Office Manager: Nancy Law

Nancy reported the finance committee met on February 8, 2018 and reviewed the January 2018 financials. She reported she received property tax disbursements for January in the amount of \$386,639.42. She stated she transferred \$3,000.00 into the Reserve Fund and deposited \$31,000.00 that was received for the Palmer and Mias Fires as well as \$74,036.41 from the December 2017 RDA disbursement bringing the balance to \$308,164.21 in the Reserve fund. Nancy stated the CDBG bid package has been sent to the attorneys for review. Nancy provided on the board package profit/loss statements for Oktoberfest and Pumpkin carve. She is working on the profit/loss for Winterfest. She submitted Art Lilly, of Dynasty Softball into collections. The finance committee has reviewed the mid-year budget. Nancy ordered license plates for both generators. She completed an updated monthly operating expense average for review that includes labor. The staff report will be presented at the next meeting. Nancy mailed the 1099's for 2017. She reported the front office received in January 47 phone calls with the highest volume of calls for RV reservations and Beaumont Youth Baseball. She also reported they had 14 walk-ins with the highest volume for the RV dump and activities coordinator. Nancy reported she and Duane met with Elite security regarding the current guard on our property and the company switched to a guard that had been doing a better job. Nancy reported the fountain in Franco Gardens has been repaired with the cost being borne to the facility user. The waterfalls in Franco Gardens and equestrian area have been repaired.

Activities Coordinator: Amy Minjares

Amy reported she has met with all of the facility users and contract instructors. She is working on the next two events which are the Welcome Home Vietnam Veteran's event on March 29th and Spring Fling event on March 31st and she passed flyers out for both. Amy has sent out invitations to dignitaries for the Welcome Home Vietnam Veterans event and she has eight or nine veterans signed up for the event. Amy reported the fishing derby is scheduled for April 21 and 22. The Lions club and Kiwanis will be

helping at the event. She reported the movies have been ordered for Movies under the Stars. Amy reported she has attended various networking events.

Athletic Coordinator: Dodie Carlson

Dodie reported promoters are booked for tournaments thru July and she said Winterball season will be starting the last weeks of January and she has 10 teams over last year. And the casual employees will be filling in gopher holes in the ball fields next week. She reported they have been doing a lot of maintenance and bleacher repairs. Dodie thanked Chris Diercks for helping Beaumont Youth Baseball with their schedules. Dodie invited everyone to opening day on February 24th.

Maintenance Foreman: Frank Flores

Frank reported the maintenance department has been working on waterline repairs and that several old 4" lines blew out. He reported they fixed a clay valve in the RV park area and replaced 40 to 50 plants in the equestrian area as well as repairing the waterfall there. They also removed 12 trees in the quad area that were causing sidewalk damage. Chairman Flores stated he was at the park and is pleased with the park and it is good to see the park filled. He has not had any complaints.

General Manager: Duane Burk

Duane reported he attended the City of Beaumont's council meeting. They hired an assistant city manager and they held a ground breaking ceremony for the Potrero bridge project. Duane said he is glad we have an adhoc for the City of Beaumont to discuss our fee. Duane reported he attended the San Gorgonio Pass Water Agency meeting. They are working on a project at their recharge facility on the SE corner of Brookside. He said he ultimately wants a trail thru that area. Duane reported he attended with Kyla Brown the Beaumont Cherry Valley Water Districts meeting and they assigned an adhoc for Bogart Park. Duane also reported that LAFCO has sent a request for vacancy. He has the application if any members are interested. Duane will submit an application for Vice Chair/Secretary Hughes and Director Ward. Duane would like Park Districts represented.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, BCVWD @ 5:00 pm
 - Noble Creek Community Center Effective September 8, 2018
- Finance – 1st Thursday of Every Month 5:00 pm NCCC
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm (Next meeting will be held at the Grange)
- BCVRPD Board Meeting Schedule, NCCC
 - March 14, 2018
 - April 11, 2018
 - May 9, 2018

5.2. Upcoming Holidays

Monday, February 19, 2018 President's Day

5.3. Events

- March 29, 2018 Welcome Home Vietnam Vets
- March 31, 2018 Spring Fling

DIRECTORS MATTERS/COMMITTEE REPORTS

Director Ward:

Denise complimented staff for a job well done. She loves the master plan and will take it home to review. She said she attended the Chamber breakfast which was on the new tax laws. She Congratulated and welcomed Amy and said she has received compliments regarding Amy and said thank you and she is glad Amy is here. Denise extended prayers to Director Bartell and for the Florida school shooting.

Treasurer Diercks:

None

Vice Chair/Secretary Hughes:

Thanks to Denise for helping with his breakfast at the Chamber breakfast. He mentioned Director Bartells and the Florida school shooting. He stated Joe Ortiz was appointed to the California Fair Employment Council and congratulated him. He thanked Nick Hughes for his time at the District. Denise congratulated Nick.

Chairman Flores:

John stated he is pleased with the park and the function of it. He said he wanted the park full and it has happened. The park is full.

6. ADJOURNMENT:

The meeting was adjourned at 7:02pm in the memory of the Marjory Stoneman Douglas High School shooting victims in Parkland Florida.